



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, OCTOBER 18, 2023, 4:30PM
IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. MINUTES FROM MEETING HELD WEDNESDAY, SEPTEMBER 20, 2023
 - a. **ACTION ITEM: APPROVE** minutes of SEPTEMBER 20, 2023 Meeting
4. MONTHLY BILLS FOR SEPTEMBER 2023, **BILLS \$55,815, PERSONNEL \$49,701, Donations Expenditures \$5,292**
 - a. **ACTION ITEM: APPROVE** SEPTEMBER 2023 bills, personnel costs, and donation expenditures
5. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
6. LIBRARY STATISTICS
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
7. DEPARTMENT REPORTS
 - A. Director's Report
 - B. Adult Services Report
 - C. Youth Services Report
 - D. Teen Services Report

8. COMMITTEE REPORTS

- A. Finance Committee
 - a. Met on September 20, 2023 at 5:30pm and October 4 at 4:30pm.
- B. Planning Committee
 - a. Met on September 27, 2023 at 4:30pm.
- C. Policy Committee
 - a. No Meeting
- D. Personnel Committee
 - a. Will meet on November 1, 2023 at 4:30pm.

9. OLD BUSINESS

- a. None

10. NEW BUSINESS

- a. Incident Reports

11. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, November 15, 2023 at 4:30 pm in-person in the Council Chambers

12. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2023

Mission Statement: "committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Holly Olsen at 4:30 pm.

Holly Olsen, Sarah Hanneman, Cory Nagel, Julie Eiden, John Turner, John Miller and Lilliana Liegl were present. Mary Zimmerman arrived at 4:34. Melanie Peterson was absent. Library Director, Eric Bailey, Children's Librarian, Sue Abrahamson, Adult Services Librarian, Patsy Servey, OWLS Director, Bradley Shippo and OWLS Board Member, Diane Forsyth were also present.

APPROVAL OF AGENDA

MOTION by J. Eiden, SECOND by J. Turner, to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Holly Olsen.

Minutes from August 16, 2023 Board Meeting.

MOTION by H. Olsen, SECOND by J. Eiden to approve the August 16 meeting minutes. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

Mary Zimmerman arrived at 4:34pm

Monthly bills for August 2023, BILLS \$58,064, PERSONNEL \$47,843, DONATIONS EXPENDITURES \$4,012.

MOTION by J. Turner, SECOND by J. Eiden to approve the August 2023 bills with personnel costs and donation expenditures. 8 ayes, 0 nays, 1 absent. Motion passed unanimously on a roll call vote.

Library Exhibit Room Report

Exhibit Coordinator's report was shared, a chart of visits was included in the packet

Library Statistics

Copy Income **\$566.99**; Meeting Room Income **\$440**

Volunteer Hours **18.25**; Reference Transactions **874**; Library Visits **9,012**; Internet Use: **1,059** wireless, **563** stations; Curbside service **28**; Total Library Programs **44**, Total Program Attendance **1,070**; Study Room Use **122**;

Interloan Chart: **2,954** items loaned, **3,269** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **15,718**

Consortium Circulation Chart was presented.

Department Reports

Director's Report, Adult Services Report, Youth Services Report, and Teen Services Report were given.

Committee Reports

Library Finance Committee will meet immediately following this meeting

Personnel, Planning and Policy Committees did not meet.

Old Business – None

New Business

There were no incidents to Report

A presentation on Library Funding was given by Bradley Shipps, Outagamie-Waupaca Library System (OWLS) Director

Announcements & Correspondence

OWLS Meeting minutes from July 2023 were included in the packet.

Next meeting will be Wednesday, October 18, 2023, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

Adjournment

MOTION by H. Olsen, SECOND by J. Turner to adjourn. 8 ayes, 0 nays, 1 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 5:27 pm

Chaired by Holly Olsen, Library Board President

Minutes taken and compiled by Patsy Servey

2022 BUDGET WORKSHEET

LIBRARY FUND

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2023	Budget	% Expended	% Unexpended
		12/31/2022	Actual	10/31/2023	YTD	12/31/2023		
<u>REVENUES</u>		Prior Year	Sep-23	CURRENT YTD	Estimated	Amended		
		2022		Actual		2023		
INTERGOVERNMENTAL								
251-43215-000-000	FEDERAL: LIBRARY GRANTS							
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	378,743	-	408,286	408,286	408,286	100.00%	0.00%
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	14,443	-	14,466	14,466	14,466	100.00%	0.00%
	COUNTY AID: LIBRARY WINNEBAGO		-				0.00%	0.00%
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	980	-	1,960	1,960	1,960	100.00%	0.00%
251-43735-000-000	STATE GRANT: LIBRARY YOUTH LIAISON	-	-	-	-	-	0.00%	0.00%
	INTERGOVERNMENTAL	394,166	-	424,712	424,712	424,712	100.00%	0.00%
PUBLIC CHARGES FOR SERVICE								
251-46710-000-000	FEES: LIBRARY COPIES	6,124	509	4,949	6,660	6,000	82.48%	17.52%
251-46715-000-000	FEES: LIBRARY POSTAGE	-	-	-	-	-	0.00%	0.00%
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	527	4	207	305	-	0.00%	0.00%
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	113	(1)	225	339	100	225.20%	-125.20%
	FEES: PASSPORT		-				0.00%	0.00%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,197	326	2,175	2,774	3,500	62.15%	37.85%
	PUBLIC CHARGES FOR SERVICE	8,961	838	7,556	10,077	9,600	78.71%	21.29%
MISCELLANEOUS								
251-48215-000-000	RENT: MEETING ROOMS	1,128	80	1,801	2,582	500	360.21%	-260.21%
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	-	-	70	105	100	70.00%	30.00%
251-48510-000-000	MISC REV: REBATES	-	-	-	-	-	0.00%	0.00%
251-48550-000-000	DONATIONS: LIBRARY	40,513	14,017	46,107	68,981	42,650	108.10%	-8.10%
251-49210-000-000	TRANSFER FROM GENERAL FUND	346,554	-	346,554	346,554	346,554	100.00%	0.00%
	MISCELLANEOUS	388,195	14,097	394,532	418,222	389,804	101.21%	-1.21%
	TOTAL REVENUES	791,322	14,935	826,800	853,011	824,116	100.33%	-0.33%
EXPENDITURES								
251-55111-102-000	LIBRARY: SALARIES	382,356	29,896	287,014	387,469	380,957	75.34%	24.66%
251-55111-103-000	LIBRARY: OVERTIME	481	-	111	154	-	0.00%	0.00%
251-55111-118-000	LIBRARY: SOCIAL SECURITY	25,098	2,250	21,848	29,495	24,823	88.02%	11.98%
251-55111-119-000	LIBRARY: RETIREMENT (R)	23,524	2,236	21,945	29,626	23,337	94.04%	5.96%
251-55111-121-000	LIBRARY: GRP HLTH INS	46,546	6,163	53,007	71,559	70,261	75.44%	24.56%
251-55111-122-000	LIBRARY: LIFE INS	1,556	136	1,149	1,551	1,255	91.52%	8.48%
251-55111-123-000	LIBRARY: INC PROTECT	1,576	124	1,106	1,364	1,931	57.25%	42.75%
251-55111-124-000	LIBRARY: WORK COMP	1,318	738	2,350	1,318	1,036	226.82%	-126.82%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	750	-	-	6,000	6,000	0.00%	100.00%
251-55111-129-000	LIBRARY: UNEMPLOYMENT	-	-	-	-	-	0.00%	0.00%
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	316	-	277	316	748	36.97%	63.03%

2022 BUDGET WORKSHEET

LIBRARY FUND

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2023	Budget		
		12/31/2022		10/31/2023		12/31/2023		
		Prior Year	Actual	CURRENT YTD	YTD	Amended	% Expended	% Unexpended
		<u>2022</u>	<u>Sep-23</u>	<u>Actual</u>	<u>Estimated</u>	<u>2023</u>		
	LIBRARY FULL-TIME	483,522	41,542	388,805	528,852	510,348	76.18%	23.82%

2022 BUDGET WORKSHEET

LIBRARY FUND

Acct No	Account Description	Actual			12/31/2023	Budget	% Expended	% Unexpended
		12/31/2022		10/31/2023		12/31/2023		
		Prior Year	Actual	CURRENT YTD	YTD	Amended		
		2022	Sep-23	Actual	Estimated	2023		
251-55112-104-000	LIBRARY: PT WAGES	119,779	7,478	79,234	106,966	121,788	65.06%	34.94%
251-55112-110-000	LIBRARY: PTO	-	-	-	-	-	0.00%	0.00%
251-55112-116-000	LIBRARY: PT RETIRE	4,338	177	1,976	2,668	4,932	40.06%	59.94%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	9,103	454	5,093	8,219	10,362	49.16%	50.84%
251-55112-122-000	LIBRARY: LIFE INS	812	49	500	675	600	83.34%	16.66%
	LIBRARY: PART-TIME	134,032	8,158	86,803	118,528	137,682	63.05%	36.95%
251-55115-201-000	LIBRARY: TRAINING	3,159	48	1,732	2,527	4,000	43.29%	56.71%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,296	-	-	6,296	6,000	0.00%	100.00%
251-55115-209-000	LIBRARY: INS & BONDING	1,000	-	1,000	1,000	1,000	100.00%	0.00%
251-55115-211-000	LIBRARY: CONTRACT SERVICES	6,816	332	3,564	6,608	6,500	54.82%	45.18%
251-55115-215-000	LIBRARY: MOVIE LICENSE	-	-	300	-	-	0.00%	0.00%
251-55115-216-000	LIBRARY: POSTAGE	1,116	249	863	1,295	1,000	86.35%	13.65%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	1,435	50	236	1,435	1,200	19.70%	80.30%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,460	-	27,591	27,591	27,591	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	445	-	243	364	650	37.36%	62.64%
251-55115-282-000	LIBRARY: TECHNOLOGY	16,496	66	8,498	11,974	11,974	70.97%	29.03%
251-55115-301-000	LIBRARY: SUPPLIES	7,477	256	6,013	9,019	7,500	80.17%	19.83%
	LIBRARY: OPERATING EXPENSES	71,700	1,001	50,040	68,109	67,415	74.23%	25.77%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	8,581	1,391	12,837	19,255	8,000	160.46%	-60.46%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	655	107	995	1,492	650	153.01%	-53.01%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	2,513	3,561	4,555	6,832	2,000	227.74%	-127.74%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	17,301	120	21,262	31,893	18,000	118.12%	-18.12%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	2,216	-	600	600	10,000	6.00%	94.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	1,330	-	63	63	2,000	3.14%	96.86%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	4,453	114	5,921	8,846	2,000	296.07%	-196.07%
	LIBRARY: DONATION EXPENSES	37,049	5,292	46,232	68,981	42,650	108.40%	-8.40%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,490	176	1,058	1,500	1,500	70.50%	29.50%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,046	180	2,612	3,000	3,000	87.08%	12.92%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	-	54	739	1,000	1,000	73.93%	26.08%
	LIBRARY: PROGRAMS	4,536	410	4,409	5,500	5,500	80.17%	19.83%

2022 BUDGET WORKSHEET

LIBRARY FUND

Acct No	Account Description	Actual	Actual	10/31/2023	12/31/2023	Budget	% Expended	% Unexpended
		12/31/2022			YTD	12/31/2023		
		Prior Year	Sep-23	CURRENT YTD	Estimated	Amended		
		2022		Actual		2023		
251-55130-250-115	LIBRARY: BOOKS - ADULT	16,505	1,966	11,673	17,000	17,000	68.66%	31.34%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,244	480	3,005	3,420	3,420	87.87%	12.13%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	15,079	1,614	13,834	16,000	16,000	86.46%	13.54%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,164	22	1,442	3,175	3,175	45.41%	54.59%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	3,912	-	4,187	4,750	4,750	88.15%	11.85%
251-55130-250-610	LIBRARY: BOOKS - MATERIAL REPL	22	-	-	22	-	0.00%	0.00%
	LIBRARY: BOOKS	41,926	4,082	34,141	44,367	44,345	76.99%	23.01%
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,140	142	1,554	2,500	2,500	62.18%	37.82%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	699	16	435	500	500	87.06%	12.94%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	522	24	486	750	750	64.79%	35.21%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,424	100	1,193	1,701	1,701	70.11%	29.89%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	1,297	253	1,040	854	854	121.78%	-21.78%
251-55135-290-230	LIBRARY: A/V - CHILDRENS MUSIC	-	-	-	-	-	0.00%	0.00%
251-55135-290-320	LIBRARY: A/V - TEEN MOVIES	394	85	215	468	468	45.97%	54.03%
251-55135-290-325	LIBRARY: A/V - TEEN AUDIO BKS	202	-	(76)	-	-	0.00%	0.00%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	870	-	353	900	900	39.18%	60.82%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	8,403	-	8,503	8,503	8,503	100.00%	0.00%
	LIBRARY: A/V	15,952	620	13,703	16,176	16,176	84.71%	15.29%
	TOTAL EXPENDITURES	788,718	61,107	624,134	824,831	824,116	75.73%	24.27%
	REVENUES OVER(UNDER) EXPENDITURES	2,604			27,200	-		
	BEGINNING FUND BALANCE	45,657			44,531			
	ENDING FUND BALANCE	44,531			71,731			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43215-000-000 FEDERAL: LIBRARY GRANTS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO					
		08/31/2023 (08/23) Balance	.00 *	.00 *	204,143.00-
JE	11	REALLOCATE COUNTY AID TO CORRECT ACCOUNT		204,143.00-	
		09/30/2023 (09/23) Period Totals and Balance	.00 *	204,143.00- *	408,286.00-
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	408,286.00-
YTD Encumbrance	.00	YTD Actual	408,286.00-	Total	408,286.00-
		YTD Budget	408,286.00-	Unearned	.00
251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA					
		08/31/2023 (08/23) Balance	.00 *	.00 *	14,466.00-
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	14,466.00-
YTD Encumbrance	.00	YTD Actual	14,466.00-	Total	14,466.00-
		YTD Budget	14,466.00-	Unearned	.00
251-43730-000-000 COUNTY AID: LIBRARY PORTAGE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,960.00-
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,960.00-
YTD Encumbrance	.00	YTD Actual	1,960.00-	Total	1,960.00-
		YTD Budget	1,960.00-	Unearned	.00
251-43735-000-000 STATE GRANT: LIBRARY YOUTH					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46710-000-000 FEES: LIBRARY COPIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	4,180.52-
CR	1223197	COPIES LIBRARY DEPOSIT - LIBRARY DEP 8/28 TO 9/2		119.81-	
		Description: COPIES LIBRARY DEPOSIT - LIBRARY DEP 8/28 TO 9/2			
CR	1223361	COPIES LIBRARY DEPOSIT - LIBRARY 9/9/23		139.43-	
		Description: COPIES LIBRARY DEPOSIT - LIBRARY 9/9/23			
CR	1223693	COPIES LIBRARY DEPOSIT - LIBRARY DEP 9/18/23 (BN)		121.23-	
		Description: COPIES LIBRARY DEPOSIT - LIBRARY DEP 9/18/23 (BN)			
CR	1223865	COPIES LIBRARY DEPOSIT - LIBRARY 9/23/23		112.65-	

Journal	Reference Number	Payee or Description				Debit Amount		Credit Amount		Balance
251-46710-000-000 FEES: LIBRARY COPIES (continued)										
		Description: COPIES LIBRARY DEPOSIT - LIBRARY 9/23/23								
CR	1223868	Voided Receipt - 1.223865 - LIBRARY 9/23/23				112.65				
		Description: Voided Receipt - 1.223865 - LIBRARY 9/23/23								
CR	1223869	COPIES LIBRARY DEPOSIT - LIBRARY 9/23/23						112.65-		
		Description: COPIES LIBRARY DEPOSIT - LIBRARY 9/23/23								
		09/30/2023 (09/23) Period Totals and Balance				112.65 *		605.77- *		4,673.64-
CR	1224093	COPIES LIBRARY DEPOSIT - LIBRARY 09/30/23						176.40-		
		Description: COPIES LIBRARY DEPOSIT - LIBRARY 09/30/23								
CR	1224229	COPIES LIBRARY DEPOSIT - LIBRARY 101/2023						98.91-		
		Description: COPIES LIBRARY DEPOSIT - LIBRARY 101/2023								
		10/31/2023 (10/23) Period Totals and Balance				.00 *		275.31- *		4,948.95-
YTD Encumbrance	.00	YTD Actual	4,948.95-	Total	4,948.95-	YTD Budget	6,000.00-	Unearned	1,051.05	
251-46715-000-000 FEES: LIBRARY POSTAGE										
		08/31/2023 (08/23) Balance				.00 *		.00 *		.00
		10/31/2023 (10/23) Period Totals and Balance				.00 *		.00 *		.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unearned	.00	
251-46720-000-000 FEES: LIBRARY PROGRAMS										
		08/31/2023 (08/23) Balance				.00 *		.00 *		.00
		10/31/2023 (10/23) Period Totals and Balance				.00 *		.00 *		.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unearned	.00	
251-46725-000-000 FEES: LIBRARY OVERDUE FEES										
		08/31/2023 (08/23) Balance				.00 *		.00 *		203.45-
CR	1224093	FINES LIBRARY DEPOSIT - LIBRARY 09/30/23						3.05-		
		Description: FINES LIBRARY DEPOSIT - LIBRARY 09/30/23								
		10/31/2023 (10/23) Period Totals and Balance				.00 *		3.05- *		206.50-
YTD Encumbrance	.00	YTD Actual	206.50-	Total	206.50-	YTD Budget	.00	Unearned	206.50-	
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY										
		08/31/2023 (08/23) Balance				.00 *		.00 *		235.50
AP	453	UNIQUE MANAGEMENT SERVICES, INC.				19.70				
		**VendorNo: 1943 **Inv. No: 6116704 **Desc: PATRONS SENT TO COLLECTIONS - AUG 2023 **Inv. Date: 9/1/2023								
CR	1223197	LOOK UP ACCOUNT - LIBRARY DEP 8/28 TO 9/2						10.00-		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY (continued)					
		Description: LOOK UP ACCOUNT - LIBRARY DEP 8/28 TO 9/2			
CR	1223865	COLLECTIONS - LIBRARY 9/23/23		10.00-	
		Description: COLLECTIONS - LIBRARY 9/23/23			
CR	1223868	Voided Receipt - 1.223865 - LIBRARY 9/23/23	10.00		
		Description: Voided Receipt - 1.223865 - LIBRARY 9/23/23			
CR	1223869	COLLECTION - LIBRARY 9/23/23		10.00-	
		Description: COLLECTION - LIBRARY 9/23/23			
		09/30/2023 (09/23) Period Totals and Balance	29.70 *	30.00- *	235.20
CR	1224093	COLLECTIONS - LIBRARY 09/30/23		10.00-	
		Description: COLLECTIONS - LIBRARY 09/30/23			
		10/31/2023 (10/23) Period Totals and Balance	.00 *	10.00- *	225.20
YTD Encumbrance	.00	YTD Actual	225.20	Total	225.20
		YTD Budget	100.00-	Unearned	325.20
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,656.57-
AP	605	LIBRARY REFUNDS - ADD REMITTANCES!	6.00		
		**VendorNo: 2015625 **Inv. No: ONLINE08142023000009 **Desc: REFUND - LOST BOOK RETURNED 31389020751855 **Inv. Date: 8/14/2023			
AP	671	LIBRARY REFUNDS - ADD REMITTANCES!	12.00		
		**VendorNo: 2015625 **Inv. No: OWWAU082220230000001 **Desc: REFUND-RETURNED ITEM #31389026707455 **Inv. Date: 8/22/2023			
AP	445	POPPLE, JAN	35.00		
		**VendorNo: 1503 **Inv. No: 291819 **Desc: 2023 PLAT BOOK REIMBURSEMENT **Inv. Date: 9/6/2023			
AP	443	OUTAGAMIE WAUPACA LIBRARY	66.26		
		**VendorNo: 1427 **Inv. No: 4218 **Desc: ECOMMERCE OVERPAYMENT **Inv. Date: 9/11/2023			
CR	1223197	MATERIAL REPL LIB DEPOSIT - LIBRARY DEP 8/28 TO 9/2		160.58-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY DEP 8/28 TO 9/2			
CR	1223361	MATERIAL REPL LIB DEPOSIT - LIBRARY 9/9/23		32.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9/9/23			
CR	1223693	MATERIAL REPL LIB DEPOSIT - LIBRARY DEP 9/18/23 (BN)		3.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY DEP 9/18/23 (BN)			
CR	1223865	MATERIAL REPL LIB DEPOSIT - LIBRARY 9/23/23		87.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9/23/23			
CR	1223868	Voided Receipt - 1.223865 - LIBRARY 9/23/23	87.00		
		Description: Voided Receipt - 1.223865 - LIBRARY 9/23/23			
CR	1223869	MATERIAL REPL LIB DEPOSIT - LIBRARY 9/23/23		87.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9/23/23			
		09/30/2023 (09/23) Period Totals and Balance	206.26 *	369.58- *	1,819.89-
AP	41	STURM MEMORIAL LIBRARY	15.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)					
AP	86	MATTOON BRANCH LIBRARY	33.00		
		**VendorNo: 2307 **Inv. No: OWWAU09272023000001 **Desc: LOST BOOK PAID IN WAUPACA - #31389022174130 **Inv. Date: 9/27/2023			
CR	1224093	MATERIAL REPL LIB DEPOSIT - LIBRARY 09/30/23		297.49-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 09/30/23			
CR	1224229	MATERIAL REPL LIB DEPOSIT - LIBRARY 101/2023		106.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 101/2023			
		10/31/2023 (10/23) Period Totals and Balance	48.00 *	403.49- *	2,175.38-
YTD Encumbrance	.00	YTD Actual 2,175.38- Total 2,175.38- YTD Budget 3,500.00- Unearned 1,324.62			
251-48215-000-000 RENT: MEETING ROOMS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,581.05-
CR	1223197	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY DEP 8/28 TO 9/2		140.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY DEP 8/28 TO 9/2			
CR	1223693	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY DEP 9/18/23 (BN)		50.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY DEP 9/18/23 (BN)			
		09/30/2023 (09/23) Period Totals and Balance	.00 *	190.00- *	1,771.05-
CR	1224093	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 09/30/23		30.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 09/30/23			
		10/31/2023 (10/23) Period Totals and Balance	.00 *	30.00- *	1,801.05-
YTD Encumbrance	.00	YTD Actual 1,801.05- Total 1,801.05- YTD Budget 500.00- Unearned 1,301.05-			
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP					
		08/31/2023 (08/23) Balance	.00 *	.00 *	70.00-
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	70.00-
YTD Encumbrance	.00	YTD Actual 70.00- Total 70.00- YTD Budget 100.00- Unearned 30.00			
251-48451-000-000 INSURANCE CLAIMS LIBRARY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unearned .00			
251-48510-000-000 MISC REV: REBATES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48510-000-000 MISC REV: REBATES (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-48550-000-000 DONATIONS: LIBRARY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	31,554.33-
AP	775	US BANK	36.46		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: BREAKRM REIMB FRIENDS 083314 **Inv. Date: 9/9/2023			
CR	1223197	DONATION- - LIBRARY DEP 8/28 TO 9/2		204,143.00-	
		Description: DONATION- - LIBRARY DEP 8/28 TO 9/2			
CR	1223197	DONATION- - LIBRARY DEP 8/28 TO 9/2		515.17-	
		Description: DONATION- - LIBRARY DEP 8/28 TO 9/2			
CR	1223361	DONATION- - LIBRARY 9/9/23		20.00-	
		Description: DONATION- - LIBRARY 9/9/23			
CR	1223693	DONATION- - LIBRARY DEP 9/18/23 (BN)		3,750.00-	
		Description: DONATION- - LIBRARY DEP 9/18/23 (BN)			
CR	1223865	DONATION- - LIBRARY 9/23/23		601.73-	
		Description: DONATION- - LIBRARY 9/23/23			
CR	1223868	Voided Receipt - 1.223865 - LIBRARY 9/23/23	601.73		
		Description: Voided Receipt - 1.223865 - LIBRARY 9/23/23			
CR	1223869	DONATION- - LIBRARY 9/23/23		601.73-	
		Description: DONATION- - LIBRARY 9/23/23			
JE	11	REALLOCATE COUNTY AID TO CORRECT ACCOUNT	204,143.00		
		09/30/2023 (09/23) Period Totals and Balance	204,781.19 *	209,631.63- *	36,404.77-
CR	1224093	DONATION- - LIBRARY 09/30/23		2,581.46-	
		Description: DONATION- - LIBRARY 09/30/23			
CR	1224229	DONATION- - LIBRARY 101/2023		7,120.45-	
		Description: DONATION- - LIBRARY 101/2023			
		10/31/2023 (10/23) Period Totals and Balance	.00 *	9,701.91- *	46,106.68-
YTD Encumbrance	.00	YTD Actual 46,106.68- Total 46,106.68-	YTD Budget 42,650.00-	Unearned 3,456.68-	
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
251-49210-000-000 TRANSFER FROM GENERAL FUND					
		08/31/2023 (08/23) Balance	.00 *	.00 *	346,554.00-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-49210-000-000 TRANSFER FROM GENERAL FUND (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	346,554.00-
YTD Encumbrance	.00	YTD Actual 346,554.00- Total 346,554.00- YTD Budget 346,554.00- Unearned .00			
251-49300-000-000 FUND BALANCES APPLIED					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unearned .00			
251-55111-101-000 LIBRARY: SALARIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-102-000 LIBRARY: WAGES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	257,117.82
PC	84	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	14,948.00		
PC	210	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	14,948.01		
		09/30/2023 (09/23) Period Totals and Balance	29,896.01 *	.00 *	287,013.83
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	287,013.83
YTD Encumbrance	.00	YTD Actual 287,013.83 Total 287,013.83 YTD Budget 380,957.00 Unexpended 93,943.17			
251-55111-103-000 LIBRARY: OVERTIME					
		08/31/2023 (08/23) Balance	.00 *	.00 *	110.61
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	110.61
YTD Encumbrance	.00	YTD Actual 110.61 Total 110.61 YTD Budget .00 Unexpended 110.61-			
251-55111-105-000 LIBRARY: CALL-IN PAY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-106-000 LIBRARY: HOLIDAY PAY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-106-000 LIBRARY: HOLIDAY PAY (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00	Unexpended .00		
251-55111-107-000 LIBRARY: SICK PAY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00	Unexpended .00		
251-55111-108-000 LIBRARY: VACATION PAY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00	Unexpended .00		
251-55111-109-000 LIBRARY: FUNERAL LEAVE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00	Unexpended .00		
251-55111-118-000 LIBRARY: SOCIAL SECURITY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	19,598.19
PB	186	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	1,124.92		
PB	447	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	1,125.20		
		09/30/2023 (09/23) Period Totals and Balance	2,250.12 *	.00 *	21,848.31
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	21,848.31
YTD Encumbrance	.00	YTD Actual 21,848.31 Total 21,848.31 YTD Budget 24,823.00	Unexpended 2,974.69		
251-55111-119-000 LIBRARY: RETIREMENT (R)					
		08/31/2023 (08/23) Balance	.00 *	.00 *	19,708.64
PB	184	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	1,114.99		
PB	445	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	1,121.53		
		09/30/2023 (09/23) Period Totals and Balance	2,236.52 *	.00 *	21,945.16
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	21,945.16
YTD Encumbrance	.00	YTD Actual 21,945.16 Total 21,945.16 YTD Budget 23,337.00	Unexpended 1,391.84		
251-55111-121-000 LIBRARY: GRP HLTH INS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	46,844.42

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-121-000 LIBRARY: GRP HLTH INS (continued)					
PB	182	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	2,664.60		
PB	443	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	2,664.60		
PC	85	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	416.68		
PC	211	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	416.68		
		09/30/2023 (09/23) Period Totals and Balance	6,162.56 *	.00 *	53,006.98
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	53,006.98
YTD Encumbrance	.00	YTD Actual	53,006.98	Total	53,006.98
		YTD Budget	70,261.00	Unexpended	17,254.02
251-55111-122-000 LIBRARY: LIFE INS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,012.68
PB	183	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	63.88		
PB	444	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	72.39		
		09/30/2023 (09/23) Period Totals and Balance	136.27 *	.00 *	1,148.95
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,148.95
YTD Encumbrance	.00	YTD Actual	1,148.95	Total	1,148.95
		YTD Budget	1,255.40	Unexpended	106.45
251-55111-123-000 LIBRARY: INC PROTECT					
		08/31/2023 (08/23) Balance	.00 *	.00 *	982.37
PB	185	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	61.59		
PB	446	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	61.59		
		09/30/2023 (09/23) Period Totals and Balance	123.18 *	.00 *	1,105.55
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,105.55
YTD Encumbrance	.00	YTD Actual	1,105.55	Total	1,105.55
		YTD Budget	1,931.00	Unexpended	825.45
251-55111-124-000 LIBRARY: WORK COMP					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,612.24
AP	13	MCCLONE	737.27		
		**VendorNo: 1213 **Inv. No: 8250 **Desc: WORK COMP AUDIT PREM - 2021-2022 **Inv. Date: 11/9/2022			
		10/31/2023 (10/23) Period Totals and Balance	737.27 *	.00 *	2,349.51
YTD Encumbrance	.00	YTD Actual	2,349.51	Total	2,349.51
		YTD Budget	1,035.86	Unexpended	1,313.65-
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	6,000.00	Unexpended	6,000.00
251-55111-126-000 LIBRARY: DEF COMP HLTH					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	.00
	10/31/2023 (10/23)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-129-000 LIBRARY: UNEMPLOYMENT					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	.00
	10/31/2023 (10/23)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	276.50
	10/31/2023 (10/23)	Period Totals and Balance	.00 *	.00 *	276.50
YTD Encumbrance	.00	YTD Actual	276.50	Total	276.50
		YTD Budget	748.00	Unexpended	471.50
251-55112-104-000 LIBRARY: PT WAGES					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	71,756.08
PC	19	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	3,718.74		
PC	138	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	3,759.02		
	09/30/2023 (09/23)	Period Totals and Balance	7,477.76 *	.00 *	79,233.84
	10/31/2023 (10/23)	Period Totals and Balance	.00 *	.00 *	79,233.84
YTD Encumbrance	.00	YTD Actual	79,233.84	Total	79,233.84
		YTD Budget	121,788.00	Unexpended	42,554.16
251-55112-110-000 LIBRARY: PTO					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	.00
	10/31/2023 (10/23)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55112-116-000 LIBRARY: PT RETIRE					
	08/31/2023 (08/23)	Balance	.00 *	.00 *	1,799.36

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-116-000 LIBRARY: PT RETIRE (continued)					
PB	189	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	87.24		
PB	450	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	89.37		
		09/30/2023 (09/23) Period Totals and Balance	176.61 *	.00 *	1,975.97
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,975.97
YTD Encumbrance	.00	YTD Actual 1,975.97 Total 1,975.97 YTD Budget	4,932.00	Unexpended 2,956.03	
251-55112-118-000 LIBRARY: SOCIAL SECURITY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	5,526.79
PB	21	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	279.10		
PB	290	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	282.18		
		09/30/2023 (09/23) Period Totals and Balance	561.28 *	.00 *	6,088.07
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	6,088.07
YTD Encumbrance	.00	YTD Actual 6,088.07 Total 6,088.07 YTD Budget	10,362.00	Unexpended 4,273.93	
251-55112-122-000 LIBRARY: LIFE INS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	450.95
PB	187	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	22.57		
PB	448	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	26.53		
		09/30/2023 (09/23) Period Totals and Balance	49.10 *	.00 *	500.05
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	500.05
YTD Encumbrance	.00	YTD Actual 500.05 Total 500.05 YTD Budget	600.00	Unexpended 99.95	
251-55112-123-000 LIBRARY: INC PROTECT					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00	Unexpended .00	
251-55115-201-000 LIBRARY: TRAVEL					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,684.43
AP	125	REEDY, PAULA	47.16		
		**VendorNo: 1552 **Inv. No: OCT2023 **Desc: TRAVEL REIMBURSEMENT (4/25,5/16,6/6,6/27,6/28,7/13,7/25,7/26,7/27,8/15,8/16,8/17,8/23)			
		**Inv. Date: 7/13/2023			
		10/31/2023 (10/23) Period Totals and Balance	47.16 *	.00 *	1,731.59
YTD Encumbrance	.00	YTD Actual 1,731.59 Total 1,731.59 YTD Budget	4,000.00	Unexpended 2,268.41	
251-55115-206-000 LIBRARY: TELEPHONE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-206-000 LIBRARY: TELEPHONE (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00	Unexpended .00		
251-55115-207-000 LIBRARY: MAINT OF EQUIP					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 6,000.00	Unexpended 6,000.00		
251-55115-209-000 LIBRARY: INS & BONDING					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,000.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,000.00
YTD Encumbrance	.00	YTD Actual 1,000.00 Total 1,000.00 YTD Budget 1,000.00	Unexpended .00		
251-55115-211-000 LIBRARY: CONTRACT SERVICES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	3,232.35
AP	1207	OFFICE TECHNOLOGY GROUP	208.58		
		**VendorNo: 1406 **Inv. No: 5026482782 **Desc: OFFICE COPIER LEASE AGRMT - LIBRARY **Inv. Date: 8/28/2023			
AP	633	OFFICE TECHNOLOGY GROUP	122.65		
		**VendorNo: 1406 **Inv. No: 291277 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 9/18/2023			
		09/30/2023 (09/23) Period Totals and Balance	331.23 *	.00 *	3,563.58
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	3,563.58
YTD Encumbrance	.00	YTD Actual 3,563.58 Total 3,563.58 YTD Budget 6,500.00	Unexpended 2,936.42		
251-55115-215-000 LIBRARY: MOVIE LICENSE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	300.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	300.00
YTD Encumbrance	.00	YTD Actual 300.00 Total 300.00 YTD Budget .00	Unexpended 300.00-		
251-55115-216-000 LIBRARY: POSTAGE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	614.45
JE	3	LIBRARY	111.93		
		09/30/2023 (09/23) Period Totals and Balance	111.93 *	.00 *	726.38
JE	3	LIBRARY	137.08		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-216-000 LIBRARY: POSTAGE (continued)					
		10/31/2023 (10/23) Period Totals and Balance	137.08 *	.00 *	863.46
YTD Encumbrance	.00	YTD Actual 863.46 Total 863.46 YTD Budget 1,000.00 Unexpended 136.54			
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	186.35
AP	930	US BANK	50.00		
		**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: Memberships **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	50.00 *	.00 *	236.35
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	236.35
YTD Encumbrance	.00	YTD Actual 236.35 Total 236.35 YTD Budget 1,200.00 Unexpended 963.65			
251-55115-218-000 LIBRARY: OWLS MEMBERSHIP					
		08/31/2023 (08/23) Balance	.00 *	.00 *	27,591.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	27,591.00
YTD Encumbrance	.00	YTD Actual 27,591.00 Total 27,591.00 YTD Budget 27,591.00 Unexpended .00			
251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	242.81
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	242.81
YTD Encumbrance	.00	YTD Actual 242.81 Total 242.81 YTD Budget 650.00 Unexpended 407.19			
251-55115-282-000 LIBRARY: TECHNOLOGY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	8,432.24
AP	945	US BANK	65.98		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: TECHNOLOGY **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	65.98 *	.00 *	8,498.22
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	8,498.22
YTD Encumbrance	.00	YTD Actual 8,498.22 Total 8,498.22 YTD Budget 11,974.00 Unexpended 3,475.78			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-301-000 LIBRARY: SUPPLIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	4,718.18
AP	97	US BANK	32.07		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 3436 **Inv. Date: 8/9/2023			
AP	98	US BANK	124.81		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 1478 **Inv. Date: 8/9/2023			
AP	100	US BANK	235.20		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 4666 **Inv. Date: 8/9/2023			
AP	106	US BANK	16.65		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 1434 **Inv. Date: 8/9/2023			
AP	108	US BANK	11.29		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 9856 **Inv. Date: 8/9/2023			
AP	109	US BANK	520.97		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 18093 **Inv. Date: 8/9/2023			
AP	110	US BANK	36.00		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 2255 **Inv. Date: 8/9/2023			
AP	116	US BANK	45.36		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 5041 **Inv. Date: 8/9/2023			
AP	117	US BANK	16.62		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 7972 **Inv. Date: 8/9/2023			
AP	444	OUTAGAMIE WAUPACA LIBRARY	209.09		
		**VendorNo: 1427 **Inv. No: 4234 **Desc: ITEM BARCODES (2000); RECEIPT PAPER (1 CASE) **Inv. Date: 9/6/2023			
AP	778	US BANK	29.60		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: LIBRARY SUPPLIES 668665 **Inv. Date: 9/9/2023			
AP	973	US BANK	17.01		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: SUPPLIES **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	1,294.67 *	.00 *	6,012.85
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	6,012.85
YTD Encumbrance .00 YTD Actual 6,012.85 Total 6,012.85 YTD Budget 7,500.00 Unexpended 1,487.15					
251-55115-320-000 LIBRARY: BUILDING EXPENSES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00					
251-55120-104-000 LIBRARY: DONATIONS PT WAGES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	11,445.75
PC	86	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	695.40		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-104-000 LIBRARY: DONATIONS PT WAGES (continued)					
PC	212	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	695.40		
		09/30/2023 (09/23) Period Totals and Balance	1,390.80 *	.00 *	12,836.55
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	12,836.55
YTD Encumbrance	.00	YTD Actual	12,836.55	Total	12,836.55
		YTD Budget	8,000.00	Unexpended	4,836.55-
251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC					
		08/31/2023 (08/23) Balance	.00 *	.00 *	888.21
PB	188	PAYROLL TRANS FOR 9/10/2023 PAY PERIOD	53.19		
PB	449	PAYROLL TRANS FOR 9/24/2023 PAY PERIOD	53.19		
		09/30/2023 (09/23) Period Totals and Balance	106.38 *	.00 *	994.59
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	994.59
YTD Encumbrance	.00	YTD Actual	994.59	Total	994.59
		YTD Budget	650.00	Unexpended	344.59-
251-55120-250-000 LIBRARY: DONATIONS MATERIALS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	994.47
AP	966	US BANK	56.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: MATERIAL DONATION EXPENSE **Inv. Date: 9/9/2023			
AP	968	US BANK	3.35		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: MATERIAL DONATION EXPENSE **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	60.34 *	.00 *	1,054.81
AP	17	MIDWEST TAPE	3,500.00		
		**VendorNo: 1263 **Inv. No: 20000020367 **Desc: HOOPLA ADVANCE FOR DOWNLOADABLE CONTENT **Inv. Date: 10/2/2023			
		10/31/2023 (10/23) Period Totals and Balance	3,500.00 *	.00 *	4,554.81
YTD Encumbrance	.00	YTD Actual	4,554.81	Total	4,554.81
		YTD Budget	2,000.00	Unexpended	2,554.81-
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	21,045.14
AP	63	US BANK		15.81-	
		**VendorNo: 1950 **Inv. No: 8/15/23-EKNEER **Desc: FOUNDATION- EXHIBIT-SUPPLIES **Inv. Date: 8/9/2023			
AP	294	US BANK	50.16		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: PROGRAM DONATION EXPENSE **Inv. Date: 8/9/2023			
AP	376	US BANK	29.54		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: TVA-FLOATS-2023 **Inv. Date: 8/9/2023			
AP	403	OFFICE OUTFITTERS	33.30		
		**VendorNo: 1405 **Inv. No: 491153 **Desc: LAMINATING FOR STORY WALK **Inv. Date: 8/30/2023			
AP	769	US BANK	119.85		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/23-JPETERSON **Desc: STORY WALK MAINT **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	232.85 *	15.81- *	21,262.18
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	21,262.18
YTD Encumbrance	.00	YTD Actual 21,262.18 Total 21,262.18 YTD Budget 18,000.00 Unexpended 3,262.18-			
251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY					
		08/31/2023 (08/23) Balance	.00 *	.00 *	600.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	600.00
YTD Encumbrance	.00	YTD Actual 600.00 Total 600.00 YTD Budget 10,000.00 Unexpended 9,400.00			
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA					
		08/31/2023 (08/23) Balance	.00 *	.00 *	62.79
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	62.79
YTD Encumbrance	.00	YTD Actual 62.79 Total 62.79 YTD Budget 2,000.00 Unexpended 1,937.21			
251-55120-301-000 LIBRARY: DONATIONS SUPPLIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	4,745.10
AP	95	US BANK	26.97		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: SODA REIMBUR BY SUNSH057634 **Inv. Date: 8/9/2023			
AP	96	US BANK	37.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: COFFEE SUPPLY FRIENDS REIM2258 **Inv. Date: 8/9/2023			
AP	99	US BANK	23.75		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: DON COFF CUPS REIM FRIENDS1478 **Inv. Date: 8/9/2023			
AP	267	US BANK	973.34		
		**VendorNo: 1950 **Inv. No: 8/15/23-PSERVEY **Desc: 10X10 TENT REIMBURSE FOUNDATN **Inv. Date: 8/9/2023			
AP	948	US BANK	37.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: DONATION SUPPLY FRIENDS REIMBU **Inv. Date: 9/9/2023			
AP	949	US BANK	35.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: DONATIONS SUPPLY FRIENDS REIMB **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	1,136.02 *	.00 *	5,881.12
AP	82	BURNS, MARY	16.05		
		**VendorNo: 2680 **Inv. No: SEPT2023 **Desc: LITTLE FREE PANTRY ITEMS PURCHASED **Inv. Date: 8/26/2023			
AP	123	PIGGLY WIGGLY	24.17		
		**VendorNo: 1482 **Inv. No: 23019851351 **Desc: LITTLE FREE PANTRY SUPPLIES **Inv. Date: 10/1/2023			
		10/31/2023 (10/23) Period Totals and Balance	40.22 *	.00 *	5,921.34

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
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251-55120-301-000 LIBRARY: DONATIONS SUPPLIES (continued)

YTD Encumbrance	.00	YTD Actual	5,921.34	Total	5,921.34	YTD Budget	2,000.00	Unexpended	3,921.34-
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251-55125-255-000 LIBRARY: PROGRAMS

08/31/2023 (08/23) Balance	.00 *	.00 *	.00
10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
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251-55125-255-110 LIBRARY: PROGRAMS - ADULT

08/31/2023 (08/23) Balance	.00 *	.00 *	726.97
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AP	253 US BANK	14.97	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	254 US BANK	12.64	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	255 US BANK	29.68	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	256 US BANK	35.97	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	257 US BANK	17.76	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	258 US BANK	26.23	
	**VendorNo: 1950 **Inv. No: 8/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 8/9/2023		
AP	400 LIQUIDATORS PLUS	18.00	
	**VendorNo: 1126 **Inv. No: 492132 **Desc: BALLOONS FOR 30TH ANNIVERSARY CELEBRATION **Inv. Date: 8/30/2023		
AP	928 US BANK	9.00	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	929 US BANK	70.69	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	931 US BANK	11.45	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	932 US BANK	43.78	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	933 US BANK	12.50	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	934 US BANK	4.98	
	**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023		
AP	935 US BANK	19.96	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-110 LIBRARY: PROGRAMS - ADULT (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023			
AP	936	US BANK	2.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	330.60 *	.00 *	1,057.57
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,057.57
YTD Encumbrance	.00	YTD Actual	1,057.57	Total	1,057.57
		YTD Budget	1,500.00	Unexpended	442.43

251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S					
		08/31/2023 (08/23) Balance	.00 *	.00 *	2,320.67
AP	297	US BANK	10.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 8/9/2023			
AP	298	US BANK	71.94		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 8/9/2023			
AP	299	US BANK	19.33		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 8/9/2023			
AP	301	US BANK	8.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 8/9/2023			
AP	972	US BANK	42.20		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 9/9/2023			
AP	974	US BANK	140.56		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 9/9/2023			
AP	976	US BANK		2.20-	
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: PROGRAMS CHILDRENS **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	294.00 *	2.20- *	2,612.47
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	2,612.47
YTD Encumbrance	.00	YTD Actual	2,612.47	Total	2,612.47
		YTD Budget	3,000.00	Unexpended	387.53

251-55125-255-310 LIBRARY: PROGRAMS - TEEN					
		08/31/2023 (08/23) Balance	.00 *	.00 *	656.63
AP	378	US BANK	13.70		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: TEEN-PROGRAM-2023 **Inv. Date: 8/9/2023			
AP	379	US BANK	14.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: TEEN-PROGRAM-2023 **Inv. Date: 8/9/2023			
AP	1050	US BANK	12.98		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: TEEN-PROGRAM-2023 **Inv. Date: 9/9/2023			
AP	1051	US BANK	25.70		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-310 LIBRARY: PROGRAMS - TEEN (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: TEEN-PROGRAM-2023 **Inv. Date: 9/9/2023			
AP	1052	US BANK	15.26		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: TEEN-PROGRAM-2023 **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	82.62 *	.00 *	739.25
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	739.25
YTD Encumbrance	.00	YTD Actual 739.25 Total 739.25 YTD Budget 1,000.00 Unexpended 260.75			
251-55130-250-000 LIBRARY: BOOKS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55130-250-115 LIBRARY: BOOKS - ADULT					
		08/31/2023 (08/23) Balance	.00 *	.00 *	8,903.08
AP	53	US BANK	34.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 8/9/2023			
AP	54	US BANK	17.63		
		**VendorNo: 1950 **Inv. No: 8/15/23-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 8/9/2023			
AP	55	US BANK	49.94		
		**VendorNo: 1950 **Inv. No: 8/15/23-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 8/9/2023			
AP	112	US BANK	568.22		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY ADULT BKS 2255 **Inv. Date: 8/9/2023			
AP	114	US BANK	90.58		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY ADULT BKS 1433 **Inv. Date: 8/9/2023			
AP	115	US BANK	42.23		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: LIBRARY ADULT BKS 6238 **Inv. Date: 8/9/2023			
AP	780	US BANK	1,966.08		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: LIBRARY ADULT BKS 9965 **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	2,769.66 *	.00 *	11,672.74
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	11,672.74
YTD Encumbrance	.00	YTD Actual 11,672.74 Total 11,672.74 YTD Budget 17,000.00 Unexpended 5,327.26			
251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT					
		08/31/2023 (08/23) Balance	.00 *	.00 *	2,100.65
AP	265	US BANK	79.21		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 8/9/2023			
AP	266	US BANK	53.24		
		**VendorNo: 1950 **Inv. No: 8/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 8/9/2023			
AP	268	US BANK	291.42		
		**VendorNo: 1950 **Inv. No: 8/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 8/9/2023			
AP	943	US BANK	24.00		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 9/9/2023			
AP	944	US BANK	26.62		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 9/9/2023			
AP	946	US BANK	179.19		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 9/9/2023			
AP	947	US BANK	97.07		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 9/9/2023			
AP	950	US BANK	153.87		
		**VendorNo: 1950 **Inv. No: 9/15/23-PSERVEY **Desc: ADULT LARGE PRINT **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	904.62 *	.00 *	3,005.27
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	3,005.27
YTD Encumbrance	.00	YTD Actual	3,005.27	Total	3,005.27
		YTD Budget	3,420.00	Unexpended	414.73

251-55130-250-215 LIBRARY: BOOKS - CHILDRENS

		08/31/2023 (08/23) Balance	.00 *	.00 *	12,190.23
AP	282	US BANK	12.53		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 8/9/2023			
AP	287	US BANK	8.49		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 8/9/2023			
AP	292	US BANK	8.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 8/9/2023			
AP	962	US BANK	204.44		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
AP	963	US BANK	119.28		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
AP	964	US BANK	22.35		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
AP	965	US BANK	19.98		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
AP	969	US BANK	1,229.04		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
AP	977	US BANK	18.99		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: BOOKS CHILDRENS **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	1,644.09 *	.00 *	13,834.32
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	13,834.32
YTD Encumbrance	.00	YTD Actual 13,834.32 Total 13,834.32 YTD Budget 16,000.00 Unexpended 2,165.68			
251-55130-250-315 LIBRARY: BOOKS - TEEN					
		08/31/2023 (08/23) Balance	.00 *	.00 *	682.78
AP	374	US BANK	14.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 8/9/2023			
AP	375	US BANK	23.28		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 8/9/2023			
AP	377	US BANK	699.28		
		**VendorNo: 1950 **Inv. No: 8/15/23-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 8/9/2023			
AP	1048	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 9/9/2023			
AP	1049	US BANK	9.50		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	759.04 *	.00 *	1,441.82
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,441.82
YTD Encumbrance	.00	YTD Actual 1,441.82 Total 1,441.82 YTD Budget 3,175.00 Unexpended 1,733.18			
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP					
		08/31/2023 (08/23) Balance	.00 *	.00 *	4,142.16
AP	85	US BANK	45.00		
		**VendorNo: 1950 **Inv. No: 8/15/23-JMULLET **Desc: MAGAZINES/NEWSPAPERS LIBRARY **Inv. Date: 8/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	45.00 *	.00 *	4,187.16
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	4,187.16
YTD Encumbrance	.00	YTD Actual 4,187.16 Total 4,187.16 YTD Budget 4,750.00 Unexpended 562.84			
251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-000 LIBRARY: AUDIO/VISUAL					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-000 LIBRARY: AUDIO/VISUAL (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-125 LIBRARY: A/V - ADULT MOVIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	1,144.45
AP	101	US BANK	158.81		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MOVIES 9868 **Inv. Date: 8/9/2023			
AP	102	US BANK	17.95		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: WALM ADULT MOVIES 2922 **Inv. Date: 8/9/2023			
AP	105	US BANK	17.96		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MOVIES 3042 **Inv. Date: 8/9/2023			
AP	107	US BANK	8.06		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MOVIES 7435 **Inv. Date: 8/9/2023			
AP	113	US BANK	56.47		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MOVIES 3042 **Inv. Date: 8/9/2023			
AP	118	US BANK	7.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MOVIES 7811 **Inv. Date: 8/9/2023			
AP	776	US BANK	102.82		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT MOVIES 4605 **Inv. Date: 9/9/2023			
AP	777	US BANK	19.98		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT MOVIES 9028 **Inv. Date: 9/9/2023			
AP	779	US BANK	19.96		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT MOVIES 9028 **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	410.00 *	.00 *	1,554.45
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,554.45
YTD Encumbrance	.00	YTD Actual 1,554.45 Total 1,554.45	YTD Budget 2,500.00	Unexpended 945.55	
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	418.83
AP	781	US BANK	16.49		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT AUDIO 9965 **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	16.49 *	.00 *	435.32
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	435.32
YTD Encumbrance	.00	YTD Actual 435.32 Total 435.32	YTD Budget 500.00	Unexpended 64.68	
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC					
		08/31/2023 (08/23) Balance	.00 *	.00 *	396.07

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC (continued)					
AP	103	US BANK	29.94		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MUSIC 3822 **Inv. Date: 8/9/2023			
AP	104	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MUSIC 9422 **Inv. Date: 8/9/2023			
AP	111	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MUSIC 4245 **Inv. Date: 8/9/2023			
AP	119	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-JPOPPLE **Desc: ADULT MUSIC 9422 **Inv. Date: 8/9/2023			
AP	773	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT MUSIC 1008 **Inv. Date: 9/9/2023			
AP	774	US BANK	11.99		
		**VendorNo: 1950 **Inv. No: 9/15/23-JPOPPLE **Desc: ADULT MUSIC 3028 **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	89.89 *	.00 *	485.96
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	485.96
YTD Encumbrance	.00	YTD Actual	485.96	Total	485.96
		YTD Budget	750.00	Unexpended	264.04
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE					
		08/31/2023 (08/23) Balance	.00 *	.00 *	919.65
AP	283	US BANK	6.99		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	284	US BANK	48.20		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	288	US BANK	9.69		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	289	US BANK		.60-	
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	290	US BANK	19.31		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	291	US BANK	56.55		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	293	US BANK	24.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	295	US BANK		2.00-	
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	296	US BANK	9.95		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 8/9/2023			
AP	970	US BANK	31.91		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE (continued)					
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 9/9/2023			
AP	971	US BANK	47.97		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 9/9/2023			
AP	975	US BANK	19.96		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: CHILDRENS MOVIE **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	275.51 *	2.60- *	1,192.56
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,192.56
YTD Encumbrance	.00	YTD Actual	1,192.56	Total	1,192.56
		YTD Budget	1,701.00	Unexpended	508.44
251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	407.39
AP	285	US BANK	119.98		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILD AUDIO BKS **Inv. Date: 8/9/2023			
AP	286	US BANK	92.52		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILD AUDIO BKS **Inv. Date: 8/9/2023			
AP	300	US BANK	166.97		
		**VendorNo: 1950 **Inv. No: 8/15/23-SABRAHAMSON **Desc: CHILD AUDIO BKS **Inv. Date: 8/9/2023			
AP	967	US BANK	253.11		
		**VendorNo: 1950 **Inv. No: 9/15/23-SABRAHAMSON **Desc: CHILD AUDIO BKS **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	632.58 *	.00 *	1,039.97
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	1,039.97
YTD Encumbrance	.00	YTD Actual	1,039.97	Total	1,039.97
		YTD Budget	854.00	Unexpended	185.97-
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	130.27
AP	1053	US BANK	59.91		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: DVDS-TEEN **Inv. Date: 9/9/2023			
AP	1054	US BANK	24.96		
		**VendorNo: 1950 **Inv. No: 9/15/23-TWILCOX **Desc: DVDS-TEEN **Inv. Date: 9/9/2023			
		09/30/2023 (09/23) Period Totals and Balance	84.87 *	.00 *	215.14

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES (continued)					
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	215.14
YTD Encumbrance	.00	YTD Actual 215.14 Total 215.14 YTD Budget 468.00 Unexpended 252.86			
251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS					
		08/31/2023 (08/23) Balance	.00 *	.00 *	76.20-
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	76.20-
YTD Encumbrance	.00	YTD Actual 76.20- Total 76.20- YTD Budget .00 Unexpended 76.20			
251-55135-290-420 LIBRARY: A/V - VIDEO GAMES					
		08/31/2023 (08/23) Balance	.00 *	.00 *	352.63
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	352.63
YTD Encumbrance	.00	YTD Actual 352.63 Total 352.63 YTD Budget 900.00 Unexpended 547.37			
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC					
		08/31/2023 (08/23) Balance	.00 *	.00 *	8,503.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	8,503.00
YTD Encumbrance	.00	YTD Actual 8,503.00 Total 8,503.00 YTD Budget 8,503.00 Unexpended .00			
251-55135-290-610 LIBRARY: A/V - MATERIAL REPL					
		08/31/2023 (08/23) Balance	.00 *	.00 *	.00
		10/31/2023 (10/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
Number of transactions: 197 Number of accounts: 86			Debit	Credit	Proof
Grand Totals:			271,828.11	425,414.35-	153,586.24-

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda September 2023

Our September 6 committee meeting was very productive, deciding on names for upcoming exhibits. The Summer Learning Program theme for 2024 is *Adventure/Adventure Begins at Your Library*, and our committee thought it would be fun to use a *Waupaca: Choose Your Own Adventure* theme to highlight all the many activities and places to explore in our community.

I met with Chain Cabinetry again in August to confirm design and paint colors. One of our Exhibit Room volunteers is painting trim pieces to complete our rail system. The remodel process has been slow, but we received MANY compliments this summer on the new furniture. The rail system makes installing projects much easier and allows us to only close the Exhibit Room for a day or two (at most) between exhibits.

It's hard to believe that the Yuletide Trail is right around the corner, but I am attending meetings to help coordinate library participation for the event.

The United States Holocaust Memorial Museum (USHMM) and the American Library Association (ALA) Public Programs Office has a traveling exhibit, ***Americans and the Holocaust***, that examines the motives, pressures and fears that shaped Americans' responses to Nazism, war and genocide in Europe during the 1930s and 1940s. The special library exhibition — based on the exhibition at the USHMM in Washington, D.C. — is currently traveling to 50 U.S. public and academic libraries from 2021 to 2023. The extension of the exhibition will travel to another 50 U.S. public and academic libraries from 2024 to 2026. We very successfully hosted *Thinking Money for Kids* through the ALA in 2020; the application is due in October with notification of acceptance winter 2024.

<https://www.ala.org/tools/programming/USHolocaustMuseum/>

Community grant writer, Greg Grohman, has a number of applications in for grants to support the *Franklin* exhibit. We will know this fall on the amount of grant money received.

ON EXHIBIT:

Drake Hokanson: At Home in Flyover Country (August 12-October 21)

At Home in Flyover Country is off to a great start with 1211 visits in August. We have lots of books for check out on photography and an area to create your own black and white/greyscale artwork.

Drake will be back October 16 for a program with Winchester Academy.

Here's a brief introduction from his website:

Drake Hokanson is a photographer, author, and editor. He is the author of two books and coauthor of a third and coeditor of a fourth, both with his wife of thirty-plus years, Carol Kratz.

His primary "field" is the American landscape. His digging tools are photography, literary nonfiction writing, and American Studies. He has taught in Japan, Great Britain, at the University of Iowa, Lakeland College, and is Professor Emeritus at Winona State University in Winona, Minnesota.

He exhibited his first photograph in 1970 as a college freshman: a small sepia-tone landscape image that hung in a group show at the East Street Gallery in Grinnell, Iowa. It hangs today in his darkroom in La Crosse, Wisconsin. Since then Hokanson has exhibited from Connecticut to California, with a score of one-man shows in art museums, historical and cultural museums and private galleries.

<http://www.drakehokanson.com/photographs.html>

UPCOMING EXHIBIT:

Waupaca History 101

Waupaca History 101 will be a great opportunity to educate our community on our Indigenous history, past and current immigrant stories, and showcase our newly digitized historic newspaper collection. I am working with Tracy Behrendt at the Waupaca Historical Society on Waupaca items for the exhibit.

UW Madison Max Kade Institute for German-American Studies has a traveling exhibit, *Neighbors Past & Present*, that will help tell the story of early European immigrants. <https://mki.wisc.edu/exhibits/npp/>

UWSP has informational panels on indigenous tribes that they will loan to us for the exhibit. I am also working with the Ho Chunk Museum in Tomah and the Oshkosh Public Museum on indigenous items we can display. Adult Programming librarian, Molly Reinke, arranged to have author Angeline Bouley visit our library and schools, which will be a fantastic complement to our indigenous history portion of the exhibit.

We were asked by the City of Waupaca to help spread the word and tell the story of recent immigrants to our community. I am working to collect stories from those that have recently joined our community.



Action Item: If you know any immigrants, please give them a flyer or give me their contact information so that I can reach out and see if they would be interested in sharing their story.

To utilize our newly digitized collection of historic newspapers, I am working with our library IT specialist, Simon Baumgardt, to set up 2 computer terminals for patrons to browse and learn about this great new library resource. We will have 'scavenger hunts' and places to post what people find to get a better understanding of how people use this collection.

This exhibit will also give us the chance to work with our 4th grade students and teachers to enrich their study of Wisconsin history.

2023 Schedule

- *Women:* December 10-January 28
- *Youth Art Month:* February 13-March 31
- *Waupaca Rotary: 30 Years & Just Getting Started:* April 10-May 26
- *Waupaca Solar Energy/Waupaca Prairie/Citizen Science (Summer Learning Program):* June 3-August 5
- *Drake Hokanson: At Home in Flyover Country:* August 12-October 21
- *Waupaca History 101: Immigration Past and Present (digitized historic collection):* October 28-December 9
- *Black History:* December 16-February

2024 Schedule

- *Black History:* December 16-February 3
- *Youth Art Month:* February 10-March 30
- *Ecuadorian Art (Manuel & Paulina):* April 6-May 29
- *Waupaca: Choose Your Own Adventure (Summer Learning Program):* June/July/August
- *Creative Power Collection (Artists with disabilities/Employment inclusion):* August 10-October 5
- *Typewriters:* October 12-November 30
- *Quilts:* December 7 - February 1

2025 Schedule

- *Quilts:* December 7 - February 1
- *Youth Art Month:* February 8-March 29
- *Community Blood Center:* April/May (possibly bump to August-October 2024)

AUGUST 2023 EXHIBIT ROOM VISITS

08/1/2023	Tuesday	66
08/2/2023	Wednesday	70
08/3/2023	Thursday	92
08/4/2023	Friday	91
08/5/2023	Saturday	180
08/6/2023	Sunday	closed
08/7/2023	Monday	closed
08/8/2023	Tuesday	25
08/9/2023	Wednesday	63
08/10/2023	Thursday	48
08/11/2023	Friday	42
08/12/2023	Saturday	128
08/13/2023	Sunday	closed
08/14/2023	Monday	72
08/15/2023	Tuesday	62
08/16/2023	Wednesday	36
08/17/2023	Thursday	42
08/18/2023	Friday	168
08/19/2023	Saturday	closed
08/20/2023	Sunday	closed
08/21/2023	Monday	40
08/22/2023	Tuesday	49
08/23/2023	Wednesday	52
08/24/2023	Thursday	46
08/25/2023	Friday	47
08/26/2023	Saturday	40
08/27/2023	Sunday	closed
08/28/2023	Monday	50
08/29/2023	Tuesday	91
08/30/2023	Wednesday	65
08/31/2023	Thursday	45
TOTAL		1710

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

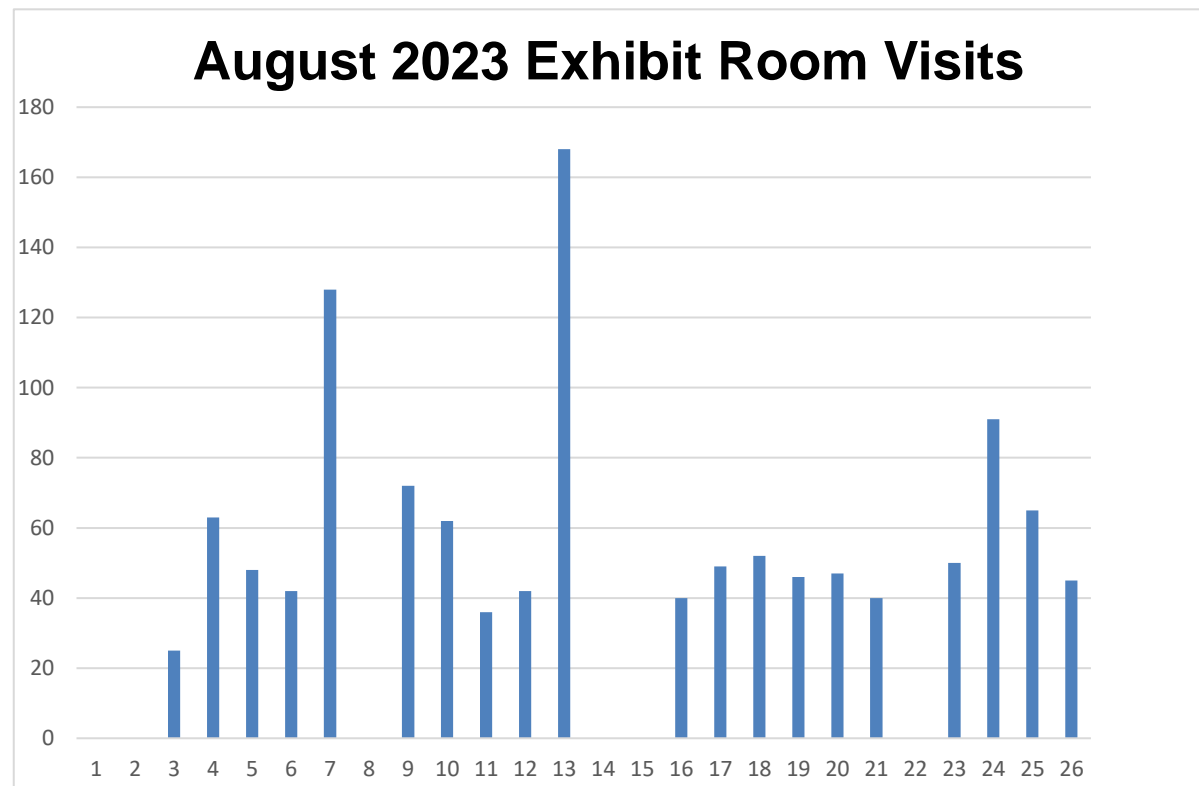
Hidden Prairie (June) = 2155

Hidden Prairie (July) = 1684

Hidden Prairie (August) = 433

HIDDEN PRAIRIE TOTAL = 4272

At Home in Flyover Country (August) = 1211



2023 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05				\$35.01
2023 Running Total												
\$0.05	\$25.05	\$30.05	\$30.35	\$30.46	\$30.96	\$31.96	\$31.96	\$35.01				\$35.01
2022 Running Total												
\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29	\$116.29
2023 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$411.13	\$522.63	\$583.04	\$594.54	\$612.03	\$458.34	\$594.92	\$566.99	\$569.08				\$4,912.70
2022 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97	\$427.05	\$557.49	\$554.96	\$376.07	\$371.22	\$385.50	\$5,773.09
2023 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$110.00	\$140.00	\$255.00	\$50.00	\$175.00	\$116.05	\$435.00	\$440.00	\$80.00				\$1,801.05
2022 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00	\$370.00	\$156.80	\$80.90	\$75.00	\$120.00	\$60.00	\$1,147.70
2023 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$257.90	\$480.71	\$314.06	\$176.99	\$346.21	\$147.03	\$132.00	\$504.10	\$441.49				\$2,800.49
-\$56.45	-\$71.00	-\$41.99	-\$104.99	-\$83.99	-\$52.98	-\$6.99	-\$88.95	-\$113.26				-\$620.60
\$201.45	\$409.71	\$272.07	\$72.00	\$262.22	\$94.05	\$125.01	\$415.15	\$328.23	\$0.00	\$0.00	\$0.00	\$2,179.89
2022 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$95.00	\$131.94	\$134.92	\$138.27	\$165.94	\$237.77	\$433.36	\$177.12	\$140.05	\$351.90	\$211.13	\$111.12	\$2,328.52
2023 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$93.53	\$111.22	\$51.12	\$67.90	\$48.72	\$113.23	\$77.80	\$113.17	\$58.46				\$735.15
2022 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$21.19	\$73.70	\$23.55	\$90.48	\$31.54	\$55.31	\$94.28	\$31.21	\$76.63	\$13.68	\$34.07	\$21.87	\$567.51
					2023 WAIVED							
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$34.10	\$ 14.55	\$ 436.10	\$ 184.05	\$ 80.85	\$ 16.70	\$ 21.05	\$ 9.20	\$ 25.20				\$821.80
					2022 WAIVED							
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$192.65	\$ 3,709.30	\$ 2,089.40	\$ 53.15	\$ 75.22	\$ 464.30	\$ 53.50	\$ 65.40	\$ 52.65	\$ 264.60	\$ 14.60	\$ 6.40	\$7,041.17

Library Usage 2023

Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	888	688	804	609	800	764	1,053	874	887				7,367
2022	718	712	822	599	593	740	711	844	764	640	611	512	8,266
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	6,152	6,111	8,152	6,326	7,479	8,152	8,550	9,012	6,784				66,718
2022	3,854	4,690	6,028	5,168	5,163	6,641	6,903	7,312	5,528	6,643	5,727	5,315	68,972
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 wireless	585	636	783	728	822	943	1,010	1,059	719				7,285
2023 stations	488	422	584	506	504	586	494	563	474				4,621
2022 wireless	441	443	493	516	576	731	813	925	757	1,036	660	565	7,956
2022 stations	350	519	623	508	409	504	484	594	452	500	478	329	5,750
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	60	40	44	25	40	44	27	28	27				335
2022	174	128	105	82	54	61	53	57	56	39	48	46	903
2021	1,412	1,355	488	252	183	116	90	88	63	837	181	178	5,243

Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023	4.5	2	2.5	14.25	12.25	20	21	18.25	20.45				116
2022	11	14	25	25	26	26	19	28	18	13.5	11.5	6	223
2021					20	32	45	54.75	41.25	0	14	10	217

Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 programs	3	2	2	4	3	4	4	2	3				27
2023 attendance	17	8	14	52	58	37	75	8	19				288
2022 programs	0	0	0	0	0	0	0	0	0	0	0	0	0
2022 attendance	0	0	0	0	0	0	0	0	0	0	0	0	0

Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 programs	16	13	13	13	20	16	20	18	16				145
2023 attendance	578	385	489	433	1,603	526	628	542	383				5,567
2022 programs	10	7	13	15	16	13	18	12	10	16	16	12	158
2022 attendance	660	627	922	571	1,083	453	532	549	651	1,149	606	205	8,008

General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 programs	1	4	4	3	8	21	8	18	7				74
2023 attendance	30	463	84	235	267	950	579	485	205				3,298
2022 programs	2	7	9	12	4	6	8	8	7	10	10	4	87
2022 attendance	13	146	425	313	84	40	391	304	187	207	155	163	2,428

Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023 programs	7	5	6	0	6	6	15	11	3				59
2023 attendance	146	31	36	0	400	23	88	38	22				784
2022 programs	10	15	15	0	0	14	14	11	7	3	5	5	99
2022 attendance	37	53	154	0	0	57	66	51	33	15	26	20	512

Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023			120	71	88	96	100	122	65				662

Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023							0	0	0				0

Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023							6	3	2				11

Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2023		174	198	569	566	824	974	2,107	2,402				7,814

Sep 2023 Interlibrary Lender/Borrower Statistics

Library	Code					YTD			
		Items Loaned	Items Borrowed	Net	Ratio	Items Loaned	Items Borrowed	Net	Ratio
Algoma	NKALG	1,602	1,279	323	1.25	14,172	9,820	4,352	1.44
Appleton	OOAPL	9,167	11,005	(1,838)	0.83	81,913	94,330	(12,417)	0.87
Baileys Harbor	NDBAI	694	500	194	1.39	6,482	3,933	2,549	1.65
Birnamwood	NSBIR	459	73	386	6.29	5,839	1,309	4,530	4.46
Black Creek	OOBCL	1,904	870	1,034	2.19	16,660	7,834	8,826	2.13
Bonduel	NSBON	422	713	(291)	0.59	3,244	6,754	(3,510)	0.48
Clintonville	OWCPL	2,508	959	1,549	2.62	22,737	8,486	14,251	2.68
Coleman	NMCOL	567	862	(295)	0.66	4,812	6,918	(2,106)	0.70
Crivitz	NMCRI	722	1,008	(286)	0.72	5,957	12,596	(6,639)	0.47
Egg Harbor	NDEGG	582	517	65	1.13	5,398	4,381	1,017	1.23
Ephraim	NDEPH	328	94	234	3.49	2,935	865	2,070	3.39
Fish Creek	NDFIS	339	271	68	1.25	2,934	3,115	(181)	0.94
Florence	NFFLO	481	499	(18)	0.96	4,209	4,033	176	1.04
Forestville	NDFOR	517	293	224	1.76	4,620	2,891	1,729	1.60
Fremont	OWFPL	755	508	247	1.49	6,706	4,333	2,373	1.55
Gillett	NOGIL	521	239	282	2.18	4,766	2,592	2,174	1.84
Goodman	NMGOO	77	219	(142)	0.35	779	1,988	(1,209)	0.39
Green Earth	NBON2	154	69	85	2.23	1,147	213	934	5.38
Hortonville	OOHPL	1,364	2,387	(1,023)	0.57	11,731	20,793	(9,062)	0.56
Iola	OWIVL	1,177	954	223	1.23	10,178	8,542	1,636	1.19
Kaukauna	OOKAU	2,568	3,012	(444)	0.85	20,889	26,853	(5,964)	0.78
Kewaunee	NKKEW	1,520	1,167	353	1.30	14,203	10,218	3,985	1.39
Kimberly	OOKIM	2,952	3,097	(145)	0.95	31,830	23,500	8,330	1.35
Lakewood	NOLAK	850	961	(111)	0.88	7,791	8,498	(707)	0.92
Lena	NOLEN	394	252	142	1.56	3,739	2,500	1,239	1.50
Little Chute	OOLIT	2,339	3,436	(1,097)	0.68	18,442	38,866	(20,424)	0.47
Manawa	OWMAN	902	724	178	1.25	7,809	7,427	382	1.05
Marinette	NMMRT	1,406	1,692	(286)	0.83	12,602	13,724	(1,122)	0.92
Marion	OWMAR	1,045	715	330	1.46	9,694	7,893	1,801	1.23
Mattoon	NSMAT	87	70	17	1.24	843	668	175	1.26
New London	OWNLP	1,610	1,317	293	1.22	14,327	13,356	971	1.07
NFLS	NFLS	-	4	(4)	-	-	76	(76)	0.00
Niagara	NMNIA	379	471	(92)	0.80	3,576	4,701	(1,125)	0.76
Oconto	NOOCO	858	779	79	1.10	8,079	6,282	1,797	1.29
Oconto Falls	NOOCF	1,162	742	420	1.57	10,390	6,372	4,018	1.63
Oneida	NBONE	555	130	425	4.27	4,943	929	4,014	5.32
OWLS	OWLS	-	2	(2)	-	21	31	(10)	0.68
Peshtigo	NMPES	282	532	(250)	0.53	2,911	4,720	(1,809)	0.62
Scandinavia	OWSCA	451	422	29	1.07	4,049	3,589	460	1.13
Seymour	OOSEY	1,545	1,291	254	1.20	13,935	12,578	1,357	1.11
Shawano	NSSHA	2,190	2,389	(199)	0.92	19,336	19,855	(519)	0.97
Shiocton	OOSHI	510	298	212	1.71	4,052	3,166	886	1.28
Sister Bay	NDSIS	1,069	1,156	(87)	0.92	9,088	10,446	(1,358)	0.87
Sturgeon Bay	NDSTR	2,400	2,646	(246)	0.91	21,538	23,657	(2,119)	0.91
Suring	NOSUR	464	559	(95)	0.83	4,386	5,347	(961)	0.82
Tigerton	NSTIG	297	304	(7)	0.98	2,152	3,573	(1,421)	0.60
Washington Island	NDWSH	286	351	(65)	0.81	2,484	2,545	(61)	0.98
Waupaca	OWWAU	2,645	3,225	(580)	0.82	25,028	28,075	(3,047)	0.89
Wausaukee	NMWAS	375	512	(137)	0.73	3,678	5,120	(1,442)	0.72
Weyauwega	OWWEY	896	743	153	1.21	8,361	6,104	2,257	1.37
Wittenberg	NSWIT	247	306	(59)	0.81	1,723	2,723	(1,000)	0.63
TOTAL		56,624	56,624	-	1.00	509,118	509,118	-	1.00

Loaned by NFLS libraries	Borrowed by NFLS libraries	Borrowed by OWLS libraries	Total	Borrowed by NFLS libraries	Borrowed by OWLS libraries	Total
	12,376	9,910	22,286	112,094	88,662	200,756

OWLS libraries	9,281	25,057	34,338	81,237	227,125	308,362
Total	21,657	34,967	56,624	193,331	315,787	509,118

Net = Number of items loaned less number of items borrowed

Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2023

Circulation Statistics 2023														
Waupaca 2023 Circulation		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
2023 Downloads - ebooks		1,087	1,074	1,089	1,060	1,009	1,011	1,078	1,088	945				9,441
2022 Downloads - ebooks		1,294	1,051	1,140	1,083	972	928	1,048	1,045	952	934	896	897	12,240
2023 Downloads - Audio		1,126	1,077	1,199	1,128	1,130	1,048	1,072	1,211	1,118				10,109
2022 Downloads - Audio		947	825	958	925	1,000	938	959	1,016	993	1,018	1,035	995	11,609
2023 Downloads - Magazine		63	62	50	14	35	45	22	50	78				419
2022 Downloads - Magazine		54	66	65	73	46	44	40	51	54	36	56	48	633
2023 Downloads - Hoopla		259	246	278	249	276	287	281	330	322				2,528
2022 Downloads - Hoopla		100	97	97	126	122	140	137	136	161	199	204	191	1,710
Physical Items		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
Renewals		2,277	2,402	2,897	2,804	2,738	2,328	2,538	2,882	2,595				23,461
Checkouts		9,898	9,245	11,439	8,889	9,017	11,319	11,488	12,836	9,746				93,877
Total Circulation w/renewals		12,175	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	0	0	0	117,338
2022 Totals		12,291	11,452	13,899	11,856	11,550	13,708	12,677	13,443	11,688	11,801	11,534	10,391	146,290
2021 Totals		9,022	9,378	13,370	12,438	10,886	15,065	14,457	14,620	12,541	10,378	11,388	11,245	144,788
2020 Totals		18,596	17,976	12,425	921	2,912	5,571	9,156	10,240	11,342	10,039	8,772	9,033	116,983
2019 Totals		20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281

Circ by Municipality													
Town/City/County		April	2023	May	2023	June	2023	July	2023	August	2023	September	2023
Dayton		1,389	12%	1,576	13%	1,851	14%	2,027	14%	1,977	13%	1,649	13%
Farmington		1,950	17%	1,828	16%	2,101	15%	2,028	14%	2,323	15%	1,799	15%
Lind		368	3%	397	3%	591	4%	583	4%	502	3%	514	4%
Waupaca (Town)		885	8%	672	6%	949	7%	979	7%	894	6%	969	8%
Town Total		4,592	39%	4,473	38%	5,492	40%	5,617	39%	5,696	36%	4,931	40%
Waupaca (City)		4,141	35%	4,117	35%	4,299	32%	4,596	32%	5,990	38%	4,164	34%
Waushara County		406	3%	556	5%	760	6%	847	6%	705	4%	636	5%
Portage County		800	7%	797	7%	1,099	8%	986	7%	1,083	7%	943	8%
Other		1,754	15%	1,812	15%	1,997	15%	2,411	17%	2,244	14%	1,667	14%
Total		11,693		11,755		13,647		14,457		15,718		12,341	

<u>Agency</u>	<u>Current Month</u>			<u>YTD</u>		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,869	551	3,420	23,930	5,059	28,989
Appleton	36,818	13,011	49,829	372,439	115,915	488,354
Black Creek	2,117	594	2,711	21,473	6,593	28,066
Clintonville	3,638	748	4,386	32,607	6,019	38,626
Door Cty - Baileys Harbor	1,228	274	1,502	9,921	1,817	11,738
Door Cty - Egg Harbor	1,125	275	1,400	11,545	2,012	13,557
Door Cty - Ephraim	328	63	391	2,918	696	3,614
Door Cty - Fish Creek	539	102	641	5,442	1,033	6,475
Door Cty - Forestville	521	224	745	6,537	2,284	8,821
Door Cty - Sister Bay	2,891	712	3,603	29,570	6,272	35,842
Door Cty - Sturgeon Bay	7,335	1,925	9,260	71,587	16,777	88,364
Door Cty - Washington Island	803	116	919	7,771	1,265	9,036
Florence	922	132	1,054	8,030	1,319	9,349
Fremont	1,232	452	1,684	11,364	2,977	14,341
Gillett	486	123	609	4,693	1,391	6,084
Hortonville	4,702	1,493	6,195	49,149	14,338	63,487
Iola	1,636	393	2,029	16,059	4,048	20,107
Kaukauna	8,217	2,282	10,499	87,923	19,748	107,671
Kewaunee	2,687	858	3,545	25,308	6,788	32,096
Kimberly	8,230	2,162	10,392	79,889	19,340	99,229
Lakewood	2,635	536	3,171	24,549	5,037	29,586
Lena	621	131	752	5,643	1,285	6,928
Little Chute	7,998	2,385	10,383	86,592	25,269	111,861
Manawa	1,541	399	1,940	17,124	4,192	21,316
Marinette Cty - Coleman	1,384	567	1,951	13,825	3,844	17,669
Marinette Cty - Crivitz	1,757	640	2,397	20,732	5,470	26,202
Marinette Cty - Goodman	212	41	253	2,021	470	2,491
Marinette Cty - Marinette	3,841	817	4,658	34,217	7,951	42,168
Marinette Cty - Niagara	644	215	859	7,410	2,371	9,781
Marinette Cty - Peshtigo	715	311	1,026	8,791	2,527	11,318
Marinette Cty - Wausaukee	1,126	219	1,345	11,084	2,415	13,499
Marion	1,946	668	2,614	22,393	5,450	27,843
New London	4,060	722	4,782	40,288	7,493	47,781
Oconto	2,076	672	2,748	20,119	5,073	25,192
Oconto Falls	2,487	553	3,040	25,317	5,116	30,433
Oneida Tribal - Green Earth	16	68	84	398	117	515
Oneida Tribal - Oneida	217	103	320	2,280	614	2,894
Scandinavia	544	271	815	4,489	1,651	6,140
Seymour	2,457	893	3,350	25,858	8,320	34,178
Shawano Cty - Birnamwood	2,545	57	2,602	14,885	708	15,593
Shawano Cty - Bonduel	931	329	1,260	8,041	3,052	11,093
Shawano Cty - Mattoon	100	7	107	970	194	1,164
Shawano Cty - Shawano	7,200	1,707	8,907	71,017	14,393	85,410
Shawano Cty - Tigerton	613	134	747	6,332	1,664	7,996
Shawano Cty - Wittenberg	518	125	643	4,600	1,078	5,678
Shiocton	710	84	794	6,904	893	7,797
Suring	1,215	303	1,518	12,274	2,737	15,011
Waupaca	9,746	2,595	12,341	93,877	23,461	117,338
Weyauwega	1,479	654	2,133	14,620	5,361	19,981
Total	149,658	42,696	192,354	1,484,809	383,897	1,868,706

Posted 10/2/23

October 2023 Director's Report

Passport Services

We are finally set to go live with our passport service, with a start date of Monday, October 23, 2023. Each passport we assist a patron with results in \$35 for the Library. Budgeting conservatively for 2024, I am projecting \$5,000 in added revenue. This breaks out to only 143 applications, or 2.75 per week. Given solid demand, which I believe we should have, that should be an easy mark to hit.

Banned Books Week

Library staff did an excellent job with our annual banned books display. Staff put particular care into the display this year as book bans and challenges have been on the rise. In 2022 the American Library Association (ALA) recorded 2,571 challenges nationally. This is the most since ALA has been keeping records. The Waupaca Area Public Library (WAPL) is committed to providing materials representing a wide range of information and differing perspectives for the use of the community. If you didn't check out the display last week, please consider stopping by for a list of frequently banned titles. While any individual can feel positive, negative or neutral towards a given title, the freedom of access to information that we have in the United States is always something we can all celebrate!



Emergency Manual

Work on the Emergency Manual continues, with staff reviewing procedures for 'Dangerous Animals in the Building' and for 'Gas Leaks' at the October staff meeting. We will be joined by Patrol Sergeant Dan Wasrud for our November 3 staff meeting to discuss handling an 'active aggressor' in the Library.

Meeting with Packers Foundation

A representative of the Green Bay Packers Foundation stopped by to meet with us on Thursday, October 5. One of the themes for the Foundation's 2023 community grants is 'Hunger', and with help from Greg Grohmann we had applied for funds in support of the Little Free Pantry. The meeting was very positive. Mary Burns did a great job getting things ready and continues to do a great job keeping the pantry organized.

Grant Awards

We've been awarded a number of grants in the past month. We received \$2,500 from Waupaca Rotary for the support of Hoopla. We received \$3,000 from the Community Foundation and \$1,000 from the Alliant Energy Foundation for programming during our Franklin exhibit in February 2024. We have also been awarded \$3,750 from the Community Foundation to cover costs with our December author visit from Angelina Boulley. We received another \$1,000 from a private donor towards Ms. Boulley's visit.

Respectfully submitted,
Eric Scott Bailey

Adult Services Report
September 2023

Adult Programs- Molly Reinke

August Programs

- **Wednesday, Sept 6** Lunch and Learn Big Brothers Big Sisters-6 people
- **Thursday, Sept 7** First Thursday Film Series-8 people
- **Saturday, Sept 16** Book Discussion: Someone Else's Shoes-5 people

- **Engagement Table**
 - Week 1-3 Games and Puzzle Books
 - Weeks 4 Gnome Craft (ongoing into Oct.)

Throughout the month I circulated a survey trying to gauge a need for two programs we've heard interest in: A social craft hour, and tech teachings. Our survey showed interest in crafts which seemed like a good way to meet a connection need in our older patrons. That will now happen 1st and 3rd Tuesdays at 10 am. Tech teachings did not get much response, so we will continue to promote scheduling tech appointments for specific needs.

We held our First Lunch and Learn for the fall with Big Brothers Big Sisters of East Central Wisconsin. Erin Kempfert, the representative for Waupaca gave an engaging presentation and made all the people in the room feel the need to help these youth. Unfortunately our attendance was lower for this program, which made us realize that the first week of school and just after summer ended may be the wrong timing. Next year we will consider waiting a week or skipping September.

Our First Thursday Film series also saw lower attendance this month, and Laura realized that in the past they often bumped it back a week with the busy start to September. We have had the continued pleasure of introductions by Steve Imm who has made a natural replacement for Jack, though he is still sharing Jack's legacy through video clips. Steve has also recently introduced short retro cartoons at the start of the movies.

Our Book Discussion of Jojo Moyes, Someone Else's Shoes was a very engaging discussion, with one new attendee due to the title. We have heard of other's planning to attend the October discussion due to the book choice as well. It would seem that our library staff picks for book discussion may be bringing in some new faces!

¿Comó se dice? Continues to be popular. We have at least 5 people each week, sometimes more. Our newest attendees are a mom and her son. The father's family is Hispanic with mostly Spanish speaking from the grandparents, so the mother is choosing to expose her son early to Spanish on the regular. This has been a joyful addition to our group. As we're waiting for everyone to arrive each Thursday we are often sharing stories about our encounters with Spanish speakers or people who work with that population. While we aren't seeing many native Spanish speakers at the moment, the trickle effect of empowering locals to be able to speak Spanish with our newcomers has been very encouraging!

Adult Services Report
September 2023

Adult Services - Patsy Servey

This month I was able to spend time training and working with staff member Simon Baumgart, getting him up to speed on the Library's IT responsibilities. He is already a great help in troubleshooting problems that arise and assisting with tech training for library patrons. Simon will be working through training on our CARL Circulation software, the WordPress library website, and the Beanstack reading program software. He is also contributing to planning future library programming through technology to help meet our strategic goal of being a place of community access to innovative technology.

With Eric's guidance I have also been working on an assortment of training pieces for all library staff. I prepared a presentation for security in the library and how to deal with conflict based on the Blackbelt Librarian book on this topic. We are also preparing Badgerlink training to help staff become more familiar with the resources provided on that website which will eventually house our newly digitized newspaper microfilm.

Also this month I have been working with the ThedaCare Community Health Action Team (CHAT) to plan and prepare for a Community Leader Plunge event in October. 40+ community leaders will be invited to a day-long event hosted both here at the library and at the Waupaca High School. We will explore Youth Mental Health and the impact of Social Media.

Respectfully submitted by Molly Reinke and Patsy Servey

Children's Dept. Board Report – September 2023

With the start of the school year, our focus shifts a little to the needs of classrooms (teachers and students), including homeschoolers, while seeing an increase in families with very young children looking for places to socialize and play. We presented our teaching friends with a little sweet treat” as a reminder that our goals are the same, to see that their students have M&M (More and more) books to read this school year.

We continued having Story Time at Swan Park on Wednesday morning in September even though it was too cold for the splash pad. We continue to see new faces when we bring our programming out to the park.

Youth services librarians met up in New London for an OWLS Grassroots meeting to talk over our summer, our challenges, our successes, and share ideas for the future. It was good to hear that our experiences are similar to those in neighboring communities. I was surprised and disappointed, however, to hear that we were one of only 4 OWLS libraries to use the freely provided Beanstack online services provided to us all through the Wisconsin Dept. of Public Instruction. I hope that we continue to utilize Beanstack in future reading challenges throughout the year. It does take some patron education and utilization more than just in the summer to keep people engaged through this quick and easy method of tracking.

Our postponed outdoor movie featuring The Mario Movie, on Friday, Sept. 8, in Bank First's green space behind the library, was a success. Thanks to our city colleagues from Park & Rec for assisting with screen set up and tear down. Eighty-five people braved the cool, damp evening for the movie.

Wednesdays in the Waupaca School District are early release days. Students get out of school at 2:00pm. We are providing an after-school option, with after-school snack, for students. We are trying a dedicated activity each Wednesday after school. Because we have yet to secure bus transportation, we are only seeing students whose adults can get them here. We averaged 13 students each Wednesday afternoon in Sept.

Taylor Wilcox, our Teen Librarian, and I assisted with Winchester Academy's 7th grade Environmental Day at ECO Park on Sept. 22. I think students were happy to see familiar faces from the library involved in their event.

We have been holding regular meetings with Library Director, Eric Bailey, and the Interim Youth Leadership Team of Jan Rademacher and Paula Reedy, with the goal of making sure appropriate training takes place and responsibilities delegated so that upon my retirement the department runs smoothly.

We have a product to test trial from our work with the Madison Public and Skokie Public Library teams! Staff has viewed the tool, been able to practice using it, and will document our program outcomes as a practice before grant leader, Rebecca Millerjohn, visits in November. This tool is designed to help us convey our impact story to all stakeholders by connecting our experiences in STEM programs with our desired targets in a way that is easy to communicate and is visually engaging. I hope to give you a demonstration before I retire, maybe at the December Library Board meeting.

Respectfully submitted,
Sue Abrahamson, Children's Librarian

September 2023 Board Report Teen Department

The Teen Room was lively throughout September! The teen staff officially switched over from their summer hours to be open from 9:00 AM-6:00 PM on Monday through Friday, rather than 9:00 AM-8:00 PM. The library did this to better utilize our teen staff with the understanding that activity in the Teen Room slows down after 6:00 PM during the school year.

Our Teen Volunteer Agents met on September 6th. They discussed wanting to do a Pen Pal program with the Wisconsin Veteran's Home at King. Taylor contacted them later in the week and was told that, if letters are written to residents, there would be no guarantee that anyone would write back and that writing and or donating cards for the holiday season would probably be a better choice. TVA will be helping with Halloween on Main and the Yuletide Trail this year.

The students have early release on Wednesdays, so the Teen staff organized afterschool programs for those days. Their main focus for September was trying to let teens know that they could come to the Teen Room once the school day was over, and staff quickly saw a lot of new faces turn into regulars once they heard about us from their friends. Teen Programs throughout September included meeting with our Teen Volunteer Agents, making Perler Bead Crafts, and hosting gaming tournaments.



Teen Game Tournament with teen staff member, Adam N. (Left). Perler Bead crafting with teen staff member, Maddie K. (Right).

Taylor and Tyler cooperatively worked on the 'Teen Room Rock Hunt' program which took place September 25th through October 4th with the hopes that it would bring in some new faces. This program consisted of painting the Teen Room's mascot, Roger, on about 10 rocks and hiding them up and down Main Street in Waupaca. Teens who found a rock were encourage to bring it back to the Teen Room to put their name on a ticket for a prize drawing on October 4th. The prizes included some Comet gear for Homecoming week and a free book! We had about 6 teens participate, and 3 of those teens were new to the room! Congratulations to our winner, Kaden and congrats to all the teens who participated!

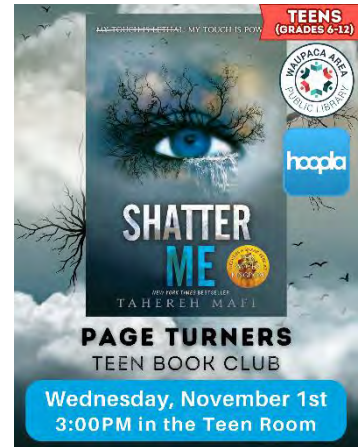
Respectfully submitted by Taylor Wilcox, Teen Services Librarian

October 11th, 2023

A few teens have asked the library to host a teen book club once again, so the Teen Room will be reviving their Page Turners Teen Book Club in November. The first book we'll be reading is "Shatter Me" by Tahereh Mafi.

Listed below are all of our September events, the staff member who hosted each one, and number of participants that attended:

- September 6th, Teen Volunteer Agents – 3 participants, led by Taylor
- September 20th, Teen Takeover: Perler Beads – 10 participants led by Maddie
- September 25th, Teen Takeover: Game Tournaments – 9 participants, led by Adam
- September 23rd – October 4th, Teen Room Rock Hunt – 6 participants, led by Tyler and Taylor



Respectfully submitted by Taylor Wilcox, Teen Services Librarian

August 8th, 2023

**Waupaca Area Public Library
Finance Committee Meeting
Council Chambers
Wednesday, September 20, 2023, 5:30 pm
(or following the Library Board Meeting)**

Meeting was called to order at 5:35 pm

Cory Nagel, Holly Olsen, John Turner, John Miller and Julie Eiden were present. Melanie Peterson was absent. Library Director, Eric Bailey, Children's Librarian, Sue Abrahamson, and Adult Services Librarian, Patsy Servey were also in attendance.

Approval of the agenda Moved H. Olsen, seconded by C. Nagel. Motion Passed by voice vote. 5 ayes, 0 nays, 1 absent

Open Meeting Law was read by Library Director, Eric Bailey.

Review of Budget Information for 2024: Information for the 2024 Library Budget was reviewed and discussed.

Adjournment

Moved by H. Olsen, Seconded by C. Nagel to Adjourn. Motion Passed on a voice vote. 5 ayes, 0 nays, 1 absent

Meeting was adjourned at 6:42pm

Chaired by Library Director, Eric Bailey
Minutes taken and compiled by Patsy Servey

**Waupaca Area Public Library
Planning Committee Meeting
Council Chambers
Wednesday, September 27, 2023, 4:30 pm**

Meeting was called to order at 4:53 pm

Cory Nagel, Holly Olsen, and Liliana Liegl were present. John Miller, Sarah Hanneman and John Turner were absent. Short of a quorum, no actions taken. Library Director, Eric Bailey, Children's Librarian, Sue Abrahamson, and Adult Services Librarian, Patsy Servey also attended.

Approval of the agenda Moved C. Nagel, seconded by H. Olsen. Motion Passed by voice vote. 3 ayes, 0 nays, 3 absent

Open Meeting Law was read by Library Director, Eric Bailey.

The existing strategic plan and summary of progress towards objectives were reviewed. General conversation around adding a Finance section to the Strategic Plan and identifying shortfalls in meeting the 2020-2024 Goals.

Moved by H. Olsen, Seconded by C. Nagel to Adjourn. Motion Passed on a voice vote. 3 ayes, 0 nays, 3 absent

Meeting was adjourned at 5:50pm

Chaired by Library Director, Eric Bailey
Minutes taken and compiled by Patsy Servey



**Waupaca Area Public Library
Finance Committee Meeting
Library Conference Room
Wednesday, October 4, 2023, 4:30 pm**

Meeting was called to order by Library Director, Eric S. Bailey at 4:32 pm.

Julie Eiden, John Miller, Cory Nagel, and Holly Olsen were present. Also present Library Director, Eric S. Bailey; Children's Librarian, Sue Abrahamson

Absent: Melanie Peterson and John Turner

Approval of the agenda

Moved by J. Eiden, seconded by J. Miller. Motion passed by voice vote. 4 ayes, 0 nays

Open meeting law statement was read by Library Director Bailey.

Review of Budget Information for 2024 Budget

There was general discussion regarding an adjusted proposed budget (Plan B) under direction from the Finance Committee to reflect a reduced timeline for replacing key positions in 2024.

Moved by C. Nagel, seconded by H. Olsen to adjourn. Motion passes on a voice vote. 4 ayes, 0 nays.

Meeting was adjourned at 5:35 pm.

Chaired by Library Director, Eric Bailey.

Minutes taken and compiled by Sue Abrahamson

Outagamie Waupaca Library System
Board of Trustees
August 17th, 2023, Meeting Minutes

The meeting was called to order at 6:01 p.m. by President Frola.

PRESENT: Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Wendy Hartman, Marilyn Herman, Brian Looker, Cathy Thompson (arrived at 6:09pm), Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Wendi Unger, Tanner Fuhr.

EXCUSED: Mitesh Ajmera, Bobbie Buchholtz, Paul Girod, Lila Malvik-Shower, Marcia Trentlage.

Hankins moved, seconded by Hartman, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Forsythe, to approve the July 20th, 2023, meeting minutes as presented. Motion carried.

Wendi Unger of Baker Tilly presented the 2022 audit. Herman moved, seconded by Forsythe, to approve the 2022 audit. Motion carried.

Hartman moved, seconded by Baeten, to accept the July 2023 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Forsythe, to approve the July 2023 and August 2023 checks numbered 33312 - 33359 inclusive in the amount of \$1,554,871.77 and payroll-related expenditures in the amount of \$71,644.51. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees reviewed a draft of the 2024 budget. No action taken.

Ver Voort moved, seconded by Forsythe, to move into closed session pursuant to section 19.85 (1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried on a

unanimous roll call vote at 6:49 pm.

- Employee compensation
- Network Manager candidates

Forsythe moved, seconded by Thompson, to reconvene in open session. Motion carried at 7:39 pm.

Ver Voort moved, seconded by Hartman, to approve the employee compensation proposal. Motion carried.

Forsythe moved, seconded by Herman, to approve increasing the Office Assistant's weekly hours from 15 to 18, effective following her October vacation. Motion carried.

Having completed the agenda, the meeting was adjourned by Frola at 7:42 pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant