

# Waupaca Area Public Library Volunteer Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

I have had previous library experience:                      Yes                      No

Which library activities are you interested in volunteering for?

- Daily Picklist
- Shelving
- Cleaning Discs
- Covering New Books
- Shelf Reading
- Direct Delivery Tubs
- Book Sale Room
- Little Free Pantry
- Puzzles
- Repairing Books
- Engagement Table / Cart

I am interested in being contacted for on call projects                      Yes                      No

You will be notified after you return this form to come in and set up your work volunteer schedule.

**PLEASE RETURN THIS DOCUMENT TO THE CIRCULATION DESK AFTER READING AND SIGNING THE BACK.**

Waupaca Area Public Library Volunteer Code of Conduct:

- ❖ The volunteer agrees to be on time and to call the supervisor if they will be absent due to illness or lack of transportation. (715-258-4414)
- ❖ The volunteer will conduct themselves in a manner appropriate to the work environment.
- ❖ The volunteer will wear clothing appropriate for the work assignment. This will be discussed with the supervisor prior to the assignment.
- ❖ The volunteer will refrain from socializing when working.
- ❖ The volunteer will not use electronic devices (earbuds, headphones, cellular device, etc) while working.

I agree to the following:

1. To abide by the Waupaca Area Public Library Volunteer Code of Conduct.
2. I give the Waupaca Area Public Library permission to run a background check.
3. I verify that the above information is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please call 715-258-4414 for more information.