



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, APRIL 15, 2026, 4:30PM
IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. PUBLIC INPUT
 - a. Three minutes per speaker on non-agenda items.
4. MINUTES FROM MEETING HELD WEDNESDAY, MARCH 25, 2026 Meeting
 - a. **ACTION ITEM: APPROVE** minutes of MARCH 25, 2026 Meeting
5. MONTHLY BILLS FOR MARCH 2026, **BILLS \$59,628, PERSONNEL \$54,427, Donations Expenditures \$4,989**
 - a. **ACTION ITEM: APPROVE** MARCH 2026 bills, personnel costs, and donation expenditures
6. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
7. LIBRARY STATISTICS
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
8. DEPARTMENT REPORTS
 - A. Director's Report
 - B. Adult Services Report

- C. Youth Services Report
- D. Teen Services Report

9. COMMITTEE REPORTS

- A. Finance Committee
 - a. No Meeting
- B. Planning Committee
 - a. No Meeting
- C. Policy Committee
 - a. No Meeting
- D. Personnel Committee
 - a. No Meeting

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

- a. Incident Reports

12. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, May 20, 2026 at 4:30 pm in-person in the Council Chambers

13. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS

WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY MARCH 25, 2026, 4:30PM

Mission Statement: "committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Melanie Peterson at 4:30 pm.

Melanie Peterson, Julie Eiden, Sarah Hanneman, John Miller, Cory Nagel, Holly Olsen, and Alton Ross were present. John Turner and Devon Feldt were absent. Library Director, Eric Bailey, Adult Services Head Jan Popple, Exhibit Coordinator Liz Kneer, and Youth on Board alternate, Alisa Forseth were also present.

APPROVAL OF AGENDA

MOTION by C. Nagel, SECOND by A. Ross to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Melanie Peterson.

Public Input: None

Minutes from Wednesday FEBRUARY 18, 2026 Board Meeting.

MOTION by J. Eiden, SECOND by S. Hanneman, to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

Monthly bills for FEBRUARY 2026, BILLS \$6,277, PERSONNEL \$53,416, DONATIONS EXPENDITURES \$12,924. MOTION by J. Miller, SECOND by C. Nagel to approve the FEBRUARY 2026 Bill, Personnel, and donations expenditures.

7 ayes, 0 nays, 2 absent. Motion passed unanimously by Roll Call vote.

Library Statistics

Copy Income **\$769.11**; Meeting Room Income **\$130**

Volunteer Hours **158.25**; Reference Transactions **1,143** Library Visits **8,202**; Internet Use: **696** wireless, **597** stations; Curbside service **13**; Total Library Programs **32**, Total Program Attendance **1,012**; Study Room Use 99; Passport Applications **14**

Interloan Chart: **2,902** items loaned, **3,034** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **9,801**.

Consortium Circulation Chart was presented.

Library Exhibit Room Report

Exhibit Coordinator's report was given. A chart of visits was included in the packet.



WAUPACA AREA PUBLIC LIBRARY

Department Reports

Director's Report, Adult Services Report, and Youth Services Report were given. Teen Services Reports were shared.

Committee Reports

Finance Committee did not meet.

Planning Committee: did not meet.

Library Policy Committee did not meet.

Personnel Committee: Committee did not meet.

Personnel Committee: Committee did not meet.

Committee Meeting. Committee did not meet.

Old Business – no old business.

Head of Youth Services, Simon Baumgart, arrived at 4:45 pm.

New Business

- a. Incident Reports: None
- b. Presentation of 2025 Annual Report

Announcements & Correspondence

OWLS Meeting: An OWLS meeting occurred. Included in packet.

Next meeting will be Wednesday, April 15, 2026, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

Adjournment

MOTION by H. Olsen, SECOND by C. Nagel, to adjourn. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 5:07 pm.

Chaired by Melanie Peterson, Library Board President

Minutes taken and compiled by Jan Popple

**2026 WORKSHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			46,022	Budget	<u>% Expended</u>	<u>% Unexpended</u>	
		12/31/2025	Mar-26	3/31/2026	YTD	Request			
<u>REVENUES</u>		Prior Year	ACTUAL	CURRENT YTD	Estimated	2026			
		<u>ACTUAL</u>	<u>ACTUAL</u>						
INTERGOVERNMENTAL									
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	-	198,101	198,101	396,201	396,201	50.00%	50.00%	
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	18,875	-	-	18,133	18,133	0.00%	100.00%	
251-43727-000-000	COUNTY AID: LIBRARY WINNEBAGO	-	-	-	885	885	0.00%	100.00%	
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	4,906	5,452	5,452	5,452	5,452	100.00%	0.00%	
	INTERGOVERNMENTAL	23,781	203,553	203,553	420,671	420,671	48.39%	51.61%	
PUBLIC CHARGES FOR SERVICE									
251-46710-000-000	FEES: LIBRARY COPIES	8,459	523	1,894	7,578	7,500	25.26%	74.74%	
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	282	140	144	578	-			
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	(285)	(10)	(89)	-355	100	-88.76%	188.76%	
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	3,442	522	861	3,442	2,500	34.42%	65.58%	
251-46740-000-000	FEES: PASSPORT	6,141	729	1,425	5,699	7,000	20.36%	79.65%	
	PUBLIC CHARGES FOR SERVICE	18,039	1,904	4,235	16,942	17,100	24.77%	75.23%	
MISCELLANEOUS									
251-48215-000-000	RENT: MEETING ROOMS	1,888	174	339	1,357	1,500	22.61%	77.39%	
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	115	-	-	100	100	0.00%	100.00%	
251-48550-000-000	DONATIONS: LIBRARY	36,246	807	1,903	50,841	61,500	3.09%	96.91%	
251-49210-000-000	TRANSFER FROM GENERAL FUND	373,035	-	-	388,706	388,706	0.00%	100.00%	
	MISCELLANEOUS	411,284	981	2,242	441,004	451,806	0.50%	99.50%	
	TOTAL REVENUES	453,103	206,438	210,030	878,618	889,577	23.61%	76.39%	
EXPENDITURES									
251-55111-102-000	LIBRARY: SALARIES	416,577	28,122	84,040	365,852	366,978	22.90%	77.10%	
251-55111-103-000	LIBRARY: OVERTIME	1,391	9	140	558				
251-55111-118-000	LIBRARY: SOCIAL SECURITY	29,854	2,034	6,504	26,763	26,787	24.28%	75.72%	
251-55111-119-000	LIBRARY: RETIREMENT (R)	31,151	2,326	7,417	30,600	25,321	29.29%	70.71%	
251-55111-121-000	LIBRARY: GRP HLTH INS	87,553	8,495	25,485	101,940	89,893	28.35%	71.65%	
251-55111-122-000	LIBRARY: LIFE INS	1,314	124	372	1,500	1,500	24.82%	75.18%	
251-55111-123-000	LIBRARY: INC PROTECT	-	-	-	2,000	2,000	0.00%	100.00%	
251-55111-124-000	LIBRARY: WORK COMP	3,459	-	-	3,459	3,500	0.00%	100.00%	
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	-	-	-	4,500	4,500	0.00%	100.00%	
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	240	320	320	320	320	100.00%	0.00%	
	LIBRARY FULL-TIME	571,538	41,430	124,278	537,493	520,799	23.86%	76.14%	

**2026 WORKSHEET
LIBRARY FUND**

Acct No	Account Description	Actual			46,022	Budget	% Expended	% Unexpended
		12/31/2025	3/31/2026	CURRENT YTD	YTD	Request		
		Prior Year	Mar-26		Estimated	2026		
		ACTUAL	ACTUAL					
251-55112-104-000	LIBRARY: PT WAGES	122,406	11,844	33,286	144,237	150,166	22.17%	77.83%
251-55112-116-000	LIBRARY: PT RETIRE	2,731	198	668	2,835	7,238	9.22%	90.78%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	9,504	894	2,682	11,371	11,452	23.42%	76.58%
251-55112-122-000	LIBRARY: LIFE INS	665	62	186	600	550	33.74%	66.26%
	LIBRARY: PART-TIME	135,306	12,997	36,821	159,043	169,406	21.74%	78.26%
251-55115-201-000	LIBRARY: TRAINING	2,703	-	-	1,000	2,000	0.00%	100.00%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	7,014	-	-	7,104	7,104	0.00%	100.00%
251-55115-209-000	LIBRARY: INS & BONDING	2,220	-	-	2,220	2,220	0.00%	100.00%
251-55115-211-000	LIBRARY: CONTRACT SERVICES	5,569	202	1,508	6,032	5,500	27.42%	72.58%
251-55115-215-000	LIBRARY: MOVIE LICENSE	455	-	155	455	500	30.93%	69.07%
251-55115-216-000	LIBRARY: POSTAGE	1,747	93	295	2,000	2,300	12.81%	87.19%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	580	-	300	1,200	1,200	25.00%	75.00%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,783	28,471	28,471	28,471	28,471	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	739	-	-	1,000	1,000	0.00%	100.00%
251-55115-282-000	LIBRARY: TECHNOLOGY	6,249	69	81	8,900	8,900	0.91%	99.09%
251-55115-301-000	LIBRARY: SUPPLIES	7,541	155	250	7,349	9,000	2.78%	97.23%
	LIBRARY: OPERATING EXPENSES	62,598		31,059	65,731	68,195	45.54%	54.46%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	19,868	3,118	4,677	18,708	19,000	24.62%	75.38%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,520	119	358	1,431	1,500	23.85%	76.15%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	3,854	-	656	2,623	8,000	8.20%	91.80%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	10,489	957	2,333	9,331	18,000	12.96%	87.04%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	3,495	-	-	5,000	5,000	0.00%	100.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	90	-	-	2,000	2,000	0.00%	100.00%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	8,645	795	11,748	11,748	8,000	146.85%	(46.85%)
	LIBRARY: DONATION EXPENSES	47,961	4,989	19,771	50,841	61,500	32.15%	67.85%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,408	-	160	1,500	1,500	10.67%	89.33%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	2,770	95	811	3,000	3,000	27.02%	72.98%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	936	-	129	1,000	1,000	12.87%	87.13%
	LIBRARY: PROGRAMS	5,114	95	1,099	5,500	5,500	19.99%	80.01%

**2026 WORKSHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			46,022	Budget		
		12/31/2025	Mar-26	3/31/2026	YTD	Request	% Expended	% Unexpended
		Prior Year		CURRENT YTD	Estimated	2026		
		<u>ACTUAL</u>	<u>ACTUAL</u>					
251-55130-250-115	LIBRARY: BOOKS - ADULT	13,361	-	2,416	16,000	16,000	15.10%	84.90%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,043	118	336	3,000	3,000	11.20%	88.80%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	16,036	-	516	16,000	16,000	3.22%	96.78%
251-55130-250-315	LIBRARY: BOOKS - TEEN	2,607	-	550	3,175	3,175	17.32%	82.68%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,543	-	-	4,300	4,300	0.00%	100.00%
	LIBRARY: BOOKS	39,592	118	3,817	42,475	42,475	8.99%	91.01%
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	1,983	-	352	2,500	2,500	14.08%	85.92%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	1,054	-	-	1,000	1,000	0.00%	100.00%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	379	-	149	700	700	21.34%	78.66%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,086	-	114	1,000	1,000	11.37%	88.63%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	-	186	1,000	1,000	18.60%	81.40%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	894	-	-	1,000	1,000	0.00%	100.00%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	13,235	-	14,280	14,502	14,502	98.47%	1.53%
	LIBRARY: A/V	19,485	-	15,081	21,702	21,702	69.49%	30.51%
	TOTAL EXPENDITURES	881,594	59,628	231,927	882,785	889,577	26.07%	73.93%
	REVENUES OVER(UNDER) EXPENDITURES				-4,167	1		
	BEGINNING FUND BALANCE				64,385	60,218		
	ENDING FUND BALANCE				60,218	60,217		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43215-000-000 FEDERAL: LIBRARY GRANTS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
CR	1000024855	COUNTY AID - LIBRARY 3.21.26		198,100.50-	
		Description: COUNTY AID - LIBRARY 3.21.26			
		03/31/2026 (03/26) Period Totals and Balance	.00 *	198,100.50-	198,100.50-
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	198,100.50-
YTD Encumbrance	.00	YTD Actual	198,100.50-	Total	198,100.50-
		YTD Budget	396,201.00-	Unearned	198,100.50
251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	18,133.00-	Unearned	18,133.00
251-43726-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43727-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	885.00-	Unearned	885.00
251-43730-000-000 COUNTY AID: LIBRARY PORTAGE					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
CR	1000024855	NON RESIDENT CREDIT - LIBRARY 3.21.26		5,452.00-	
		Description: NON RESIDENT CREDIT - LIBRARY 3.21.26			
		03/31/2026 (03/26) Period Totals and Balance	.00 *	5,452.00-	5,452.00-
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	5,452.00-
YTD Encumbrance	.00	YTD Actual	5,452.00-	Total	5,452.00-
		YTD Budget	5,452.00-	Unearned	.00
251-43735-000-000 STATE GRANT: LIBRARY YOUTH					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43735-000-000 STATE GRANT: LIBRARY YOUTH (continued)					
04/30/2026 (04/26) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46710-000-000 FEES: LIBRARY COPIES					
02/28/2026 (02/26) Balance			.00 *	.00 *	1,370.96-
CR	1000024798	COPIES LIBRARY DEPOSIT - LIBRARY 2.28.26 Description: COPIES LIBRARY DEPOSIT - LIBRARY 2.28.26		234.28-	
CR	1000024824	COPIES LIBRARY DEPOSIT - LIBRARY 3.7.2026 Description: COPIES LIBRARY DEPOSIT - LIBRARY 3.7.2026		112.89-	
CR	1000024838	COPIES LIBRARY DEPOSIT - LIBRARY 3.14.2026 Description: COPIES LIBRARY DEPOSIT - LIBRARY 3.14.2026		176.35-	
03/31/2026 (03/26) Period Totals and Balance			.00 *	523.52- *	1,894.48-
CR	1000024871	COPIES LIBRARY DEPOSIT - LIBRARY 3.28.26 Description: COPIES LIBRARY DEPOSIT - LIBRARY 3.28.26		268.27-	
CR	1000024878	COPIES LIBRARY DEPOSIT - LIBRARY 4.4.2026 Description: COPIES LIBRARY DEPOSIT - LIBRARY 4.4.2026		140.09-	
04/30/2026 (04/26) Period Totals and Balance			.00 *	408.36- *	2,302.84-
YTD Encumbrance	.00	YTD Actual	2,302.84-	Total	2,302.84-
		YTD Budget	7,500.00-	Unearned	5,197.16
251-46715-000-000 FEES: LIBRARY POSTAGE					
02/28/2026 (02/26) Balance			.00 *	.00 *	.00
04/30/2026 (04/26) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46720-000-000 FEES: LIBRARY PROGRAMS					
02/28/2026 (02/26) Balance			.00 *	.00 *	.00
04/30/2026 (04/26) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46725-000-000 FEES: LIBRARY OVERDUE FEES					
02/28/2026 (02/26) Balance			.00 *	.00 *	3.90-
CR	1000024855	FINES LIBRARY DEPOSIT - LIBRARY 3.21.26 Description: FINES LIBRARY DEPOSIT - LIBRARY 3.21.26		140.50-	
03/31/2026 (03/26) Period Totals and Balance			.00 *	140.50- *	144.40-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46725-000-000 FEES: LIBRARY OVERDUE FEES (continued)					
04/30/2026 (04/26) Period Totals and Balance			.00 *	.00 *	144.40-
YTD Encumbrance	.00	YTD Actual 144.40- Total	144.40- YTD Budget	.00 Unearned	144.40-
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY					
02/28/2026 (02/26) Balance			.00 *	.00 *	78.80
AP	131	UNIQUE MANAGEMENT SERVICES, INC. **VendorNo: 1943 **Inv. No: 6152186 **Desc: PATRON SENT TO COLLECTIONS - FEB 2026 **Inv. Date: 03/01/26	29.55		
CR	1000024798	COLLECTIONS - LIBRARY 2.28.26 Description: COLLECTIONS - LIBRARY 2.28.26		19.59-	
03/31/2026 (03/26) Period Totals and Balance			29.55 *	19.59- *	88.76
CR	1000024871	COLLECTIONS - LIBRARY 3.28.26 Description: COLLECTIONS - LIBRARY 3.28.26		9.59-	
04/30/2026 (04/26) Period Totals and Balance			.00 *	9.59- *	79.17
YTD Encumbrance	.00	YTD Actual 79.17 Total	79.17 YTD Budget	100.00- Unearned	179.17
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE					
02/28/2026 (02/26) Balance			.00 *	.00 *	338.67-
AP	1	APPLETON PUBLIC LIBRARY **VendorNo: 102 **Inv. No: OWWAU02202026000001 **Desc: COLLECTION FEE #1750001243372 **Inv. Date: 02/20/26	10.00		
AP	2	APPLETON PUBLIC LIBRARY **VendorNo: 102 **Inv. No: OWWAU03032026000002 **Desc: LOST BOOK 31110007025117 **Inv. Date: 03/05/26	28.00		
AP	132	LIBRARY REFUNDS - ADD REMITTANCES! **VendorNo: 2015625 **Inv. No: REFUND03.11.26 **Desc: PARTIAL REFUND 31389026873372 **Inv. Date: 03/11/26	15.00		
CR	1000024798	MATERIAL REPL LIB DEPOSIT - LIBRARY 2.28.26 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 2.28.26		281.81-	
CR	1000024824	MATERIAL REPL LIB DEPOSIT - LIBRARY 3.7.2026 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 3.7.2026		99.00-	
CR	1000024838	MATERIAL REPL LIB DEPOSIT - LIBRARY 3.14.2026 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 3.14.2026		64.00-	
CR	1000024855	MATERIAL REPL LIB DEPOSIT - LIBRARY 3.21.26 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 3.21.26		130.02-	
03/31/2026 (03/26) Period Totals and Balance			53.00 *	574.83- *	860.50-
CR	1000024871	MATERIAL REPL LIB DEPOSIT - LIBRARY 3.28.26 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 3.28.26		125.66-	
CR	1000024878	MATERIAL REPL LIB DEPOSIT - LIBRARY 4.4.2026 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 4.4.2026		175.00-	
04/30/2026 (04/26) Period Totals and Balance			.00 *	300.66- *	1,161.16-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance	
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)						
YTD Encumbrance	.00	YTD Actual	1,161.16- Total	1,161.16- YTD Budget	2,500.00- Unearned	1,338.84
251-46740-000-000 FEES: LIBRARY PASSPORT						
02/28/2026 (02/26) Balance			.00 *	.00 *	695.76-	
CR	1000024798	PASSPORT - LIBRARY 2.28.26 Description: PASSPORT - LIBRARY 2.28.26		207.88-		
CR	1000024824	PASSPORT - LIBRARY 3.7.2026 Description: PASSPORT - LIBRARY 3.7.2026		70.00-		
CR	1000024838	PASSPORT - LIBRARY 3.14.2026 Description: PASSPORT - LIBRARY 3.14.2026		175.00-		
CR	1000024855	PASSPORT - LIBRARY 3.21.26 Description: PASSPORT - LIBRARY 3.21.26		276.21-		
03/31/2026 (03/26) Period Totals and Balance			.00 *	729.09- *	1,424.85-	
CR	1000024871	PASSPORT - LIBRARY 3.28.26 Description: PASSPORT - LIBRARY 3.28.26		102.88-		
04/30/2026 (04/26) Period Totals and Balance			.00 *	102.88- *	1,527.73-	
YTD Encumbrance	.00	YTD Actual	1,527.73- Total	1,527.73- YTD Budget	7,000.00- Unearned	5,472.27
251-48215-000-000 RENT: MEETING ROOMS						
02/28/2026 (02/26) Balance			.00 *	.00 *	165.00-	
CR	1000024798	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 2.28.26 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 2.28.26		70.00-		
CR	1000024824	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.7.2026 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.7.2026		20.00-		
CR	1000024838	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.14.2026 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.14.2026		10.00-		
CR	1000024855	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.21.26 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.21.26		74.20-		
03/31/2026 (03/26) Period Totals and Balance			.00 *	174.20- *	339.20-	
CR	1000024871	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.28.26 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 3.28.26		50.00-		
CR	1000024878	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 4.4.2026 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 4.4.2026		15.00-		
04/30/2026 (04/26) Period Totals and Balance			.00 *	65.00- *	404.20-	
YTD Encumbrance	.00	YTD Actual	404.20- Total	404.20- YTD Budget	1,500.00- Unearned	1,095.80
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP						
02/28/2026 (02/26) Balance			.00 *	.00 *	.00	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP (continued)					
CR	1000024871	SALE OF EQUIPMENT - LIBRARY 3.28.26 Description: SALE OF EQUIPMENT - LIBRARY 3.28.26		10.00-	
		04/30/2026 (04/26) Period Totals and Balance	.00 *	10.00- *	10.00-
YTD Encumbrance	.00	YTD Actual	10.00- Total	10.00- YTD Budget	100.00- Unearned 90.00
251-48451-000-000 INSURANCE CLAIMS LIBRARY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
251-48510-000-000 MISC REV: REBATES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
251-48550-000-000 DONATIONS: LIBRARY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	1,095.66-
CR	1000024798	DONATION- - LIBRARY 2.28.26 Description: DONATION- - LIBRARY 2.28.26		787.09-	
CR	1000024855	DONATION- - LIBRARY 3.21.26 Description: DONATION- - LIBRARY 3.21.26		20.00-	
		03/31/2026 (03/26) Period Totals and Balance	.00 *	807.09- *	1,902.75-
CR	1000024871	DONATION- - LIBRARY 3.28.26 Description: DONATION- - LIBRARY 3.28.26		60.00-	
CR	1000024878	DONATION- - LIBRARY 4.4.2026 Description: DONATION- - LIBRARY 4.4.2026		111.22-	
		04/30/2026 (04/26) Period Totals and Balance	.00 *	171.22- *	2,073.97-
YTD Encumbrance	.00	YTD Actual	2,073.97- Total	2,073.97- YTD Budget	61,500.00- Unearned 59,426.03
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
251-49210-000-000 TRANSFER FROM GENERAL FUND					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-49210-000-000 TRANSFER FROM GENERAL FUND (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget 388,706.00- Unearned	388,706.00
251-49300-000-000 FUND BALANCES APPLIED					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unearned	.00
251-55111-101-000 LIBRARY: SALARIES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
251-55111-102-000 LIBRARY: WAGES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	55,917.56
PB		142 PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	50.00		
PC		19 PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	13,984.02		
PC		131 PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	14,088.01		
		03/31/2026 (03/26) Period Totals and Balance	28,122.03 *	.00 *	84,039.59
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	84,039.59
YTD Encumbrance	.00	YTD Actual 84,039.59 Total	84,039.59	YTD Budget 366,978.00 Unexpended	282,938.41
251-55111-103-000 LIBRARY: OVERTIME					
		02/28/2026 (02/26) Balance	.00 *	.00 *	130.82
PC		205 PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	8.76		
		03/31/2026 (03/26) Period Totals and Balance	8.76 *	.00 *	139.58
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	139.58
YTD Encumbrance	.00	YTD Actual 139.58 Total	139.58	YTD Budget .00 Unexpended	139.58-
251-55111-105-000 LIBRARY: CALL-IN PAY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
251-55111-106-000 LIBRARY: HOLIDAY PAY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-106-000 LIBRARY: HOLIDAY PAY (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-107-000 LIBRARY: SICK PAY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-108-000 LIBRARY: VACATION PAY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-109-000 LIBRARY: FUNERAL LEAVE					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-118-000 LIBRARY: SOCIAL SECURITY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	4,469.66
PB		23 PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	1,012.95		
PB		246 PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	1,021.57		
		03/31/2026 (03/26) Period Totals and Balance	2,034.52 *	.00 *	6,504.18
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	6,504.18
YTD Encumbrance	.00	YTD Actual 6,504.18 Total 6,504.18	YTD Budget 6,504.18	Unexpended 26,787.00	20,282.82
251-55111-119-000 LIBRARY: RETIREMENT (R)					
		02/28/2026 (02/26) Balance	.00 *	.00 *	5,091.07
PB		22 PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	1,159.15		
PB		245 PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	1,167.27		
		03/31/2026 (03/26) Period Totals and Balance	2,326.42 *	.00 *	7,417.49
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	7,417.49
YTD Encumbrance	.00	YTD Actual 7,417.49 Total 7,417.49	YTD Budget 7,417.49	Unexpended 25,321.00	17,903.51
251-55111-121-000 LIBRARY: GRP HLTH INS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	16,989.92

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-121-000 LIBRARY: GRP HLTH INS (continued)					
PB	21	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	4,039.14		
PB	244	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	4,039.14		
PC	76	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	208.34		
PC	203	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	208.34		
		03/31/2026 (03/26) Period Totals and Balance	8,494.96 *	.00 *	25,484.88
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	25,484.88
YTD Encumbrance	.00	YTD Actual 25,484.88 Total 25,484.88	YTD Budget 89,892.75	Unexpended 64,407.87	
251-55111-122-000 LIBRARY: LIFE INS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	248.20
PB	140	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	62.05		
PB	369	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	62.05		
		03/31/2026 (03/26) Period Totals and Balance	124.10 *	.00 *	372.30
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	372.30
YTD Encumbrance	.00	YTD Actual 372.30 Total 372.30	YTD Budget 1,500.00	Unexpended 1,127.70	
251-55111-123-000 LIBRARY: INC PROTECT					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 2,000.00	Unexpended 2,000.00	
251-55111-124-000 LIBRARY: WORK COMP					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 3,500.00	Unexpended 3,500.00	
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 4,500.00	Unexpended 4,500.00	
251-55111-126-000 LIBRARY: DEF COMP HLTH					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-126-000 LIBRARY: DEF COMP HLTH (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-129-000 LIBRARY: UNEMPLOYMENT					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
AP	99	THEDACARE AT WORK	320.00		
		**VendorNo: 1864 **Inv. No: 378535 **Desc: ANNUAL EAP PROGRAM - LIBRARY EAP **Inv. Date: 01/05/26			
		03/31/2026 (03/26) Period Totals and Balance	320.00 *	.00 *	320.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	320.00
YTD Encumbrance	.00	YTD Actual	320.00	Total	320.00
		YTD Budget	320.00	Unexpended	.00
251-55112-104-000 LIBRARY: PT WAGES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	21,442.38
PC	75	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	6,238.55		
PC	202	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	5,604.63		
		03/31/2026 (03/26) Period Totals and Balance	11,843.18 *	.00 *	33,285.56
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	33,285.56
YTD Encumbrance	.00	YTD Actual	33,285.56	Total	33,285.56
		YTD Budget	150,166.00	Unexpended	116,880.44
251-55112-110-000 LIBRARY: PTO					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55112-116-000 LIBRARY: PT RETIRE					
		02/28/2026 (02/26) Balance	.00 *	.00 *	469.64
PB	145	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	103.08		
PB	373	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	94.88		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-116-000 LIBRARY: PT RETIRE (continued)					
		03/31/2026 (03/26) Period Totals and Balance	197.96 *	.00 *	667.60
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	667.60
YTD Encumbrance	.00	YTD Actual 667.60 Total 667.60	YTD Budget 7,238.00	Unexpended 6,570.40	
251-55112-118-000 LIBRARY: SOCIAL SECURITY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	1,787.63
PB	141	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	471.52		
PB	370	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	423.04		
		03/31/2026 (03/26) Period Totals and Balance	894.56 *	.00 *	2,682.19
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	2,682.19
YTD Encumbrance	.00	YTD Actual 2,682.19 Total 2,682.19	YTD Budget 11,452.00	Unexpended 8,769.81	
251-55112-122-000 LIBRARY: LIFE INS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	123.72
PB	144	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	30.93		
PB	372	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	30.93		
		03/31/2026 (03/26) Period Totals and Balance	61.86 *	.00 *	185.58
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	185.58
YTD Encumbrance	.00	YTD Actual 185.58 Total 185.58	YTD Budget 550.00	Unexpended 364.42	
251-55112-123-000 LIBRARY: INC PROTECT					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55115-201-000 LIBRARY: TRAVEL					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 2,000.00	Unexpended 2,000.00	
251-55115-206-000 LIBRARY: TELEPHONE					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-206-000 LIBRARY: TELEPHONE (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55115-207-000 LIBRARY: MAINT OF EQUIP					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	.00
	04/30/2026 (04/26)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	7,104.00	Unexpended	7,104.00
251-55115-209-000 LIBRARY: INS & BONDING					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	.00
	04/30/2026 (04/26)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	2,220.00	Unexpended	2,220.00
251-55115-211-000 LIBRARY: CONTRACT SERVICES					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	1,306.38
AP	181	OFFICE TECHNOLOGY GROUP	201.63		
	**VendorNo: 1406 **Inv. No: 329663 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 03/17/26				
	03/31/2026 (03/26)	Period Totals and Balance	201.63 *	.00 *	1,508.01
	04/30/2026 (04/26)	Period Totals and Balance	.00 *	.00 *	1,508.01
YTD Encumbrance	.00	YTD Actual	1,508.01	Total	1,508.01
		YTD Budget	5,500.00	Unexpended	3,991.99
251-55115-215-000 LIBRARY: MOVIE LICENSE					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	154.67
	04/30/2026 (04/26)	Period Totals and Balance	.00 *	.00 *	154.67
YTD Encumbrance	.00	YTD Actual	154.67	Total	154.67
		YTD Budget	500.00	Unexpended	345.33
251-55115-216-000 LIBRARY: POSTAGE					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	294.55
	04/30/2026 (04/26)	Period Totals and Balance	.00 *	.00 *	294.55
YTD Encumbrance	.00	YTD Actual	294.55	Total	294.55
		YTD Budget	2,300.00	Unexpended	2,005.45
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES					
	02/28/2026 (02/26)	Balance	.00 *	.00 *	300.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	300.00
YTD Encumbrance	.00	YTD Actual 300.00 Total 300.00	YTD Budget 1,200.00	Unexpended 900.00	
251-55115-218-000 LIBRARY: OWLS MEMBERSHIP					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 28,471.00	Unexpended 28,471.00	
251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 1,000.00	Unexpended 1,000.00	
251-55115-282-000 LIBRARY: TECHNOLOGY					
		02/28/2026 (02/26) Balance	.00 *	.00 *	12.00
AP	3	OUTAGAMIE WAUPACA LIBRARY	69.35		
		**VendorNo: 1427 **Inv. No: 4776 **Desc: SUBSCRIPTION 42GEARS-SUREFOX PRO **Inv. Date: 02/25/26			
		03/31/2026 (03/26) Period Totals and Balance	69.35 *	.00 *	81.35
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	81.35
YTD Encumbrance	.00	YTD Actual 81.35 Total 81.35	YTD Budget 8,900.00	Unexpended 8,818.65	
251-55115-301-000 LIBRARY: SUPPLIES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	95.25
AP	4	OUTAGAMIE WAUPACA LIBRARY	74.50		
		**VendorNo: 1427 **Inv. No: 4776 **Desc: RECEIPT PAPER - 1 CASE **Inv. Date: 02/25/26			
AP	5	OUTAGAMIE WAUPACA LIBRARY	80.00		
		**VendorNo: 1427 **Inv. No: 4776 **Desc: SPINE LABELS (2 ROLES) **Inv. Date: 02/25/26			
		03/31/2026 (03/26) Period Totals and Balance	154.50 *	.00 *	249.75
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	249.75
YTD Encumbrance	.00	YTD Actual 249.75 Total 249.75	YTD Budget 9,000.00	Unexpended 8,750.25	
251-55115-320-000 LIBRARY: BUILDING EXPENSES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-320-000 LIBRARY: BUILDING EXPENSES (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55120-104-000 LIBRARY: DONATIONS PT WAGES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	3,118.08
PC	77	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	779.52		
PC	204	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	779.52		
		03/31/2026 (03/26) Period Totals and Balance	1,559.04 *	.00 *	4,677.12
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	4,677.12
YTD Encumbrance	.00	YTD Actual 4,677.12 Total 4,677.12	YTD Budget 19,000.00	Unexpended 14,322.88	
251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC					
		02/28/2026 (02/26) Balance	.00 *	.00 *	238.52
PB	143	PAYROLL TRANS FOR 3/8/2026 PAY PERIOD	59.63		
PB	371	PAYROLL TRANS FOR 3/22/2026 PAY PERIOD	59.63		
		03/31/2026 (03/26) Period Totals and Balance	119.26 *	.00 *	357.78
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	357.78
YTD Encumbrance	.00	YTD Actual 357.78 Total 357.78	YTD Budget 1,500.00	Unexpended 1,142.22	
251-55120-250-000 LIBRARY: DONATIONS MATERIALS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	655.63
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	655.63
YTD Encumbrance	.00	YTD Actual 655.63 Total 655.63	YTD Budget 8,000.00	Unexpended 7,344.37	
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	1,376.24
AP	36	AQUAMOS COFFEE COLLABORATIVE	581.25		
		**VendorNo: 2980 **Inv. No: 10 **Desc: CATERING FOR BEES AND POLLINATOR **Inv. Date: 03/04/26			
AP	74	KNEER, ELIZABETH	100.80		
		**VendorNo: 1038 **Inv. No: 3.5.26 **Desc: TRAVEL REIMBURSEMENT - PROMO SHOW IN GREENBAY (WFRV) **Inv. Date: 03/05/26			
AP	75	KNEER, ELIZABETH	274.40		
		**VendorNo: 1038 **Inv. No: 3.5.26(2) **Desc: TRAVEL REIMBURSEMENT - MADISON FOR EXHIBIT ROOM (2025) **Inv. Date: 03/05/26			
		03/31/2026 (03/26) Period Totals and Balance	956.45 *	.00 *	2,332.69
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	2,332.69

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS (continued)					
YTD Encumbrance	.00	YTD Actual	2,332.69	Total	2,332.69
			YTD Budget	18,000.00	Unexpended
					15,667.31
251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY					
		02/28/2026 (02/26) Balance		.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance		.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	5,000.00	Unexpended
					5,000.00
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA					
		02/28/2026 (02/26) Balance		.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance		.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	2,000.00	Unexpended
					2,000.00
251-55120-301-000 LIBRARY: DONATIONS SUPPLIES					
		02/28/2026 (02/26) Balance		.00 *	10,953.37
AP	151	BURNS, MARY	787.79		
		**VendorNo: 2680 **Inv. No: OCT2025-JAN2026 **Desc: LITTLE FREE PANTRY ITEMS PURCHASED **Inv. Date: 10/23/25			
AP	6	PIGGLY WIGGLY	7.00		
		**VendorNo: 1482 **Inv. No: 26083231115 **Desc: LITTLE FREE PANTRY **Inv. Date: 02/09/26			
		03/31/2026 (03/26) Period Totals and Balance	794.79 *	.00 *	11,748.16
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	11,748.16
YTD Encumbrance	.00	YTD Actual	11,748.16	Total	11,748.16
			YTD Budget	8,000.00	Unexpended
					3,748.16-
251-55125-255-000 LIBRARY: PROGRAMS					
		02/28/2026 (02/26) Balance		.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance		.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	.00	Unexpended
					.00
251-55125-255-110 LIBRARY: PROGRAMS - ADULT					
		02/28/2026 (02/26) Balance		.00 *	160.00
		04/30/2026 (04/26) Period Totals and Balance		.00 *	160.00
YTD Encumbrance	.00	YTD Actual	160.00	Total	160.00
			YTD Budget	1,500.00	Unexpended
					1,340.00
251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S					
		02/28/2026 (02/26) Balance		.00 *	715.72

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S (continued)					
AP	8	REEDY, PAULA	94.94		
		**VendorNo: 1552 **Inv. No: 2.10.26 **Desc: REIMBURSE - GIANT KERPLUNK **Inv. Date: 02/10/26			
		03/31/2026 (03/26) Period Totals and Balance	94.94 *	.00 *	810.66
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	810.66
YTD Encumbrance	.00	YTD Actual 810.66 Total 810.66	YTD Budget 3,000.00	Unexpended 2,189.34	
251-55125-255-310 LIBRARY: PROGRAMS - TEEN					
		02/28/2026 (02/26) Balance	.00 *	.00 *	128.70
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	128.70
YTD Encumbrance	.00	YTD Actual 128.70 Total 128.70	YTD Budget 1,000.00	Unexpended 871.30	
251-55130-250-000 LIBRARY: BOOKS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55130-250-115 LIBRARY: BOOKS - ADULT					
		02/28/2026 (02/26) Balance	.00 *	.00 *	2,415.71
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	2,415.71
YTD Encumbrance	.00	YTD Actual 2,415.71 Total 2,415.71	YTD Budget 16,000.00	Unexpended 13,584.29	
251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT					
		02/28/2026 (02/26) Balance	.00 *	.00 *	217.87
AP	51	GALE CENGAGE LEARNING	34.84		
		**VendorNo: 683 **Inv. No: 999102162511 **Desc: LARGE PRINT **Inv. Date: 01/27/26			
AP	52	GALE CENGAGE LEARNING	60.78		
		**VendorNo: 683 **Inv. No: 999102298391 **Desc: LARGE PRINT **Inv. Date: 02/05/26			
AP	53	GALE CENGAGE LEARNING	22.39		
		**VendorNo: 683 **Inv. No: 999102407229 **Desc: LARGE PRINT **Inv. Date: 02/19/26			
		03/31/2026 (03/26) Period Totals and Balance	118.01 *	.00 *	335.88
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	335.88
YTD Encumbrance	.00	YTD Actual 335.88 Total 335.88	YTD Budget 3,000.00	Unexpended 2,664.12	
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	515.53

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	515.53
YTD Encumbrance	.00	YTD Actual 515.53 Total 515.53	YTD Budget 16,000.00	Unexpended 15,484.47	
251-55130-250-315 LIBRARY: BOOKS - TEEN					
		02/28/2026 (02/26) Balance	.00 *	.00 *	549.77
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	549.77
YTD Encumbrance	.00	YTD Actual 549.77 Total 549.77	YTD Budget 3,175.00	Unexpended 2,625.23	
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 4,300.00	Unexpended 4,300.00	
251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-000 LIBRARY: AUDIO/VISUAL					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-125 LIBRARY: A/V - ADULT MOVIES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	352.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	352.00
YTD Encumbrance	.00	YTD Actual 352.00 Total 352.00	YTD Budget 2,500.00	Unexpended 2,148.00	
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 1,000.00	Unexpended 1,000.00	
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC					
		02/28/2026 (02/26) Balance	.00 *	.00 *	149.41

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	149.41
YTD Encumbrance	.00	YTD Actual 149.41 Total 149.41	YTD Budget 700.00	Unexpended 550.59	
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE					
		02/28/2026 (02/26) Balance	.00 *	.00 *	113.69
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	113.69
YTD Encumbrance	.00	YTD Actual 113.69 Total 113.69	YTD Budget 1,000.00	Unexpended 886.31	
251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	186.03
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	186.03
YTD Encumbrance	.00	YTD Actual 186.03 Total 186.03	YTD Budget 1,000.00	Unexpended 813.97	
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-420 LIBRARY: A/V - VIDEO GAMES					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 1,000.00	Unexpended 1,000.00	
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC					
		02/28/2026 (02/26) Balance	.00 *	.00 *	14,280.30

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC (continued)					
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	14,280.30
YTD Encumbrance	.00	YTD Actual 14,280.30 Total 14,280.30	YTD Budget 14,502.00	Unexpended 221.70	
251-55135-290-610 LIBRARY: A/V - MATERIAL REPL					
		02/28/2026 (02/26) Balance	.00 *	.00 *	.00
		04/30/2026 (04/26) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
Number of transactions: 76 Number of accounts: 89			<u>Debit</u>	<u>Credit</u>	<u>Proof</u>
Grand Totals:			<u>58,578.87</u>	<u>207,589.03-</u>	<u>149,010.16-</u>

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda March 2026

The application is submitted for the next American Library Association traveling exhibit, in partnership with Pulitzer Prizes. Only 20 libraries across the country will be selected, but we developed some amazing ideas for programs and collaborations with the School District of Waupaca, City of Waupaca, Winchester Academy of Waupaca, Waupaca Arts Board, Waupaca Arts Hub and our own internal departments. We will find out at the end of June if we are selected as a host site.

I attended the Waupaca Arts and Cultural Network (WAACN) summit on March 26 at the Arts Hub and heard great presentations from the Executive Director at the Leigh Yawkey Woodson Art Museum and administration from Create Portage County. Both shared valuable insights on their organizations and stressed the importance of collaboration, reinforcing the important work our library does for the community and with our partners.

Adult programming librarian, Molly Reinke, asked me to present at Lunch and Learn on April 1. There was great attendance, and I shared the history of the Exhibit Room and all that the Library Foundation does for our library! Here's a [link](#) to the presentation.

Children's Department librarian, Paula Reedy, and I visited WDUX for an interview with Rick Winters. We discussed the upcoming citizen science programs in April and the AgriCULTURE exhibit currently on display.



PAST EXHIBIT:

Youth Art Month

Youth Art Month was a huge success with 2246 visitors in March and 4466 total people visiting the exhibit. We celebrated Dr. Seuss's birthday in March with LOTS of coloring sheets. Youth Art Month brings in lots of new faces and creates important opportunities to connect with families in our community. It's been fun to see multigenerational visitors interacting with our passive activities, exploring art together, and learning about the importance of art. We can't thank our School District of Waupaca art teachers for their help with the exhibit and commitment to instilling a love of art and creativity in our students!

ON EXHIBIT:

AgriCULTURE: Farms & Local Agriculture

We installed AgriCULTURE on March 30 and were able to open early, on March 31. This exhibit highlights local farmers, implements, the Waupaca Historical Society's barn project, information on pollinators, a seed exchange, and more!

We have some great programs lined up to compliment this exhibit. I'm working with Children's Department staff to host a citizen science program on April 22. Winchester Academy has local farmer Rachel Bouressa presenting on rotational grazing on April 27. We'll also have passive activities and kits available for visitors.



UPCOMING EXHIBIT:

Dig into History - US 250th Celebration

Get ready to Dig into History and celebrate the USA's 250th anniversary for our Summer Learning Program exhibit. Visitors will learn about the American Revolution, early history makers, battlefield archaeology, the Declaration of Independence, how our government works, and more. This will be a highly interactive exhibit to make history accessible to all ages.



MONTHLY ATTENDANCE REPORT:

The attendance chart for March is included with this report.

2026 Schedule

- *Second Life Alchemy*: December 13-February 1
- *Youth Art Month*: February 7-March 28
- *Gardens/Local Agriculture*: April 4-May 30

- *Summer Learning Program (Unearth a Story/Dinosaurs): Dig into History - US 250th Celebration: June 6-August 1*
- *WCAB 20th Anniversary: August 8-October 3*
- *Kevin Knopp: October 10-December 5*
- *Quilts: December 12-January 30*

2027 Schedule

- *Quilts: December 12-January 30*
- *Youth Art Month: February 6-March 27*
- *30 Works by 30 Artists: April 3- May 29*
- *Summer Learning Program (Mystery/Detective/Suspense): June 5-July 31*
- *LGBTQ: August 7-October 2*
- *Women and Water: Mary Burns: October 9-December 4*
- *The History of the Bible: December 11-January 29*

2028 Schedule

- *The History of the Bible: December 11-January 29*
- *Youth Art Month: February 5-March 25/April 1*
- *Waupaca Wood Carvers: April 8-May 27*
- *Summer Olympics (Summer Learning Program: Libraries Are Legendary/Mythical Creatures): June 3-July 29*
- *TBD: August 5-September 30*
- *TBD: October 7-December 2*
- *TBD: December 9-January 27*

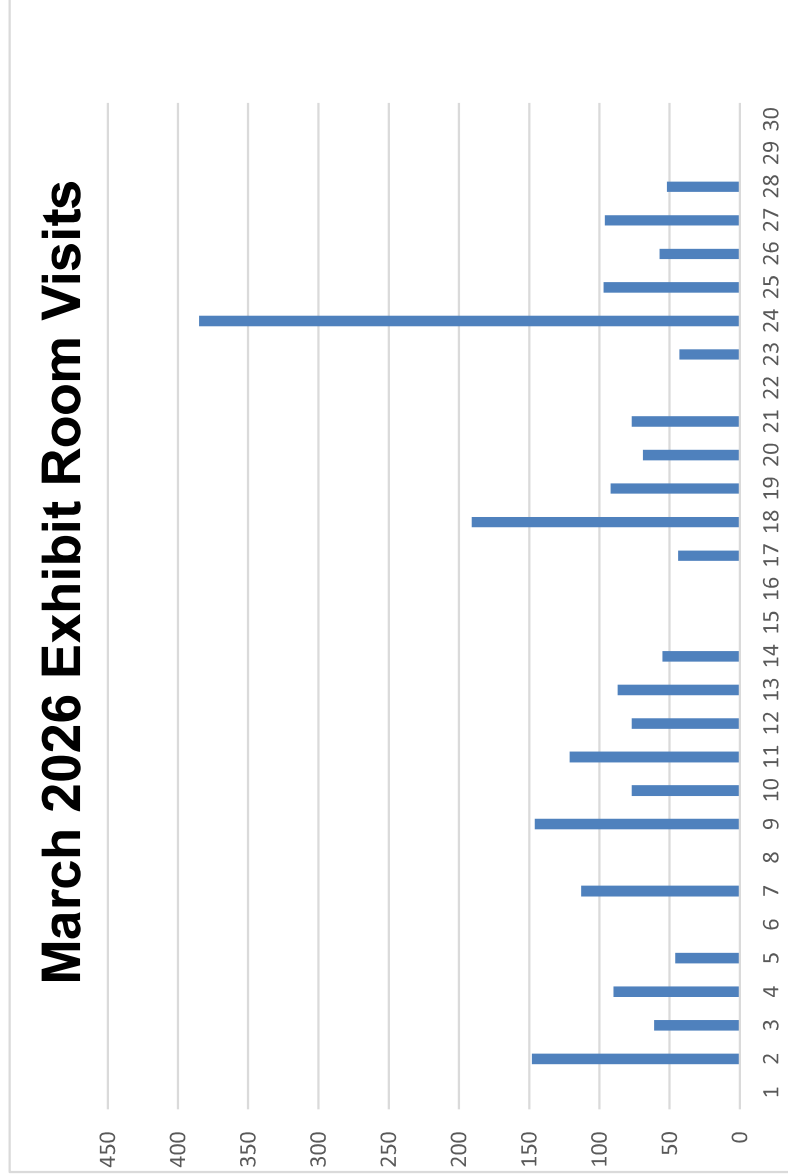
MARCH 2026 EXHIBIT ROOM VISITS

03/1/2026	Sunday	closed	
03/2/2026	Monday	148	
03/3/2026	Tuesday	61	
03/4/2026	Wednesday	90	
03/5/2026	Thursday	46	
03/6/2026	Friday	closed	
03/7/2026	Saturday	113	
03/8/2026	Sunday	closed	
03/9/2026	Monday	146	
03/10/2026	Tuesday	77	
03/11/2026	Wednesday	121	
03/12/2026	Thursday	77	
03/13/2026	Friday	87	
03/14/2026	Saturday	55	
03/15/2026	Sunday	closed	
03/16/2026	Monday	closed	
03/17/2026	Tuesday	44	
03/18/2026	Wednesday	191	
03/19/2026	Thursday	92	
03/20/2026	Friday	69	
03/21/2026	Saturday	77	
03/22/2026	Sunday	closed	
03/23/2026	Monday	43	
03/24/2026	Tuesday	385	
03/25/2026	Wednesday	97	
03/26/2026	Thursday	57	
03/27/2026	Friday	96	
03/28/2026	Saturday	52	
03/29/2026	Sunday	closed	
03/30/2026	Monday	install	
03/31/2026	Tuesday	22	
TOTAL			2246

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

Youth Art Month (February) = 2220
 Youth Art Month (March) = 2246

Youth Art Month TOTAL = 4466



2026 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$3.90	\$0.00	\$0.00										\$3.90	
2026 Running Total													
\$3.90	\$3.90	\$3.90											
2025 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.40	\$0.00	\$0.00	\$7.46	\$0.00	\$0.00	\$0.00	\$0.00	\$7.35	\$0.00	\$0.00	\$0.00	\$15.21	
2025 Running Total													
\$0.40	\$0.40	\$0.40	\$7.86	\$7.86	\$7.86	\$7.86	\$7.86	\$15.21	\$15.21	\$15.21	\$15.21		
2024 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.20	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.00	\$8.20	\$0.00	\$0.00	\$8.50	
2024 Running Total													
\$0.00	\$0.00	\$0.20	\$0.20	\$0.20	\$0.20	\$0.30	\$0.30	\$0.30	\$8.50	\$8.50	\$8.50		
	\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05	\$0.00	\$0.96	\$0.00	\$35.97
2026 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$805.64	\$769.11	\$792.47										\$2,367.22	
2025 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$847.20	\$539.66	\$795.94	\$618.07	\$774.17	\$886.32	\$696.25	\$598.52	\$745.87	\$709.71	\$633.34	\$622.89	\$8,467.94	
2024 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$580.46	\$484.37	\$580.97	\$590.98	\$589.02	\$466.69	\$582.83	\$773.13	\$546.49	\$690.51	\$514.64	\$574.91	\$6,975.00	
2026 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$105.00	\$130.00	\$154.20										\$389.20	
2025 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$100.00	\$410.00	\$135.00	\$205.00	\$195.00	\$84.59	\$88.81	\$160.00	\$80.00	\$189.33	\$189.07	\$51.20	\$1,888.00	
2024 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$73.00	\$235.00	\$225.00	\$483.00	\$130.00	\$50.00	\$50.00	\$102.50	\$135.00	\$267.50	\$140.00	\$205.00	\$2,096.00	
2026 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$372.57	\$355.80	\$418.68										\$1,147.05	
	-\$61.95	-\$76.94	-\$53.00									-\$191.89	
\$310.62	\$278.86	\$365.68										\$955.16	

2025 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$279.90	\$183.94	\$330.40	\$265.99	\$329.21	\$454.05	\$593.35	\$132.35	\$526.25	\$611.84	\$313.60	\$200.92	\$4,221.80
-\$36.99	-\$19.99	-\$63.99	-\$44.95	-\$43.95	-\$178.95	-\$115.00	-\$37.99	-\$33.99	-\$98.95	-\$60.73	-\$26.00	-\$761.48
\$242.91	\$163.95	\$266.41	\$221.04	\$285.26	\$275.10	\$478.35	\$94.36	\$492.26	\$512.89	\$252.87	\$174.92	\$3,460.32
2024 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$277.88	\$254.82	\$223.98	\$200.37	\$209.51	\$109.00	\$358.03	\$241.89	\$300.65	\$302.08	\$110.99	\$348.87	\$2,938.07
\$0.00	-\$130.00	-\$16.99	-\$33.00	-\$24.00	-\$95.00	-\$20.00	-\$52.99	-\$18.98	-\$22.99	-\$15.99	-\$24.99	-\$454.93
\$277.88	\$124.82	\$206.99	\$167.37	\$185.51	\$14.00	\$338.03	\$188.90	\$281.67	\$279.09	\$95.00	\$323.88	\$2,483.14
2026 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$136.51	\$174.09	\$107.22										\$417.82
2025 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$162.02	\$141.29	\$113.00	\$56.16	\$99.10	\$78.17	\$143.22	\$66.08	\$80.30	\$94.64	\$122.17	\$106.15	\$1,262.30
2024 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$238.62	\$137.98	\$98.69	\$165.32	\$89.17	\$55.49	\$77.39	\$281.20	\$78.77	\$95.88	\$147.17	\$113.79	\$1,579.47
2026 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$382.88	\$520.76	\$764.09										\$1,667.73
2025 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$840.00	\$1,295.00	\$315.00	\$455.00	\$452.88	\$516.14	\$485.91	\$313.94	\$348.94	\$521.82	\$208.94	\$280.00	\$6,033.57
2024 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$350.00	\$910.00	\$595.00	\$120.00	\$525.00	\$175.00	\$245.00	\$385.00	\$385.00	\$455.00	\$420.00	\$770.00	\$5,335.00
2023 Passports												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00	\$140.00	\$245.00
2026 Credit Card												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$360.07	\$318.72	\$617.90										\$1,296.69
-\$21.71	-\$10.83	-\$20.40										-\$52.94
2025 Credit Card												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$19.18	\$218.90	\$369.14	\$371.05	\$253.99	\$182.99	\$525.30	\$293.50	\$109.25	\$2,343.30
			-\$0.82	-\$7.70	-\$11.52	-\$11.90	-\$7.95	-\$5.36	-\$16.80	\$9.87	\$3.89	-\$48.29

2026 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$22.65	\$116.40	\$28.90										\$167.95
2025 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$37.25	\$3.60	\$52.10	\$125.45	\$177.40	\$88.20	\$18.50	\$78.55	\$5.30	\$87.55	\$39.00	\$89.10	\$802.00
2024 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$63.00	\$98.09	\$565.00	\$95.20	\$6.35	\$32.70	\$9.75	\$10.30	\$228.35	\$9.30	\$6.90	\$19.45	\$1,144.39

Library Usage 2026

Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	1,216	1,143	1,098										3,457
2025	894	892	894	775	1,007	1,286	1,046	997	1,079	1,236	867	821	11,794
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	7,266	8,202	8,037										23,505
2025	8,075	7,276	8,075	7,981	8,093	10,120	10,076	9,886	7,977	9,175	7,392	7,100	101,226
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 wireless	706	696	782										2,184
2026 stations	524	597	648										1,769
2025 wireless	737	733	879	838	838	1,095	1,081	1,063	820	1,046	782	734	10,646
2025 stations	458	432	534	488	569	688	637	659	485	645	328	477	6,400
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	12	13	10										35
2025	7	10	7	14	10	16	12	8	6	7	6	6	109
2023	60	40	44	25	40	44	27	28	27	24	17	20	396

Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	145.5	158.25	170										474
2025	98.3	129.3	111.0	154.7	165.75	155.75	151.5	148	129	146	139.5	137.5	1,666

2024	17.75	23.5	47	37.5	47.2	69.25	54.25	86.25	81	103.25	76.45	75	718
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Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 programs	4	6	7										17
2026 attendance	53	71	57										181
2025 programs	10	9	2	9	11	8	7	6	8	9	7	3	89
2025 attendance	94	91	33	128	122	92	63	25	61	75	87	51	922

Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 programs	13	17	20										50
2026 attendance	385	404	449										1,238
2025 programs	10	17	18	12	11	19	17	8	7	12	14	18	163
2025 attendance	362	592	604	357	529	504	477	162	261	389	552	514	5,303

General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	0	1	1										2
2025 attendance	0	500	15										515
2025 programs	0	1	5	3	1	4	10	4	0	0	0	2	30
2025 attendance	0	250	506	38	7	197	296	694	0	0	0	320	2,308

Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026 programs	4	8	7										
2026 attendance	11	37	70										
2025 programs	4	7	5	13	15	8	16	7	7	11	10	0	103

2025 attendance	35	38	23	324	668	85	84	42	33	45	34	0	1,411
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Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	65	99	89										253
2025	93	86	93	78	74	88	101	80	68	85	64	63	973
2024	68	92	78	74	68	78	96	91	104	114	54	68	985

Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	14	14	25										53
2025	21	37	9	13	16	14	15	8	10	14	5	8	170
2024	10	24	17	2	15	5	8	11	10	13	11	20	146

Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	13	5	5										23
2025	3	2	2	4	7	3	18	13	7	9	4	11	83
2024	5	6	8	9	7	5	2	4	3	4	6	5	64

Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2026	5,007	5,452	4,506										14,965
2025	4,787	3,752	4,631	4,287	4,935	5,559	4,635	4,724	5,721	5,051	5,509	5,225	58,816
2024	2,426	3,711	3,623	3,610	3,870	4,255	3,346	4,347	5,112	6,185	4,041	3,771	48,297

Mar 2026 Resource Sharing Lender/Borrower Statistics

Library	Code	Lender/Borrower Statistics				YTD			
		Items Loaned	Items Borrowed	Net	Ratio	Items Loaned	Items Borrowed	Net	Ratio
Algoma	NKALG	1,240	935	305	1.33	3,601	2,901	700	1.24
Appleton	OOAPL	8,878	12,145	(3,267)	0.73	26,572	35,439	(8,867)	0.75
Baileys Harbor	NDBAI	586	473	113	1.24	1,754	1,451	303	1.21
Birnamwood	NSBIR	539	334	205	1.61	1,687	1,092	595	1.54
Black Creek	OOBCL	1,438	742	696	1.94	4,322	2,286	2,036	1.89
Bonduel	NSBON	352	799	(447)	0.44	970	2,525	(1,555)	0.38
Clintonville	OWCPL	2,109	1,238	871	1.70	6,394	3,316	3,078	1.93
Coleman	NMCOL	384	573	(189)	0.67	1,140	2,017	(877)	0.57
Crivitz	NMCRI	472	936	(464)	0.50	1,405	2,926	(1,521)	0.48
Egg Harbor	NDEGG	557	442	115	1.26	1,853	1,413	440	1.31
Ephraim	NDEPH	430	162	268	2.65	1,359	459	900	2.96
Fish Creek	NDFIS	413	333	80	1.24	1,322	966	356	1.37
Florence	NFFLO	425	477	(52)	0.89	1,176	1,321	(145)	0.89
Forestville	NDFOR	478	360	118	1.33	1,518	1,015	503	1.50
Fremont	OWFPL	561	680	(119)	0.83	1,847	2,187	(340)	0.84
Gillett	NOGIL	563	368	195	1.53	1,702	1,136	566	1.50
Goodman	NMGOO	86	272	(186)	0.32	211	775	(564)	0.27
Green Earth	NBON2	103	2	101	51.50	352	4	348	88.00
Hortonville	OOHPL	1,625	2,809	(1,184)	0.58	4,930	8,195	(3,265)	0.60
Iola	OWIVL	1,003	775	228	1.29	2,941	2,490	451	1.18
Kaukauna	OOKAU	3,635	3,492	143	1.04	10,608	10,223	385	1.04
Kewaunee	NKKEW	1,658	1,283	375	1.29	4,844	3,835	1,009	1.26
Kimberly	OOKIM	2,972	4,482	(1,510)	0.66	8,803	13,875	(5,072)	0.63
Lakewood	NOLAK	785	766	19	1.02	2,307	2,285	22	1.01
Lena	NOLEN	506	248	258	2.04	1,505	678	827	2.22
Little Chute	OOLIT	3,352	3,702	(350)	0.91	10,031	11,148	(1,117)	0.90
Manawa	OWMAN	1,243	617	626	2.01	3,665	2,027	1,638	1.81
Marinette	NMMRT	1,414	1,322	92	1.07	4,342	4,268	74	1.02
Marion	OWMAR	1,072	490	582	2.19	3,329	1,618	1,711	2.06
Mattoon	NSMAT	117	179	(62)	0.65	337	438	(101)	0.77
New London	OWNLP	2,013	1,471	542	1.37	5,882	4,507	1,375	1.31
NFLS	NFLS	-	24	(24)	-	-	60	(60)	-
Niagara	NMNIA	303	567	(264)	0.53	907	1,396	(489)	0.65
Oconto	NOOCO	1,082	947	135	1.14	3,122	2,743	379	1.14
Oconto Falls	NOOCF	1,471	867	604	1.70	4,582	2,660	1,922	1.72
Oneida	NBONE	663	164	499	4.04	2,181	481	1,700	4.53
OWLS	OWLS	-	3	(3)	-	-	15	(15)	-
Peshigo	NMPES	343	496	(153)	0.69	1,075	1,271	(196)	0.85
Scandinavia	OWSCA	533	341	192	1.56	1,661	1,094	567	1.52
Seymour	OOSEY	1,868	1,260	608	1.48	5,598	4,132	1,466	1.35
Shawano	NSSHA	2,391	2,167	224	1.10	7,279	7,004	275	1.04
Shiocton	OOSHI	770	421	349	1.83	2,380	1,382	998	1.72
Sister Bay	NDSIS	1,098	1,007	91	1.09	3,360	2,950	410	1.14
Sturgeon Bay	NDSTR	2,585	3,244	(659)	0.80	8,022	9,867	(1,845)	0.81
Suring	NOSUR	781	439	342	1.78	2,351	1,434	917	1.64
Tigerton	NSTIG	301	298	3	1.01	951	999	(48)	0.95
Washington Island	NDWSH	331	338	(7)	0.98	1,090	1,018	72	1.07
Waupaca	OWWAU	2,802	2,967	(165)	0.94	8,981	9,218	(237)	0.97
Wausaukee	NMWAS	367	537	(170)	0.68	1,120	1,775	(655)	0.63
Weyauwega	OWWEY	1,112	678	434	1.64	3,367	2,106	1,261	1.60
Wittenberg	NSWIT	189	327	(138)	0.58	577	892	(315)	0.65
TOTAL		59,999	59,999	-	1.00	181,313	181,313	-	1.00

Loaned by	Borrowed by		Total	Borrowed by		Total
	NFLS libraries	OWLS libraries		NFLS libraries	OWLS libraries	
NFLS libraries	12,452	10,561	23,013	38,148	31,854	70,002
OWLS libraries	9,231	27,755	36,986	27,892	83,419	111,311
Total	21,683	38,316	59,999	66,040	115,273	181,313

Net = Number of items loaned less number of items borrowed

Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2026

Circulation Statistics 2026														
Waupaca 2026 Circulation														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
2026 Downloads - ebooks	1,029	921	955											2,905
2025 Downloads - ebooks	1,087	952	1,012	850	860	863	852	920	832	837	840	857		10,762
2026 Downloads - Audio	1,440	1,284	1,459											4,183
2025 Downloads - Audio	1,294	1,261	1,294	1,197	1,286	1,216	1,080	1,226	1,174	1,369	1,269	1,237		14,903
2026 Downloads - Magazine	369	311	388											1,068
2025 Downloads - Magazine	376	326	362	356	345	312	311	325	331	322	320	336		4,022
2026 Downloads - Hoopla	448	398	404											1,250
2025 Downloads - Hoopla	462	391	412	377	358	358	416	435	418	431	395	376		4,829
Physical Items	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
Renewals	2,241	2,048	2,585											6,874
Checkouts	9,204	7,753	8,243											25,200
<i>Total Circulation w/renewals</i>	<i>11,445</i>	<i>9,801</i>	<i>10,828</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>32,074</i>
2025 Totals	13,009	12,049	13,244	12,136	11,964	13,472	14,010	11,616	11,381	11,481	10,620	10,366		145,348
2024 Totals	12,071	12,476	12,848	12,311	11,293	13,634	14,242	13,308	11,513	12,475	12,154	10,700		149,025
2023 Totals	12,166	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	13,306	12,227	11,150		154,012
2019 Totals	20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330		229,281

Circ by Municipality					
Town/City/County	January	February	March	Total	2026
Dayton	1,270	1,025	1,192	3,487	11%
Farmington	2,008	1,510	1,739	5,257	16%
Lind	527	447	474	1,448	5%
Waupaca (Town)	964	663	889	2,516	8%
Other Towns	577	585	495	1,657	5%
Town Total	5,346	4,230	4,789	14,365	45%
Waupaca (City)	3,862	3,361	3,773	10,996	34%
Waushara County	447	537	552	1,536	5%
Winnebago County	2	5	13	20	0%
Portage County	1,056	825	836	2,717	8%
Other	732	843	865	2,440	8%
Total	11,445	9,801	10,828	32,074	

Monthly/YTD Circs and Renewals - March 2026

Current Month

<u>Agency</u>				YTD		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,771	739	3,510	7,211	1,940	9,151
Appleton	43,114	14,093	57,207	123,574	39,800	163,374
Black Creek	1,718	474	2,192	4,787	1,566	6,353
Clintonville	3,533	986	4,519	10,321	2,745	13,066
Door Cty - Baileys Harbor	913	325	1,238	2,933	843	3,776
Door Cty - Egg Harbor	889	215	1,104	2,619	667	3,286
Door Cty - Ephraim	332	58	390	867	244	1,111
Door Cty - Fish Creek	559	124	683	1,596	378	1,974
Door Cty - Forestville	613	288	901	1,705	649	2,354
Door Cty - Sister Bay	2,285	695	2,980	6,893	1,836	8,729
Door Cty - Sturgeon Bay	7,553	2,274	9,827	22,328	6,568	28,896
Door Cty - Washington Island	765	123	888	2,111	347	2,458
Florence	782	111	893	2,300	308	2,608
Fremont	1,389	498	1,887	3,721	1,377	5,098
Gillett	430	218	648	1,388	462	1,850
Hortonville	5,681	1,654	7,335	15,941	4,285	20,226
Iola	1,485	565	2,050	4,369	1,422	5,791
Kaukauna	10,818	2,594	13,412	28,674	7,059	35,733
Kewaunee	3,026	1026	4,052	8,707	2,889	11,596
Kimberly	10,922	3,370	14,292	31,989	9,684	41,673
Lakewood	1,755	672	2,427	5,613	1,570	7,183
Lena	307	187	494	1,206	462	1,668
Little Chute	8,742	2,650	11,392	24,738	7,543	32,281
Manawa	1,420	490	1,910	4,426	1,266	5,692
Marinette Cty - Coleman	953	313	1,266	2,895	903	3,798
Marinette Cty - Crivitz	1,349	870	2,219	4,880	2,424	7,304
Marinette Cty - Goodman	241	54	295	675	155	830
Marinette Cty - Marinette	3,233	819	4,052	9,809	2,195	12,004
Marinette Cty - Niagara	646	229	875	1,739	606	2,345
Marinette Cty - Peshtigo	880	211	1,091	2,328	531	2,859
Marinette Cty - Wausaukee	725	344	1,069	2,561	839	3,400
Marion	1,796	392	2,188	5,466	1,169	6,635
New London	3,913	889	4,802	11,641	2,629	14,270
Oconto	2,006	633	2,639	5,679	1,669	7,348
Oconto Falls	2,839	510	3,349	7,744	1,538	9,282
Oneida Tribal - Green Earth		6	6	12	9	21
Oneida Tribal - Oneida	273	117	390	789	324	1,113
Scandinavia	423	153	576	1,228	484	1,712
Seymour	2,349	803	3,152	7,019	2,356	9,375
Shawano Cty - Birnamwood	1,754	265	2,019	6,101	795	6,896
Shawano Cty - Bonduel	974	309	1,283	3,122	946	4,068
Shawano Cty - Mattoon	167	88	255	432	181	613
Shawano Cty - Shawano	7,111	1,563	8,674	20,875	4,814	25,689
Shawano Cty - Tigerton	338	146	484	1,124	385	1,509
Shawano Cty - Wittenberg	443	134	577	1,295	435	1,730
Shiocton	873	118	991	2,372	405	2,777
Suring	976	374	1,350	2,804	967	3,771
Waupaca	8,243	2,585	10,828	25,200	6,874	32,074
Weyauwega	1,489	642	2,131	4,275	1,718	5,993
Total	155,815	47,005	202,820	452,101	131,270	583,371

Posted 4/1/26

Director's Report

Operable Partition

The new folding wall in the lower level meeting rooms has been installed, as of March 31, 2026. Hopefully, we will have a full 30 years of service from this partition the same as what we received from the old one!

Volunteer Initiative

The Waupaca Area Public Library is part of a local volunteering initiative that stems in part from our successful People Fair program last year. With financial support from Rotary, Volunteer Fox Cities is creating a site on their webpage where Waupaca non-profits and those seeking volunteer opportunities can both make profiles and hopefully connect for the benefit of the community. I encourage you to consider joining the May 16 City of Waupaca Work Day.



Polaris Update

We continue to be on course for full transition to the Polaris integrated library system this fall. We will be one of the host sites for training this spring. Staff members Jan Popple, Laura Jandacek and Paula Reedy will be attending sessions so that they are able to train the rest of the staff here.

Pantry Update from Mary Burns

"The total number of items distributed was 4506. This is actually down a bit from January and February of this year. At the start of the month we had fewer donations, so not as many items were stocked in the pantry. We also had some days of bad weather when the number of visitors to the pantry was down.

The Kwik Tip on Fulton St. has discontinued the donation of small pack (1 - 3) wrapped donut items. I looked at the number of "sweets" distributed in the last quarter of 2025, and the numbers were 743 (Oct.), 672 (Nov.), and 786 (Dec.). In 2026 these numbers dropped to 300 (Jan.), 299 (Feb.), and 230 (March). This is a significant drop per month, but if we had to drop in distribution, I am glad it is in this unhealthy category. The categories with the most *purchased* items continue to be fresh fruit, dairy, tuna, and peanut butter.

Robin and I were able to attend the Food Access Network meeting on March 24th. This is a committee/subgroup of the Be Well Waupaca County Group. Feeding America shared information about the SNAP/Foodshare program, Mark Lisowski shared information about the Hunger Task Force and WI policy updates. Tara Turner shared information about the Food Hub and Transportation issues. I have utilized our new brochure rack (located near the pantry refrigerator) to share some of the information and resource materials provided at this meeting. I was also glad to learn at the meeting that the Weyauwega Library has recently started a small pantry at their location. Volunteers continue to do the majority of the stocking of the Little Free Pantry, and help with organization and cleaning duties. We could not do this without them! Thank you for your support of the Little Free Pantry!"

Respectfully submitted,

Eric Scott Bailey

March Programs

- **Tuesday, March 3**-Financial Wellness with Kristina B: 3 people
- **Wednesday, March 4**-Lunch and Learn-School District of Waupaca: Mark Flaten, Austin Moore: 5 people (Mary/Molly)
- **Saturday, March 14**-Snack and Learn: Bees and Pollinators-17 people (Mary P and Molly)
- **Tuesday, March 17**-Lego Serious Play-CANCELLED (Post-snowpocalypse)
- **Thursday, March 19**-Third Thursday Film-Shane: 8 people (Mary P)
- **Thursday, March 19**-¿Comó se dice?-FINAL: 0 people
- **Saturday, March 21**-Book Club-House in the Cerulean Sea: 8 People (Molly R.)
- **Saturday, March 28**- Book to Movie: Sea Biscuit: 3 people

In February I had a patron reach out offering a free financial wellness program. After chatting about her credentials and training, we decided it was a worthwhile program to attempt at the library. Attendance was on the low side, but super engaged, so I'm glad we attempted it this once.

Lunch and Learn in February was to address an important issue in our community, the School District of Waupaca referendum that was voted on April 7. Mark Flaten the district Superintendent, and Ausion Moore the district Finance Director, presented about the importance of this vote. Mary P. and Laura J. filled in for Molly during the day of the program to help out. Attendance and engagement was great!

March 14th we held our second Snack and Learn event. We had Cindy Chitwood of CC's Bees present about Bees and Pollinators. She brought in some bee keeping equipment, we catered Aquamos tea party type foods, and had a great time. Unfortunately this was the morning before the snow storm and much of Waupaca was already in preparing mode, so our attendance was low. I feel certain that the weather was the main issue that day. Looking forward to Ed the Diver in May!



¿Comó se dice? Was scheduled for the last time in March. After low attendance all fall, and continued low attendance when we moved to a once a month session, I made the decision to end the program after we had no people in March. I have shared on our website and through signage that patrons still interested in practicing can reach out to Molly or Simon to book 30 minute chat sessions. This will certainly still help us practice our skills while allowing and outlet to interested patrons. So far no one has reached out.

Book Club in February was a bit different this month as I pushed the group to trying a fantasy novel. The House in the Cerulean Sea was our choice, and it made for some interesting discussions. A few from the group admitted they don't ever read fantasy, but that they appreciated the themes and perspectives in this book. We agreed to continue the growth mindset and will be trying a graphic novel in May!

-Respectfully submitted by Molly Reinke

Adult Services Report

Staff enjoyed and learned much at HOOT-Con 2026!

March has been all about the Walking Books Program.

The Walking Books Program is starting to really pick up. I am very excited. Nora Mitchell from Park Vista called me in to pick up seven or eight applications.

In March I added six new volunteers and we now have nine Walking Book pairs! Some of the volunteers have taken on two people as I am still growing that volunteer base.

I have meetings with Bethany and Trinity Lutheran in April, as well as trying to set up something with the Wisconsin Veterans Home.

Staff have been discussing and considering options for Strawberryfest and the Fourth of July Parade.

A committee of four: Laura Jandacek, Mary Perket, Marcie Cook and Taylor Wilcox have volunteered to help put together a Waupaca Library pictorial tri-fold board for the OWLS anniversary in October. Pictures will be forthcoming.

Rebecca Bollhoefer and Laura Jandacek have been working on clearing out a lot of the tech equipment that has been stored on carts in the library. Many of these items will be put in the E-Recycling event at the end of April. They have plans to complete this process before the recycling event.

The Library Podcast had its 2 year anniversary! We have over 100 followers on our Facebook page and we continue to get near top downloads on Podbean. We are continuing to try and find new ways to engage the public. We are looking into equipment that will help us record a podcast outside during events like Strawberry Fest.

Toward the end of March I took part in a one hour online webinar "Best Practices for Working in Circulation, Access Services, and Operations". Jennifer Blair, the Head of Users Services and Associate Professor at Azusa Pacific University was very knowledgeable. She packed a lot in that hour. She touched on how as circulation librarians we sometimes feel discouraged because there can appear to be divisional inequality internally as well as with the administration. So how do we strive in an environment that can often be discouraging? She also touched on customer service and how as circulation libraries we bend over backwards to help, trying to look at things from a patron point of view, being objective, and meeting in the middle. Everyone has their own perspectives on what a librarian is. This skewed perception is internal as well as public. This can be very challenging. There was a whole hour of so much more. This was a wonderful webinar. I wish she lived closer because I would love to have her come in and speak to the staff. The cost of this webinar was also covered by OWLS through their CE grants. I am very thankful.

OWLS training continues. Training is ramping up. Laura Jandacek and I are helping to finalize the needed documentation and training guidelines for "Training the Trainers" in April.

-Respectfully submitted by Jan Pople

Children's Department Report - March 2026

Babygarten - 51

Shamrock Scavenger Hunt - 61

School Books - 99

Sunny Day - 160

LEGO Club - 46

Storytime - 59

March was a wild ride of highs and lows with folks coming out more with the change of seasons, at least between storms. Right off the bat, we were happy to participate in this year's Winter Hike by offering a craft in the cozy historical train station. It was a decent turn out, but we are monitoring the activity as attendance slowly decreases to see if it is still effective time-wise for us to stay involved.

As excited as we were to jump into our new LEGO club, we did miss two weeks this month in order to attend the WLC Family Reading and Mathematics Night and host the 4th grade Wax Museum. We're always thrilled to be involved with both, and both went swimmingly this year. We had quite a few families stopping by for a story and the wax museum filling the Children's Department, meeting rooms and spilling over into the adults department! Apart from those events, our LEGO club has started off with a healthy stride thanks to some very interested builders! We are hoping to use the display case donated to us by Lux Layers to show off some of our club members' works soon!

A large part of March was coordinating the Citizen Science programs to be held in April. We're very excited to start handing out our take-home science kits and host a number of science programs on a myriad of topics. Paula has been hard at work finding cost-effective easy to get families involved with science, and we're very grateful for her efforts.

Lastly, we're very excited about our recent purchase of a new 3D printer. Our hope is to make it available to the wider public after figuring out some policy and procedures, but for now we'll be printing materials for our summer and programs!

*Respectfully submitted,
Simon Baumgart, Head of Youth Services*



March 2026

Teen Department Board Report

CAP Services Poverty Simulation

On March 1st Teen Librarian Taylor attended the CAP Services Poverty Simulation held in Waupaca with the intent of bringing what she learned back to the library. The simulation immerses its participants in the daily life of low-income families, with a discussion afterwards to focus on one's own community more specifically. Taylor's main takeaways from the simulation overall is that our community wants and needs readily accessible resources available to them, and more often than not, transportation and time will be some of the biggest issues we have in providing people with those resources.

Teen Volunteer Agents (T.V.A.) Update!

At the monthly T.V.A. meeting, members agreed that they would like to see more teens in the group overall, and that they would like to start a series of T.V.A. Social Gatherings outside of the monthly meetings. These could be programs around town with a T.V.A. spin paired with a program of some kind. Committees and responsibilities for planning said socials will be finalized at our April meeting, and the first social will be scheduled for June after confirmation with the location in question. Wish our T.V.A. members luck!

T.V.A. also worked with Teen Librarian Taylor to provide additional volunteering opportunities in the Teen Room such as: Adopt-A-Shelf, organizing and counting pieces for boardgames, and more. We do ask that teens interested in these opportunities are in T.V.A. for the time being. If there's a teen you know who's interested, send them our way!

CEC 5th and 6th Grade Book Talks

Teen Librarian Taylor and Children's Librarian Simon tag-teamed as they traveled to the Chain Exploration Center to provide Book Talks for the 5th and 6th grade students! It was a blast getting to share some amazing books with the students and talk up the library!

Teen Room Community

The teens had an absolute blast in March, and what we found is that our teens love a program that gives them an outlet for self-expression. Whether that's designing their own flair with a button-maker, or rolling dice and acting through their own imaginations in Dungeons and Dragons, they were excited to participate in the Teen Room's programs in March.

Respectfully submitted by Taylor Wilcox, Teen Services Librarian

4/9/26

Outagamie Waupaca Library System
Board of Trustees
January 15th, 2026, Meeting Minutes

The meeting was called to order at 6:01 p.m. by Shipps.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Diane Forsythe, Michelle Frola, Peter Gilbert, Steve Hart, Cathy Thompson, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Melissa Knight.

Excused: Cindy Fallona, Mike Hankins, Wendy Hartman, Bastia Looker, Rob Way.

Frola moved, seconded by Forsythe, to approve the agenda as presented. Motion carried.

Forsythe moved, seconded by Ver Voort, to approve November 20th, 2025, meeting minutes as presented. Motion carried.

Buchholtz moved, seconded by Forsythe, to accept the December 2025 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Frola, to approve the December 2025 and January 2026 automatic payments and checks numbered 34504 – 34582 inclusive, in the total amount of \$226,291.93 and payroll-related expenditures in the amount of \$168,917.94. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Frola moved, seconded by Thompson, to elect officers for 2026: Peter Gilbert as President. Mike Hankins as Vice President and Diane Forsythe as Secretary / Treasurer, as nominated. Motion carried.

Buchholtz moved, seconded by Gilbert, to appoint Angela Ver Voort, Cindy Fallona and Bastia Looker as Personnel Committee members for 2026. Motion carried.

Ver Voort moved, seconded by Forsythe, to appoint Bobbie Buchholtz and Wendy Hartman to the Executive Committee member-at-large seats for 2026. Motion carried.

Forsythe moved, seconded by Buchholtz, to proceed with phase two of the merger exploration. Motion carried.

Forsythe moved, seconded by Buchholtz, to approve the revised 2026 budget. Motion carried.

Ver Voort moved, seconded by Woodward, to approve the revised Office Assistant job description. Motion carried.

Forsythe moved, seconded by Gilbert, to approve the revised Employee Handbook. Motion carried.

Gilbert moved, seconded by Forsythe, to approve the revised printing policy. Motion carried.

Trustees reviewed Trustee Essentials Chapter 26: The Public Library System Board. No action taken.

Having completed the agenda, the meeting was adjourned by Shipps at 7:03pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.