



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, NOVEMBER 19, 2025, 4:30PM

IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. PUBLIC INPUT
 - a. Three minutes per speaker on non-agenda items.
4. MINUTES FROM MEETING HELD WEDNESDAY, OCTOBER 15, 2025
 - a. **ACTION ITEM: APPROVE** minutes of OCTOBER 15, 2025 Meeting
5. MONTHLY BILLS FOR OCTOBER 2025, **BILLS \$71,127, PERSONNEL \$58,077, Donations Expenditures \$6,921**
 - a. **ACTION ITEM: APPROVE** OCTOBER 2025 bills, personnel costs, and donation expenditures
6. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
7. LIBRARY STATISTICS
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
8. DEPARTMENT REPORTS
 - A. Director's Report

- B. Adult Services Report
- C. Youth Services Report
- D. Teen Services Report

9. COMMITTEE REPORTS

- A. Finance Committee
 - a. Met on Wednesday, November 12, 2025 at 4:30pm.
 - i. **ACTION ITEM: Approve minutes of November 12, 2025 Finance Committee Meeting.**
- B. Planning Committee
 - a. No Meeting
- C. Policy Committee
 - a. No Meeting
- D. Personnel Committee
 - a. No Meeting

10. OLD BUSINESS

- a. Winchester Academy Memorandum of Understanding (**ACTION ITEM**)
- b. 2026 Library Budget (**ACTION ITEM**)

11. NEW BUSINESS

- a. Incident Reports

12. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, December 17, 2025 at 4:30 pm in-person in the Council Chambers

13. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, OCTOBER 15, 2025, 4:30PM

Mission Statement: "committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Julie Eiden at 4:32 pm.

Julie Eiden, Holly Olsen, Cory Nagel, Sarah Hanneman, John Miller, and Alternate Student Representative Alisa Forseth were present. Melanie Peterson, Devon Feldt, John Turner, Alton Ross were absent. Library Director, Eric Bailey, Head of Adult Services Jan Popple, and OWLS Board Member Diane Forsythe were present.

APPROVAL OF AGENDA

MOTION by H. Olsen, SECOND by C. Nagel to approve the agenda. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Julie Eiden.

PUBLIC INPUT

Diane Forsythe shared that she had sent a letter to the Waupaca Post and to Jim Card. In her letter, she shared her feelings on the handling of the article about the Library Banned Books Exhibit & Display.

Minutes from September 17, 2025 Board Meeting-AMENDED-Holly Olsen read the Open Meeting Law Statement, not Melanie Peterson.

MOTION by J. Miller, SECOND by A. Forseth, to approve the agenda. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

Monthly bills for SEPTEMBER 2025, BILLS \$67,403, PERSONNEL \$53,231, DONATIONS EXPENDITURES \$2,325.

MOTION by J. Miller, SECOND by H. Olsen to approve the SEPTEMBER 2025 bills with personnel costs and donation expenditures. 6 ayes, 0 nays, 3 absent. Motion passed unanimously on a roll call vote.

Library Statistics

Copy Income **\$745.87**; Meeting Room Income **\$80.00**

Volunteer Hours **129**; Reference Transactions **1,079** Library Visits **7,977**; Internet Use: **820** wireless, **485** stations; Curbside service **6**; Total Library Programs **22**, Total Program Attendance **355**; Study Room Use **68**; Passport Applications **10**

Interloan Chart: **3,150** items loaned, **3,163** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **11,381**.

Consortium Circulation Chart was presented.

Library Exhibit Room Report

Exhibit Coordinator's report was shared. A chart of visits was included in the packet.

Department Reports

Director's Report, Adult Services Report, and Youth Services Report were given. Teen Services Report was included in packet.

Committee Reports

Finance Committee did not meet.

Planning Committee did not meet.

Library Policy Committee did not meet.

Personnel Committee did not meet.

Old Business – None

New Business

- A. Winchester Academy Memorandum of Understanding was discussed.

Announcements & Correspondence

OWLS Meeting: An OWLS meeting occurred.

Next meeting will be Wednesday, November 19, 2025, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

Adjournment

MOTION by J. Miller, SECOND by C. Nagel, to adjourn. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 4:56 pm.

Chaired by Julie Eiden, Library Board Vice-President

Minutes taken and compiled by Jan Popple

**2025 BALANCE SHEET
LIBRARY FUND**

Acct No	Account Description	Actual			12/31/2025	Budget	% Expended	% Unexpended
		12/31/2024 Prior Year Actual	Oct-25 Actual	10/31/2025 CURRENT YTD Actual	YTD Estimated	2025		
REVENUES								
INTERGOVERNMENTAL								
251-43215-000-000	FEDERAL: LIBRARY GRANTS							
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	386,684	-	402,774	402,774	402,774	100.00%	0.00%
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	17,429	-	17,869	17,869	17,869	100.00%	0.00%
251-43727-000-000	COUNTY AID: LIBRARY WINNEBAGO	981	-	1,006	1,006	1,006	100.00%	0.00%
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	3,821	-	4,906	4,906	3,898	125.86%	(25.86%)
	INTERGOVERNMENTAL	408,915	-	426,555	426,555	425,547	100.24%	(0.24%)
PUBLIC CHARGES FOR SERVICE								
251-46710-000-000	FEES: LIBRARY COPIES	6,884	644	7,127	8,552	6,000	118.78%	(18.78%)
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	507	-	282	282	-	#DIV/0!	#DIV/0!
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	(303)	(39)	(246)	(276)	100	-246.38%	346.38%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,438	451	2,933	3,519	2,500	117.30%	(17.30%)
251-46740-000-000	FEES: PASSPORT	5,160	556	5,791	6,949	7,500	77.21%	22.79%
	PUBLIC CHARGES FOR SERVICE	14,686	1,611	15,887	19,027	16,100	98.67%	1.33%
MISCELLANEOUS								
251-48215-000-000	RENT: MEETING ROOMS	1,686	140	1,598	1,917	1,500	106.52%	(6.52%)
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	50	-	115	138	100	115.00%	(15.00%)
251-48550-000-000	DONATIONS: LIBRARY	45,865	252	11,950	39,921	61,500	19.43%	80.57%
251-49210-000-000	TRANSFER FROM GENERAL FUND	367,522	-	373,035	373,035	373,035	100.00%	0.00%
	MISCELLANEOUS	415,123	392	386,698	415,011	436,135	88.66%	11.34%
	TOTAL REVENUES	838,723	2,003	829,139	860,593	877,782	94.46%	5.54%
EXPENDITURES								
251-55111-102-000	LIBRARY: SALARIES	392,078	35,364	320,483	381,398	388,564	82.48%	17.52%
251-55111-103-000	LIBRARY: OVERTIME	307	24	1,189	1,165	-		
251-55111-118-000	LIBRARY: SOCIAL SECURITY	26,126	2,071	24,653	29,840	28,518	86.45%	13.55%
251-55111-119-000	LIBRARY: RETIREMENT (R)	27,059	2,226	25,620	31,194	26,882	95.31%	4.69%
251-55111-121-000	LIBRARY: GRP HLTH INS	78,950	6,873	73,808	87,553	108,778	67.85%	32.15%
251-55111-122-000	LIBRARY: LIFE INS	1,152	124	1,066	1,500	1,500	71.08%	28.92%
251-55111-123-000	LIBRARY: INC PROTECT	-	-	-	2,000	2,000	0.00%	100.00%
251-55111-124-000	LIBRARY: WORK COMP	2,690	-	3,459	3,459	3,500	98.82%	1.18%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	-	-	-	6,000	6,000	0.00%	100.00%
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	240	-	240	-	316	75.95%	24.05%
	LIBRARY: RETIREMENT PAYOUT		-	34,850	34,850	39,669	87.85%	12.15%
	LIBRARY FULL-TIME	528,602	46,682	450,518	578,960	605,727	74.38%	25.62%

**2025 BALANCE SHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2025	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024	Oct-25	10/31/2025				
		Prior Year	Actual	CURRENT YTD	YTD	2025		
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>			
251-55112-104-000	LIBRARY: PT WAGES	115,017	10,342	96,043	125,918	107,259	89.54%	10.46%
251-55112-116-000	LIBRARY: PT RETIRE	3,610	206	2,268	2,817	4,067	55.76%	44.24%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	8,588	786	7,515	9,520	8,205	91.60%	8.40%
251-55112-122-000	LIBRARY: LIFE INS	632	61	541	600	550	98.45%	1.55%
	LIBRARY: PART-TIME	127,847	11,395	106,367	138,856	120,081	88.58%	11.42%
251-55115-201-000	LIBRARY: TRAINING	2,879	-	824	2,000	2,000	41.22%	58.78%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,809	-	7,014	7,014	6,809	103.00%	(3.00%)
251-55115-209-000	LIBRARY: INS & BONDING	2,100	-	2,220	2,220	2,100	105.71%	(5.71%)
251-55115-211-000	LIBRARY: CONTRACT SERVICES	2,717	199	4,089	4,906	4,000	102.22%	(2.22%)
251-55115-215-000	LIBRARY: MOVIE LICENSE	440	322	455	455	-		
251-55115-216-000	LIBRARY: POSTAGE	1,928	34	1,565	1,878	2,000	78.25%	21.75%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	762	-	386	1,200	1,200	32.19%	67.81%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,648	-	27,783	27,783	27,783	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	553	8	721	650	650	110.91%	(10.91%)
251-55115-282-000	LIBRARY: TECHNOLOGY	11,829	10	5,830	5,830	5,267	110.68%	(10.68%)
251-55115-301-000	LIBRARY: SUPPLIES	10,850	168	5,680	6,816	10,000	56.80%	43.20%
	LIBRARY: OPERATING EXPENSES	68,514	740	56,566	60,752	61,809	91.52%	8.48%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	18,428	1,528	16,047	19,257	19,000	84.46%	15.54%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,383	117	1,228	1,473	1,500	81.84%	18.16%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	5,686	1,048	2,801	3,361	8,000	35.01%	64.99%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	13,725	814	6,436	7,723	18,000	35.76%	64.24%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	119	-	-	-	5,000	0.00%	100.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	25	90	90	90	2,000	4.52%	95.48%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	4,226	3,324	6,680	8,016	8,000	83.50%	16.50%
	LIBRARY: DONATION EXPENSES	43,592	6,921	33,282	39,921	61,500	54.12%	45.88%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,529	264	1,191	1,500	1,500	79.38%	20.62%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,040	376	1,819	3,000	3,000	60.64%	39.36%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	934	208	816	1,000	1,000	81.58%	18.42%
	LIBRARY: PROGRAMS	5,504	848	3,826	5,500	5,500	69.56%	30.44%

**2025 BALANCE SHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2025	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024	Oct-25	10/31/2025				
		Prior Year		CURRENT YTD	YTD			
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>2025</u>		
251-55130-250-115	LIBRARY: BOOKS - ADULT	16,132	3,295	12,356	17,000	17,000	72.68%	27.32%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,523	-	1,749	3,000	3,000	58.28%	41.72%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	14,221	600	14,555	16,000	16,000	90.97%	9.03%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,174	349	1,745	3,175	3,175	54.95%	45.05%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,520	-	4,405	4,600	4,600	95.77%	4.23%
	LIBRARY: BOOKS	41,570	4,243	34,809	43,775	43,775	79.52%	20.48%
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,655	118	1,488	2,500	2,300	64.69%	35.31%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	-	-	224	1,000	1,000	22.43%	77.57%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	667	92	311	600	600	51.82%	48.18%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,208	88	641	1,200	1,200	53.44%	46.57%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	-	854	854	854	100.00%	0.00%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	964	-	323	900	900	35.86%	64.14%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	10,235	-	12,235	12,235	12,235	100.00%	0.00%
	LIBRARY: A/V	16,584	298	16,076	19,289	19,089	84.22%	15.78%
	TOTAL EXPENDITURES	832,213	71,127	701,444	887,052	917,481	76.45%	23.55%
	REVENUES OVER(UNDER) EXPENDITURES				(26,459)	(39,699)		
	BEGINNING FUND BALANCE	57,735			57,735			
	ENDING FUND BALANCE				31,276			

2025 BALANCE SHEET
LIBRARY FUND

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2025 BALANCE SHEET
LIBRARY FUND

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**2025 BALANCE SHEET
LIBRARY FUND**

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Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43215-000-000 FEDERAL: LIBRARY GRANTS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO					
		08/31/2025 (08/25) Balance	.00 *	.00 *	402,774.00-
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	402,774.00-
YTD Encumbrance	.00	YTD Actual 402,774.00- Total 402,774.00-	YTD Budget 402,774.00-	Unearned .00	
251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA					
		08/31/2025 (08/25) Balance	.00 *	.00 *	18,875.00-
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	18,875.00-
YTD Encumbrance	.00	YTD Actual 18,875.00- Total 18,875.00-	YTD Budget 17,869.00-	Unearned 1,006.00-	
251-43726-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-43727-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 1,006.00-	Unearned 1,006.00	
251-43730-000-000 COUNTY AID: LIBRARY PORTAGE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	4,906.00-
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	4,906.00-
YTD Encumbrance	.00	YTD Actual 4,906.00- Total 4,906.00-	YTD Budget 3,898.00-	Unearned 1,008.00-	
251-43735-000-000 STATE GRANT: LIBRARY YOUTH					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46710-000-000 FEES: LIBRARY COPIES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	5,691.07-
CR	1000024340	COPIES LIBRARY DEPOSIT - library 8.30.25 Description: COPIES LIBRARY DEPOSIT - library 8.30.25		86.02-	
CR	1000024363	COPIES LIBRARY DEPOSIT - LIBRARY 9.6.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.6.25		157.30-	
CR	1000024382	COPIES LIBRARY DEPOSIT - LIBRARY 9.13.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.13.25		201.90-	
CR	1000024402	COPIES LIBRARY DEPOSIT - LIBRARY 9.20.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.20.25		144.50-	
CR	1000024413	COPIES LIBRARY DEPOSIT - LIBRARY 9.27.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.27.25		202.18-	
		09/30/2025 (09/25) Period Totals and Balance	.00 *	791.90- *	6,482.97-
CR	1000024438	COPIES LIBRARY DEPOSIT - LIBRARY 10.4.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 10.4.25		161.42-	
CR	1000024457	COPIES LIBRARY DEPOSIT - library 10.11.25 Description: COPIES LIBRARY DEPOSIT - library 10.11.25		119.68-	
CR	1000024477	COPIES LIBRARY DEPOSIT - LIBRARY 10.18.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 10.18.25		172.37-	
CR	1000024494	COPIES LIBRARY DEPOSIT - LIBRARY 10.25.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 10.25.25		190.62-	
		10/31/2025 (10/25) Period Totals and Balance	.00 *	644.09- *	7,127.06-
YTD Encumbrance	.00	YTD Actual 7,127.06- Total 7,127.06- YTD Budget 6,000.00- Unearned 1,127.06-			
251-46715-000-000 FEES: LIBRARY POSTAGE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unearned .00			
251-46720-000-000 FEES: LIBRARY PROGRAMS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unearned .00			
251-46725-000-000 FEES: LIBRARY OVERDUE FEES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	275.01-
CR	1000024402	FINES LIBRARY DEPOSIT - LIBRARY 9.20.25		7.35-	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46725-000-000 FEES: LIBRARY OVERDUE FEES (continued)					
		Description: FINES LIBRARY DEPOSIT - LIBRARY 9.20.25			
		09/30/2025 (09/25) Period Totals and Balance	.00 *	7.35- *	282.36-
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	282.36-
YTD Encumbrance	.00	YTD Actual 282.36- Total	282.36- YTD Budget	.00 Unearned	282.36-
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	118.34
AP	99	UNIQUE MANAGEMENT SERVICES, INC.	88.65		
		**VendorNo: 1943 **Inv. No: 6143516 **Desc: PATRON SENT TO COLLECTIONS - AUG 2025 **Inv. Date: 09/01/25			
		09/30/2025 (09/25) Period Totals and Balance	88.65 *	.00 *	206.99
AP	132	UNIQUE MANAGEMENT SERVICES, INC.	59.10		
		**VendorNo: 1943 **Inv. No: 6144651 **Desc: COLLECTION AGENCY (6) - SEPT 2025 **Inv. Date: 10/01/25			
CR	1000024477	COLLECTIONS - LIBRARY 10.18.25		10.00-	
		Description: COLLECTIONS - LIBRARY 10.18.25			
CR	1000024494	COLLECTIONS - LIBRARY 10.25.25		9.71-	
		Description: COLLECTIONS - LIBRARY 10.25.25			
		10/31/2025 (10/25) Period Totals and Balance	59.10 *	19.71- *	246.38
YTD Encumbrance	.00	YTD Actual 246.38 Total	246.38 YTD Budget	100.00- Unearned	346.38
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	2,041.43-
AP	1	APPLETON PUBLIC LIBRARY	23.00		
		**VendorNo: 102 **Inv. No: OWWAU08272025000005 **Desc: DAMAGED BOOK 31110005843164 **Inv. Date: 08/28/25			
AP	295	NEW LONDON PUBLIC LIBRARY	10.99		
		**VendorNo: 1362 **Inv. No: OWWAU09102025000003 **Desc: LOST BOOK 31389026836171 **Inv. Date: 09/10/25			
AP	814	APPLETON PUBLIC LIBRARY	27.00		
		**VendorNo: 102 **Inv. No: OWWAU09242025000002 **Desc: BILL PAID #31110001650795 **Inv. Date: 09/24/25			
CR	1000024340	MATERIAL REPL LIB DEPOSIT - library 8.30.25		26.00-	
		Description: MATERIAL REPL LIB DEPOSIT - library 8.30.25			
CR	1000024382	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.13.25		218.94-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.13.25			
CR	1000024402	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.20.25		53.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.20.25			
CR	1000024413	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.27.25		203.31-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.27.25			
		09/30/2025 (09/25) Period Totals and Balance	60.99 *	501.25- *	2,481.69-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)					
AP	310	IOLA PUBLIC LIBRARY	15.00		
		**VendorNo: 854 **Inv. No: OWWAU09242025000001 **Desc: #31389021270418 PAID IN WAUPACA **Inv. Date: 09/24/25			
AP	57	BIRNAMWOOD BRANCH LIBRARY	24.00		
		**VendorNo: 218 **Inv. No: OWWAU10012025000001 **Desc: BOOK REPLACEMENT 38009000355369 **Inv. Date: 10/01/25			
AP	311	IOLA PUBLIC LIBRARY	27.95		
		**VendorNo: 854 **Inv. No: OWWAU10092025000001 **Desc: LOST BOOK 31389028093441 **Inv. Date: 10/09/25			
AP	123	NEW LONDON PUBLIC LIBRARY	17.00		
		**VendorNo: 1362 **Inv. No: OWWAU10112025000001 **Desc: DAMAGED BOOK 31389022335277 **Inv. Date: 10/11/25			
AP	329	WEYAUWEGA PUBLIC LIBRARY	15.00		
		**VendorNo: 2137 **Inv. No: OWWAU101820250000001 **Desc: LOST BOOK 31389025794249 **Inv. Date: 10/18/25			
CR	1000024438	MATERIAL REPL LIB DEPOSIT - LIBRARY 10.4.25		105.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 10.4.25			
CR	1000024457	MATERIAL REPL LIB DEPOSIT - library 10.11.25		192.08-	
		Description: MATERIAL REPL LIB DEPOSIT - library 10.11.25			
CR	1000024477	MATERIAL REPL LIB DEPOSIT - LIBRARY 10.18.25		13.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 10.18.25			
CR	1000024494	MATERIAL REPL LIB DEPOSIT - LIBRARY 10.25.25		239.76-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 10.25.25			
		10/31/2025 (10/25) Period Totals and Balance	98.95 *	549.84- *	2,932.58-
YTD Encumbrance	.00	YTD Actual 2,932.58- Total	2,932.58- YTD Budget	2,500.00- Unearned	432.58-
251-46740-000-000 FEES: LIBRARY PASSPORT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	4,780.99-
CR	1000024363	PASSPORT - LIBRARY 9.6.25		35.00-	
		Description: PASSPORT - LIBRARY 9.6.25			
CR	1000024382	PASSPORT - LIBRARY 9.13.25		33.95-	
		Description: PASSPORT - LIBRARY 9.13.25			
CR	1000024402	PASSPORT - LIBRARY 9.20.25		35.00-	
		Description: PASSPORT - LIBRARY 9.20.25			
CR	1000024413	PASSPORT - LIBRARY 9.27.25		70.00-	
		Description: PASSPORT - LIBRARY 9.27.25			
		09/30/2025 (09/25) Period Totals and Balance	.00 *	173.95- *	4,954.94-
CR	1000024438	PASSPORT - LIBRARY 10.4.25		280.00-	
		Description: PASSPORT - LIBRARY 10.4.25			
CR	1000024457	PASSPORT - library 10.11.25		68.94-	
		Description: PASSPORT - library 10.11.25			
CR	1000024477	PASSPORT - LIBRARY 10.18.25		105.00-	

Journal	Reference Number	Payee or Description				Debit Amount		Credit Amount		Balance
251-46740-000-000 FEES: LIBRARY PASSPORT (continued)										
		Description: PASSPORT - LIBRARY 10.18.25								
CR	1000024494	PASSPORT - LIBRARY 10.25.25							137.88-	
		Description: PASSPORT - LIBRARY 10.25.25								
		10/31/2025 (10/25) Period Totals and Balance					.00 *		591.82- *	5,546.76-
YTD Encumbrance		.00	YTD Actual	5,546.76-	Total	5,546.76-	YTD Budget	7,500.00-	Unearned	1,953.24
251-48215-000-000 RENT: MEETING ROOMS										
		08/31/2025 (08/25) Balance					.00 *		.00 *	1,278.40-
CR	1000024340	ROOM RENTAL LIBRARY DEPOSIT - library 8.30.25							100.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - library 8.30.25								
CR	1000024382	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.13.25							10.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.13.25								
CR	1000024402	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.20.25							20.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.20.25								
CR	1000024413	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.27.25							50.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.27.25								
		09/30/2025 (09/25) Period Totals and Balance					.00 *		180.00- *	1,458.40-
CR	1000024457	ROOM RENTAL LIBRARY DEPOSIT - library 10.11.25							30.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - library 10.11.25								
CR	1000024477	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 10.18.25							90.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 10.18.25								
CR	1000024494	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 10.25.25							19.33-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 10.25.25								
		10/31/2025 (10/25) Period Totals and Balance					.00 *		139.33- *	1,597.73-
YTD Encumbrance		.00	YTD Actual	1,597.73-	Total	1,597.73-	YTD Budget	1,500.00-	Unearned	97.73-
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP										
		08/31/2025 (08/25) Balance					.00 *		.00 *	115.00-
		10/31/2025 (10/25) Period Totals and Balance					.00 *		.00 *	115.00-
YTD Encumbrance		.00	YTD Actual	115.00-	Total	115.00-	YTD Budget	100.00-	Unearned	15.00-
251-48451-000-000 INSURANCE CLAIMS LIBRARY										
		08/31/2025 (08/25) Balance					.00 *		.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance					.00 *		.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unearned	.00
251-48510-000-000 MISC REV: REBATES										
		08/31/2025 (08/25) Balance					.00 *		.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48510-000-000 MISC REV: REBATES (continued)					
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-48550-000-000 DONATIONS: LIBRARY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	11,177.26-
CR	1000024340	DONATION- - library 8.30.25 Description: DONATION- - library 8.30.25		67.08-	
CR	1000024363	DONATION- - LIBRARY 9.6.25 Description: DONATION- - LIBRARY 9.6.25		387.25-	
CR	1000024382	DONATION- - LIBRARY 9.13.25 Description: DONATION- - LIBRARY 9.13.25		1.00-	
CR	1000024402	DONATION- - LIBRARY 9.20.25 Description: DONATION- - LIBRARY 9.20.25		45.00-	
CR	1000024413	DONATION- - LIBRARY 9.27.25 Description: DONATION- - LIBRARY 9.27.25		20.00-	
		09/30/2025 (09/25) Period Totals and Balance	.00 *	520.33- *	11,697.59-
CR	1000024438	DONATION- - LIBRARY 10.4.25 Description: DONATION- - LIBRARY 10.4.25		180.30-	
CR	1000024477	DONATION- - LIBRARY 10.18.25 Description: DONATION- - LIBRARY 10.18.25		22.00-	
CR	1000024494	DONATION- - LIBRARY 10.25.25 Description: DONATION- - LIBRARY 10.25.25		50.00-	
		10/31/2025 (10/25) Period Totals and Balance	.00 *	252.30- *	11,949.89-
YTD Encumbrance	.00	YTD Actual 11,949.89- Total 11,949.89-	YTD Budget 61,500.00-	Unearned 49,550.11	
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-49210-000-000 TRANSFER FROM GENERAL FUND					
		08/31/2025 (08/25) Balance	.00 *	.00 *	373,035.00-
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	373,035.00-
YTD Encumbrance	.00	YTD Actual 373,035.00- Total 373,035.00-	YTD Budget 373,035.00-	Unearned .00	
251-49300-000-000 FUND BALANCES APPLIED					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-49300-000-000 FUND BALANCES APPLIED (continued)					
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-55111-101-000 LIBRARY: SALARIES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-102-000 LIBRARY: WAGES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	257,396.84
PB	144	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	100.00		
PC	20	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	21,807.20		
PC	139	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	13,706.05		
		09/30/2025 (09/25) Period Totals and Balance	35,613.25 *	.00 *	293,010.09
PB	141	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	50.00		
PC	20	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	13,711.22		
PC	137	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	13,711.20		
		10/31/2025 (10/25) Period Totals and Balance	27,472.42 *	.00 *	320,482.51
YTD Encumbrance	.00	YTD Actual 320,482.51 Total 320,482.51	YTD Budget 320,482.51	Unexpended 388,564.00	68,081.49
251-55111-103-000 LIBRARY: OVERTIME					
		08/31/2025 (08/25) Balance	.00 *	.00 *	960.82
PC	80	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	154.51		
PC	140	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	49.96		
		09/30/2025 (09/25) Period Totals and Balance	204.47 *	.00 *	1,165.29
PC	21	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	24.11		
		10/31/2025 (10/25) Period Totals and Balance	24.11 *	.00 *	1,189.40
YTD Encumbrance	.00	YTD Actual 1,189.40 Total 1,189.40	YTD Budget 1,189.40	Unexpended .00	1,189.40-
251-55111-105-000 LIBRARY: CALL-IN PAY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-106-000 LIBRARY: HOLIDAY PAY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-106-000 LIBRARY: HOLIDAY PAY (continued)					
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-107-000 LIBRARY: SICK PAY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-108-000 LIBRARY: VACATION PAY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-109-000 LIBRARY: FUNERAL LEAVE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-118-000 LIBRARY: SOCIAL SECURITY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	19,883.72
PB	22	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	1,660.62		
PB	258	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	1,037.83		
		09/30/2025 (09/25) Period Totals and Balance	2,698.45 *	.00 *	22,582.17
PB	22	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	1,036.24		
PB	250	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	1,034.40		
		10/31/2025 (10/25) Period Totals and Balance	2,070.64 *	.00 *	24,652.81
YTD Encumbrance	.00	YTD Actual 24,652.81 Total 24,652.81	YTD Budget 28,518.00	Unexpended 3,865.19	
251-55111-119-000 LIBRARY: RETIREMENT (R)					
		08/31/2025 (08/25) Balance	.00 *	.00 *	21,092.92
PB	21	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	1,186.39		
PB	257	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	1,115.18		
		09/30/2025 (09/25) Period Totals and Balance	2,301.57 *	.00 *	23,394.49

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-119-000 LIBRARY: RETIREMENT (R) (continued)					
PB	21	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	1,113.74		
PB	249	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	1,112.07		
		10/31/2025 (10/25) Period Totals and Balance	2,225.81 *	.00 *	25,620.30
YTD Encumbrance	.00	YTD Actual 25,620.30 Total 25,620.30	YTD Budget 26,882.00	Unexpended 1,261.70	
251-55111-121-000 LIBRARY: GRP HLTH INS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	59,719.60
PB	142	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	3,362.63		
PB	359	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	3,019.61		
PC	21	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	416.68		
PC	141	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	416.68		
		09/30/2025 (09/25) Period Totals and Balance	7,215.60 *	.00 *	66,935.20
PB	139	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	3,019.61		
PB	362	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	3,019.61		
PC	22	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	416.68		
PC	138	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	416.68		
		10/31/2025 (10/25) Period Totals and Balance	6,872.58 *	.00 *	73,807.78
YTD Encumbrance	.00	YTD Actual 73,807.78 Total 73,807.78	YTD Budget 108,778.00	Unexpended 34,970.22	
251-55111-122-000 LIBRARY: LIFE INS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	818.00
PB	143	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	62.05		
PB	360	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	62.05		
		09/30/2025 (09/25) Period Totals and Balance	124.10 *	.00 *	942.10
PB	140	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	62.05		
PB	363	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	62.05		
		10/31/2025 (10/25) Period Totals and Balance	124.10 *	.00 *	1,066.20
YTD Encumbrance	.00	YTD Actual 1,066.20 Total 1,066.20	YTD Budget 1,500.00	Unexpended 433.80	
251-55111-123-000 LIBRARY: INC PROTECT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 2,000.00	Unexpended 2,000.00	
251-55111-124-000 LIBRARY: WORK COMP					
		08/31/2025 (08/25) Balance	.00 *	.00 *	2,473.95

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-124-000 LIBRARY: WORK COMP (continued)					
AP	82	MCCLONE	984.70		
		**VendorNo: 1213 **Inv. No: 14972 **Desc: WORK COMP AUDIT PREM - 2025-2026 **Inv. Date: 09/08/25			
		09/30/2025 (09/25) Period Totals and Balance	984.70 *	.00 *	3,458.65
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	3,458.65
YTD Encumbrance	.00	YTD Actual 3,458.65 Total 3,458.65 YTD Budget 3,500.00 Unexpended 41.35			
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 6,000.00 Unexpended 6,000.00			
251-55111-126-000 LIBRARY: DEF COMP HLTH					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-129-000 LIBRARY: UNEMPLOYMENT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM					
		08/31/2025 (08/25) Balance	.00 *	.00 *	240.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	240.00
YTD Encumbrance	.00	YTD Actual 240.00 Total 240.00 YTD Budget 316.00 Unexpended 76.00			
251-55112-104-000 LIBRARY: PT WAGES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	74,812.94
PC	78	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	5,084.35		
PC	205	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	5,803.49		
		09/30/2025 (09/25) Period Totals and Balance	10,887.84 *	.00 *	85,700.78
PC	78	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	5,132.45		
PC	201	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	5,209.45		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-104-000 LIBRARY: PT WAGES (continued)					
		10/31/2025 (10/25) Period Totals and Balance	10,341.90 *	.00 *	96,042.68
YTD Encumbrance	.00	YTD Actual 96,042.68 Total 96,042.68	YTD Budget 107,259.00	Unexpended 11,216.32	
251-55112-110-000 LIBRARY: PTO					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55112-116-000 LIBRARY: PT RETIRE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,852.31
PB	148	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	99.39		
PB	364	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	110.35		
		09/30/2025 (09/25) Period Totals and Balance	209.74 *	.00 *	2,062.05
PB	145	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	109.91		
PB	367	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	95.88		
		10/31/2025 (10/25) Period Totals and Balance	205.79 *	.00 *	2,267.84
YTD Encumbrance	.00	YTD Actual 2,267.84 Total 2,267.84	YTD Budget 4,067.00	Unexpended 1,799.16	
251-55112-118-000 LIBRARY: SOCIAL SECURITY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	5,907.58
PB	145	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	383.37		
PB	361	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	438.40		
		09/30/2025 (09/25) Period Totals and Balance	821.77 *	.00 *	6,729.35
PB	142	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	391.06		
PB	364	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	394.97		
		10/31/2025 (10/25) Period Totals and Balance	786.03 *	.00 *	7,515.38
YTD Encumbrance	.00	YTD Actual 7,515.38 Total 7,515.38	YTD Budget 8,205.00	Unexpended 689.62	
251-55112-122-000 LIBRARY: LIFE INS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	417.75
PB	147	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	30.93		
PB	363	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	30.93		
		09/30/2025 (09/25) Period Totals and Balance	61.86 *	.00 *	479.61
PB	144	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	30.93		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-122-000 LIBRARY: LIFE INS (continued)					
PB	366	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	30.93		
		10/31/2025 (10/25) Period Totals and Balance	61.86 *	.00 *	541.47
YTD Encumbrance	.00	YTD Actual 541.47 Total 541.47 YTD Budget 550.00 Unexpended 8.53			
251-55112-123-000 LIBRARY: INC PROTECT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55115-201-000 LIBRARY: TRAVEL					
		08/31/2025 (08/25) Balance	.00 *	.00 *	824.48
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	824.48
YTD Encumbrance	.00	YTD Actual 824.48 Total 824.48 YTD Budget 2,000.00 Unexpended 1,175.52			
251-55115-206-000 LIBRARY: TELEPHONE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55115-207-000 LIBRARY: MAINT OF EQUIP					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
AP	277	BIBLIOTHECA LLC	7,013.54		
		**VendorNo: 2485 **Inv. No: SO-US69286 **Desc: ANNUAL MAINTENANCE AGREEMENT FOR RFID GATES/SELF CHECK **Inv. Date: 10/06/25			
		10/31/2025 (10/25) Period Totals and Balance	7,013.54 *	.00 *	7,013.54
YTD Encumbrance	.00	YTD Actual 7,013.54 Total 7,013.54 YTD Budget 6,809.00 Unexpended 204.54-			
251-55115-209-000 LIBRARY: INS & BONDING					
		08/31/2025 (08/25) Balance	.00 *	.00 *	2,220.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	2,220.00
YTD Encumbrance	.00	YTD Actual 2,220.00 Total 2,220.00 YTD Budget 2,100.00 Unexpended 120.00-			
251-55115-211-000 LIBRARY: CONTRACT SERVICES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	3,776.21

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-211-000 LIBRARY: CONTRACT SERVICES (continued)					
AP	736	OFFICE TECHNOLOGY GROUP	114.24		
		**VendorNo: 1406 **Inv. No: 322420 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 09/19/25			
		09/30/2025 (09/25) Period Totals and Balance	114.24 *	.00 *	3,890.45
AP	327	OFFICE TECHNOLOGY GROUP	198.19		
		**VendorNo: 1406 **Inv. No: 323661 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 10/17/25			
		10/31/2025 (10/25) Period Totals and Balance	198.19 *	.00 *	4,088.64
YTD Encumbrance	.00	YTD Actual 4,088.64 Total 4,088.64 YTD Budget 4,000.00 Unexpended 88.64-			
251-55115-215-000 LIBRARY: MOVIE LICENSE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	132.77
AP	8	OUTAGAMIE WAUPACA LIBRARY	322.00		
		**VendorNo: 1427 **Inv. No: 4685 **Desc: SWANK MOVIE LICENSE **Inv. Date: 09/29/25			
		10/31/2025 (10/25) Period Totals and Balance	322.00 *	.00 *	454.77
YTD Encumbrance	.00	YTD Actual 454.77 Total 454.77 YTD Budget .00 Unexpended 454.77-			
251-55115-216-000 LIBRARY: POSTAGE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,447.35
AP	334	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	335	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	337	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	344	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	346	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	348	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	349	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	351	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	355	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	356	US BANK	8.40		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-216-000 LIBRARY: POSTAGE (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	874	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 09/09/25			
AP	875	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 09/09/25			
AP	878	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 09/09/25			
AP	879	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	117.60 *	.00 *	1,564.95
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	1,564.95
YTD Encumbrance	.00	YTD Actual 1,564.95 Total 1,564.95	YTD Budget 2,000.00	Unexpended 435.05	
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	386.33
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	386.33
YTD Encumbrance	.00	YTD Actual 386.33 Total 386.33	YTD Budget 1,200.00	Unexpended 813.67	
251-55115-218-000 LIBRARY: OWLS MEMBERSHIP					
		08/31/2025 (08/25) Balance	.00 *	.00 *	27,783.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	27,783.00
YTD Encumbrance	.00	YTD Actual 27,783.00 Total 27,783.00	YTD Budget 27,783.00	Unexpended .00	
251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	522.92
AP	352	US BANK	90.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DNR STATE PARK PASSES **Inv. Date: 08/15/25			
AP	264	TOWER ROAD MEDIA	100.00		
		**VendorNo: 2918 **Inv. No: 25080304 **Desc: WDUX-FM LIVE INTERVIEW **Inv. Date: 08/31/25			
AP	1033	US BANK	7.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: LIBRARYPROMOMATERIAL3382618 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	197.99 *	.00 *	720.91
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	720.91
YTD Encumbrance	.00	YTD Actual 720.91 Total 720.91	YTD Budget 650.00	Unexpended 70.91-	
251-55115-282-000 LIBRARY: TECHNOLOGY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	5,753.75

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-282-000 LIBRARY: TECHNOLOGY (continued)					
AP	457	US BANK	66.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: TECHNOLOGY 195575 **Inv. Date: 08/15/25			
AP	1104	US BANK	9.95		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: SDCardReader **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	75.95 *	.00 *	5,829.70
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	5,829.70
YTD Encumbrance	.00	YTD Actual	5,829.70	Total	5,829.70
		YTD Budget	5,267.00	Unexpended	562.70-
251-55115-301-000 LIBRARY: SUPPLIES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	5,168.98
AP	520	US BANK	27.60		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES1308203 **Inv. Date: 08/15/25			
AP	524	US BANK	14.39		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES38098329 **Inv. Date: 08/15/25			
AP	528	US BANK	224.77		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES52120649 **Inv. Date: 08/15/25			
AP	19	OUTAGAMIE WAUPACA LIBRARY	76.50		
		**VendorNo: 1427 **Inv. No: 4672 **Desc: RECEIPT PAPER - 1 CASE **Inv. Date: 08/29/25			
AP	876	US BANK	33.98		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: PASSPORT SUPPLIES **Inv. Date: 09/09/25			
AP	1034	US BANK	17.69		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES0720227 **Inv. Date: 09/09/25			
AP	1037	US BANK	77.17		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES5367424 **Inv. Date: 09/09/25			
AP	1039	US BANK	18.90		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES11002528 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	491.00 *	.00 *	5,659.98
AP	7	OFFICE OUTFITTERS	19.99		
		**VendorNo: 1405 **Inv. No: 525343 **Desc: STAFF NAMETAG **Inv. Date: 09/23/25			
		10/31/2025 (10/25) Period Totals and Balance	19.99 *	.00 *	5,679.97
YTD Encumbrance	.00	YTD Actual	5,679.97	Total	5,679.97
		YTD Budget	10,000.00	Unexpended	4,320.03
251-55115-320-000 LIBRARY: BUILDING EXPENSES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55120-104-000 LIBRARY: DONATIONS PT WAGES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	12,990.72

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-104-000 LIBRARY: DONATIONS PT WAGES (continued)					
PC	79	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	764.16		
PC	206	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	764.16		
		09/30/2025 (09/25) Period Totals and Balance	1,528.32 *	.00 *	14,519.04
PC	79	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	764.16		
PC	202	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	764.16		
		10/31/2025 (10/25) Period Totals and Balance	1,528.32 *	.00 *	16,047.36
YTD Encumbrance	.00	YTD Actual	16,047.36	Total	16,047.36
YTD Budget			19,000.00	Unexpended	2,952.64
251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC					
		08/31/2025 (08/25) Balance	.00 *	.00 *	993.73
PB	146	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	58.46		
PB	362	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	58.46		
		09/30/2025 (09/25) Period Totals and Balance	116.92 *	.00 *	1,110.65
PB	143	PAYROLL TRANS FOR 10/5/2025 PAY PERIOD	58.46		
PB	365	PAYROLL TRANS FOR 10/19/2025 PAY PERIOD	58.46		
		10/31/2025 (10/25) Period Totals and Balance	116.92 *	.00 *	1,227.57
YTD Encumbrance	.00	YTD Actual	1,227.57	Total	1,227.57
YTD Budget			1,500.00	Unexpended	272.43
251-55120-250-000 LIBRARY: DONATIONS MATERIALS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,693.90
AP	340	US BANK	18.62		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 08/15/25			
AP	343	US BANK	40.71		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 08/15/25			
AP	872	US BANK	47.92		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	107.25 *	.00 *	1,801.15
AP	1	MIDWEST TAPE LLC	1,000.00		
		**VendorNo: 1263 **Inv. No: 2000020367-OCT2025 **Desc: HOOPLA ADVANCE FOR DOWNLOADABLE CONTENT **Inv. Date: 10/03/25			
		10/31/2025 (10/25) Period Totals and Balance	1,000.00 *	.00 *	2,801.15
YTD Encumbrance	.00	YTD Actual	2,801.15	Total	2,801.15
YTD Budget			8,000.00	Unexpended	5,198.85

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	5,007.11
AP	254	JAMERSON, WILLIAM	275.00		
		**VendorNo: 2773 **Inv. No: MR091525 **Desc: PROGRAM DONATION **Inv. Date: 05/01/25			
AP	391	US BANK	16.33		
		**VendorNo: 1950 **Inv. No: 8/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-PROGRAM **Inv. Date: 08/15/25			
AP	392	US BANK	187.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-PROGRAM **Inv. Date: 08/15/25			
AP	521	US BANK	22.06		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: DONATIONSPROGRAMS014355 **Inv. Date: 08/15/25			
AP	606	US BANK	114.46		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: FriendsDonationTeenShirts **Inv. Date: 08/15/25			
AP	912	US BANK	19.73		
		**VendorNo: 1950 **Inv. No: 9/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-PROGRAM **Inv. Date: 09/09/25			
AP	1096	US BANK	63.82		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: STEAMSupplies **Inv. Date: 09/09/25			
AP	1101	US BANK	296.86		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: EastAsianGrantBooksPurchase **Inv. Date: 09/09/25			
AP	1102	US BANK		15.45-	
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: TaxFreeBookshopCredit **Inv. Date: 09/09/25			
AP	1110	US BANK	66.12		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: FinalEmployeeShirts **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	1,061.55 *	15.45- *	6,053.21
AP	6	OFFICE OUTFITTERS	382.80		
		**VendorNo: 1405 **Inv. No: 518162 **Desc: ANNIVERSARY BANNERS **Inv. Date: 08/31/25			
		10/31/2025 (10/25) Period Totals and Balance	382.80 *	.00 *	6,436.01
YTD Encumbrance	.00	YTD Actual 6,436.01 Total 6,436.01	YTD Budget 18,000.00	Unexpended 11,563.99	
251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 5,000.00	Unexpended 5,000.00	
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
AP	969	US BANK	90.39		
		**VendorNo: 1950 **Inv. No: 9/15/25-JPOPPLE **Desc: EAST ASIAN GRANT DONATION34306 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	90.39 *	.00 *	90.39

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA (continued)					
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	90.39
YTD Encumbrance	.00	YTD Actual 90.39 Total 90.39	YTD Budget 2,000.00	Unexpended 1,909.61	
251-55120-301-000 LIBRARY: DONATIONS SUPPLIES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	3,350.19
AP	519	US BANK	5.89		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES062134 **Inv. Date: 08/15/25			
AP	1035	US BANK	22.79		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES5367424 **Inv. Date: 09/09/25			
AP	1038	US BANK	189.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES523680 **Inv. Date: 09/09/25			
AP	1040	US BANK	160.00		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES305304 **Inv. Date: 09/09/25			
AP	1041	US BANK	6.29		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES820505 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	384.96 *	.00 *	3,735.15
AP	282	ARCHITECTURAL & CONSTRUCTION SERVICES	2,500.00		
		**VendorNo: 2783 **Inv. No: 3253 **Desc: SERVICES FOR LIBRARY CONFERENCE ROOMS **Inv. Date: 10/01/25			
AP	74	BURNS, MARY	444.53		
		**VendorNo: 2680 **Inv. No: 6.27-8.23 **Desc: LITTLE FREE PANTRY ITEMS PURCHASED **Inv. Date: 10/07/25			
		10/31/2025 (10/25) Period Totals and Balance	2,944.53 *	.00 *	6,679.68
YTD Encumbrance	.00	YTD Actual 6,679.68 Total 6,679.68	YTD Budget 8,000.00	Unexpended 1,320.32	
251-55125-255-000 LIBRARY: PROGRAMS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-110 LIBRARY: PROGRAMS - ADULT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	454.93
AP	458	US BANK	153.51		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT PROGRAMS 4972207 **Inv. Date: 08/15/25			
AP	523	US BANK	10.61		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: PROGRAMSADLTS1308203 **Inv. Date: 08/15/25			
AP	526	US BANK	6.29		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: PROGRAMSADULT3809829 **Inv. Date: 08/15/25			
AP	532	US BANK	17.27		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	533	US BANK	25.24		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	534	US BANK	77.15		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	535	US BANK	17.32		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	536	US BANK	21.58		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	538	US BANK	19.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	539	US BANK	49.07		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	541	US BANK	34.64		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	542	US BANK	31.13		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	543	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	1043	US BANK	33.75		
		**VendorNo: 1950 **Inv. No: 9/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	505.71 *	.00 *	960.64
AP	39	LIBRARY REFUNDS - ADD REMITTANCES!	230.00		
		**VendorNo: 2015625 **Inv. No: MR100925 **Desc: PAINT NIGHT - ADULT PROGRAM **Inv. Date: 10/02/25			
		10/31/2025 (10/25) Period Totals and Balance	230.00 *	.00 *	1,190.64
YTD Encumbrance	.00	YTD Actual	1,190.64	Total	1,190.64
		YTD Budget	1,500.00	Unexpended	309.36

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S					
		08/31/2025 (08/25) Balance	.00 *	.00 *	765.25
AP	537	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: CHILDRENS PROGRAMS **Inv. Date: 08/15/25			
AP	597	US BANK	38.87		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: PaintingSupplies **Inv. Date: 08/15/25			
AP	598	US BANK	412.15		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: Play&StorytimeRugsPT1 **Inv. Date: 08/15/25			
AP	600	US BANK	110.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: RenFairDragHunt **Inv. Date: 08/15/25			
AP	602	US BANK	78.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: Play&StorytimeRugsPT2 **Inv. Date: 08/15/25			
AP	604	US BANK	29.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: FlowerCrownsCraft **Inv. Date: 08/15/25			
AP	1099	US BANK	34.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: PlasticBinsForSTEAMKits **Inv. Date: 09/09/25			
AP	1103	US BANK	10.77		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: EXPOMarkers **Inv. Date: 09/09/25			
AP	1106	US BANK	6.38		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: ChargerBlocksVRandBatt **Inv. Date: 09/09/25			
AP	1108	US BANK	307.01		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: LEGOPartsForTicks **Inv. Date: 09/09/25			
AP	1112	US BANK	12.67		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: Glue **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	1,049.16 *	.00 *	1,814.41
AP	9	OUTAGAMIE WAUPACA LIBRARY	4.80		
		**VendorNo: 1427 **Inv. No: 4685 **Desc: SLC DRAGON PRINT CARDS **Inv. Date: 09/29/25			
		10/31/2025 (10/25) Period Totals and Balance	4.80 *	.00 *	1,819.21
YTD Encumbrance .00 YTD Actual 1,819.21 Total 1,819.21 YTD Budget 3,000.00 Unexpended 1,180.79					

251-55125-255-310 LIBRARY: PROGRAMS - TEEN

		08/31/2025 (08/25) Balance	.00 *	.00 *	490.98
AP	531	US BANK	25.24		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: TEEN PROGRAMS **Inv. Date: 08/15/25			
AP	540	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: TEEN PROGRAMS **Inv. Date: 08/15/25			
AP	596	US BANK	30.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: GiftcardsTeenProgram **Inv. Date: 08/15/25			
AP	630	US BANK	39.63		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-310 LIBRARY: PROGRAMS - TEEN (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 08/15/25			
AP	631	US BANK	14.33		
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 08/15/25			
AP	1098	US BANK	10.38		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: TeenLockinTickets **Inv. Date: 09/09/25			
AP	1107	US BANK	29.92		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: TeenLockinPizza **Inv. Date: 09/09/25			
AP	1125	US BANK	26.34		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 09/09/25			
AP	1126	US BANK	12.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 09/09/25			
AP	1128	US BANK	36.82		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 09/09/25			
AP	1129	US BANK	58.03		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 09/09/25			
AP	1130	US BANK	32.95		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	324.79 *	.00 *	815.77
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	815.77
YTD Encumbrance	.00	YTD Actual 815.77 Total 815.77 YTD Budget 1,000.00 Unexpended 184.23			
251-55130-250-000 LIBRARY: BOOKS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-115 LIBRARY: BOOKS - ADULT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	7,901.75
AP	333	US BANK	226.14		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS **Inv. Date: 08/15/25			
AP	336	US BANK	10.98		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 08/15/25			
AP	338	US BANK	23.13		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS **Inv. Date: 08/15/25			
AP	339	US BANK	31.19		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 08/15/25			
AP	341	US BANK	16.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	342	US BANK	24.27		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	345	US BANK	13.23		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	347	US BANK	20.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	350	US BANK	21.98		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	353	US BANK	26.82		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	354	US BANK	21.86		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	462	US BANK	293.72		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: LIBRARY ADULT BKS 2039167481 **Inv. Date: 08/15/25			
AP	525	US BANK	211.34		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTBOOKS331127140 **Inv. Date: 08/15/25			
AP	77	MARIS ASSOCIATES	216.59		
		**VendorNo: 1173 **Inv. No: 251 **Desc: ADULT BOOKS **Inv. Date: 09/09/25			
AP	871	US BANK	26.26		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 09/09/25			
AP	873	US BANK	16.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 09/09/25			
AP	877	US BANK	14.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 09/09/25			
AP	880	US BANK	21.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 09/09/25			
AP	881	US BANK	9.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 09/09/25			
AP	882	US BANK	32.99		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-115 LIBRARY: BOOKS - ADULT (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 09/09/25			
AP	883	US BANK	14.99		
		**VendorNo: 1950 **Inv. No: 9/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 09/09/25			
AP	1036	US BANK	3,156.40		
		**VendorNo: 1950 **Inv. No: 9/15/25-LJANDACEK **Desc: ADULTBOOKS2039212027 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	4,453.83 *	.00 *	12,355.58
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	12,355.58
YTD Encumbrance	.00	YTD Actual 12,355.58 Total 12,355.58 YTD Budget 17,000.00 Unexpended 4,644.42			
251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,404.15
AP	279	GALE CENGAGE LEARNING	25.60		
		**VendorNo: 683 **Inv. No: 999100777728 **Desc: LARGE PRINT **Inv. Date: 08/07/25			
AP	522	US BANK	18.86		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTLRGPRINT2395403 **Inv. Date: 08/15/25			
AP	280	GALE CENGAGE LEARNING	26.39		
		**VendorNo: 683 **Inv. No: 999100878429 **Desc: LARGE PRINT **Inv. Date: 08/22/25			
AP	842	GALE CENGAGE LEARNING	17.59		
		**VendorNo: 683 **Inv. No: 999101107733 **Desc: LARGE PRINT **Inv. Date: 09/02/25			
AP	843	GALE CENGAGE LEARNING	170.36		
		**VendorNo: 683 **Inv. No: 999101260678 **Desc: LARGE PRINT **Inv. Date: 09/09/25			
AP	844	GALE CENGAGE LEARNING	59.98		
		**VendorNo: 683 **Inv. No: 999101307856 **Desc: LARGE PRINT **Inv. Date: 09/10/25			
AP	845	GALE CENGAGE LEARNING	25.60		
		**VendorNo: 683 **Inv. No: 999101408349 **Desc: LARGE PRINT **Inv. Date: 09/17/25			
		09/30/2025 (09/25) Period Totals and Balance	344.38 *	.00 *	1,748.53
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	1,748.53
YTD Encumbrance	.00	YTD Actual 1,748.53 Total 1,748.53 YTD Budget 3,000.00 Unexpended 1,251.47			
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	6,610.21
AP	599	US BANK	13.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookReplacements **Inv. Date: 08/15/25			
AP	601	US BANK	69.68		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: JulyHotDealBooks **Inv. Date: 08/15/25			
AP	603	US BANK	763.68		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BakerTaylorPayments **Inv. Date: 08/15/25			
AP	605	US BANK	2,595.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookFarmPayment **Inv. Date: 08/15/25			
AP	607	US BANK	18.26		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookReplacementsMTHGarfield **Inv. Date: 08/15/25			
AP	747	THE PENWORTHY COMPANY	3,812.33		
		**VendorNo: 1859 **Inv. No: 0610594-IN **Desc: CHILDRENS BOOKS - SEPT 2025 **Inv. Date: 09/04/25			
AP	76	MARIS ASSOCIATES	71.99		
		**VendorNo: 1173 **Inv. No: 251 **Desc: CHILDRENS BOOKS **Inv. Date: 09/09/25			
AP	1097	US BANK	49.49		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: AmazonBackorderBooks **Inv. Date: 09/09/25			
AP	1100	US BANK	23.13		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: B&TReplaceandNew **Inv. Date: 09/09/25			
AP	1105	US BANK	20.63		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: BTHotItems **Inv. Date: 09/09/25			
AP	1109	US BANK	42.23		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: ATLA Books **Inv. Date: 09/09/25			
AP	1111	US BANK	5.95		
		**VendorNo: 1950 **Inv. No: 9/15/25-SBAUMGART **Desc: EleAndPiggieBook **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	7,486.53 *	.00 *	14,096.74
AP	93	JUNIOR LIBRARY GUILD	458.37		
		**VendorNo: 2942 **Inv. No: 731271 **Desc: SUBSCRIPTION FOR SPANISH/STEAM BOOK CATEGORIES **Inv. Date: 10/01/25			
		10/31/2025 (10/25) Period Totals and Balance	458.37 *	.00 *	14,555.11
YTD Encumbrance	.00	YTD Actual 14,555.11 Total 14,555.11 YTD Budget 16,000.00 Unexpended 1,444.89			
251-55130-250-315 LIBRARY: BOOKS - TEEN					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,024.98
AP	629	US BANK	370.53		
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 08/15/25			
AP	1127	US BANK	349.06		
		**VendorNo: 1950 **Inv. No: 9/15/25-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	719.59 *	.00 *	1,744.57
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	1,744.57
YTD Encumbrance	.00	YTD Actual 1,744.57 Total 1,744.57 YTD Budget 3,175.00 Unexpended 1,430.43			
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP					
		08/31/2025 (08/25) Balance	.00 *	.00 *	4,360.40

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP (continued)					
AP	441	US BANK	45.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-JMULLET **Desc: MAGAZINES/NEWSPAPERS LIBRARY **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	45.00 *	.00 *	4,405.40
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	4,405.40
YTD Encumbrance	.00	YTD Actual 4,405.40 Total 4,405.40 YTD Budget 4,600.00 Unexpended 194.60			
251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-000 LIBRARY: AUDIO/VISUAL					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-125 LIBRARY: A/V - ADULT MOVIES					
		08/31/2025 (08/25) Balance	.00 *	.00 *	1,088.98
AP	456	US BANK	164.85		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	459	US BANK	22.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	460	US BANK	12.96		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	461	US BANK	36.93		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	463	US BANK	42.91		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 2701845 **Inv. Date: 08/15/25			
AP	968	US BANK	118.27		
		**VendorNo: 1950 **Inv. No: 9/15/25-JPOPPLE **Desc: ADULT MOVIES 1044207 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	398.91 *	.00 *	1,487.89
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	1,487.89
YTD Encumbrance	.00	YTD Actual 1,487.89 Total 1,487.89 YTD Budget 2,300.00 Unexpended 812.11			
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	70.54

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS (continued)					
AP	527	US BANK	153.73		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTAUDIOBOOKS2204851 **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	153.73 *	.00 *	224.27
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	224.27
YTD Encumbrance	.00	YTD Actual 224.27 Total 224.27 YTD Budget 1,000.00 Unexpended 775.73			
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC					
		08/31/2025 (08/25) Balance	.00 *	.00 *	218.70
AP	967	US BANK	92.24		
		**VendorNo: 1950 **Inv. No: 9/15/25-JPOPPLE **Desc: ADULT MUSIC 2860258 **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	92.24 *	.00 *	310.94
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	310.94
YTD Encumbrance	.00	YTD Actual 310.94 Total 310.94 YTD Budget 600.00 Unexpended 289.06			
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE					
		08/31/2025 (08/25) Balance	.00 *	.00 *	469.08
AP	548	US BANK	83.55		
		**VendorNo: 1950 **Inv. No: 8/15/25-PREEDY **Desc: CH movies - personal purchase **Inv. Date: 08/15/25			
AP	1054	US BANK	48.69		
		**VendorNo: 1950 **Inv. No: 9/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 09/09/25			
AP	1055	US BANK	39.90		
		**VendorNo: 1950 **Inv. No: 9/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	172.14 *	.00 *	641.22
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	641.22
YTD Encumbrance	.00	YTD Actual 641.22 Total 641.22 YTD Budget 1,200.00 Unexpended 558.78			
251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS					
		08/31/2025 (08/25) Balance	.00 *	.00 *	854.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	854.00
YTD Encumbrance	.00	YTD Actual 854.00 Total 854.00 YTD Budget 854.00 Unexpended .00			
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC					
		08/31/2025 (08/25) Balance	.00 *	.00 *	.00
		10/31/2025 (10/25) Period Totals and Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES					
	08/31/2025 (08/25)	Balance	.00 *	.00 *	.00
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS					
	08/31/2025 (08/25)	Balance	.00 *	.00 *	.00
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-420 LIBRARY: A/V - VIDEO GAMES					
	08/31/2025 (08/25)	Balance	.00 *	.00 *	322.78
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	322.78
YTD Encumbrance	.00	YTD Actual	322.78	Total	322.78
		YTD Budget	900.00	Unexpended	577.22
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC					
	08/31/2025 (08/25)	Balance	.00 *	.00 *	12,235.00
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	12,235.00
YTD Encumbrance	.00	YTD Actual	12,235.00	Total	12,235.00
		YTD Budget	12,235.00	Unexpended	.00
251-55135-290-610 LIBRARY: A/V - MATERIAL REPL					
	08/31/2025 (08/25)	Balance	.00 *	.00 *	.00
	10/31/2025 (10/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
Number of transactions: 257 Number of accounts: 89			Debit	Credit	Proof
Grand Totals:			145,867.92	4,387.32-	141,480.60

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda November 2025

Our Exhibit Room Committee met on October 15 when we installed the WWI exhibit. We discussed upcoming programs and exhibit details for 2026.

The Yuletide Trail is December 4-6, and we had our final meeting last week to wrap up planning. Again this year, I am creating event signage and will help with parade line up on Thursday. The Children's Department is hosting an interactive movie on December 5, and having storytime (with books provided by Winchester Academy) on December 6. We are partnering with the Arts Hub to provide crafts and activities in the Exhibit Room on December 6 from 10a-12p.

Fundraising materials are printed, and I am finalizing the mailing list for the annual campaign. Nick Burington set up the USPS profile to use their platform for the mailing. I anticipate having everything mailed out before Thanksgiving.

PAST EXHIBIT:

You Can't Read This - Censorship Is So 1984. Read for Your Rights. / Banned Books (August 9-October 14)

Our Banned Books exhibit has had wonderful feedback from our patrons, with 2184 visitors in September, 810 in October, and a total of 6010 visitors. A contentious article was featured on the front page of the Waupaca County Post, and posted to their social media. We were alerted by a patron, and Simon did a great job monitoring Facebook for any inaccurate comments. Eric prepared staff and had a handout available for anyone who stopped by with questions on the exhibit or content that the library has in its collection.

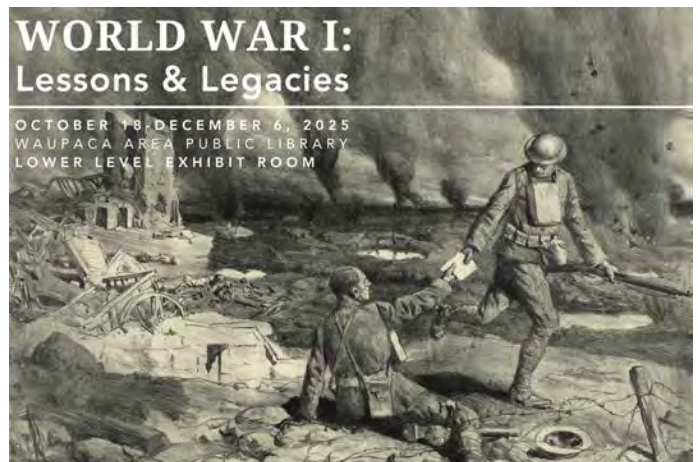
To celebrate Banned Books week, October 5-11, we had many copies of books that have been or challenged available for check out in the Exhibit Room and displayed in the adult department. We also had bookmarks that visitors could color and take home to use in their favorite book-we went through over 100 bookmarks!

ON EXHIBIT:

World War I: Lessons & Legacies (October 18-December 6)

World War I: Lessons & Legacies is installed and off to a great start with 1031 visitors in October. We installed the exhibit on October 15, and thanks to our wonderful committee, were able to open on October 16. The exhibit features the Smithsonian poster exhibit, World War I: Lessons and Legacies as the foundation and is supplemented with local items from community members and the Waupaca Historical Society. Additional materials are on loan from the Wisconsin State Veterans Museum.

We hosted 3rd grade students for field trips the first week of November, and have 2nd graders visiting us this week. Waupaca High School AP history students will visit toward the end of the month. For younger grades, students rotate through a storytime, time to explore the Children's Department and the exhibit. For high school students, we are excited to partner with Tracy Behrendt from the Historical Society to delve more deeply into local connections to WWI.



World War I: Lessons & Legacies is on display through Saturday December 6.

UPCOMING EXHIBIT:

Community Blood Center (December 13-February 1)

Plans are getting finalized for our Community Blood Center exhibit. The holidays are when blood supplies are shortest, so we are happy to help bring attention to this important cause. Additionally, we are working with the Community Blood Center to host 1-2 blood drives in the library meeting rooms while the exhibit is installed.

MONTHLY ATTENDANCE REPORT:

The attendance chart for October is included with this report.

2025 Schedule

- *Shelter In Knowledge*-December 21, 2024 - February 1, 2025
- *Youth Art Month*: February 8-March 29
- *Waupaca International Cultural Exchange Committee*: April 5 - May 31
- *Marie App Oeuvre (Summer Learning Program: Color Our World/Art)* : June 7-August 2
- ~~*You Can't Read This - Censorship Is So 1984. Read for Your Rights. / Banned Books: August 9-October 11*~~
- *World War I: Lessons & Legacies: October 18-December 6*
- *Community Blood Center*: December 13, 2025 -February 1, 2026

2026 Schedule

- *Community Blood Center*: December 13-February 1
- *Youth Art Month*: February 7-March 28
- *Gardens/Local Agriculture: April 4-May 30*
- *Summer Learning Program (Unearth a Story/Dinosaurs)* : June 6-August 1
- *WCAB 20th Anniversary*: August 8-October 3
- *Kevin Knopp*: October 10-December 5
- *Quilts*: December 12-January 30

2027 Schedule

- *Quilts*: December 12-January 30
- *Youth Art Month*: February 6-March 27
- *30 Works by 30 Artists*: April 3- May 29
- *Summer Learning Program (Mystery/Detective/Suspense)*: June 5-July 31
- TBD: August 7-October 2
- TBD: October 9-December 4
- TBD: December 11-January 30

OCTOBER 2025 EXHIBIT ROOM VISITS

10/1/2025	Wednesday	65
10/2/2025	Thursday	38
10/3/2025	Friday	107
10/4/2025	Saturday	44
10/5/2025	Sunday	closed
10/6/2025	Monday	127
10/7/2025	Tuesday	51
10/8/2025	Wednesday	51
10/9/2025	Thursday	58
10/10/2025	Friday	67
10/11/2025	Saturday	41
10/12/2025	Sunday	closed
10/13/2025	Monday	111
10/14/2025	Tuesday	50
10/15/2025	Wednesday	install
10/16/2025	Thursday	62
10/17/2025	Friday	51
10/18/2025	Saturday	51
10/19/2025	Sunday	closed
10/20/2025	Monday	31
10/21/2025	Tuesday	46
10/22/2025	Wednesday	87
10/23/2025	Thursday	93
10/24/2025	Friday	121
10/25/2025	Saturday	74
10/26/2025	Sunday	closed
10/27/2025	Monday	161
10/28/2025	Tuesday	76
10/29/2025	Wednesday	60
10/30/2025	Thursday	59
10/31/2025	Friday	59

TOTAL 1841

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

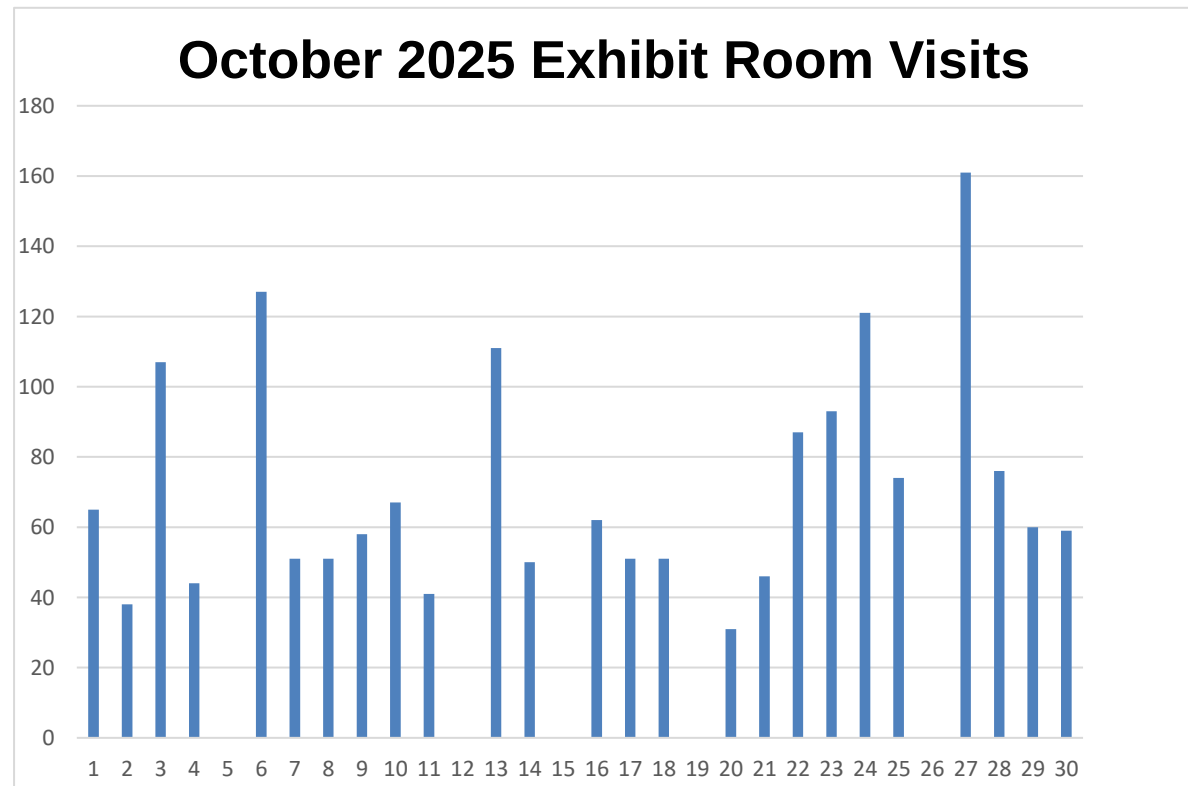
Banned Books (August) = 3016

Banned Books (September) = 2184

Banned Books (October) = 810

Banned Books TOTAL = 6010

WWI (October) = 1031



2025 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.40	\$0.00	\$0.00	\$7.46	\$0.00	\$0.00	\$0.00	\$0.00	\$7.35	\$0.00			\$15.21
2025 Running Total												
\$0.40	\$0.40	\$0.40	\$7.86	\$7.86	\$7.86	\$7.86	\$7.86	\$15.21	\$15.21			
2024 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.20	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.00	\$8.20	\$0.00	\$0.00	\$8.50
2024 Running Total												
\$0.00	\$0.00	\$0.20	\$0.20	\$0.20	\$0.20	\$0.30	\$0.30	\$0.30	\$8.50	\$8.50	\$8.50	
\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05	\$0.00	\$0.96	\$0.00	\$35.97
2023 Running Total												
\$0.05	\$25.05	\$30.05	\$30.35	\$30.46	\$30.96	\$31.96	\$31.96	\$35.01	\$35.01	\$35.97	\$35.97	\$35.97
2022 Running Total												
\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29	\$116.29
2025 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$847.20	\$539.66	\$795.94	\$618.07	\$774.17	\$886.32	\$696.25	\$598.52	\$745.87	\$709.71			\$7,211.71
2024 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$580.46	\$484.37	\$580.97	\$590.98	\$589.02	\$466.69	\$582.83	\$773.13	\$546.49	\$690.51	\$514.64	\$574.91	\$6,975.00
2023 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$411.13	\$522.63	\$583.04	\$594.54	\$612.03	\$458.34	\$594.92	\$566.99	\$569.08	\$436.24	\$391.21	\$505.83	\$6,245.98
2022 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97	\$427.05	\$557.49	\$554.96	\$376.07	\$371.22	\$385.50	\$5,773.09
2025 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$100.00	\$410.00	\$135.00	\$205.00	\$195.00	\$84.59	\$88.81	\$160.00	\$80.00	\$189.33			\$1,647.73
2024 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$73.00	\$235.00	\$225.00	\$483.00	\$130.00	\$50.00	\$50.00	\$102.50	\$135.00	\$267.50	\$140.00	\$205.00	\$2,096.00
2023 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$110.00	\$140.00	\$255.00	\$50.00	\$175.00	\$116.05	\$435.00	\$440.00	\$80.00	\$125.00	\$81.00	\$95.00	\$2,102.05
2022 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00	\$370.00	\$156.80	\$80.90	\$75.00	\$120.00	\$60.00	\$1,147.70
2025 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$279.90	\$183.94	\$330.40	\$265.99	\$329.21	\$454.05	\$593.35	\$132.35	\$526.25	\$611.84			\$3,707.28

\$37.25	\$3.60	\$52.10	\$125.45	\$177.40	\$88.20	\$18.50	\$78.55	\$5.30	\$87.55			\$673.90
2024 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$63.00	\$98.09	\$565.00	\$95.20	\$6.35	\$32.70	\$9.75	\$10.30	\$228.35	\$9.30	\$6.90	\$19.45	\$1,144.39
2023 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$34.10	\$ 14.55	\$ 436.10	\$ 184.05	\$ 80.85	\$ 16.70	\$ 21.05	\$ 9.20	\$ 25.20	\$ 51.90	\$ 120.15	\$ 12.55	\$1,006.40
2022 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$192.65	\$ 3,709.30	\$ 2,089.40	\$ 53.15	\$ 75.22	\$ 464.30	\$ 53.50	\$ 65.40	\$ 52.65	\$ 264.60	\$ 14.60	\$ 6.40	\$7,041.17

Library Usage 2025

Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	894	892	894	775	1,007	1,286	1,046	997	1,079	1,236			10,106
2024	1,063	919	1,019	1,325	1,264	1,074	1,067	1,138	921	1,129	915	764	12,598
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	8,075	7,276	8,075	7,981	8,093	10,120	10,076	9,886	7,977	9,175			86,734
2024	6,417	7,562	7,835	7,851	7,155	9,451	9,389	9,346	8,057	9,690	8,339	8,042	99,134
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 wireless	737	733	879	838	838	1,095	1,081	1,063	820	1,046			9,130
2025 stations	458	432	534	488	569	688	637	659	485	645			5,595
2024 wireless	627	689	746	816	810	966	1,081	1,073	866	1,059	772	798	10,303
2024 stations	448	421	477	507	447	506	513	566	431	524	455	393	5,688
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	7	10	7	14	10	16	12	8	6	7			97
2024	23	44	26	23	23	10	15	12	9	7	12	6	210
2023	60	40	44	25	40	44	27	28	27	24	17	20	396

Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	98.3	129.3	111.0	154.7	165.75	155.75	151.5	148	129	146			1,389
2024	17.75	23.5	47	37.5	47.2	69.25	54.25	86.25	81	103.25	76.45	75	718
2023	4.5	2	2.5	14.25	12.25	20	21	18.25	20.45	21.5	13.75	11.7	163

Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	9	2	9	11	8	7	6	8	9			79
2025 attendance	94	91	33	128	122	92	63	25	61	75			784
2024 programs	8	8	10	7	2	10	10	11	9	10	8	4	97
2024 attendance	106	73	119	68	4	126	74	68	91	92	135	61	1,017

Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	17	18	12	11	19	17	8	7	12			131
2025 attendance	362	592	604	357	529	504	477	162	261	389			4,237
2024 programs	7	11	12	14	8	11	16	7	5	18	14	9	132
2024 attendance	324	400	528	538	323	212	234	162	210	564	494	196	4,185

General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	0	1	5	3	1	4	10	4	0	0			28
2025 attendance	0	250	506	38	7	197	296	694	0	0			1,988
2024 programs	1	3	2	7	2	4	2	2	1	1	2	8	35
2024 attendance	47	143	570	1,796	77	139	90	580	42	41	21	415	3,961

Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	4	7	5	13	15	8	16	7	7	11			93
2025 attendance	35	38	23	324	668	85	84	42	33	45			1,377
2024 programs	5	5	3	8	4	9	5	4	4	15	6	4	72
2024 attendance	25	29	17	34	107	70	47	25	23	81	48	743	1,249

Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	93	86	93	78	74	88	101	80	68	85			846
2024	68	92	78	74	68	78	96	91	104	114	54	68	985
2023			120	71	88	96	100	122	65	93	59	41	855

Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	21	37	9	13	16	14	15	8	10	14			157
2024	10	24	17	2	15	5	8	11	10	13	11	20	146
2023							0	0	0	0	3	4	7

Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	3	2	2	4	7	3	18	13	7	9			68
2024	5	6	8	9	7	5	2	4	3	4	6	5	64
2023							6	3	2	3	5	6	25

Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	4,787	3,752	4,631	4,287	4,935	5,559	4,635	4,724	5,721	5,051			48,082
2024	2,426	3,711	3,623	3,610	3,870	4,255	3,346	4,347	5,112	6,185	4,041	3,771	48,297
2023		174	198	569	566	824	974	2,107	2,402	4,142	3,809	2,770	18,535

Oct 2025 Interlibrary Lender/Borrower Statistics

Library	Code	Items		Net	Ratio	YTD Items		Net	Ratio
		Loaned	Borrowed			Loaned	Borrowed		
Algoma	NKALG	1,197	1,131	66	1.06	12,344	12,114	230	1.02
Appleton	OOAPL	9,457	11,899	(2,442)	0.79	73,458	94,699	(21,241)	0.78
Baileys Harbor	NDBAI	594	531	63	1.12	6,278	4,802	1,476	1.31
Biramwood	NSBIR	665	326	339	2.04	6,299	2,421	3,878	2.60
Black Creek	OOBCL	1,542	1,078	464	1.43	17,891	8,882	9,009	2.01
Bonduel	NSBON	380	647	(267)	0.59	3,593	6,871	(3,278)	0.52
Clintonville	OWCPL	2,274	1,011	1,263	2.25	21,973	9,743	12,230	2.26
Coleman	NMCOL	363	485	(122)	0.75	2,667	3,902	(1,235)	0.68
Crivitz	NMCRI	553	1,259	(706)	0.44	5,704	12,079	(6,375)	0.47
Egg Harbor	NDEGG	529	536	(7)	0.99	5,739	5,425	314	1.06
Ephraim	NDEPH	397	118	279	3.36	4,342	1,407	2,935	3.09
Fish Creek	NDFIS	430	417	13	1.03	3,914	3,884	30	1.01
Florence	NFFLO	417	368	49	1.13	3,949	3,851	98	1.03
Forestville	NDFOR	498	317	181	1.57	5,111	3,377	1,734	1.51
Fremont	OWFPL	679	793	(114)	0.86	6,456	5,796	660	1.11
Gillett	NOGIL	585	281	304	2.08	5,523	3,144	2,379	1.76
Goodman	NMGOO	50	292	(242)	0.17	666	2,270	(1,604)	0.29
Green Earth	NBON2	118	53	65	2.23	1,190	179	1,011	6.65
Hortonville	OOHPL	1,707	2,719	(1,012)	0.63	15,742	27,389	(11,647)	0.57
Iola	OWIVL	1,041	955	86	1.09	10,437	9,282	1,155	1.12
Kaukauna	OOKAU	3,790	3,811	(21)	0.99	34,248	37,673	(3,425)	0.91
Kewaunee	NKKEW	1,801	1,284	517	1.40	16,054	12,607	3,447	1.27
Kimberly	OOKIM	2,808	4,915	(2,107)	0.57	26,231	51,196	(24,965)	0.51
Lakewood	NOLAK	790	775	15	1.02	7,805	7,758	47	1.01
Lena	NOLEN	534	265	269	2.02	5,606	3,754	1,852	1.49
Little Chute	OOLIT	3,208	4,220	(1,012)	0.76	31,661	41,565	(9,904)	0.76
Manawa	OWMAN	1,257	746	511	1.68	11,889	6,830	5,059	1.74
Marinette	NMMRT	1,485	1,523	(38)	0.98	15,031	15,136	(105)	0.99
Marion	OWMAR	1,206	728	478	1.66	11,119	7,023	4,096	1.58
Mattoon	NSMAT	100	190	(90)	0.53	1,106	1,291	(185)	0.86
New London	OWNLP	2,038	1,492	546	1.37	20,614	14,954	5,660	1.38
NFLS	NFLS	-	22	(22)	-	-	194	(194)	-
Niagara	NMNIA	269	355	(86)	0.76	2,861	3,376	(515)	0.85
Oconto	NOOCO	1,070	845	225	1.27	10,298	8,350	1,948	1.23
Oconto Falls	NOOCF	1,661	880	781	1.89	16,503	9,029	7,474	1.83
Oneida	NBONE	768	156	612	4.92	7,842	2,025	5,817	3.87
OWLS	OWLS	-	4	(4)	-	5	36	(31)	0.14
Peshtigo	NMPES	375	319	56	1.18	3,718	3,811	(93)	0.98
Scandinavia	OWSCA	483	313	170	1.54	5,270	3,061	2,209	1.72
Seymour	OOSEY	1,880	1,361	519	1.38	19,512	14,931	4,581	1.31
Shawano	NSSHA	2,468	2,384	84	1.04	24,905	23,349	1,556	1.07
Shiocton	OOSHI	889	423	466	2.10	8,476	4,667	3,809	1.82
Sister Bay	NDSIS	1,138	1,044	94	1.09	12,210	11,095	1,115	1.10
Sturgeon Bay	NDSTR	2,569	3,543	(974)	0.73	27,188	33,464	(6,276)	0.81
Suring	NOSUR	761	556	205	1.37	7,860	5,310	2,550	1.48
Tigerton	NSTIG	295	238	57	1.24	3,059	3,226	(167)	0.95
Washington Island	NDWSH	353	309	44	1.14	3,507	3,341	166	1.05
Waupaca	OWWAU	3,217	3,016	201	1.07	30,900	32,115	(1,215)	0.96
Wausaukee	NMWAS	468	592	(124)	0.79	4,300	5,375	(1,075)	0.80
Weyauwega	OWWEY	1,234	799	435	1.54	12,287	6,725	5,562	1.83
Wittenberg	NSWIT	196	263	(67)	0.75	2,202	2,759	(557)	0.80
TOTAL		62,587	62,587	-	1.00	597,543	597,543	-	1.00

Loaned by	Borrowed by			Total	Borrowed by			Total
	NFLS libraries	OWLS libraries			NFLS libraries	OWLS libraries		
NFLS libraries	12,645	11,232		23,877	131,297	108,077		239,374
OWLS libraries	9,655	29,055		38,710	89,643	268,526		358,169
Total	22,300	40,287		62,587	220,940	376,603		597,543

Net = Number of items loaned less number of items borrowed

Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2025

Waupaca 2025 Circulation													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
2025 Downloads - ebooks	1,087	952	1,012	850	860	863	852	920	832	837			9,065
2024 Downloads - ebooks	1,124	980	1,069	993	956	901	997	982	913	827	850	919	11,511
2025 Downloads - Audio	1,294	1,261	1,294	1,197	1,286	1,216	1,080	1,226	1,174	1,369			12,397
2024 Downloads - Audio	1,194	1,120	1,158	1,175	1,211	1,167	1,157	1,126	1,057	1,169	1,132	1,124	13,790
2025 Downloads - Magazine	376	326	362	356	345	312	311	325	331	322			3,366
2024 Downloads - Magazine	324	331	371	113	209	225	197	162	245	249	327	356	3,109
2025 Downloads - Hoopla	462	391	412	377	358	358	416	435	418	431			4,058
2024 Downloads - Hoopla	351	358	390	408	383	366	377	397	369	393	388	368	4,548
Physical Items	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
Renewals	2,408	2,356	2,526	2,645	2,568	2,329	2,788	2,353	2,392	2,441			24,806
Checkouts	10,601	9,693	10,718	9,491	9,396	11,143	11,222	9,263	8,989	9,040			99,556
Total Circulation w/renewals	13,009	12,049	13,244	12,136	11,964	13,472	14,010	11,616	11,381	11,481	0	0	124,362
2024 Totals	12,071	12,476	12,848	12,311	11,293	13,634	14,242	13,308	11,513	12,475	12,154	10,700	149,025
2023 Totals	12,166	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	13,306	12,227	11,150	154,012
2022 Totals	12,291	11,452	13,899	11,856	11,550	13,708	12,677	13,443	11,688	11,801	11,534	10,391	146,290
2019 Totals	20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281

Circ by Municipality													
Town/City/County		January	February	March	April	May	June	July	August	September	October	Total	2025
Dayton		1,765	1,563	1,450	1,525	1,382	1,685	1,864	1,485	1,432	1,477	15,628	13%
Farmington		1,923	1,724	1,940	1,740	1,493	1,677	2,051	1,539	1,497	1,537	17,121	14%
Lind		609	413	594	604	502	531	568	530	621	577	5,549	4%
Waupaca (Town)		560	618	747	773	868	818	892	737	878	707	7,598	6%
Other Towns		584	718	819	477	560	638	694	552	570	607	6,219	5%
Town Total		5,441	5,036	5,550	5,119	4,805	5,349	6,069	4,843	4,998	4,905	52,115	42%
Waupaca (City)		4,702	4,378	4,929	4,449	4,345	4,781	4,656	3,898	4,076	3,888	44,102	35%
Wausara County		581	593	599	695	740	911	989	804	581	665	7,158	6%
Winnebago County		12	12	2	8	12	15	16	5	6	21	109	0%
Portage County		1,101	984	1,062	956	953	1,102	1,083	881	872	1,020	10,014	8%
Other		1,172	1,046	1,102	1,084	1,234	1,314	1,197	1,185	848	982	11,164	9%
Total		13,009	12,049	13,244	12,311	12,089	13,472	14,010	11,616	11,381	11,481	124,662	

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Monthly/YTD Circs and Renewals - October 2025

<u>Agency</u>	Current Month			YTD		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,541	726	3,267	25,577	7,246	32,823
Appleton	38,955	13,983	52,938	372,628	121,545	494,173
Black Creek	2,012	783	2,795	21,354	6,839	28,193
Clintonville	3,414	980	4,394	35,966	9,046	45,012
Door Cty - Baileys Harbor	1,160	265	1,425	11,996	2,606	14,602
Door Cty - Egg Harbor	1,103	240	1,343	11,766	2,755	14,521
Door Cty - Ephraim	265	80	345	3,444	823	4,267
Door Cty - Fish Creek	629	202	831	6,610	1,480	8,090
Door Cty - Forestville	552	226	778	6,371	2,218	8,589
Door Cty - Sister Bay	2,413	715	3,128	29,367	7,270	36,637
Door Cty - Sturgeon Bay	7,715	2,582	10,297	81,095	24,126	105,221
Door Cty - Washington Island	751	112	863	8,058	1,077	9,135
Florence	701	90	791	7,316	1,082	8,398
Fremont	1,278	668	1,946	13,243	3,793	17,036
Gillett	438	104	542	4,372	1,411	5,783
Hortonville	5,672	1,441	7,113	56,244	16,338	72,582
Iola	1,863	443	2,306	18,095	4,829	22,924
Kaukauna	9,676	2,600	12,276	104,684	29,049	133,733
Kewaunee	3,158	998	4,156	31,652	9,610	41,262
Kimberly	10,774	4,148	14,922	123,426	37,361	160,787
Lakewood	2,082	599	2,681	22,518	5,185	27,703
Lena	667	239	906	7,874	2,570	10,444
Little Chute	8,806	3,537	12,343	96,295	32,236	128,531
Manawa	1,381	406	1,787	16,345	4,359	20,704
Marinette Cty - Coleman	979	226	1,205	6,855	1,995	8,850
Marinette Cty - Crivitz	2,019	580	2,599	20,521	6,018	26,539
Marinette Cty - Goodman	262	54	316	2,113	475	2,588
Marinette Cty - Marinette	3,630	1,036	4,666	35,758	9,539	45,297
Marinette Cty - Niagara	481	270	751	4,863	1,882	6,745
Marinette Cty - Peshtigo	685	203	888	7,494	2,328	9,822
Marinette Cty - Wausaukee	912	230	1,142	9,228	1,857	11,085
Marion	2,054	559	2,613	20,259	5,309	25,568
New London	4,438	989	5,427	45,103	9,378	54,481
Oconto	1,602	524	2,126	18,027	5,181	23,208
Oconto Falls	2,607	487	3,094	28,474	5,300	33,774
Oneida Tribal - Green Earth	11	51	62	255	197	452
Oneida Tribal - Oneida	222	99	321	2,930	1,422	4,352
Scandinavia	420	173	593	4,463	1,666	6,129
Seymour	2,337	947	3,284	26,475	10,081	36,556
Shawano Cty - Birnamwood	2,703	292	2,995	16,491	2,022	18,513
Shawano Cty - Bonduel	901	317	1,218	8,770	3,425	12,195
Shawano Cty - Mattoon	181	59	240	1,559	413	1,972
Shawano Cty - Shawano	6,800	1,630	8,430	70,452	16,309	86,761
Shawano Cty - Tigerton	283	77	360	4,286	1,611	5,897

Monthly/YTD Circs and Renewals - October 2025

Shawano Cty - Wittenberg	438	87	525	4,775	1,210	5,985
Shiocton	855	190	1,045	8,230	1,439	9,669
Suring	827	355	1,182	10,132	3,086	13,218
Waupaca	9,040	2,441	11,481	99,556	24,806	124,362
Weyauwega	1,505	686	2,191	15,974	6,175	22,149
Total	154,198	48,729	202,927	1,589,339	457,978	2,047,317

Posted 11/3/25

Director's Report

Update on Operable Partition

On Friday, November 7 technicians from HJ Martin visited. Hufcor's intellectual property rights were purchased by HJ Martin as well as most of the remaining spare parts. The wall has been well maintained but some of the gears in the expander panel at the end of the wall are beginning to wear out. While it will last a further 1 to 2 years, replacement is recommended at that time. Facility Superintendent Eric Johnson and I are working with HJ Martin on a final quote that reuses the existing rail, which should bring the cost down about \$5K. I have discussed support for this project with the Foundation and expect to have numbers to them shortly.

Library Budget 2026

After much work with the City, the Library will be receiving a 4.2% increase in our 2026 transfer. This will avoid any cuts to services or staffing

Advertising

In order to boost our profile, and with funding support from the Library Foundation, we will be airing monthly interviews and radio spots through WDUX for the first 6 months of the year. We will be getting started in January of 2026.

Update on Integrated Library System (ILS)

At the November 14 meeting of AAC the ILS Committee delivered a recommendation to switch vendors from CARL X from TLC to Polaris from Innovative Interfaces. A final vote will happen on Friday, November 21. Given the reception the recommendation received I would be surprised if it did not pass. Final migration would happen in fall of 2026. The migration should reduce costs and improve functionality. Outagamie Waupaca Library System (OWLS) staff had encouraged exploring options earlier this year due to TLC's ongoing struggles to update or support their software.

Art Hub Tour

On November 4 our management and adult programming teams visited the new Arts Hub building for a tour. We'll be meeting again this week to discuss with hub director Carol Couillard our opportunities for ongoing collaboration.

OWLS Inclusive Services Budget

The OWLS budget contains funds to support projects at member library's that promote accessibility and inclusivity. We will be using the allotted \$250 to purchase additional Spanish language materials and to get our first titles in Haitian Creole.

Respectfully submitted,
Eric Scott Bailey

October Programs

- **Wednesday, October 1** Lunch and Learn-Arts Hub, Laura Reynolds: 31 people
- **Thursday, October 9**-Board Painting with Shannon Nicklaus: 14 people
- **Thursday, October 16** 3rd Thursday Film Series: Wait Until Dark 15 (Mary P.)
- **Saturday, October 18** Book Club-Things I Wish I Told My Mother: 5 people (Laura)
- **¿Comó se dice?** 8 people over the month
- **Engagement Table**-Community Scrabble and Coloring pages

Lunch and Learn for the month was Laura Reynolds from the Arts Hub. It was very exciting to hear about their new building, the current offerings of the Hub, as well as what the offerings will eventually be once they are settled and fully staffed in their new building.

The "dilemma" of how to meaningfully spend the large endowment donated for Lunch and Learn is something that has been weighing on my mind a lot lately I have made some minor investments, such as a new information table for the back of the room, as well as a plaque to commemorate the donation. Each month Synergy is donating a bouquet or plant to display alongside the plaque that we gift to an attendee at the end of the program. I am starting to find better catering options as well.

The next part I'm putting thought into is a way to extend the programming into other times of day. Preliminarily I am considering "Dinner and Learn" as an option. I'd like to keep our normal Lunch and Learn spot as a place to highlight local groups, and consider speakers that may bring in crowds over 50 people for the Dinner and Learn programming. In order to facilitate this in our building I would likely need to serve snackier meals such as charcuterie that can be eaten in laps allowing me to seat more people. Another option is occasionally doing programming offsite such as Danes Hall or Hinder.

Board Painting with Shannon Nicklaus and her daughter (of WeBeCrafting) was a hit! We had a group of 14 people which was a perfect number for the space we had the amount of help everyone needed. Shannon and her daughter did a great job of going around to help the different crafters, and I filled in where I could. We chatted as we were cleaning up and Shannon can tweak her programming to suit a wide variety of arts, so I will definitely consider using her in the future.

Our 3rd Thursday Film Series had a marked increase in attendance in October. For this month, Mary, Steve and Maggie picked a film that was not on Jack's list, but of high interest. The increased attendance was encouraging, and helped us all see a direction to lean as the program continues. We may have to taper off the Jack movies (of which we're getting closer to running out of) and introduce more films, especially in defining a more "modern classic" set of titles.



-Respectfully submitted by Molly Reinke

Adult Services Report

October 9th I participated in the Barn Board Painting presented by Shannon Nicklaus. It was a wonderful program that went over very well. There were 14 painters. They had a great time and many of them suggested we should do this again.



October 13th, Carolee Rilling joined our library family as our new Library Page. She will be working every Monday and Thursday night and rotating Saturdays. Training staff have said she is a quick study and a great addition to our Library Family.



I am continuing to work on the Walking Books Program. I have 13 volunteers that have gone through the orientation and two actual working pairs! I have reached out to the Veteran's Home in King, Bethany, and Park Vista to try and set up a visit with their residents. Hopefully, we will be able to set something up soon. I am very happy to see the efforts of putting this together actually in motion!

I have decided to present the Book-To-Movie Club every other month. It was difficult for me to keep up with the reading and the other things I have on my plate. November 22 we will be discussing "White Christmas", the actors, actresses, and the history of the song.

The Business of the Month is Wanderlust Scents by Andy & Jen Colden.

-Respectfully submitted by Jan Popple

Children's Department Report - October 2025

Babygarten - 69

Sunny Day - 185

Pumpkin Scavenger Hunters - 65

Fantastic First Graders (School Visits) - 130

School Requests - 47

Storytime - 44

Insect Scavenger Hunters - 26

October saw our return to Full programming this fall with the return of Storytime. Our newest Children's Programmer, Bobbie, was very excited to dive in and shadow Paula and myself on our storytime. We have had a blast incorporating crafts into our storytimes, with kids creating dragon shadow puppets, paper college faces and more!

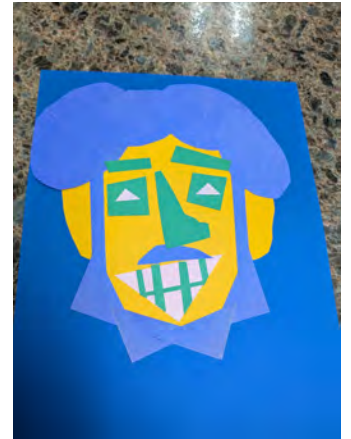
I took off on my Honeymoon this month, but the Children's department never slows down, with Marcie putting out two scavenger hunts, Bobbie getting up to speed on programming and Paula coordinating our first time participation in the Wisconsin Science Festival!

By the time I returned the Science Festival was well underway, with our department giving out 50 take-home science kit bags and getting a great turnout at our Creepy Crawlies program. The program was in collaboration with some great people from the Wisconsin Department of Health Services and Midwest Center of Excellence for Vector-borne Diseases. They brought activities and diagrams helping our patrons spot and identify ticks to help fight the spread of Lyme disease and other conditions.

Most of the month involved a healthy amount of planning our school visits, the first of which came during our last week. The 1st grade from the WLC came bright and early for library card sign-up, a storytime, a tour of the children's department and help finding library materials. There was a lot of great energy, curious questions and discovery, and we've been super excited to carry that vibe over into November with our 3rd and 2nd grade visits.

Lastly, we had Click Clack Duck visit with us for Halloween on Main! Kids seemed much more comfortable with Duck than our friends of previous years, so we'll have to keep that in mind when asking our next Halloween friend(s) to join us.

Respectfully Submitted, Simon Baumgart



October 2025 Board Report Teen Department

Teen Volunteer Agents

The Teen Volunteer Agents met on October 7th and came to the conclusion that they wanted to do more fundraising towards improving the Teen Room. They will be creating and selling Friendship Soup Jars at the front desk and during Lunch and Learn in December. They have discussed wanting to continue improving the furniture and layout of the Teen Room.

Career Fair

Taylor was invited to the Waupaca Middle School Career Fair on Friday, October 24th. She had a great time attending and answering any questions the students had in regards to working as a librarian. As many students were surprised by, Taylor explained how being a librarian is a more social job than what they may have seen in books and shows, especially as a Teen Librarian at a Public Library. This was a great opportunity to tell a wide variety of teens in our community about the different services we provide as a library.

Ruta Sepetys and Steve Sheinkin at the Waupaca Middle School and a Scary Writing Contest!

When Ruta and Steve visited the Waupaca Middle School and had lunch with a select group of students, Taylor was extremely impressed at how engaged they were and how eager they were to have conversations with them. More than anything else, though, one of the students looked to us and asked if we could start a group that focused on helping young writers and authors connect with each other in Waupaca. Taylor is eagerly taking the idea and working on making it a reality in the Teen Room in the form of a Teen Author Hub program that encourages young writers to meet up at the library and chat about their ideas. While it might not be the same as Ruta's "Plunches" (Plot Lunches) where she'd get together and chat with friends about writing over lunch, it could serve a similar purpose!

We were, however, eager to host a Teen Scary Story Writing Contest in October, and had two outstanding stories submitted by the end of the month! Not only was it fun being able to read the stories, it was great seeing such creative work coming from our teens. We cannot wait to replicate this program in the future.



Teen Coraline Party & Creating Dolls



Teen Dungeon Rangers

Respectfully submitted by Taylor Wilcox, Teen Services Librarian

November 13th, 2025



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES
FINANCE COMMITTEE MEETING AGENDA
WEDNESDAY NOVEMBER 12, 2025, 4:30 PM
CITY OF WAUPACA COUNCIL CHAMBERS

Mission Statement: "...committed to offering opportunities for connections innovation, and engaged learning."

Meeting was called to order by Library Director, Eric Bailey at 4:31 pm.

Julie Eiden, Cory Nagel, and John Turner were present. John Miller and Melanie Peterson were absent. Also present was Head of Adult Services, Jan Popple.

APPROVAL OF AGENDA

MOTION by J. Eiden, SECOND by J. Turner to approve the agenda. 3 ayes, 0 nays, and 2 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Eric Bailey.

Review of Budget Information for 2026 Budget

- Moving forward staff will be conscientious of coverage. Full-time staff will fill in for Full-time absences when possible.
- We will not be hiring extra summer help.
- This will balance the budget without cutting hours or services.
- This will be monitored closely in 2026.

MOTION by C. Nagel, SECOND by J. Turner to approve the balanced budget review and send it on to the Library Board for approval. 3 ayes, 0 nays, and 2 absent. Motion passed unanimously by ROLL CALL vote.

Adjournment

MOTION by J. Turner, SECOND by J. Eiden to adjourn. 3 ayes, 0 nays, and 2 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 4:53 pm.

Chaired by Eric Bailey, Library Director

Minutes taken and compiled by Jan Popple, Head of Adult Services

New Business

Memorandum of Understanding with Winchester Academy

With two exceptions, the draft memorandum of understanding presented with Winchester Academy presented here is the same as the one at the October meeting. Those are the addition of the word 'Be' to the fourth Whereas and an update to Section 8 that specifies that indemnification is limited to meeting rooms, overflow space and the meeting room kitchen.

RECOMMENDED ACTION: The amended MOU has been approved by Winchester, and I recommend approval by the Library Board.

Budget for 2026

Initially, as discussed with the Finance Committee, the increase in funds transferred from the City of Waupaca was a proposed 1% increase. Combined with a decline in County funding and increases in insurance and other costs, this would have necessitated a reduction in services or hours to balance the budget. Through much discussion, the current City budget to be presented on November 18, 2025 includes a 4.2% increase. This will allow us to retain existing hours and services and provide the same 4% cost of living increase that staff in other City departments are receiving. **RECOMMENDED ACTION:** This is a balanced budget, and approval is recommended by the Library's Finance Committee.

Respectfully submitted,

Eric Scott Bailey



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Memorandum of Understanding Between Waupaca Area Public Library and Winchester Academy

WHEREAS: The Waupaca Area Public Library ("Library") and Winchester Academy ("Winchester") have a longstanding relationship, that both parties desire to see continued ,and;

WHEREAS: Winchester has used the Library's meeting rooms for many years, and conducts programming that is of great value to both the Library and community, and;

WHEREAS: The Library has worked to support Winchester programming through access to storage and space not usually granted to outside groups, and;

WHEREAS: The Library and Winchester consider it to be mutually beneficial for a Library staff member to be available to assist before, during and after Winchester programs, and;

WHEREAS: Winchester has indicated they will cover the cost of staff hours worked at Winchester programs.

NOW, THEREFORE, BE IT RESOLVED by the Waupaca Area Public Library Board and the Winchester Academy Board as follows:

SECTION 1: STORAGE

Winchester will continue to have access to storage space in the Meeting Room adjacent kitchen on the lower level, and;

SECTION 2: LIBRARY'S RESPONSIBILITY

The Library will keep safe all items stored by Winchester and will not relocate, remove or use any items without discussion with Winchester's Board or appointed representative, and;

SECTION 3: LOCATION OF SPACE

Space allocated for Winchester use at the time of approval includes a wire rack in the back room of the meeting room kitchen space and access to the refrigerator for cold storage, and;



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SECTION 4: USE OF SPACE

Existing rules intended to ensure that the Meeting Rooms continue to be clean and safe will continue to apply, and;

SECTION 5: CHANGE TO SPACE USED

Any change to the amount of space used must be discussed and agreed upon by executives (or representative thereof) for both organizations, and;

SECTION 6: STAFF SUPPORT

A Library staff member will be available to handle setup and takedown for Winchester programs, closing of meeting space at end of day and troubleshooting of technology issues. This person will be a member of the Library's staff, and will work 4:30pm to 8:00pm the night of Winchester programs. Winchester will provide \$60 per program worked to defray salary and benefit expenses. If the staff member regularly assigned to assist with programming is unavailable, the Library will coordinate with Winchester to find a volunteer or another staff member to cover the absence. The Library will send a monthly itemized invoice at the end of each month, and Winchester will remit funds within 30 days of receipt. Winchester reserves the right to adjust the hours to be worked on both a regular and program to program basis, and;

SECTION 7: EFFECTIVE DATE

After approval, this agreement will go into effect on January 1, 2026 and will remain in effect until repealed, and;

SECTION 8: INDEMNIFICATION

The Library agrees to indemnify Winchester against any damage that results from items stored at the Library. Winchester agrees to indemnify the Library against any injury or accident occurring while using the Library's meeting room, exhibit room and kitchen, and;

SECTION 9: COVERAGE

Areas not covered by this agreement will be covered by policy and procedure for use of Library meeting rooms, and;

SECTION 10: TERMINATION

This agreement can be terminated without cause by either party with 60 days written notice to the other party's executive.



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SIGNATURES:

Name, Position
Winchester Academy

Name, Position
Waupaca Area Public Library

Budget Overview and Challenges for 2026

Revenues

- COUNTY OF WAUPACA - The County of Waupaca reimbursement for 2026 will be \$396,201, a total of \$6,573 lower than 2025. This is solid for next year despite County financial trouble.
- CITY OF WAUPACA – The City transfer proposed for 2026 is a 4.2% increase to \$388,706, a total of \$15,671 higher than 2025.
- **SUMMARY: Total projected revenue for 2026 is \$889,577, an increase of 1.34% (\$11,795 additional).**

Expenditures

- SALARIES – A COLA increase of 2% on January 1 and 2% on July 1 is budgeted, which matches what the City is doing for other departments.
 - o The balance between FT and PT salaries is different, as we have 1 fewer FT and 2 additional PT for 2026.
- INSURANCE – Plan costs are increasing 9% for 2026. This takes a substantial bite out of the funds saved through staffing changes.
- COLLECTION SUMMARY – Most numbers are projected to stay the same. An additional \$2K is budgeted for digital resources to cover Hoopla expenses.
- **SUMMARY: Expenditures for 2026 are projected to be \$27,904 lower than 2025.**

CONCLUSIONS

The proposed 2026 budget is tighter than last year but covers existing services and hours and provides the COLA salary increase being received by other departments. I don't have any concerns regarding our ability to continue to provide excellent service in 2026. The Finance Committee voted to recommend approval at its November 12 meeting.

Respectfully submitted,

Eric Scott Bailey

2026 BUDGET WORKSHEET

LIBRARY FUND

Acct No	Account Description	Actual	Actual		12/31/2025	Budget	Budget	Increase	Increase
		12/31/2023 Prior Year 2023	12/31/2024 Prior Year 2024	9/30/2025 CURRENT YTD Actual	YTD Estimated	2025	Request 2026	(Decrease) Budget	(Decrease) %
REVENUES									
INTERGOVERNMENTAL									
251-43215-000-000	FEDERAL: LIBRARY GRANTS								
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	408,286	386,684	402,774	402,774	402,774	396,201	(6,573)	(1.63%)
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	14,466	17,429	17,869	17,869	17,869	18,133	264	1.48%
251-43727-000-000	COUNTY AID: LIBRARY WINNEBAGO			1,006	1,006	1,006	885	(121)	(12.03%)
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	1,960	3,821	4,906	4,906	3,898	5,452	1,554	39.87%
	INTERGOVERNMENTAL	424,712	407,934	426,555	426,555	425,547	420,671	(4,876)	(1.15%)
PUBLIC CHARGES FOR SERVICE									
251-46710-000-000	FEES: LIBRARY COPIES	6,069	6,884	6,483	8,644	6,000	7,500	1,500	25.00%
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	277	507	282	282		-	-	
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	284	303	(207)	(276)	100	100	-	0.00%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,572	2,438	2,482	3,309	2,500	2,500	-	0.00%
251-46740-000-000	FEES: PASSPORT	175	5,160	5,235	6,980	7,500	7,000	(500)	(6.67%)
	PUBLIC CHARGES FOR SERVICE	9,202	15,292	14,275	18,939	16,100	17,100	1,000	6.21%
MISCELLANEOUS									
251-48215-000-000	RENT: MEETING ROOMS	2,782	1,686	1,458	1,944	1,500	1,500	-	0.00%
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	62	50	115	153	100	100	-	0.00%
251-48550-000-000	DONATIONS: LIBRARY	81,968	44,414	11,698	35,148	61,500	61,500	-	0.00%
251-49210-000-000	TRANSFER FROM GENERAL FUND	346,554	367,522	373,035	373,035	373,035	388,706	15,671	4.20%
	MISCELLANEOUS	431,366	413,672	386,306	410,280	436,135	451,806	15,671	3.59%
	TOTAL REVENUES	865,280	836,898	827,136	855,775	877,782	889,577	11,795	1.34%
		783,312		815,438					
		81.90%							
EXPENDITURES									
251-55111-102-000	LIBRARY: SALARIES	388,829	392,078	285,119	381,062	388,564	366,978	(21,586)	(5.56%)
251-55111-103-000	LIBRARY: OVERTIME	136	307	1,165	1,165	-		-	
251-55111-118-000	LIBRARY: SOCIAL SECURITY	30,417	26,126	22,582	29,847	28,518	26,787	(1,731)	(6.07%)
251-55111-119-000	LIBRARY: RETIREMENT (R)	29,598	27,059	23,394	31,201	26,882	25,321	(1,561)	(5.81%)
251-55111-121-000	LIBRARY: GRP HLTH INS	74,368	78,950	66,935	87,552	108,778	89,893	(18,885)	(17.36%)
251-55111-122-000	LIBRARY: LIFE INS	1,656	1,152	924	1,500	1,500	1,500	-	0.00%
251-55111-123-000	LIBRARY: INC PROTECT	1,290	-	-	2,000	2,000	2,000	-	0.00%
251-55111-124-000	LIBRARY: WORK COMP	2,350	2,690	3,459	3,459	3,500	3,500	-	0.00%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	750	-	-	6,000	6,000	4,500	(1,500)	(25.00%)
251-55111-129-000	LIBRARY: UNEMPLOYMENT	-	-	-	-	-			
	LIBRARY: PAYOUT		-	34,850	34,850	39,669	-	(39,669)	(100.00%)
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	277	240	240	320	316	320	4	1.27%
	LIBRARY FULL-TIME	529,670	528,602	438,668	578,956	605,727	520,799	(84,928)	(14.02%)

2026 BUDGET WORKSHEET

LIBRARY FUND

Acct No	Account Description	Actual	Actual		12/31/2025	Budget	Budget	Increase	Increase
		12/31/2023	12/31/2024	9/30/2025					
		Prior Year	Prior Year	CURRENT YTD	YTD	2025	Request	(Decrease)	(Decrease)
		2023	2024	Actual	Estimated		2026	Budget	%
251-55112-104-000	LIBRARY: PT WAGES	102,107	115,017	85,701	125,918	107,259	150,166	42,907	40.00%
251-55112-110-000	LIBRARY: PTO	-	-	-	-	-	-	-	
251-55112-116-000	LIBRARY: PT RETIRE	2,560	3,610	2,062	2,835	4,067	7,238	3,171	77.97%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	6,544	7,205	6,729	9,798	8,205	11,452	3,247	39.57%
251-55112-122-000	LIBRARY: LIFE INS	685	632	480	600	550	550	-	0.00%
	LIBRARY: PART-TIME	111,897	126,464	94,972	139,151	120,081	169,406	49,325	41.08%
251-55115-201-000	LIBRARY: TRAINING	1,800	2,879	824	2,000	2,000	2,000	-	0.00%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,413	6,809	7,014	7,014	6,809	7,104	295	4.33%
251-55115-209-000	LIBRARY: INS & BONDING	1,000	2,100	2,220	2,220	2,100	2,220	120	5.71%
251-55115-211-000	LIBRARY: CONTRACT SERVICES	4,630	2,717	3,890	5,187	4,000	5,500	1,500	37.50%
251-55115-215-000	LIBRARY: MOVIE LICENSE	615	440	455	455	-	500	500	
251-55115-216-000	LIBRARY: POSTAGE	1,224	1,928	1,531	2,041	2,000	2,300	300	15.00%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	573	762	386	1,200	1,200	1,200	-	0.00%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,591	27,648	27,783	27,783	27,783	28,471	688	2.48%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	300	553	523	650	650	1,000	350	53.85%
251-55115-282-000	LIBRARY: TECHNOLOGY	12,075	11,829	5,754	5,754	5,267	8,900	3,633	68.98%
251-55115-301-000	LIBRARY: SUPPLIES	7,862	10,850	5,512	7,349	10,000	9,000	(1,000)	(10.00%)
								-	
	LIBRARY: OPERATING EXPENSES	64,081	68,515	55,892	61,653	61,809	68,195	6,386	10.33%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	17,357	18,428	14,519	19,359	19,000	19,000	-	0.00%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,367	1,383	1,111	1,481	1,500	1,500	-	0.00%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	7,344	5,686	1,753	2,337	8,000	8,000	-	0.00%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	44,074	13,725	5,622	7,496	18,000	18,000	-	0.00%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	900	119	-	-	5,000	5,000	-	0.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	83	25	-	-	2,000	2,000	-	0.00%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	7,863	4,226	3,356	4,475	8,000	8,000	-	0.00%
	LIBRARY: DONATION EXPENSES	78,987	43,592	26,361	35,148	61,500	61,500	-	0.00%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,539	1,529	927	1,500	1,500	1,500	-	0.00%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,033	3,040	1,443	3,000	3,000	3,000	-	0.00%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	1,002	934	608	1,000	1,000	1,000	-	0.00%
	LIBRARY: PROGRAMS	5,574	5,503	2,978	5,500	5,500	5,500	-	0.00%

2026 BUDGET WORKSHEET

LIBRARY FUND

Acct No	Account Description	Actual	Actual		12/31/2025	Budget	Budget	Increase	Increase
		12/31/2023	12/31/2024	9/30/2025					
		Prior Year	Prior Year	CURRENT YTD	YTD		Request	(Decrease)	(Decrease)
		2023	2024	Actual	Estimated	2025	2026	Budget	%
251-55130-250-115	LIBRARY: BOOKS - ADULT	17,313	16,132	9,061	17,000	17,000	16,000	(1,000)	(5.88%)
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,391	3,523	1,749	3,000	3,000	3,000	-	0.00%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	16,000	14,221	13,955	16,000	16,000	16,000	-	0.00%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,535	3,174	1,396	3,175	3,175	3,175	-	0.00%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,309	4,520	4,405	4,600	4,600	4,300	(300)	(6.52%)
251-55130-250-610	LIBRARY: BOOKS - MATERIAL REPL	-	-	-	-	-	-	-	-
	LIBRARY: BOOKS	44,548	41,570	30,566	43,775	43,775	42,475	(1,300)	(2.97%)
								-	
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,524	2,655	1,370	2,500	2,300	2,500	200	8.70%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	479	-	224	1,000	1,000	1,000	-	0.00%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	668	667	219	600	600	700	100	16.67%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,628	1,208	553	1,200	1,200	1,000	(200)	(16.67%)
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	854	854	854	854	1,000	146	17.10%
251-55135-290-230	LIBRARY: A/V - CHILDRENS MUSIC	-	-	-	-	-	-	-	-
251-55135-290-320	LIBRARY: A/V - TEEN MOVIES	215	-	-	-	-	-	-	-
251-55135-290-325	LIBRARY: A/V - TEEN AUDIO BKS	(76)	-	-	-	-	-	-	-
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	764	964	323	900	900	1,000	100	11.11%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	8,503	10,235	12,235	12,235	12,235	14,502	2,267	18.53%
	LIBRARY: A/V	15,560	16,583	15,778	19,289	19,089	21,702	2,613	13.69%
	TOTAL EXPENDITURES	850,317	830,829	665,215	883,472	917,481	889,577	(27,904)	(3.04%)
	REVENUES OVER(UNDER) EXPENDITURES				(27,698)	(39,699)	0		
	BEGINNING FUND BALANCE				57,735	18,036	30,038		
	ENDING FUND BALANCE				30,037				

Outagamie Waupaca Library System
Board of Trustees
July 17th, 2025, Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Looker.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Cindy Fallona, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, Bastia Looker, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Wendi Unger (Baker Tilly).

Excused: Cathy Thompson, Rob Way.

Forsythe moved, seconded by Hankins, to approve the agenda as presented. Motion carried.

Hankins moved, seconded by Ver Voort, to approve the May 15th, 2025, meeting minutes as presented. Motion carried.

Wendi Unger of Baker Tilly presented the 2024 audit. Buchholtz moved, seconded by Forsythe, to approve the 2024 audit. Motion carried.

Hartman moved, seconded by Fallona, to accept the June 2025 financial report and file for audit. Motion carried.

Forsythe moved, seconded by Frola, to approve the June and July 2025 automatic payments and checks numbered 34272 – 34350 inclusive, in the total amount of \$1,879,524.45 and payroll-related expenditures in the amount of \$195,266.69. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Report of OWLS 50th Anniversary Committee. No action taken.

Trustees reviewed and discussed the report of the Personnel Committee. Trustees agreed to continue offering Plan Option 4/14 with an employer contribution of 100% of the legal maximum for 2026. Motion carried.

Forsythe moved, seconded by Woodward, to approve the NEWI Continuing Education Agreement for 2026-2030. Motion carried.

Gilbert moved, seconded by Ver Voort to approve the revised OWLSnet Bylaws. Motion carried.

Trustees discussed the audit contract and recommended Shipps send out an RFP. No action taken.

Trustees reviewed the OWLS 2025 System Plan. No action taken.

Trustees reviewed Trustee Essentials Chapter 22: Freedom of Expression and Inquiry and Trustee Essentials Chapter 23: Dealing with Challenges to Materials and Policies. No action taken.

Having completed the agenda, the meeting was adjourned by President Looker at 7:41pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.