



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, OCTOBER 15, 2025, 4:30PM

IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. PUBLIC INPUT
 - a. Three minutes per speaker
4. MINUTES FROM MEETING HELD WEDNESDAY, SEPTEMBER 17, 2025
 - a. **ACTION ITEM: APPROVE** minutes of SEPTEMBER 17, 2025 Meeting
5. MONTHLY BILLS FOR SEPTEMBER 2025, **BILLS \$67,403, PERSONNEL \$53,231, Donations Expenditures \$2,325**
 - a. **ACTION ITEM: APPROVE** SEPTEMBER 2025 bills, personnel costs, and donation expenditures
6. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
7. LIBRARY STATISTICS
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
8. DEPARTMENT REPORTS
 - A. Director's Report

- B. Adult Services Report
- C. Youth Services Report
- D. Teen Services Report

9. COMMITTEE REPORTS

- A. Finance Committee
 - a. No Meeting
- B. Planning Committee
 - a. No Meeting
- C. Policy Committee
 - a. No Meeting
- D. Personnel Committee
 - a. No Meeting

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

- a. Incident Reports
- b. Winchester Academy Memorandum of Understanding (**Discussion Item**)

12. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, November 19, 2025 at 4:30 pm in-person in the Council Chambers

13. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 17, 2025, 4:30PM

Mission Statement: "committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Holly Olsen at 4:31 pm.

Holly Olsen, Cory Nagel, Sarah Hanneman, Devon Feldt, and Alternate Student Representative Alisa Forseth were present. Melanie Peterson, Julie Eiden, John Miller, John Turner, Alton Ross were absent. Library Director, Eric Bailey, Head of Youth Services Simon Baumgart, and Library Associate Mary Perket were present.

APPROVAL OF AGENDA

MOTION by S. Hanneman, SECOND by C. Nagel to approve the agenda. 5 ayes, 0 nays, 4 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Melanie Peterson.

Minutes from August 20, 2025 Board Meeting.

MOTION by A. Forseth, SECOND by C. Nagel, to approve the agenda. 5 ayes, 0 nays, 4 absent. Motion passed unanimously by voice vote.

J. Turner late arrival at 4:33 pm.

Monthly bills for AUGUST 2025, BILLS \$97, 532, PERSONNEL \$90,754, DONATIONS EXPENDITURES \$2,692.

MOTION by C. Nagel, SECOND by H. Olsen to approve the AUGUST 2025 bills with personnel costs and donation expenditures. 6 ayes, 0 nays, 3 absent. Motion passed unanimously on a roll call vote.

Library Statistics

Copy Income **\$598.52**; Meeting Room Income **\$160.00**

Volunteer Hours **148**; Reference Transactions **997** Library Visits **9,886**; Internet Use: **1,063** wireless, **659** stations; Curbside service **8**; Total Library Programs **25**, Total Program Attendance **923**; Study Room Use **80**; Passport Applications **8**

Interloan Chart: **3,061** items loaned, **3,001** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **11,616**.

Consortium Circulation Chart was presented.

Library Exhibit Room Report

Exhibit Coordinator's report was shared. A chart of visits was included in the packet.

Department Reports

Director's Report, Adult Services Report, Youth Services Report, and Teen Services Report were given.

Committee Reports

Finance Committee did not meet.

Planning Committee did not meet.

Library Policy Committee did not meet.

Personnel Committee met on August 20, 2025.

MOTION by C. Nagel, SECOND by A. Forseth to approve the minutes of the August 25, 2025 meeting.

6 Ayes, 0 Nays, 3 Absent. Motion passed unanimously on a roll call vote.

Old Business – None

New Business

A. Incident Report:

1. Patron suspected of domestic abuse. Resources and privacy discussed.
2. Beer vendor at Rocktoberfest dumped mothballs on Fulton St. after the event, which disturbed Farmers market attendees.

Announcements & Correspondence

OWLS Meeting: An OWLS meeting occurred.

Next meeting will be Wednesday, October 15, 2025, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

Adjournment

MOTION by C. Nagel, SECOND by Holly Olsen, to adjourn. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 5:02 pm.

Chaired by John Turner, Library Board Treasurer

Minutes taken and compiled by Mary Perket and Jan Popple

2025 BALANCE SHEET

<u>Acct No</u>	<u>Account Description</u>	Actual 12/31/2024 Prior Year <u>Actual</u>	Sep-25 <u>Actual</u>	9/30/2025 CURRENT YTD <u>Actual</u>	12/31/2025 YTD <u>Estimated</u>	Budget <u>2025</u>	<u>% Expended</u>	<u>% Unexpended</u>
INTERGOVERNMENTAL								
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	386,684	-	402,774	402,774	402,774	100.00%	0.00%
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	17,429	-	17,869	17,869	17,869	100.00%	0.00%
251-43727-000-000	COUNTY AID: LIBRARY WINNEBAGO	981	-	1,006	1,006	1,006	100.00%	0.00%
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	3,821	-	4,906	4,906	3,898	125.86%	(25.86%)
	INTERGOVERNMENTAL	408,915	-	426,555	426,555	425,547	100.24%	(0.24%)
PUBLIC CHARGES FOR SERVICE								
251-46710-000-000	FEES: LIBRARY COPIES	6,884	792	6,483	8,644	6,000	108.05%	(8.05%)
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	507	7	282	282	-		
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	(303)		(207)	(276)	100	-206.99%	306.99%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,438	441	2,482	3,309	2,500	99.27%	0.73%
251-46740-000-000	FEES: PASSPORT	5,160	454	5,235	6,980	7,500	69.80%	30.20%
	PUBLIC CHARGES FOR SERVICE	14,686	1,694	14,275	18,939	16,100	88.66%	11.34%
MISCELLANEOUS								
251-48215-000-000	RENT: MEETING ROOMS	1,686	180	1,458	1,945	1,500	97.23%	2.77%
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	50	-	115	153	100	115.00%	(15.00%)
251-48550-000-000	DONATIONS: LIBRARY	45,865	521	11,698	35,148	61,500	19.02%	80.98%
251-49210-000-000	TRANSFER FROM GENERAL FUND	367,522	-	373,035	373,035	373,035	100.00%	0.00%
	MISCELLANEOUS	415,123	701	386,306	410,281	436,135	88.57%	11.43%
	TOTAL REVENUES	838,723	2,395	827,136	855,775	877,782	94.23%	5.77%
EXPENDITURES								
251-55111-102-000	LIBRARY: SALARIES	392,078	27,722	285,119	381,062	388,564	73.38%	26.62%
251-55111-103-000	LIBRARY: OVERTIME	307	204	1,165	1,165	-		
251-55111-118-000	LIBRARY: SOCIAL SECURITY	26,126	2,698	22,582	29,847	28,518	79.19%	20.81%
251-55111-119-000	LIBRARY: RETIREMENT (R)	27,059	2,301	23,394	31,201	26,882	87.03%	12.97%
251-55111-121-000	LIBRARY: GRP HLTH INS	78,950	7,215	66,935	87,552	108,778	61.53%	38.47%
251-55111-122-000	LIBRARY: LIFE INS	1,152	124	942	1,500	1,500	62.81%	37.19%
251-55111-123-000	LIBRARY: INC PROTECT	-	-	-	2,000	2,000	0.00%	100.00%
251-55111-124-000	LIBRARY: WORK COMP	2,690	985	3,459	3,500	3,500	98.82%	1.18%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	-	-	-	6,000	6,000	0.00%	100.00%
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	240	-	240	316	316	75.95%	24.05%
	LIBRARY: RETIREMENT PAYOUT		-	34,850	34,850	39,669	87.85%	12.15%
	LIBRARY FULL-TIME	528,602	41,250	438,687	578,993	605,727	72.42%	27.58%

2025 BALANCE SHEET

Acct No	Account Description	Actual 12/31/2024	Sep-25 Actual	9/30/2025 CURRENT YTD Actual	12/31/2025	Budget	% Expended	% Unexpended
		Prior Year Actual			YTD Estimated	2025		
251-55112-104-000	LIBRARY: PT WAGES	115,017	10,888	85,701	126,589	121,788	70.37%	29.63%
251-55112-116-000	LIBRARY: PT RETIRE	3,610	210	2,062	2,835	4,932	41.81%	58.19%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	8,588	821	6,729	9,798	10,362	64.94%	35.06%
251-55112-122-000	LIBRARY: LIFE INS	632	62	480	600	600	79.94%	20.07%
	LIBRARY: PART-TIME	127,847	11,981	94,972	139,822	137,682	68.98%	31.02%
251-55115-201-000	LIBRARY: TRAINING	2,879	-	824	2,000	2,000	41.22%	58.78%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,809	-	7,014	7,014	6,809	103.00%	(3.00%)
251-55115-209-000	LIBRARY: INS & BONDING	2,100	-	2,220	2,220	2,100	105.71%	(5.71%)
251-55115-211-000	LIBRARY: CONTRACT SERVICES	2,717	114	3,890	5,187	4,000	97.26%	2.74%
251-55115-215-000	LIBRARY: MOVIE LICENSE	440	-	133	133	-		
251-55115-216-000	LIBRARY: POSTAGE	1,928	84	1,531	2,042	2,000	76.57%	23.43%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	762	-	386	1,200	1,200	32.19%	67.81%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,648	-	27,783	27,783	27,783	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	553	190	713	713	650	109.68%	(9.68%)
251-55115-282-000	LIBRARY: TECHNOLOGY	11,829	66	5,820	5,820	5,267	110.49%	(10.49%)
251-55115-301-000	LIBRARY: SUPPLIES	10,850	343	5,512	7,350	10,000	55.12%	44.88%
	LIBRARY: OPERATING EXPENSES	68,514	798	55,827	61,461	61,809	90.32%	9.68%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	18,428	1,528	14,519	19,359	19,000	76.42%	23.58%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,383	117	1,111	1,481	1,500	74.04%	25.96%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	5,686	59	1,753	2,338	8,000	21.92%	78.08%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	13,725	615	5,622	7,496	18,000	31.23%	68.77%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	119	-	-	-	5,000	0.00%	100.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	25	-	-	-	2,000	0.00%	100.00%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	4,226	6	3,356	4,475	8,000	41.95%	58.05%
	LIBRARY: DONATION EXPENSES	43,592	2,325	26,361	35,148	61,500	42.86%	57.14%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,529	472	927	1,500	1,500	61.79%	38.21%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,040	678	1,443	3,000	3,000	48.09%	51.91%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	934	117	608	1,000	1,000	60.83%	39.17%
	LIBRARY: PROGRAMS	5,504	1,267	2,978	5,500	5,500	54.14%	45.86%

2025 BALANCE SHEET

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2025	Budget		
		12/31/2024	Sep-25	9/30/2025	YTD		% Expended	% Unexpended
		Prior Year		CURRENT YTD	Estimated	2025		
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>				
251-55130-250-115	LIBRARY: BOOKS - ADULT	16,132	1,159	9,061	17,000	17,000	53.30%	46.70%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,523	345	1,749	3,000	3,000	58.28%	41.72%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	14,221	7,345	13,955	16,000	16,000	87.22%	12.78%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,174	371	1,396	3,175	3,175	43.95%	56.05%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,520	45	4,405	4,600	4,600	95.77%	4.23%
	LIBRARY: BOOKS	41,570	9,265	30,566	43,775	43,775	69.82%	30.18%
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,655	281	1,370	2,300	2,300	59.55%	40.45%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	-	153	224	1,000	1,000	22.43%	77.57%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	667	-	219	600	600	36.45%	63.55%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,208	84	553	1,200	1,200	46.05%	53.95%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	-	854	854	854	100.00%	0.00%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	964	-	323	900	900	35.86%	64.14%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	10,235	-	12,235	12,235	12,235	100.00%	0.00%
	LIBRARY: A/V	16,584	518	15,777	19,089	19,089	82.65%	17.35%
	TOTAL EXPENDITURES	832,213	67,403	665,167	883,788	935,082	71.13%	28.87%
	REVENUES OVER(UNDER) EXPENDITURES	6,511			(28,008)			
	BEGINNING FUND BALANCE	57,874			57,874			
	ENDING FUND BALANCE	64,385			29,866			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43215-000-000 FEDERAL: LIBRARY GRANTS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO					
		07/31/2025 (07/25) Balance	.00 *	.00 *	402,774.00-
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	402,774.00-
YTD Encumbrance	.00	YTD Actual	402,774.00-	Total	402,774.00-
		YTD Budget	402,774.00-	Unearned	.00
251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA					
		07/31/2025 (07/25) Balance	.00 *	.00 *	18,875.00-
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	18,875.00-
YTD Encumbrance	.00	YTD Actual	18,875.00-	Total	18,875.00-
		YTD Budget	17,869.00-	Unearned	1,006.00-
251-43726-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43727-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	1,006.00-	Unearned	1,006.00
251-43730-000-000 COUNTY AID: LIBRARY PORTAGE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	4,906.00-
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	4,906.00-
YTD Encumbrance	.00	YTD Actual	4,906.00-	Total	4,906.00-
		YTD Budget	3,898.00-	Unearned	1,008.00-
251-43735-000-000 STATE GRANT: LIBRARY YOUTH					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46710-000-000 FEES: LIBRARY COPIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	5,063.01-
CR	1000024262	COPIES LIBRARY DEPOSIT - LIBRARY 8/2/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 8/2/25		140.05-	
CR	1000024287	COPIES LIBRARY DEPOSIT - LIBRARY 8/9/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 8/9/25		168.15-	
CR	1000024312	COPIES LIBRARY DEPOSIT - library 8.16.25 Description: COPIES LIBRARY DEPOSIT - library 8.16.25		112.18-	
CR	1000024312	Voided Receipt - 1.000243126 - library 8.16.25 Description: Voided Receipt - 1.000243126 - library 8.16.25	112.18		
CR	1000024312	COPIES LIBRARY DEPOSIT - LIBRARY 8.16.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 8.16.25		112.18-	
CR	1000024332	COPIES LIBRARY DEPOSIT - library 8/23/25 Description: COPIES LIBRARY DEPOSIT - library 8/23/25		207.68-	
		08/31/2025 (08/25) Period Totals and Balance	112.18 *	740.24- *	5,691.07-
CR	1000024340	COPIES LIBRARY DEPOSIT - library 8.30.25 Description: COPIES LIBRARY DEPOSIT - library 8.30.25		86.02-	
CR	1000024363	COPIES LIBRARY DEPOSIT - LIBRARY 9.6.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.6.25		157.30-	
CR	1000024382	COPIES LIBRARY DEPOSIT - LIBRARY 9.13.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.13.25		201.90-	
CR	1000024402	COPIES LIBRARY DEPOSIT - LIBRARY 9.20.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.20.25		144.50-	
CR	1000024413	COPIES LIBRARY DEPOSIT - LIBRARY 9.27.25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 9.27.25		202.18-	
		09/30/2025 (09/25) Period Totals and Balance	.00 *	791.90- *	6,482.97-
YTD Encumbrance	.00	YTD Actual 6,482.97- Total 6,482.97- YTD Budget	6,000.00- Unearned	482.97-	
251-46715-000-000 FEES: LIBRARY POSTAGE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00 Unearned	.00	
251-46720-000-000 FEES: LIBRARY PROGRAMS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00 Unearned	.00	
251-46725-000-000 FEES: LIBRARY OVERDUE FEES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	275.01-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46725-000-000 FEES: LIBRARY OVERDUE FEES (continued)					
CR	1000024402	FINES LIBRARY DEPOSIT - LIBRARY 9.20.25		7.35-	
		Description: FINES LIBRARY DEPOSIT - LIBRARY 9.20.25			
		09/30/2025 (09/25) Period Totals and Balance	.00 *	7.35- *	282.36-
YTD Encumbrance	.00	YTD Actual	282.36- Total	282.36- YTD Budget	.00 Unearned
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	78.94
AP	243	UNIQUE MANAGEMENT SERVICES, INC.	39.40		
		**VendorNo: 1943 **Inv. No: 6142437 **Desc: COLLECTION AGENCY (4) - JULY 2025 **Inv. Date: 08/01/25			
		08/31/2025 (08/25) Period Totals and Balance	39.40 *	.00 *	118.34
AP	99	UNIQUE MANAGEMENT SERVICES, INC.	88.65		
		**VendorNo: 1943 **Inv. No: 6143516 **Desc: PATRON SENT TO COLLECTIONS - AUG 2025 **Inv. Date: 09/01/25			
		09/30/2025 (09/25) Period Totals and Balance	88.65 *	.00 *	206.99
YTD Encumbrance	.00	YTD Actual	206.99 Total	206.99 YTD Budget	100.00- Unearned
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,954.07-
AP	29	LIBRARY REFUNDS - ADD REMITTANCES!	19.00		
		**VendorNo: 2015625 **Inv. No: OWWAU071720025000001 **Desc: BILLED BOOK RETURNED - #31389024808735 **Inv. Date: 07/17/25			
AP	94	OCONTO FALLS PUBLIC LIBRARY	18.99		
		**VendorNo: 1403 **Inv. No: OWWAU08012025000001 **Desc: LOST BOOK 38018001722501 **Inv. Date: 08/01/25			
CR	1000024262	MATERIAL REPL LIB DEPOSIT - LIBRARY 8/2/25		19.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 8/2/25			
CR	1000024287	MATERIAL REPL LIB DEPOSIT - LIBRARY 8/9/25		58.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 8/9/25			
CR	1000024312	MATERIAL REPL LIB DEPOSIT - library 8.16.25		9.00-	
		Description: MATERIAL REPL LIB DEPOSIT - library 8.16.25			
CR	1000024312	Voided Receipt - 1.000243126 - library 8.16.25	9.00		
		Description: Voided Receipt - 1.000243126 - library 8.16.25			
CR	1000024312	MATERIAL REPL LIB DEPOSIT - LIBRARY 8.16.25		9.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 8.16.25			
CR	1000024332	MATERIAL REPL LIB DEPOSIT - library 8/23/25		39.35-	
		Description: MATERIAL REPL LIB DEPOSIT - library 8/23/25			
		08/31/2025 (08/25) Period Totals and Balance	46.99 *	134.35- *	2,041.43-
AP	1	APPLETON PUBLIC LIBRARY	23.00		
		**VendorNo: 102 **Inv. No: OWWAU08272025000005 **Desc: DAMAGED BOOK 31110005843164 **Inv. Date: 08/28/25			
AP	295	NEW LONDON PUBLIC LIBRARY	10.99		

Journal	Reference Number	Payee or Description				Debit Amount		Credit Amount	Balance
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)									
**VendorNo: 1362 **Inv. No: OWWAU09102025000003 **Desc: LOST BOOK 31389026836171 **Inv. Date: 09/10/25									
AP	814	APPLETON PUBLIC LIBRARY				27.00			
**VendorNo: 102 **Inv. No: OWWAU09242025000002 **Desc: BILL PAID #31110001650795 **Inv. Date: 09/24/25									
CR	1000024340	MATERIAL REPL LIB DEPOSIT - library 8.30.25						26.00-	
		Description: MATERIAL REPL LIB DEPOSIT - library 8.30.25							
CR	1000024382	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.13.25						218.94-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.13.25							
CR	1000024402	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.20.25						53.00-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.20.25							
CR	1000024413	MATERIAL REPL LIB DEPOSIT - LIBRARY 9.27.25						203.31-	
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 9.27.25							
09/30/2025 (09/25) Period Totals and Balance						60.99	*	501.25-	* 2,481.69-
YTD Encumbrance	.00	YTD Actual	2,481.69-	Total	2,481.69-	YTD Budget	2,500.00-	Unearned	18.31
251-46740-000-000 FEES: LIBRARY PASSPORT									
07/31/2025 (07/25) Balance						.00	*	.00	* 4,362.05-
CR	1000024262	PASSPORT - LIBRARY 8/2/25						105.00-	
		Description: PASSPORT - LIBRARY 8/2/25							
CR	1000024287	PASSPORT - LIBRARY 8/9/25						105.00-	
		Description: PASSPORT - LIBRARY 8/9/25							
CR	1000024332	PASSPORT - library 8/23/25						208.94-	
		Description: PASSPORT - library 8/23/25							
08/31/2025 (08/25) Period Totals and Balance						.00	*	418.94-	* 4,780.99-
CR	1000024363	PASSPORT - LIBRARY 9.6.25						35.00-	
		Description: PASSPORT - LIBRARY 9.6.25							
CR	1000024382	PASSPORT - LIBRARY 9.13.25						33.95-	
		Description: PASSPORT - LIBRARY 9.13.25							
CR	1000024402	PASSPORT - LIBRARY 9.20.25						35.00-	
		Description: PASSPORT - LIBRARY 9.20.25							
CR	1000024413	PASSPORT - LIBRARY 9.27.25						70.00-	
		Description: PASSPORT - LIBRARY 9.27.25							
09/30/2025 (09/25) Period Totals and Balance						.00	*	173.95-	* 4,954.94-
YTD Encumbrance	.00	YTD Actual	4,954.94-	Total	4,954.94-	YTD Budget	7,500.00-	Unearned	2,545.06
251-48215-000-000 RENT: MEETING ROOMS									
07/31/2025 (07/25) Balance						.00	*	.00	* 1,218.40-

Journal	Reference Number	Payee or Description				Debit Amount		Credit Amount	Balance
251-48215-000-000 RENT: MEETING ROOMS (continued)									
CR	1000024287	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 8/9/25						60.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 8/9/25							
		08/31/2025 (08/25) Period Totals and Balance				.00 *		60.00- *	1,278.40-
CR	1000024340	ROOM RENTAL LIBRARY DEPOSIT - library 8.30.25						100.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - library 8.30.25							
CR	1000024382	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.13.25						10.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.13.25							
CR	1000024402	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.20.25						20.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.20.25							
CR	1000024413	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.27.25						50.00-	
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 9.27.25							
		09/30/2025 (09/25) Period Totals and Balance				.00 *		180.00- *	1,458.40-
YTD Encumbrance	.00	YTD Actual	1,458.40-	Total	1,458.40-	YTD Budget	1,500.00-	Unearned	41.60
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP									
		07/31/2025 (07/25) Balance				.00 *		.00 *	115.00-
		09/30/2025 (09/25) Period Totals and Balance				.00 *		.00 *	115.00-
YTD Encumbrance	.00	YTD Actual	115.00-	Total	115.00-	YTD Budget	100.00-	Unearned	15.00-
251-48451-000-000 INSURANCE CLAIMS LIBRARY									
		07/31/2025 (07/25) Balance				.00 *		.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance				.00 *		.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unearned	.00
251-48510-000-000 MISC REV: REBATES									
		07/31/2025 (07/25) Balance				.00 *		.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance				.00 *		.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unearned	.00
251-48550-000-000 DONATIONS: LIBRARY									
		07/31/2025 (07/25) Balance				.00 *		.00 *	10,490.84-
CR	1000024262	DONATION- - LIBRARY 8/2/25						645.72-	
		Description: DONATION- - LIBRARY 8/2/25							
CR	1000024312	DONATION- - library 8.16.25						20.70-	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48550-000-000 DONATIONS: LIBRARY (continued)					
		Description: DONATION- - library 8.16.25			
CR	1000024312	Voided Receipt - 1.000243126 - library 8.16.25	20.70		
		Description: Voided Receipt - 1.000243126 - library 8.16.25			
CR	1000024312	DONATION- - LIBRARY 8.16.25		20.70-	
		Description: DONATION- - LIBRARY 8.16.25			
CR	1000024332	DONATION- - library 8/23/25		20.00-	
		Description: DONATION- - library 8/23/25			
		08/31/2025 (08/25) Period Totals and Balance	20.70 *	707.12- *	11,177.26-
CR	1000024340	DONATION- - library 8.30.25		67.08-	
		Description: DONATION- - library 8.30.25			
CR	1000024363	DONATION- - LIBRARY 9.6.25		387.25-	
		Description: DONATION- - LIBRARY 9.6.25			
CR	1000024382	DONATION- - LIBRARY 9.13.25		1.00-	
		Description: DONATION- - LIBRARY 9.13.25			
CR	1000024402	DONATION- - LIBRARY 9.20.25		45.00-	
		Description: DONATION- - LIBRARY 9.20.25			
CR	1000024413	DONATION- - LIBRARY 9.27.25		20.00-	
		Description: DONATION- - LIBRARY 9.27.25			
		09/30/2025 (09/25) Period Totals and Balance	.00 *	520.33- *	11,697.59-
YTD Encumbrance	.00	YTD Actual 11,697.59- Total	11,697.59- YTD Budget	61,500.00- Unearned	49,802.41
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unearned	.00
251-49210-000-000 TRANSFER FROM GENERAL FUND					
		07/31/2025 (07/25) Balance	.00 *	.00 *	373,035.00-
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	373,035.00-
YTD Encumbrance	.00	YTD Actual 373,035.00- Total	373,035.00- YTD Budget	373,035.00- Unearned	.00
251-49300-000-000 FUND BALANCES APPLIED					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00 YTD Budget	.00 Unearned	.00
251-55111-101-000 LIBRARY: SALARIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-101-000 LIBRARY: SALARIES (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-102-000 LIBRARY: WAGES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	226,239.25
PB	140	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	100.00		
PC	20	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	15,540.81		
PC	137	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	15,516.78		
		08/31/2025 (08/25) Period Totals and Balance	31,157.59 *	.00 *	257,396.84
PB	144	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	100.00		
PC	20	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	21,807.20		
PC	139	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	13,706.05		
		09/30/2025 (09/25) Period Totals and Balance	35,613.25 *	.00 *	293,010.09
YTD Encumbrance	.00	YTD Actual 293,010.09 Total 293,010.09	YTD Budget 388,564.00	Unexpended 95,553.91	
251-55111-103-000 LIBRARY: OVERTIME					
		07/31/2025 (07/25) Balance	.00 *	.00 *	893.15
PC	78	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	21.07		
PC	138	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	46.60		
		08/31/2025 (08/25) Period Totals and Balance	67.67 *	.00 *	960.82
PC	80	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	154.51		
PC	140	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	49.96		
		09/30/2025 (09/25) Period Totals and Balance	204.47 *	.00 *	1,165.29
YTD Encumbrance	.00	YTD Actual 1,165.29 Total 1,165.29	YTD Budget .00	Unexpended 1,165.29-	
251-55111-105-000 LIBRARY: CALL-IN PAY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-106-000 LIBRARY: HOLIDAY PAY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-107-000 LIBRARY: SICK PAY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-107-000 LIBRARY: SICK PAY (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-108-000 LIBRARY: VACATION PAY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-109-000 LIBRARY: FUNERAL LEAVE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-118-000 LIBRARY: SOCIAL SECURITY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	17,541.55
PB	22	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	1,171.03		
PB	244	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	1,171.14		
		08/31/2025 (08/25) Period Totals and Balance	2,342.17 *	.00 *	19,883.72
PB	22	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	1,660.62		
PB	258	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	1,037.83		
		09/30/2025 (09/25) Period Totals and Balance	2,698.45 *	.00 *	22,582.17
YTD Encumbrance	.00	YTD Actual 22,582.17 Total 22,582.17	YTD Budget 28,518.00	Unexpended 5,935.83	
251-55111-119-000 LIBRARY: RETIREMENT (R)					
		07/31/2025 (07/25) Balance	.00 *	.00 *	18,625.53
PB	21	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	1,229.48		
PB	243	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	1,237.91		
		08/31/2025 (08/25) Period Totals and Balance	2,467.39 *	.00 *	21,092.92
PB	21	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	1,186.39		
PB	257	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	1,115.18		
		09/30/2025 (09/25) Period Totals and Balance	2,301.57 *	.00 *	23,394.49
YTD Encumbrance	.00	YTD Actual 23,394.49 Total 23,394.49	YTD Budget 26,882.00	Unexpended 3,487.51	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-121-000 LIBRARY: GRP HLTH INS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	52,160.98
PB	138	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	3,362.63		
PB	352	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	3,362.63		
PC	21	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	416.68		
PC	139	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	416.68		
		08/31/2025 (08/25) Period Totals and Balance	7,558.62 *	.00 *	59,719.60
PB	142	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	3,362.63		
PB	359	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	3,019.61		
PC	21	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	416.68		
PC	141	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	416.68		
		09/30/2025 (09/25) Period Totals and Balance	7,215.60 *	.00 *	66,935.20
YTD Encumbrance	.00	YTD Actual	66,935.20	Total	66,935.20
YTD Budget	108,778.00	Unexpended	41,842.80		
251-55111-122-000 LIBRARY: LIFE INS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	693.90
PB	139	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	62.05		
PB	353	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	62.05		
		08/31/2025 (08/25) Period Totals and Balance	124.10 *	.00 *	818.00
PB	143	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	62.05		
PB	360	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	62.05		
		09/30/2025 (09/25) Period Totals and Balance	124.10 *	.00 *	942.10
YTD Encumbrance	.00	YTD Actual	942.10	Total	942.10
YTD Budget	1,500.00	Unexpended	557.90		
251-55111-123-000 LIBRARY: INC PROTECT					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	2,000.00	Unexpended	2,000.00		
251-55111-124-000 LIBRARY: WORK COMP					
		07/31/2025 (07/25) Balance	.00 *	.00 *	2,473.95
AP	82	MCCLONE	984.70		
		**VendorNo: 1213 **Inv. No: 14972 **Desc: WORK COMP AUDIT PREM - 2025-2026 **Inv. Date: 09/08/25			
		09/30/2025 (09/25) Period Totals and Balance	984.70 *	.00 *	3,458.65
YTD Encumbrance	.00	YTD Actual	3,458.65	Total	3,458.65
YTD Budget	3,500.00	Unexpended	41.35		
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 6,000.00 Unexpended 6,000.00			
251-55111-126-000 LIBRARY: DEF COMP HLTH					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-129-000 LIBRARY: UNEMPLOYMENT					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM					
		07/31/2025 (07/25) Balance	.00 *	.00 *	240.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	240.00
YTD Encumbrance	.00	YTD Actual 240.00 Total 240.00 YTD Budget 316.00 Unexpended 76.00			
251-55112-104-000 LIBRARY: PT WAGES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	63,748.41
PC	79	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	5,158.99		
PC	204	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	5,905.54		
		08/31/2025 (08/25) Period Totals and Balance	11,064.53 *	.00 *	74,812.94
PC	78	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	5,084.35		
PC	205	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	5,803.49		
		09/30/2025 (09/25) Period Totals and Balance	10,887.84 *	.00 *	85,700.78
YTD Encumbrance	.00	YTD Actual 85,700.78 Total 85,700.78 YTD Budget 107,259.00 Unexpended 21,558.22			
251-55112-110-000 LIBRARY: PTO					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55112-116-000 LIBRARY: PT RETIRE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,626.86

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-116-000 LIBRARY: PT RETIRE (continued)					
PB	144	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	116.97		
PB	357	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	108.48		
		08/31/2025 (08/25) Period Totals and Balance	225.45 *	.00 *	1,852.31
PB	148	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	99.39		
PB	364	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	110.35		
		09/30/2025 (09/25) Period Totals and Balance	209.74 *	.00 *	2,062.05
YTD Encumbrance	.00	YTD Actual	2,062.05	Total	2,062.05
		YTD Budget	4,067.00	Unexpended	2,004.95
251-55112-118-000 LIBRARY: SOCIAL SECURITY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	5,072.74
PB	143	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	388.64		
PB	354	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	446.20		
		08/31/2025 (08/25) Period Totals and Balance	834.84 *	.00 *	5,907.58
PB	145	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	383.37		
PB	361	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	438.40		
		09/30/2025 (09/25) Period Totals and Balance	821.77 *	.00 *	6,729.35
YTD Encumbrance	.00	YTD Actual	6,729.35	Total	6,729.35
		YTD Budget	8,205.00	Unexpended	1,475.65
251-55112-122-000 LIBRARY: LIFE INS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	355.89
PB	142	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	30.93		
PB	356	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	30.93		
		08/31/2025 (08/25) Period Totals and Balance	61.86 *	.00 *	417.75
PB	147	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	30.93		
PB	363	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	30.93		
		09/30/2025 (09/25) Period Totals and Balance	61.86 *	.00 *	479.61
YTD Encumbrance	.00	YTD Actual	479.61	Total	479.61
		YTD Budget	550.00	Unexpended	70.39
251-55112-123-000 LIBRARY: INC PROTECT					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55115-201-000 LIBRARY: TRAVEL					
		07/31/2025 (07/25) Balance	.00 *	.00 *	770.21

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-201-000 LIBRARY: TRAVEL (continued)					
AP	250	BAUMGART, SIMON	54.27		
		**VendorNo: 2813 **Inv. No: 7.29.25 **Desc: FOUNDATIONS OF WI LIBRARIANSHIP WORKSHOP **Inv. Date: 07/29/25			
		08/31/2025 (08/25) Period Totals and Balance	54.27 *	.00 *	824.48
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	824.48
YTD Encumbrance	.00	YTD Actual 824.48 Total 824.48 YTD Budget 2,000.00 Unexpended 1,175.52			
251-55115-206-000 LIBRARY: TELEPHONE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55115-207-000 LIBRARY: MAINT OF EQUIP					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 6,809.00 Unexpended 6,809.00			
251-55115-209-000 LIBRARY: INS & BONDING					
		07/31/2025 (07/25) Balance	.00 *	.00 *	2,220.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	2,220.00
YTD Encumbrance	.00	YTD Actual 2,220.00 Total 2,220.00 YTD Budget 2,100.00 Unexpended 120.00-			
251-55115-211-000 LIBRARY: CONTRACT SERVICES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	3,587.93
AP	264	OFFICE TECHNOLOGY GROUP	188.28		
		**VendorNo: 1406 **Inv. No: 321079 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 08/18/25			
		08/31/2025 (08/25) Period Totals and Balance	188.28 *	.00 *	3,776.21
AP	736	OFFICE TECHNOLOGY GROUP	114.24		
		**VendorNo: 1406 **Inv. No: 322420 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 09/19/25			
		09/30/2025 (09/25) Period Totals and Balance	114.24 *	.00 *	3,890.45
YTD Encumbrance	.00	YTD Actual 3,890.45 Total 3,890.45 YTD Budget 4,000.00 Unexpended 109.55			
251-55115-215-000 LIBRARY: MOVIE LICENSE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	132.77

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-215-000 LIBRARY: MOVIE LICENSE (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	132.77
YTD Encumbrance	.00	YTD Actual 132.77 Total 132.77 YTD Budget	.00	Unexpended 132.77-	
251-55115-216-000 LIBRARY: POSTAGE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,296.35
JE	1	LIBRARY	151.00		
		08/31/2025 (08/25) Period Totals and Balance	151.00 *	.00 *	1,447.35
AP	334	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	335	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	337	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	344	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	346	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	348	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	349	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	351	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	355	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
AP	356	US BANK	8.40		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	84.00 *	.00 *	1,531.35
YTD Encumbrance	.00	YTD Actual 1,531.35 Total 1,531.35 YTD Budget	2,000.00	Unexpended 468.65	
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	386.33
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	386.33
YTD Encumbrance	.00	YTD Actual 386.33 Total 386.33 YTD Budget	1,200.00	Unexpended 813.67	
251-55115-218-000 LIBRARY: OWLS MEMBERSHIP					
		07/31/2025 (07/25) Balance	.00 *	.00 *	27,783.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-218-000 LIBRARY: OWLS MEMBERSHIP (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	27,783.00
YTD Encumbrance	.00	YTD Actual 27,783.00 Total 27,783.00 YTD Budget 27,783.00 Unexpended .00			
251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	522.92
AP	352	US BANK	90.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DNR STATE PARK PASSES **Inv. Date: 08/15/25			
AP	264	TOWER ROAD MEDIA	100.00		
		**VendorNo: 2918 **Inv. No: 25080304 **Desc: WDUX-FM LIVE INTERVIEW **Inv. Date: 08/31/25			
		09/30/2025 (09/25) Period Totals and Balance	190.00 *	.00 *	712.92
YTD Encumbrance	.00	YTD Actual 712.92 Total 712.92 YTD Budget 650.00 Unexpended 62.92-			
251-55115-282-000 LIBRARY: TECHNOLOGY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	5,603.75
AP	251	DRS SOUND INC	150.00		
		**VendorNo: 2927 **Inv. No: 8.8.25 **Desc: HEARING LOOP REPAIR **Inv. Date: 08/08/25			
		08/31/2025 (08/25) Period Totals and Balance	150.00 *	.00 *	5,753.75
AP	457	US BANK	66.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: TECHNOLOGY 195575 **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	66.00 *	.00 *	5,819.75
YTD Encumbrance	.00	YTD Actual 5,819.75 Total 5,819.75 YTD Budget 5,267.00 Unexpended 552.75-			
251-55115-301-000 LIBRARY: SUPPLIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	4,854.81
AP	8	OFFICE OUTFITTERS	14.36		
		**VendorNo: 1405 **Inv. No: 520040 **Desc: LABELS 2-UP **Inv. Date: 05/21/25			
AP	9	OFFICE OUTFITTERS	19.99		
		**VendorNo: 1405 **Inv. No: 520276 **Desc: NAMETAG **Inv. Date: 05/28/25			
AP	10	OFFICE OUTFITTERS	3.82		
		**VendorNo: 1405 **Inv. No: 521699 **Desc: ENVELOPES (BUSINESS CENTER) **Inv. Date: 07/01/25			
AP	11	OFFICE OUTFITTERS	276.00		
		**VendorNo: 1405 **Inv. No: 523070 **Desc: FOUNDATION **Inv. Date: 07/31/25			
		08/31/2025 (08/25) Period Totals and Balance	314.17 *	.00 *	5,168.98
AP	520	US BANK	27.60		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES1308203 **Inv. Date: 08/15/25			
AP	524	US BANK	14.39		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-301-000 LIBRARY: SUPPLIES (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES38098329 **Inv. Date: 08/15/25			
AP	528	US BANK	224.77		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES52120649 **Inv. Date: 08/15/25			
AP	19	OUTAGAMIE WAUPACA LIBRARY	76.50		
		**VendorNo: 1427 **Inv. No: 4672 **Desc: RECEIPT PAPER - 1 CASE **Inv. Date: 08/29/25			
		09/30/2025 (09/25) Period Totals and Balance	343.26 *	.00 *	5,512.24
YTD Encumbrance	.00	YTD Actual 5,512.24 Total 5,512.24 YTD Budget 10,000.00 Unexpended 4,487.76			
251-55115-320-000 LIBRARY: BUILDING EXPENSES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55120-104-000 LIBRARY: DONATIONS PT WAGES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	11,462.40
PC	77	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	764.16		
PC	205	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	764.16		
		08/31/2025 (08/25) Period Totals and Balance	1,528.32 *	.00 *	12,990.72
PC	79	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	764.16		
PC	206	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	764.16		
		09/30/2025 (09/25) Period Totals and Balance	1,528.32 *	.00 *	14,519.04
YTD Encumbrance	.00	YTD Actual 14,519.04 Total 14,519.04 YTD Budget 19,000.00 Unexpended 4,480.96			
251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC					
		07/31/2025 (07/25) Balance	.00 *	.00 *	876.81
PB	141	PAYROLL TRANS FOR 8/10/2025 PAY PERIOD	58.46		
PB	355	PAYROLL TRANS FOR 8/24/2025 PAY PERIOD	58.46		
		08/31/2025 (08/25) Period Totals and Balance	116.92 *	.00 *	993.73
PB	146	PAYROLL TRANS FOR 9/7/2025 PAY PERIOD	58.46		
PB	362	PAYROLL TRANS FOR 9/21/2025 PAY PERIOD	58.46		
		09/30/2025 (09/25) Period Totals and Balance	116.92 *	.00 *	1,110.65
YTD Encumbrance	.00	YTD Actual 1,110.65 Total 1,110.65 YTD Budget 1,500.00 Unexpended 389.35			
251-55120-250-000 LIBRARY: DONATIONS MATERIALS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,693.90

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-250-000 LIBRARY: DONATIONS MATERIALS (continued)					
AP	340	US BANK	18.62		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 08/15/25			
AP	343	US BANK	40.71		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	59.33 *	.00 *	1,753.23
YTD Encumbrance	.00	YTD Actual 1,753.23 Total 1,753.23 YTD Budget 8,000.00 Unexpended 6,246.77			
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	4,739.74
AP	365	TORBORGS WAUPACA LUMBER	49.05		
		**VendorNo: 1897 **Inv. No: 2507-912495 **Desc: PVC LUMBER **Inv. Date: 07/09/25			
AP	367	TORBORGS WAUPACA LUMBER	165.12		
		**VendorNo: 1897 **Inv. No: 2507-917055 **Desc: PVC BOARD **Inv. Date: 07/18/25			
AP	49	CLEARVIEW GLASS AND DOOR	53.20		
		**VendorNo: 2742 **Inv. No: 46450 **Desc: PLEXIGLASS FOR STORY WALK REPAIR **Inv. Date: 07/29/25			
		08/31/2025 (08/25) Period Totals and Balance	267.37 *	.00 *	5,007.11
AP	254	JAMERSON, WILLIAM	275.00		
		**VendorNo: 2773 **Inv. No: MR091525 **Desc: PROGRAM DONATION **Inv. Date: 05/01/25			
AP	391	US BANK	16.33		
		**VendorNo: 1950 **Inv. No: 8/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-PROGRAM **Inv. Date: 08/15/25			
AP	392	US BANK	187.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-PROGRAM **Inv. Date: 08/15/25			
AP	521	US BANK	22.06		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: DONATIONS PROGRAMS014355 **Inv. Date: 08/15/25			
AP	606	US BANK	114.46		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: FriendsDonationTeenShirts **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	615.02 *	.00 *	5,622.13
YTD Encumbrance	.00	YTD Actual 5,622.13 Total 5,622.13 YTD Budget 18,000.00 Unexpended 12,377.87			
251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 5,000.00 Unexpended 5,000.00			
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 2,000.00	Unexpended 2,000.00	
251-55120-301-000 LIBRARY: DONATIONS SUPPLIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	3,350.19
AP	519	US BANK	5.89		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES062134 **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	5.89 *	.00 *	3,356.08
YTD Encumbrance	.00	YTD Actual 3,356.08 Total 3,356.08	YTD Budget 8,000.00	Unexpended 4,643.92	
251-55125-255-000 LIBRARY: PROGRAMS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55125-255-110 LIBRARY: PROGRAMS - ADULT					
		07/31/2025 (07/25) Balance	.00 *	.00 *	454.93
AP	458	US BANK	153.51		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT PROGRAMS 4972207 **Inv. Date: 08/15/25			
AP	523	US BANK	10.61		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: PROGRAMSADLTS1308203 **Inv. Date: 08/15/25			
AP	526	US BANK	6.29		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: PROGRAMSADULT3809829 **Inv. Date: 08/15/25			
AP	532	US BANK	17.27		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	533	US BANK	25.24		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	534	US BANK	77.15		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	535	US BANK	17.32		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	536	US BANK	21.58		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	538	US BANK	19.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	539	US BANK	49.07		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-110 LIBRARY: PROGRAMS - ADULT (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	541	US BANK	34.64		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	542	US BANK	31.13		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
AP	543	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	471.96 *	.00 *	926.89
YTD Encumbrance	.00	YTD Actual	926.89	Total	926.89
		YTD Budget	1,500.00	Unexpended	573.11
251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S					
		07/31/2025 (07/25) Balance	.00 *	.00 *	765.25
AP	537	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: CHILDRENS PROGRAMS **Inv. Date: 08/15/25			
AP	597	US BANK	38.87		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: PaintingSupplies **Inv. Date: 08/15/25			
AP	598	US BANK	412.15		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: Play&StorytimeRugsPT1 **Inv. Date: 08/15/25			
AP	600	US BANK	110.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: RenFairDragHunt **Inv. Date: 08/15/25			
AP	602	US BANK	78.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: Play&StorytimeRugsPT2 **Inv. Date: 08/15/25			
AP	604	US BANK	29.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: FlowerCrownsCraft **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	677.34 *	.00 *	1,442.59
YTD Encumbrance	.00	YTD Actual	1,442.59	Total	1,442.59
		YTD Budget	3,000.00	Unexpended	1,557.41
251-55125-255-310 LIBRARY: PROGRAMS - TEEN					
		07/31/2025 (07/25) Balance	.00 *	.00 *	490.98
AP	531	US BANK	25.24		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: TEEN PROGRAMS **Inv. Date: 08/15/25			
AP	540	US BANK	8.16		
		**VendorNo: 1950 **Inv. No: 8/15/25-MREINKE **Desc: TEEN PROGRAMS **Inv. Date: 08/15/25			
AP	596	US BANK	30.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: GiftcardsTeenProgram **Inv. Date: 08/15/25			
AP	630	US BANK	39.63		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-310 LIBRARY: PROGRAMS - TEEN (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 08/15/25			
AP	631	US BANK	14.33		
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	117.36 *	.00 *	608.34
YTD Encumbrance	.00	YTD Actual 608.34 Total 608.34 YTD Budget 1,000.00 Unexpended 391.66			
251-55130-250-000 LIBRARY: BOOKS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55130-250-115 LIBRARY: BOOKS - ADULT					
		07/31/2025 (07/25) Balance	.00 *	.00 *	7,901.75
AP	333	US BANK	226.14		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS **Inv. Date: 08/15/25			
AP	336	US BANK	10.98		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 08/15/25			
AP	338	US BANK	23.13		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS **Inv. Date: 08/15/25			
AP	339	US BANK	31.19		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 08/15/25			
AP	341	US BANK	16.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	342	US BANK	24.27		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	345	US BANK	13.23		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	347	US BANK	20.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	350	US BANK	21.98		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	353	US BANK	26.82		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	354	US BANK	21.86		
		**VendorNo: 1950 **Inv. No: 8/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 08/15/25			
AP	462	US BANK	293.72		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-115 LIBRARY: BOOKS - ADULT (continued)					
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: LIBRARY ADULT BKS 2039167481 **Inv. Date: 08/15/25			
AP	525	US BANK	211.34		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTBOOKS331127140 **Inv. Date: 08/15/25			
AP	77	MARIS ASSOCIATES	216.59		
		**VendorNo: 1173 **Inv. No: 251 **Desc: ADULT BOOKS **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	1,159.23 *	.00 *	9,060.98
YTD Encumbrance	.00	YTD Actual 9,060.98 Total 9,060.98 YTD Budget 17,000.00 Unexpended 7,939.02			

251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT

		07/31/2025 (07/25) Balance	.00 *	.00 *	1,320.57
AP	252	GALE CENGAGE LEARNING	28.79		
		**VendorNo: 683 **Inv. No: 999100673988 **Desc: LARGE PRINT **Inv. Date: 07/07/25			
AP	253	GALE CENGAGE LEARNING	27.60		
		**VendorNo: 683 **Inv. No: 999100690903 **Desc: LARGE PRINT **Inv. Date: 07/11/25			
AP	254	GALE CENGAGE LEARNING	27.19		
		**VendorNo: 683 **Inv. No: 999100718791 **Desc: LARGE PRINT **Inv. Date: 07/18/25			
		08/31/2025 (08/25) Period Totals and Balance	83.58 *	.00 *	1,404.15
AP	279	GALE CENGAGE LEARNING	25.60		
		**VendorNo: 683 **Inv. No: 999100777728 **Desc: LARGE PRINT **Inv. Date: 08/07/25			
AP	522	US BANK	18.86		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTLRGPRINT2395403 **Inv. Date: 08/15/25			
AP	280	GALE CENGAGE LEARNING	26.39		
		**VendorNo: 683 **Inv. No: 999100878429 **Desc: LARGE PRINT **Inv. Date: 08/22/25			
AP	842	GALE CENGAGE LEARNING	17.59		
		**VendorNo: 683 **Inv. No: 999101107733 **Desc: LARGE PRINT **Inv. Date: 09/02/25			
AP	843	GALE CENGAGE LEARNING	170.36		
		**VendorNo: 683 **Inv. No: 999101260678 **Desc: LARGE PRINT **Inv. Date: 09/09/25			
AP	844	GALE CENGAGE LEARNING	59.98		
		**VendorNo: 683 **Inv. No: 999101307856 **Desc: LARGE PRINT **Inv. Date: 09/10/25			
AP	845	GALE CENGAGE LEARNING	25.60		
		**VendorNo: 683 **Inv. No: 999101408349 **Desc: LARGE PRINT **Inv. Date: 09/17/25			
		09/30/2025 (09/25) Period Totals and Balance	344.38 *	.00 *	1,748.53
YTD Encumbrance	.00	YTD Actual 1,748.53 Total 1,748.53 YTD Budget 3,000.00 Unexpended 1,251.47			

251-55130-250-215 LIBRARY: BOOKS - CHILDRENS

07/31/2025 (07/25) Balance **.00 *** **.00 *** **6,610.21**

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-215 LIBRARY: BOOKS - CHILDRENS (continued)					
AP	599	US BANK	13.17		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookReplacements **Inv. Date: 08/15/25			
AP	601	US BANK	69.68		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: JulyHotDealBooks **Inv. Date: 08/15/25			
AP	603	US BANK	763.68		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BakerTaylorPayments **Inv. Date: 08/15/25			
AP	605	US BANK	2,595.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookFarmPayment **Inv. Date: 08/15/25			
AP	607	US BANK	18.26		
		**VendorNo: 1950 **Inv. No: 8/15/25-SBAUMGART **Desc: BookReplacementsMTHGarfield **Inv. Date: 08/15/25			
AP	747	THE PENWORTHY COMPANY	3,812.33		
		**VendorNo: 1859 **Inv. No: 0610594-IN **Desc: CHILDRENS BOOKS - SEPT 2025 **Inv. Date: 09/04/25			
AP	76	MARIS ASSOCIATES	71.99		
		**VendorNo: 1173 **Inv. No: 251 **Desc: CHILDRENS BOOKS **Inv. Date: 09/09/25			
		09/30/2025 (09/25) Period Totals and Balance	7,345.10 *	.00 *	13,955.31
YTD Encumbrance	.00	YTD Actual 13,955.31 Total 13,955.31 YTD Budget 16,000.00 Unexpended 2,044.69			
251-55130-250-315 LIBRARY: BOOKS - TEEN					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,024.98
AP	629	US BANK	370.53		
		**VendorNo: 1950 **Inv. No: 8/15/25-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	370.53 *	.00 *	1,395.51
YTD Encumbrance	.00	YTD Actual 1,395.51 Total 1,395.51 YTD Budget 3,175.00 Unexpended 1,779.49			
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP					
		07/31/2025 (07/25) Balance	.00 *	.00 *	4,360.40
AP	441	US BANK	45.00		
		**VendorNo: 1950 **Inv. No: 8/15/25-JMULLET **Desc: MAGAZINES/NEWSPAPERS LIBRARY **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	45.00 *	.00 *	4,405.40
YTD Encumbrance	.00	YTD Actual 4,405.40 Total 4,405.40 YTD Budget 4,600.00 Unexpended 194.60			
251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-000 LIBRARY: AUDIO/VISUAL					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-000 LIBRARY: AUDIO/VISUAL (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55135-290-125 LIBRARY: A/V - ADULT MOVIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	1,088.98
AP	456	US BANK	164.85		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	459	US BANK	22.99		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	460	US BANK	12.96		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	461	US BANK	36.93		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 8836260 **Inv. Date: 08/15/25			
AP	463	US BANK	42.91		
		**VendorNo: 1950 **Inv. No: 8/15/25-JPOPPLE **Desc: ADULT MOVIES 2701845 **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	280.64 *	.00 *	1,369.62
YTD Encumbrance	.00	YTD Actual 1,369.62 Total 1,369.62	YTD Budget 2,300.00	Unexpended 930.38	
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	70.54
AP	527	US BANK	153.73		
		**VendorNo: 1950 **Inv. No: 8/15/25-LJANDACEK **Desc: ADULTAUDIOBOOKS2204851 **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	153.73 *	.00 *	224.27
YTD Encumbrance	.00	YTD Actual 224.27 Total 224.27	YTD Budget 1,000.00	Unexpended 775.73	
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC					
		07/31/2025 (07/25) Balance	.00 *	.00 *	218.70
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	218.70
YTD Encumbrance	.00	YTD Actual 218.70 Total 218.70	YTD Budget 600.00	Unexpended 381.30	
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE					
		07/31/2025 (07/25) Balance	.00 *	.00 *	552.63
CR	1000024327	REPAY ACCIDENTAL PURCHASE - REEDY, PAULA		83.55-	
		Description: REPAY ACCIDENTAL PURCHASE - REEDY, PAULA			
		08/31/2025 (08/25) Period Totals and Balance	.00 *	83.55- *	469.08

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE (continued)					
AP	548	US BANK	83.55		
		**VendorNo: 1950 **Inv. No: 8/15/25-PREEDY **Desc: CH movies - personal purchase **Inv. Date: 08/15/25			
		09/30/2025 (09/25) Period Totals and Balance	83.55 *	.00 *	552.63
YTD Encumbrance	.00	YTD Actual 552.63 Total 552.63 YTD Budget 1,200.00 Unexpended 647.37			
251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	854.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	854.00
YTD Encumbrance	.00	YTD Actual 854.00 Total 854.00 YTD Budget 854.00 Unexpended .00			
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
251-55135-290-420 LIBRARY: A/V - VIDEO GAMES					
		07/31/2025 (07/25) Balance	.00 *	.00 *	322.78
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	322.78
YTD Encumbrance	.00	YTD Actual 322.78 Total 322.78 YTD Budget 900.00 Unexpended 577.22			
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC					
		07/31/2025 (07/25) Balance	.00 *	.00 *	12,235.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC (continued)					
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	12,235.00
YTD Encumbrance	.00	YTD Actual 12,235.00 Total 12,235.00 YTD Budget	12,235.00 Unexpended	.00	
251-55135-290-610 LIBRARY: A/V - MATERIAL REPL					
		07/31/2025 (07/25) Balance	.00 *	.00 *	.00
		09/30/2025 (09/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00 Unexpended	.00	
Number of transactions: 208 Number of accounts: 89			Debit	Credit	Proof
Grand Totals:			134,422.19	4,318.98-	130,103.21

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda September 2025

We had an AMAZING visit with Ruta Sepetys and Steve Shienkin's on October 1 for their *Bletchley Riddle* paperback tour! Ruta and Steve gave a morning presentation to approximately 500 4-6 grade students and staff. Teachers nominated middle school students for lunch in the WMS library, and another 500 7-9 grade students attended their afternoon presentation. 100 people were in attendance for their evening community presentation. The Book Celler helped with student book orders ahead of their visit, and were on site for the evening presentation. Sarah Hanneman was a fantastic partner to coordinate details with the Waupaca Learning Center, Chain Exploration Center, Waupaca Middle School and Waupaca High School. The library foundation provided funding to transport students from the CEC and high school to the middle school for presentations, and purchased over 100 books that went directly to school district classrooms. In total, we had (approximately) 1125 students, staff, and community members attend this impactful author visit.



Mark your calendar for the Yuletide Trail! The library will host an interactive movie on December 5, and we will have storytime and activities on December 6, as well as being a cookie stop. I continue to attend meetings and work with Tracy Berhendt to coordinate library participation.

Eric sent the fundraising flyer to the foundation board for their review, and foundation treasurer, Nick Burington, and I are working on setting up the USPS profile to use their platform for the mailing. We anticipate having everything ready to go to get the annual campaign mailing out in November.

ON EXHIBIT:

You Can't Read This - Censorship Is So 1984. Read for Your Rights. / Banned Books (August 9-October 14)

Our Banned Books exhibit has had wonderful feedback from our patrons, with 2184 visitors in September. A contentious article was featured on the front page of the Waupaca County Post, and posted to their social media. We were alerted by a patron, and Simon did a great job monitoring Facebook for any inaccurate comments. Eric prepared staff and had a handout available for anyone who stopped by with questions on the exhibit or content that the library has in its collection.

To celebrate Banned Books week, October 5-11, we have many copies of books that have been or challenged available for check out in the Exhibit Room and displayed in the adult department. We also have bookmarks that visitors can color and take home to use in their favorite book.

Every year, the American Library Association (ALA) recognizes Banned Books week at the beginning of October (5th-11th). The exhibit utilizes ALA resources, with the theme *Censorship Is So 1984. Read for Your Rights*. From ALA: 'With the escalation in attempts to ban books in libraries, schools, and bookstores around the country, George Orwell's cautionary tale "1984" serves a prescient warning about the dangers of censorship. This year's theme reminds us that the right to read belongs to all of us, that censorship has no place in contemporary society, and that we must defend our rights.'

UPCOMING EXHIBIT:

World War I: Lessons & Legacies (October 18-December 6)

Details are coming together for our WWI exhibit, with the Smithsonian poster exhibit, World War I: Lessons and Legacies as the foundation and supplemented with local items from community members and the Waupaca Historical Society. Additional materials will be on loan from the Wisconsin State Veterans Museum. We already have interest from the Waupaca High School history teachers for field trips, and are excited to partner with Tracy Behrendt from the Historical Society for these visits.

This exhibit will install on October 15.

MONTHLY ATTENDANCE REPORT:

The attendance chart for September is included with this report.

2025 Schedule

- *Shelter In Knowledge*-December 21, 2024 - February 1, 2025
- *Youth Art Month*: February 8-March 29
- *Waupaca International Cultural Exchange Committee*: April 5 - May 31
- *Marie App Oeuvre (Summer Learning Program: Color Our World/Art)* : June 7-August 2
- ~~*You Can't Read This - Censorship Is So 1984. Read for Your Rights. / Banned Books*~~: August 9-October 11
- *World War I: Lessons & Legacies*: October 18-December 6
- *Community Blood Center*: December 13, 2025 -February 1, 2026

2026 Schedule

- *Community Blood Center*: December 13-February 1
- *Youth Art Month*: February 7-March 28
- *Gardens/Local Agriculture*: April 4-May 30
- *Summer Learning Program (Unearth a Story/Dinosaurs)* : June 6-August 1
- *WCAB 20th Anniversary*: August 8-October 3
- *Kevin Knopp*: October 10-December 5
- *Quilts*: December 12-January 30

2027 Schedule

- *Quilts*: December 12-January 30
- *Youth Art Month*: February 6-March 27
- *30 Works by 30 Artists*: April 3- May 29
- *Summer Learning Program (Mystery/Detective/Suspense)*: June 5-July/August

SEPTEMBER 2025 EXHIBIT ROOM VISITS

09/1/2025	Monday	184
09/2/2025	Tuesday	184
09/3/2025	Wednesday	103
09/4/2025	Thursday	64
09/5/2025	Friday	104
09/6/2025	Saturday	103
09/7/2025	Sunday	closed
09/8/2025	Monday	46
09/9/2025	Tuesday	46
09/10/2025	Wednesday	76
09/11/2025	Thursday	119
09/12/2025	Friday	58
09/13/2025	Saturday	113
09/14/2025	Sunday	closed
09/15/2025	Monday	44
09/16/2025	Tuesday	38
09/17/2025	Wednesday	125
09/18/2025	Thursday	71
09/19/2025	Friday	83
09/20/2025	Saturday	200
09/21/2025	Sunday	closed
09/22/2025	Monday	51
09/23/2025	Tuesday	90
09/24/2025	Wednesday	56
09/25/2025	Thursday	39
09/26/2025	Friday	67
09/27/2025	Saturday	18
09/28/2025	Sunday	closed
09/29/2025	Monday	42
09/30/2025	Tuesday	60

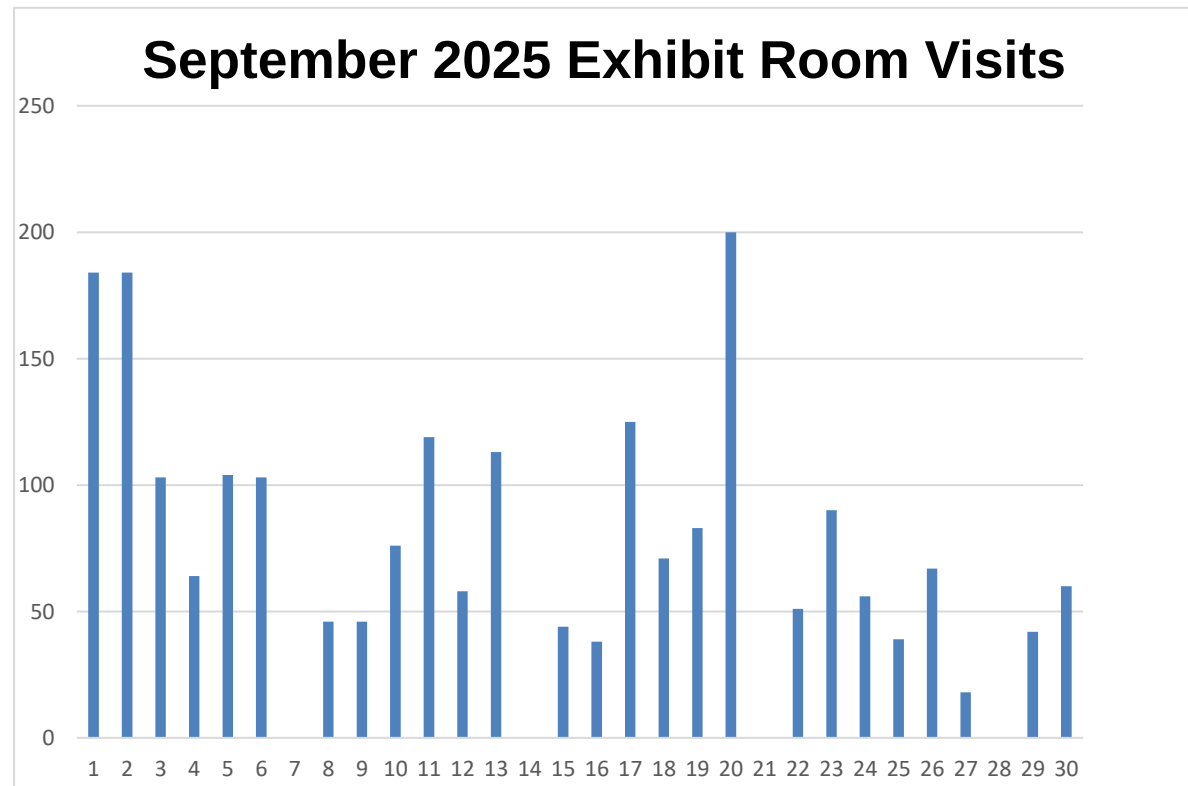
TOTAL 2184

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

Banned Books (August) = 3016

Banned Books (September) = 2184

Marie App Watercolors TOTAL = 5200



2025 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.40	\$0.00	\$0.00	\$7.46	\$0.00	\$0.00	\$0.00	\$0.00	\$7.35				\$15.21
2025 Running Total												
\$0.40	\$0.40	\$0.40	\$7.86	\$7.86	\$7.86	\$7.86	\$7.86	\$15.21				
2024 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.20	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.00	\$8.20	\$0.00	\$0.00	\$8.50
2024 Running Total												
\$0.00	\$0.00	\$0.20	\$0.20	\$0.20	\$0.20	\$0.30	\$0.30	\$0.30	\$8.50	\$8.50	\$8.50	
	\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05	\$0.00	\$0.96	\$0.00
2023 Running Total												
	\$0.05	\$25.05	\$30.05	\$30.35	\$30.46	\$30.96	\$31.96	\$31.96	\$35.01	\$35.01	\$35.97	\$35.97
2022 Running Total												
	\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29
2025 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$847.20	\$539.66	\$795.94	\$618.07	\$774.17	\$886.32	\$696.25	\$598.52	\$745.87				\$6,502.00
2024 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$580.46	\$484.37	\$580.97	\$590.98	\$589.02	\$466.69	\$582.83	\$773.13	\$546.49	\$690.51	\$514.64	\$574.91	\$6,975.00
2023 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$411.13	\$522.63	\$583.04	\$594.54	\$612.03	\$458.34	\$594.92	\$566.99	\$569.08	\$436.24	\$391.21	\$505.83	\$6,245.98
2022 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97	\$427.05	\$557.49	\$554.96	\$376.07	\$371.22	\$385.50	\$5,773.09
2025 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$100.00	\$410.00	\$135.00	\$205.00	\$195.00	\$84.59	\$88.81	\$160.00	\$80.00				\$1,458.40
2024 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$73.00	\$235.00	\$225.00	\$483.00	\$130.00	\$50.00	\$50.00	\$102.50	\$135.00	\$267.50	\$140.00	\$205.00	\$2,096.00
2023 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$110.00	\$140.00	\$255.00	\$50.00	\$175.00	\$116.05	\$435.00	\$440.00	\$80.00	\$125.00	\$81.00	\$95.00	\$2,102.05
2022 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00	\$370.00	\$156.80	\$80.90	\$75.00	\$120.00	\$60.00	\$1,147.70
2025 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$279.90	\$183.94	\$330.40	\$265.99	\$329.21	\$454.05	\$593.35	\$132.35	\$526.25				\$3,095.44
-\$36.99	-\$19.99	-\$63.99	-\$44.95	-\$43.95	-\$178.95	-\$115.00	-\$37.99	-\$33.99				-\$575.80
\$242.91	\$163.95	\$266.41	\$221.04	\$285.26	\$275.10	\$478.35	\$94.36	\$492.26				\$2,519.64
2024 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$277.88	\$254.82	\$223.98	\$200.37	\$209.51	\$109.00	\$358.03	\$241.89	\$300.65	\$302.08	\$110.99	\$348.87	\$2,938.07
\$0.00	-\$130.00	-\$16.99	-\$33.00	-\$24.00	-\$95.00	-\$20.00	-\$52.99	-\$18.98	-\$22.99	-\$15.99	-\$24.99	-\$454.93
\$277.88	\$124.82	\$206.99	\$167.37	\$185.51	\$14.00	\$338.03	\$188.90	\$281.67	\$279.09	\$95.00	\$323.88	\$2,483.14
2023 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$257.90	\$480.71	\$314.06	\$176.99	\$346.21	\$147.03	\$132.00	\$504.10	\$441.49	\$320.78	\$162.90	\$250.31	\$3,534.48
-\$56.45	-\$71.00	-\$41.99	-\$104.99	-\$83.99	-\$52.98	-\$6.99	-\$88.95	-\$113.26	-\$80.00	-\$73.95	\$0.00	-\$774.55
\$201.45	\$409.71	\$272.07	\$72.00	\$262.22	\$94.05	\$125.01	\$415.15	\$328.23	\$240.78	\$88.95	\$250.31	\$2,759.93
2022 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$95.00	\$131.94	\$134.92	\$138.27	\$165.94	\$237.77	\$433.36	\$177.12	\$140.05	\$351.90	\$211.13	\$111.12	\$2,328.52
2025 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$162.02	\$141.29	\$113.00	\$56.16	\$99.10	\$78.17	\$143.22	\$66.08	\$80.30				\$939.34
2024 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$238.62	\$137.98	\$98.69	\$165.32	\$89.17	\$55.49	\$77.39	\$281.20	\$78.77	\$95.88	\$147.17	\$113.79	\$1,579.47
2023 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$93.53	\$111.22	\$51.12	\$67.90	\$48.72	\$113.23	\$77.80	\$113.17	\$58.46	\$91.67	\$189.60	\$74.65	\$1,091.07
2022 Donation Box												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$21.19	\$73.70	\$23.55	\$90.48	\$31.54	\$55.31	\$94.28	\$31.21	\$76.63	\$13.68	\$34.07	\$21.87	\$567.51
2025 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$840.00	\$1,295.00	\$315.00	\$455.00	\$452.88	\$516.14	\$485.91	\$313.94	\$348.94				\$5,022.81
2024 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$350.00	\$910.00	\$595.00	\$120.00	\$525.00	\$175.00	\$245.00	\$385.00	\$385.00	\$455.00	\$420.00	\$770.00	\$5,335.00
2023 Passports												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00	\$140.00	\$245.00
2025 Credit Card													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.00	\$19.18	\$218.90	\$369.14	\$371.05	\$253.99	\$182.99				\$1,415.25	
			-\$0.82	-\$7.70	-\$11.52	-\$11.90	-\$7.95	-\$5.36				-\$45.25	
2025 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$37.25	\$3.60	\$52.10	\$125.45	\$177.40	\$88.20	\$18.50	\$78.55	\$5.30				\$586.35	
2024 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$63.00	\$98.09	\$565.00	\$95.20	\$6.35	\$32.70	\$9.75	\$10.30	\$228.35	\$9.30	\$6.90	\$19.45	\$1,144.39	
2023 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$34.10	\$ 14.55	\$ 436.10	\$ 184.05	\$ 80.85	\$ 16.70	\$ 21.05	\$ 9.20	\$ 25.20	\$ 51.90	\$ 120.15	\$ 12.55	\$1,006.40	
2022 WAIVED													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$192.65	\$ 3,709.30	\$ 2,089.40	\$ 53.15	\$ 75.22	\$ 464.30	\$ 53.50	\$ 65.40	\$ 52.65	\$ 264.60	\$ 14.60	\$ 6.40	\$7,041.17	

Library Usage 2025

Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	894	892	894	775	1,007	1,286	1,046	997	1,079				8,870
2024	1,063	919	1,019	1,325	1,264	1,074	1,067	1,138	921	1,129	915	764	12,598
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	8,075	7,276	8,075	7,981	8,093	10,120	10,076	9,886	7,977				77,559
2024	6,417	7,562	7,835	7,851	7,155	9,451	9,389	9,346	8,057	9,690	8,339	8,042	99,134
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 wireless	737	733	879	838	838	1,095	1,081	1,063	820				8,084
2025 stations	458	432	534	488	569	688	637	659	485				4,950
2024 wireless	627	689	746	816	810	966	1,081	1,073	866	1,059	772	798	10,303
2024 stations	448	421	477	507	447	506	513	566	431	524	455	393	5,688
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	7	10	7	14	10	16	12	8	6				90
2024	23	44	26	23	23	10	15	12	9	7	12	6	210
2023	60	40	44	25	40	44	27	28	27	24	17	20	396

Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	98.3	129.3	111.0	154.7	165.75	155.75	151.5	148	129				1,243
2024	17.75	23.5	47	37.5	47.2	69.25	54.25	86.25	81	103.25	76.45	75	718
2023	4.5	2	2.5	14.25	12.25	20	21	18.25	20.45	21.5	13.75	11.7	163

Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	9	2	9	11	8	7	6	8				70
2025 attendance	94	91	33	128	122	92	63	25	61				709
2024 programs	8	8	10	7	2	10	10	11	9	10	8	4	97
2024 attendance	106	73	119	68	4	126	74	68	91	92	135	61	1,017

Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	17	18	12	11	19	17	8	7				119
2025 attendance	362	592	604	357	529	504	477	162	261				3,848
2024 programs	7	11	12	14	8	11	16	7	5	18	14	9	132
2024 attendance	324	400	528	538	323	212	234	162	210	564	494	196	4,185

General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	0	1	5	3	1	4	10	4	0				28
2025 attendance	0	250	506	38	7	197	296	694	0				1,988
2024 programs	1	3	2	7	2	4	2	2	1	1	2	8	35
2024 attendance	47	143	570	1,796	77	139	90	580	42	41	21	415	3,961

Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	4	7	5	13	15	8	16	7	7				82
2025 attendance	35	38	23	324	668	85	84	42	33				1,332
2024 programs	5	5	3	8	4	9	5	4	4	15	6	4	72
2024 attendance	25	29	17	34	107	70	47	25	23	81	48	743	1,249

Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	93	86	93	78	74	88	101	80	68				761
2024	68	92	78	74	68	78	96	91	104	114	54	68	985
2023			120	71	88	96	100	122	65	93	59	41	855

Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	21	37	9	13	16	14	15	8	10				143
2024	10	24	17	2	15	5	8	11	10	13	11	20	146
2023							0	0	0	0	3	4	7

Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	3	2	2	4	7	3	18	13	7				59
2024	5	6	8	9	7	5	2	4	3	4	6	5	64
2023							6	3	2	3	5	6	25

Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	4,787	3,752	4,631	4,287	4,935	5,559	4,635	4,724					37,310
2024	2,426	3,711	3,623	3,610	3,870	4,255	3,346	4,347	5,112	6,185	4,041	3,771	48,297
2023		174	198	569	566	824	974	2,107	2,402	4,142	3,809	2,770	18,535

Sep 2025 Interlibrary Lender/Borrower Statistics

Library	Code	YTD				YTD			
		Items Loaned	Items Borrowed	Net	Ratio	Items Loaned	Items Borrowed	Net	Ratio
Algoma	NKALG	1,221	1,174	47	1.04	11,147	10,983	164	1.01
Appleton	OOAPL	8,871	11,588	(2,717)	0.77	64,001	82,800	(18,799)	0.77
Baileys Harbor	NDBAI	655	487	168	1.34	5,684	4,271	1,413	1.33
Birnamwood	NSBIR	588	230	358	2.56	5,634	2,095	3,539	2.69
Black Creek	OOBCL	1,628	926	702	1.76	16,349	7,804	8,545	2.09
Bonduel	NSBON	369	720	(351)	0.51	3,213	6,224	(3,011)	0.52
Clintonville	OWCPL	2,142	1,057	1,085	2.03	19,699	8,732	10,967	2.26
Coleman	NMCOL	195	194	1	1.01	2,304	3,417	(1,113)	0.67
Crivitz	NMCRI	513	1,268	(755)	0.40	5,151	10,820	(5,669)	0.48
Egg Harbor	NDEGG	508	556	(48)	0.91	5,210	4,889	321	1.07
Ephraim	NDEPH	425	160	265	2.66	3,945	1,289	2,656	3.06
Fish Creek	NDFIS	437	405	32	1.08	3,484	3,467	17	1.00
Florence	NFFLO	412	376	36	1.10	3,532	3,483	49	1.01
Forestville	NDFOR	494	319	175	1.55	4,613	3,060	1,553	1.51
Fremont	OWFPL	631	605	26	1.04	5,777	5,003	774	1.15
Gillett	NOGIL	538	244	294	2.20	4,938	2,863	2,075	1.72
Goodman	NMGOO	81	222	(141)	0.36	616	1,978	(1,362)	0.31
Green Earth	NBON2	131	67	64	1.96	1,072	126	946	8.51
Hortonville	OOHPL	1,573	2,640	(1,067)	0.60	14,035	24,670	(10,635)	0.57
Iola	OWIVL	1,056	924	132	1.14	9,396	8,327	1,069	1.13
Kaukauna	OOKAU	3,652	3,446	206	1.06	30,458	33,862	(3,404)	0.90
Kewaunee	NKKEW	1,570	1,271	299	1.24	14,253	11,323	2,930	1.26
Kimberly	OOKIM	2,156	4,465	(2,309)	0.48	23,423	46,281	(22,858)	0.51
Lakewood	NOLAK	848	796	52	1.07	7,015	6,983	32	1.00
Lena	NOLEN	558	430	128	1.30	5,072	3,489	1,583	1.45
Little Chute	OOLIT	3,262	4,045	(783)	0.81	28,453	37,345	(8,892)	0.76
Manawa	OWMAN	1,129	563	566	2.01	10,632	6,084	4,548	1.75
Marinette	NMMRT	1,508	1,626	(118)	0.93	13,546	13,613	(67)	1.00
Marion	OWMAR	1,106	779	327	1.42	9,913	6,295	3,618	1.57
Mattoon	NSMAT	109	148	(39)	0.74	1,006	1,101	(95)	0.91
New London	OWNLP	2,018	1,321	697	1.53	18,576	13,462	5,114	1.38
NFLS	NFLS	-	22	(22)	-	-	172	(172)	-
Niagara	NMNIA	275	361	(86)	0.76	2,592	3,021	(429)	0.86
Oconto	NOOCO	1,013	774	239	1.31	9,228	7,505	1,723	1.23
Oconto Falls	NOOCF	1,693	868	825	1.95	14,842	8,149	6,693	1.82
Oneida	NBONE	734	175	559	4.19	7,074	1,869	5,205	3.78
OWLS	OWLS	-	1	(1)	-	5	32	(27)	0.16
Peshtigo	NMPES	394	391	3	1.01	3,343	3,492	(149)	0.96
Scandinavia	OWSCA	504	326	178	1.55	4,787	2,748	2,039	1.74
Seymour	OOSEY	1,838	1,345	493	1.37	17,632	13,570	4,062	1.30
Shawano	NSSHA	2,471	2,313	158	1.07	22,437	20,965	1,472	1.07
Shiocton	OOSHI	859	416	443	2.06	7,587	4,244	3,343	1.79
Sister Bay	NDSIS	1,187	1,141	46	1.04	11,072	10,051	1,021	1.10
Sturgeon Bay	NDSTR	2,713	3,338	(625)	0.81	24,619	29,921	(5,302)	0.82
Suring	NOSUR	780	515	265	1.51	7,099	4,754	2,345	1.49
Tigerton	NSTIG	312	339	(27)	0.92	2,764	2,988	(224)	0.93
Washington Island	NDWSH	411	389	22	1.06	3,154	3,032	122	1.04
Waupaca	OWWAU	3,150	3,163	(13)	1.00	27,683	29,099	(1,416)	0.95
Wausaukee	NMWAS	400	738	(338)	0.54	3,832	4,783	(951)	0.80
Weyauwega	OWWEY	1,229	671	558	1.83	11,053	5,926	5,127	1.87
Wittenberg	NSWIT	245	254	(9)	0.96	2,006	2,496	(490)	0.80
TOTAL		60,592	60,592	-	1.00	534,956	534,956	-	1.00

Loaned by	Borrowed by			Total	Borrowed by			Total
	NFLS libraries	OWLS libraries			NFLS libraries	OWLS libraries		
NFLS libraries	12,987	10,801		23,788	118,652	96,845		215,497
OWLS libraries	9,323	27,481		36,804	79,988	239,471		319,459
Total	22,310	38,282		60,592	198,640	336,316		534,956

Net = Number of items loaned less number of items borrowed

Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2025														
Waupaca 2025 Circulation		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
2025 Downloads - ebooks		1,087	952	1,012	850	860	863	852	920	832				8,228
2024 Downloads - ebooks		1,124	980	1,069	993	956	901	997	982	913	827	850	919	11,511
2025 Downloads - Audio		1,294	1,261	1,294	1,197	1,286	1,216	1,080	1,226	1,174				11,028
2024 Downloads - Audio		1,194	1,120	1,158	1,175	1,211	1,167	1,157	1,126	1,057	1,169	1,132	1,124	13,790
2025 Downloads - Magazine		376	326	362	356	345	312	311	325	331				3,044
2024 Downloads - Magazine		324	331	371	113	209	225	197	162	245	249	327	356	3,109
2025 Downloads - Hoopla		462	391	412	377	358	358	416	435	418				3,627
2024 Downloads - Hoopla		351	358	390	408	383	366	377	397	369	393	388	368	4,548
Physical Items		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
Renewals		2,408	2,356	2,526	2,645	2,568	2,329	2,788	2,353	2,392				22,365
Checkouts		10,601	9,693	10,718	9,491	9,396	11,143	11,222	9,263	8,989				90,516
Total Circulation w/renewals		13,009	12,049	13,244	12,136	11,964	13,472	14,010	11,616	11,381	0	0	0	112,881
2024 Totals		12,071	12,476	12,848	12,311	11,293	13,634	14,242	13,308	11,513	12,475	12,154	10,700	149,025
2023 Totals		12,166	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	13,306	12,227	11,150	154,012
2022 Totals		12,291	11,452	13,899	11,856	11,550	13,708	12,677	13,443	11,688	11,801	11,534	10,391	146,290
2019 Totals		20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281

Circ by Municipality												
Town/City/County		January	February	March	April	May	June	July	August	September	Total	2025
Dayton		1,765	1,563	1,450	1,525	1,382	1,685	1,864	1,485	1,432	14,151	14%
Farmington		1,923	1,724	1,940	1,740	1,493	1,677	2,051	1,539	1,497	15,584	15%
Lind		609	413	594	604	502	531	568	530	621	4,972	5%
Waupaca (Town)		560	618	747	773	868	818	892	737	878	6,891	7%
Other Towns		584	718	819	477	560	638	694	552	570	5,612	6%
Town Total		5,441	5,036	5,550	5,119	4,805	5,349	6,069	4,843	4,998	47,210	46%
Waupaca (City)		4,702	4,378	4,929	4,449	4,345	4,781	4,656	3,898	4,076	40,214	40%
Waushara County		581	593	599	695	740	911	989	804	581	6,493	6%
Winnebago County		12	12	2	8	12	15	16	5	6	88	0%
Portage County		1,101	984	1,062	956	953	1,102	1,083	881	872	8,994	9%
Other		1,172	1,046	1,102	1,084	1,234	1,314	1,197	1,185	848	10,182	10%
Total		13,009	12,049	13,244	12,311	12,089	13,472	14,010	11,616	11,381	101,800	

Monthly/YTD Circs and Renewals - September 2025

<u>Agency</u>	<u>Current Month</u>			<u>YTD</u>		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,483	692	3,175	23,036	6,520	29,556
Appleton	38,323	13,877	52,200	333,673	107,562	441,235
Black Creek	1,903	614	2,517	19,342	6,056	25,398
Clintonville	3,576	943	4,519	32,552	8,066	40,618
Door Cty - Baileys Harbor	1,061	323	1,384	10,836	2,341	13,177
Door Cty - Egg Harbor	1,042	311	1,353	10,663	2,515	13,178
Door Cty - Ephraim	359	74	433	3,179	743	3,922
Door Cty - Fish Creek	632	195	827	5,981	1,278	7,259
Door Cty - Forestville	473	230	703	5,819	1,992	7,811
Door Cty - Sister Bay	2,753	842	3,595	26,954	6,555	33,509
Door Cty - Sturgeon Bay	7,849	2,516	10,365	73,380	21,544	94,924
Door Cty - Washington Island	830	147	977	7,307	965	8,272
Florence	764	140	904	6,615	992	7,607
Fremont	1,157	442	1,599	11,965	3,125	15,090
Gillett	353	140	493	3,934	1,307	5,241
Hortonville	5,099	1,612	6,711	50,572	14,897	65,469
Iola	1,842	461	2,303	16,232	4,386	20,618
Kaukauna	9,321	2,560	11,881	95,008	26,449	121,457
Kewaunee	2,753	1,017	3,770	28,494	8,612	37,106
Kimberly	8,148	3,653	11,801	112,652	33,213	145,865
Lakewood	2,102	446	2,548	20,436	4,586	25,022
Lena	688	369	1,057	7,207	2,331	9,538
Little Chute	9,284	3,217	12,501	87,489	28,699	116,188
Manawa	1,345	450	1,795	14,964	3,953	18,917
Marinette Cty - Coleman	615	43	658	5,876	1,769	7,645
Marinette Cty - Crivitz	1,777	586	2,363	18,502	5,438	23,940
Marinette Cty - Goodman	203	42	245	1,851	421	2,272
Marinette Cty - Marinette	3,633	1,021	4,654	32,128	8,503	40,631
Marinette Cty - Niagara	428	199	627	4,382	1,612	5,994
Marinette Cty - Peshtigo	705	213	918	6,809	2,125	8,934
Marinette Cty - Wausaukee	1,182	239	1,421	8,316	1,627	9,943
Marion	2,001	577	2,578	18,205	4,750	22,955
New London	3,913	914	4,827	40,665	8,389	49,054
Oconto	1,698	389	2,087	16,425	4,657	21,082
Oconto Falls	2,478	604	3,082	25,867	4,813	30,680
Oneida Tribal - Green Earth	44	29	73	244	146	390
Oneida Tribal - Oneida	217	105	322	2,708	1,323	4,031
Scandinavia	391	171	562	4,043	1,493	5,536
Seymour	2,385	923	3,308	24,138	9,134	33,272
Shawano Cty - Birnamwood	2,748	182	2,930	13,788	1,730	15,518
Shawano Cty - Bonduel	945	356	1,301	7,869	3,108	10,977
Shawano Cty - Mattoon	184	72	256	1,378	354	1,732
Shawano Cty - Shawano	6,496	1,658	8,154	63,652	14,679	78,331
Shawano Cty - Tigerton	467	166	633	4,003	1,534	5,537
Shawano Cty - Wittenberg	329	134	463	4,337	1,123	5,460
Shiocton	726	120	846	7,375	1,249	8,624
Suring	942	269	1,211	9,305	2,731	12,036
Waupaca	8,989	2,392	11,381	90,516	22,365	112,881
Weyauwega	1,459	710	2,169	14,469	5,489	19,958
Total	149,095	47,385	196,480	1,435,141	409,249	1,844,390

Posted 10/1/25

Director's Report

Closure of Wholesaler

Baker and Taylor, founded in 1828 and a wholesaler to schools and libraries since 1912, has announced that they will be closing down as of January 1, 2026. They have been a staple for generations of librarians, and had continued to be our primary source for books. We are working to identify new options.

Expanding Public Computer Space

With lower demand following the pandemic, we had reduced the number of public use desktops and relied more on laptops. However, use of the desktops has steadily increased over the last year. As a result, with funds from the Friends of the Library, we are adding another 3 desktop computers for a total of 6 in adult services. We will include them in our replacement budget going forward.

Long Range Planning Update

In following up on our opportunities for outside support for our Long Range Planning process, I spoke with Outagamie Waupaca Library System (OWLS) Director Bradley Shipp. Bradley stated that the Wisconsin Library Services (WiLS) nonprofit organization was still seeking participants for a Long Range Planning group starting this fall. While we are a previous participant and do not meet the current community-size requirements, WiLS stated they would waive those consideration. We're now signed up to participate, with an end date for completion of July 2026. Most scheduled meetings for the cohort are currently set for Thursday afternoons. **If there is a board member available, we would love to have trustee participation.**

Book Sale – October 25, 2025 from 9am to 1pm

The Friends of the Library will be holding a book sale on Saturday, October 25 from 9am to 1pm in the City Hall-Library building lobby. This is in lieu of the cancelled sale during Fall-O-Rama.

Friends and Volunteers

Head of Adult Services Jan Popple is working with the Friends of the Library to integrate our volunteers as part of their group. This should result in additional opportunities and excitement for both, as well as for the Library!

Collaboration with Arts Hub

On Monday, September 22 the Library's management team met with Laura Reynolds and Carol Couillard of the Arts Hub. We discussed opportunities for closer collaboration and coordination, and plan to meet regularly in the future. On Monday, October 20 we will be visiting for a tour of their new facilities on School Street.

Article in Waupaca County Post

The September 24, 2025 edition of the County Post included an article with negative statements about our Banned Books exhibit. I am happy to report that most of the comments on Facebook, as well as all of those received in person, were supportive of the exhibit and Library. Interest in the featured book and the exhibit both increased following the article.

Respectfully submitted,
Eric Scott Bailey

September Programs

- **Saturday, September 10** Lunch and Learn-Jeff Anderson: 36 people
- **Monday, September 15** Daylight in the Swamp-Bill Jamerson: 15 people
- **Thursday, September 18** 3rd Thursday Film Series: 1 (Mary P.)
- **Saturday, September 27** Book to Movie Series-The Martian: 3 people (Jan P.)
- **¿Comó se dice?** 6 people over the month
- **Engagement Table**
 - Community Scrabble

Lunch and Learn kicked back off in September! For our first month we had our relatively new President of the Waupaca Area Chamber of Commerce: Jeff Anderson. The program was very near capacity with people interested in the information that he had to share. This was the first month after learning about the very generous donation that we received to fund the program for the future. For the time being we have decided to proceed forward keeping the program in the same format we have been running it. We choose speakers from local organizations and businesses of interest and let them share educational and informational summaries of what they do. Public interest in this style of speaker has remained high. We will begin using the funds to cater a larger variety of foods and use our program to support more businesses in our community. We are working now to develop a list of new catering opportunities. Synergy remains a partner in the program through program labor support. We are working on a way to visibly acknowledge the donation at each month's program.

Mid month we welcomed back Bill Jamerson to perform on our front lawn. Bill is a local historian, singer and performer sharing a variety of subjects about the midwest. This time he shared with us about the lumber industry in Wisconsin. Attendance was a bit lower than I had hoped, but an enthusiastic group was there to enjoy his performance. This program was funded by an OWLS programming grant.

With our Banned Books Exhibit as well as Banned Books Week approaching, we launched a Banned Books Reading Challenge on our Beanstack app. We put up displays in each department highlighting the



books in the challenge. Upstairs this was added to the display that Marcie had already created to tie into the exhibit.

Our Engagement Table activity this month was a community Scrabble game. It has been so well enjoyed that I am extending it into October. Enjoy this photo of how I found it one day.

-Respectfully submitted by Molly Reinke



Adult Services Report

On September 3rd, I attended the AI presentation coordinated by Josh Werner and Greg Grohman. I felt it was very informative and look forward to future discussions.

I continued with Walking Book Volunteer Orientations in September. I now have nine volunteers ready to go.

Wednesday September 10th and Wednesday September 24th I attended the full day ILS (Integrated Library System) presentations at the Appleton Library. Laura Jandacek also attended for half days. The OWLS libraries are comparing Polaris and SirsiDynix to determine which would provide us the best service, should we decide to switch from CARL. There has been a lot of discussion, research, surveys and back and forth amongst the library staff that attended. Laura and I have been working together to share our thoughts with OWLs as they compile all the feedback from the presentations. This will continue into October.

On Thursday September 11, I attended the Waupaca Area Non-profit Leadership Initiative Round Table Discussion at the Holly Historical Society. There were many Waupaca businesses, groups and clubs represented. There were close to 30 of us at the event. Andrea Peterson from NPLI (Non-Profit Leadership Initiative) and Melissa Jagadinsky from Volunteer Fox Cities were the presenters. They did a wonderful job of getting us thinking about what we could do to attract volunteers and also then, retain those volunteers. There were a lot of good ideas kicked around.

Also in September the Library Management Team (Eric, Simon, Taylor, and myself) met with Laura Reynolds and Carol Couillard from the Arts Hub to discuss possibly future collaborative projects. We have set up a time to visit the Arts Hub to have a tour. Future meetings with the Arts Hub staff will be scheduled throughout the year with Molly and Simon.

Interviews for the Library Page position began at the end of the month. We received several applications. The process is still ongoing. We hope to have the position filled by early to mid October.

On Friday September 26, with the help of Marcie Cook and Mary Perkett, I was able to put together another Library Staff Morale night, which took place after closing. I provided the taco meat and lettuce and every one that was able to come brought a topping or dessert. Staff were divided into two teams "The Jedi Archives" and "The Midnight Library". The night included food, library related relay races, circulation games, matching games, creative collaborative library poems, and one regular family game. Points were assigned and the "Jedi Archives" managed to take the win. It was a fun night for all and finished in two hours.



After the morale game night, the podcast crew recorded our next episode. I would like to mention that the Library Podcast Table of Contents Facebook page has now reached 100 followers!

-Respectfully submitted by Jan Popple

Children's Department Report - September 2025

Babygarten - 85

Sunny Day - 226

School Requests - 50

Scavenger Hunt - 43

September saw our return to regular programming. With Bobbie joining us for Sunny Day visits and Babygarten, she is growing ever more comfortable as an active part of our programs. A large part of this month for her was getting up to speed, understanding the why and how of our programming and getting comfortable enough that she can run programs coming up in October. She has been a great help repairing, swapping out and coordinating library storywalks as well. Similarly, Becca has been getting up to speed in our material workflows, with her having opportunities to deal with a number of curveballs in terms of non-standard item catalogues, and replacements.



We are very excited to be a location for the Wisconsin Science Festival this year! We are hosting both as a location for Science in a Bag pick ups and as a program location with our Creepy Crawlies program. Paula connected with the wonderful folks at the Wisconsin Department of Health Services and Midwest Center of Excellence for Vector-borne Diseases to have their expert come speak at and help with the program.

Taylor and I had the pleasure of attending a CHLIBS meeting in the beautiful new Appleton library. Good discussion and wonderful program ideas were shared among the buzz of librarians in attendance. Although Appleton is considerably larger than us, there were a number of ideas from their playspaces, multi-age areas and program rooms that we are

tossing over to see how feasible they would be.

October preparations are well underway. Our costume for Halloween on Main is en route, and we are ready to receive submissions for our community ofrenda for Dia de los Muertos. We are hoping for as good a display as last year! We are delighted to support both the Child Find and Walk-a-thon events happening this upcoming month with book donations for their participants.

Lastly, our library promotional video is underway, with some filming already complete, editing underway and the plans laid for a larger program to have patrons in our video soon!

Respectfully Submitted - Simon Baumgart



September 2025 Board Report Teen Department

Teen Mental Health - Upcoming Programs and Collection Development

Taylor received a generous donation towards Teen Mental Health and has made it her goal to not only put that donation towards improving our Teen Nonfiction section with updated resources surrounding Teen Mental Health, but also in creating special programs aimed at reaching those teens. Tracey Ratzburg and our local Community Health Action Team for guidance directed us to reach out to the National Alliance on Mental Illness (NAMI) Fox Valley for potential programs. Megan Zimmerman at NAMI offered to run a program at the end of October that focuses on Managing Teen Stress that involved an interactive presentation that talks about teen stressors and how to handle them. This is a great step towards Taylor's goal, and the next is hopefully finding a way to get our staff members training in Mental Health First Aid (MHFA) in 2026.

Teen Programs

Teen Crochet Club is being run by Kiara, one of our teen staff members, and is inspired by her passion for crochet and knitting. Kiara wanted to share her craft with other teens and gathered some interest from patrons over the summer! Staff members generously provided a donation of materials (yarn, hooks, etc.) and we were able to provide snacks to interested participants.

Teen Dungeons and Dragons is being led by Taylor during the school year. It has sparked an interest in teens to bring famous or well-known Dungeon Masters, game-runners and story-tellers, like Abariya Iyengar, Matt Mercer, or Brennan Lee Mulligan to talk about how a passion for a game like Dungeons and Dragons could look as a career when they're adults – whether it's running or playing in a game, or participating in something adjacent to the things they are also passionate about. We have also had a patron who has graciously donated a few new Table Top Roleplaying Games to our collection.

The **Teen Lego Contest** was a hit! The teens were challenged to create a build inspired by fantasy creatures and our participants nailed it. We would like to switch to having participants sign up ahead of time next time.

Banned Books Exhibit & Conversations

This exhibit and our rooms exhibit on banned and challenged books has done a wonderful job of kick starting conversations with a wide variety of teen patrons visiting our library. Questions often involved wondering why specific titles were banned or challenged, all the way to what it meant to ban or challenge a book in the first place. One of Taylor's favorite conversations involved a teen who very loudly stated how proud they were that we provided a variety of books in our library's collection.



Respectfully submitted by Taylor Wilcox, Teen Services Librarian

October 9th, 2025

Winchester Memorandum of Understanding

Date: 10/15/2025

Winchester Academy has long held sizeable and unique programs, and had a unique relationship with the Library. The attached document is a draft of a memorandum of understanding between the Library and Winchester Academy intended to recognize that partnership and provide clarity and security to both organizations by summarizing the relationship as of January 1, 2026.

The agreement also acknowledges a new partnership. The Library will be adding some staff hours to aid in Winchester programs setup. Winchester will be providing financial reimbursement for this, per the MOU. All other items reflect longstanding agreements.

This is presented here for review and comment, not approval. It will eventually require the approval of both Winchester and the Library Board.

Respectfully submitted,

Eric Scott Bailey



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Memorandum of Understanding Between Waupaca Area Public Library and Winchester Academy

WHEREAS: The Waupaca Area Public Library ("Library") and Winchester Academy ("Winchester") have a longstanding relationship, that both parties desire to see continued ,and;

WHEREAS: Winchester has used the Library's meeting rooms for many years, and conducts programming that is of great value to both the Library and community, and;

WHEREAS: The Library has worked to support Winchester programming through access to storage and space not usually granted to outside groups, and;

WHEREAS: The Library and Winchester consider it to mutually beneficial for a Library staff member to be available to assist before, during and after Winchester programs, and;

WHEREAS: Winchester has indicated they will cover the cost of staff hours worked at Winchester programs.

NOW, THEREFORE, BE IT RESOLVED by the Waupaca Area Public Library Board and the Winchester Academy Board as follows:

SECTION 1: STORAGE

Winchester will continue to have access to storage space in the Meeting Room adjacent kitchen on the lower level, and;

SECTION 2: LIBRARY'S RESPONSIBILITY

The Library will keep safe all items stored by Winchester and will not relocate, remove or use any items without discussion with Winchester's Board or appointed representative, and;

SECTION 3: LOCATION OF SPACE

Space allocated for Winchester use at the time of approval includes a wire rack in the back room of the meeting room kitchen space and access to the refrigerator for cold storage, and;



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SECTION 4: USE OF SPACE

Existing rules intended to ensure that the Meeting Rooms continue to be clean and safe will continue to apply, and;

SECTION 5: CHANGE TO SPACE USED

Any change to the amount of space used must be discussed and agreed upon by executives (or representative thereof) for both organizations, and;

SECTION 6: STAFF SUPPORT

A Library staff member will be available to handle setup and takedown for Winchester programs, closing of meeting space at end of day and troubleshooting of technology issues. This person will be a member of the Library's staff, and will work 4:30pm to 8:00pm the night of Winchester programs. Winchester will provide \$60 per program worked to defray salary and benefit expenses. If the staff member regularly assigned to assist with programming is unavailable, the Library will coordinate with Winchester to find a volunteer or another staff member to cover the absence. The Library will send a monthly itemized invoice at the end of each month, and Winchester will remit funds within 30 days of receipt. Winchester reserves the right to adjust the hours to be worked on both a regular and program to program basis, and;

SECTION 7: EFFECTIVE DATE

After approval, this agreement will go into effect on January 1, 2026 and will remain in effect until repealed, and;

SECTION 8: INDEMNIFICATION

The Library agrees to indemnify Winchester against any damage that results from items stored at the Library. Winchester agrees to indemnify the Library against any injury or accident occurring while using Library facilities, and;

SECTION 9: COVERAGE

Areas not covered by this agreement will be covered by policy and procedure for use of Library meeting rooms, and;

SECTION 10: TERMINATION

This agreement can be terminated without cause by either party with 60 days written notice to the other party's executive.



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SIGNATURES:

Name, Position
Winchester Academy

Name, Position
Waupaca Area Public Library

Outagamie Waupaca Library System
Board of Trustees
July 17th, 2025, Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Looker.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Cindy Fallona, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, Bastia Looker, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Wendi Unger (Baker Tilly).

Excused: Cathy Thompson, Rob Way.

Forsythe moved, seconded by Hankins, to approve the agenda as presented. Motion carried.

Hankins moved, seconded by Ver Voort, to approve the May 15th, 2025, meeting minutes as presented. Motion carried.

Wendi Unger of Baker Tilly presented the 2024 audit. Buchholtz moved, seconded by Forsythe, to approve the 2024 audit. Motion carried.

Hartman moved, seconded by Fallona, to accept the June 2025 financial report and file for audit. Motion carried.

Forsythe moved, seconded by Frola, to approve the June and July 2025 automatic payments and checks numbered 34272 – 34350 inclusive, in the total amount of \$1,879,524.45 and payroll-related expenditures in the amount of \$195,266.69. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Report of OWLS 50th Anniversary Committee. No action taken.

Trustees reviewed and discussed the report of the Personnel Committee. Trustees agreed to continue offering Plan Option 4/14 with an employer contribution of 100% of the legal maximum for 2026. Motion carried.

Forsythe moved, seconded by Woodward, to approve the NEWI Continuing Education Agreement for 2026-2030. Motion carried.

Gilbert moved, seconded by Ver Voort to approve the revised OWLSnet Bylaws. Motion carried.

Trustees discussed the audit contract and recommended Shipps send out an RFP. No action taken.

Trustees reviewed the OWLS 2025 System Plan. No action taken.

Trustees reviewed Trustee Essentials Chapter 22: Freedom of Expression and Inquiry and Trustee Essentials Chapter 23: Dealing with Challenges to Materials and Policies. No action taken.

Having completed the agenda, the meeting was adjourned by President Looker at 7:41pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.