



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, AUGUST 20, 2025, 4:30PM
IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. MINUTES FROM MEETING HELD WEDNESDAY, JULY 16, 2025
 - a. **ACTION ITEM: APPROVE** minutes of JULY 16, 2025 Meeting
4. MONTHLY BILLS FOR JULY 2025, **BILLS \$80,683, PERSONNEL \$53,937, Donations Expenditures \$5,390**
 - a. **ACTION ITEM: APPROVE** JULY 2025 bills, personnel costs, and donation expenditures
5. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Chart of Visits
6. LIBRARY STATISTICS
 - A. Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
 - C. Interloan Chart
 - D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation
7. DEPARTMENT REPORTS
 - A. Director's Report
 - B. Adult Services Report
 - C. Youth Services Report
 - D. Teen Services Report

8. COMMITTEE REPORTS

- A. Finance Committee
 - a. No Meeting
- B. Planning Committee
 - a. No Meeting
- C. Policy Committee
 - a. No Meeting
- D. Personnel Committee
 - a. No Meeting

9. OLD BUSINESS

- a. None

10. NEW BUSINESS

- a. Incident Reports
- b. Presentation by Outagamie Waupaca Library System (OWLS) – **Open Meetings and Freedom of Information Acts**
- c. OWLS Membership
 - i. **ACTION ITEM:** Approve OWLS membership for 2026-2028.
- d. Calendar of Closings for 2026
 - i. **ACTION ITEM:** Approve list of closings for 2026.

11. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, September 17, 2025 at 4:30 pm in-person in the Council Chambers

12. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JULY 16, 2025, 4:30PM

Mission Statement: "committed to offering opportunities for connections, innovation, and engaged learning."

Meeting was called to order by Melanie Peterson at 4:33 pm.

Julie Eiden, John Miller, Holly Olsen, Melanie Peterson, John Turner, Devon Feldt, and Alton Ross were present. Cory Nagel and Sarah Hanneman were absent. Library Director, Eric Bailey, Head of Adult Services Jan Popple, and Head of Youth Services Simon Baumgart were present.

APPROVAL OF AGENDA

MOTION by J. Eiden, SECOND by H. Olsen to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Melanie Peterson.

Minutes from June 18, 2025 Board Meeting.

MOTION by J. Eiden, SECOND by J. Turner, to approve the agenda. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

Monthly bills for JUNE 2025, BILLS \$84,844, PERSONNEL \$80,524, DONATIONS EXPENDITURES \$3.601.

MOTION by J. Miller, SECOND by J. Turner to approve the JUNE 2025 bills with personnel costs and donation expenditures. 7 ayes, 0 nays, 2 absent. Motion passed unanimously on a roll call vote.

Library Statistics

Copy Income **\$886.32**; Meeting Room Income **\$84.59**

Volunteer Hours **155.75**; Reference Transactions **1286** Library Visits **10,120**; Internet Use: **1,095** wireless, **688** stations; Curbside service **16**; Total Library Programs **39**, Total Program Attendance **878**; Study Room Use **88**; Passport Applications **11**

Interloan Chart: **2,817** items loaned, **2,933** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **13,472**.

Consortium Circulation Chart was presented.

Library Exhibit Room Report

Exhibit Coordinator's report was shared. A chart of visits was included in the packet

Department Reports

Director's Report, Adult Services Report, Youth Services Report, and Teen Services Report were given.

Committee Reports

Finance Committee did not meet.

Planning Committee did not meet.

Library Policy Committee met June 18, 2025

MOTION by J. Eiden, SECOND by H. Olsen to approve the Policy Committee minutes from June 18, 2025. 7 Ayes, 0 Nays, 2 Absent. Motion passed unanimously by voice vote.

Personnel Committee did not meet.

Old Business – None

New Business

Incident Report: A barefoot child approximately 4 years old was found without a parent/guardian in the Children's Dept. After a search of the library inside and out the police were notified. Mother did eventually arrive at the library frantically looking for said child. The police officers had a chat with her and all worked out well.

Announcements & Correspondence

OWLS Meeting: An OWLS meeting occurred.

Next meeting will be Wednesday, August 20, 2025, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

Adjournment

MOTION by J. Turner, SECOND by A. Ross, to adjourn. 7 ayes, 0 nays, 2 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 4:51 pm.

Chaired by Melanie Peterson, Library Board President

Minutes taken and compiled by Jan Popple

**2025 BALANCE SHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2025	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024	Jul-25	7/31/2025	YTD	Request		
		Prior Year	Actual	CURRENT YTD	Estimated	2025		
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>				
REVENUES								
INTERGOVERNMENTAL								
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	386,684	201,387	402,774	402,774	402,774	100.00%	0.00%
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	17,429	-	17,869	17,869	17,869	100.00%	0.00%
251-43727-000-000	COUNTY AID: LIBRARY WINNEBAGO	981	-	1,006	1,006	1,006	100.00%	0.00%
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	3,821	-	4,906	4,906	3,898	125.86%	-25.86%
	INTERGOVERNMENTAL	408,915	201,387	426,555	426,555	425,547	100.24%	-0.24%
PUBLIC CHARGES FOR SERVICE								
251-46710-000-000	FEES: LIBRARY COPIES	6,884	620	5,063	8,679	6,000	84.38%	15.62%
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	507	-	275	275			
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	(303)	(10)	(79)	(100)	100	-78.94%	178.94%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,438	459	1,954	3,350	2,500	78.16%	21.84%
251-46740-000-000	FEES: PASSPORT	5,160	381	4,362	7,478	7,500	58.16%	41.84%
	PUBLIC CHARGES FOR SERVICE	14,686	1,450	11,575	19,682	16,100	71.90%	28.10%
MISCELLANEOUS								
251-48215-000-000	RENT: MEETING ROOMS	1,686	88	1,218	2,089	1,500	81.23%	18.77%
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	50	-	115	197	100	115.00%	-15.00%
251-48550-000-000	DONATIONS: LIBRARY	45,865	(142)	10,651	36,588	61,500	17.32%	82.68%
251-49210-000-000	TRANSFER FROM GENERAL FUND	367,522	-	373,035	373,035	373,035	100.00%	0.00%
	MISCELLANEOUS	415,123	(54)	385,019	411,909	436,135	88.28%	11.72%
	TOTAL REVENUES	838,723	202,783	823,149	858,146	877,782	93.78%	6.22%
EXPENDITURES								
251-55111-102-000	LIBRARY: SALARIES	392,078	31,791	226,239	397,579	388,564	58.22%	41.78%
251-55111-103-000	LIBRARY: OVERTIME	307	83	893	893			
251-55111-118-000	LIBRARY: SOCIAL SECURITY	26,126	2,277	17,542	30,423	28,518	61.51%	38.49%
251-55111-119-000	LIBRARY: RETIREMENT (R)	27,059	2,441	18,626	32,150	26,882	69.29%	30.71%
251-55111-121-000	LIBRARY: GRP HLTH INS	78,950	3,779	52,161	93,722	108,778	47.95%	52.05%
251-55111-122-000	LIBRARY: LIFE INS	1,152	62	694	1,500	1,500	46.26%	53.74%
251-55111-123-000	LIBRARY: INC PROTECT	-	-	-	2,000	2,000	0.00%	100.00%
251-55111-124-000	LIBRARY: WORK COMP	2,690	2,474	2,474	3,500	3,500	70.68%	29.32%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	-	-	-	6,000	6,000	0.00%	100.00%
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	240		240	316	316	75.95%	24.05%
	LIBRARY: RETIREMENT PAYOUT				39,669	39,669	0.00%	100.00%
	LIBRARY FULL-TIME	528,602	42,906	318,868	607,752	605,727	52.64%	47.36%

**2025 BALANCE SHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			12/31/2025	Budget		
		12/31/2024	Jul-25	7/31/2025	YTD	Request	% Expended	% Unexpended
		Prior Year	Actual	CURRENT YTD	Estimated	2025		
251-55112-104-000	LIBRARY: PT WAGES	115,017	9,177	63,748	120,762	121,788	52.34%	47.66%
251-55112-116-000	LIBRARY: PT RETIRE	3,610	222	1,627	2,914	4,932	32.99%	67.01%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	8,588	1,601	5,073	9,348	10,362	48.96%	51.04%
251-55112-122-000	LIBRARY: LIFE INS	632	31	356	600	600	59.32%	40.69%
	LIBRARY: PART-TIME	127,847	11,031	70,804	133,623	137,682	51.43%	48.57%
251-55115-201-000	LIBRARY: TRAINING	2,879	450	770	1,100	2,000	38.51%	61.49%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,809	-	-	6,809	6,809	0.00%	100.00%
251-55115-209-000	LIBRARY: INS & BONDING	2,100	2,220	2,220	2,220	2,100	105.71%	-5.71%
251-55115-211-000	LIBRARY: CONTRACT SERVICES	2,717	2,032	3,588	6,151	4,000	89.70%	10.30%
251-55115-215-000	LIBRARY: MOVIE LICENSE	440	-	133	133	-		
251-55115-216-000	LIBRARY: POSTAGE	1,928	126	1,114	1,910	2,000	55.71%	44.29%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	762	-	386	1,200	1,200	32.19%	67.81%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,648	-	27,783	27,783	27,783	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	553	118	523	650	650	80.45%	19.55%
251-55115-282-000	LIBRARY: TECHNOLOGY	11,829	5,369	5,577	5,577	5,267	105.88%	-5.88%
251-55115-301-000	LIBRARY: SUPPLIES	10,850	718	4,180	7,166	10,000	41.80%	58.20%
	LIBRARY: OPERATING EXPENSES	68,514	11,033	46,274	60,699	61,809	74.87%	25.13%
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	18,428	1,528	11,462	19,650	19,000	60.33%	39.67%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,383	117	877	1,503	1,500	58.45%	41.55%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	5,686	236	1,342	2,300	8,000	16.77%	83.23%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	13,725	2,842	4,381	7,509	18,000	24.34%	75.66%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	119	-	-	-	5,000	0.00%	100.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	25	-	-	-	2,000	0.00%	100.00%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	4,226	668	3,282	5,626	8,000	41.02%	58.98%
	LIBRARY: DONATION EXPENSES	43,592	5,390	21,343	36,588	61,500	34.70%	65.30%
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,529	223	366	1,500	1,500	24.39%	75.61%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,040	125	202	3,000	3,000	6.74%	93.26%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	934	231	371	1,000	1,000	37.08%	62.92%
	LIBRARY: PROGRAMS	5,504	579	939	5,500	5,500	17.07%	82.93%

**2025 BALANCE SHEET
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual		7/31/2025	12/31/2025	Budget		
		12/31/2024	Jul-25	CURRENT YTD	YTD	Request	% Expended	% Unexpended
		Prior Year	Actual	Actual	Estimated	2025		
251-55130-250-115	LIBRARY: BOOKS - ADULT	16,132	4,829	6,680	17,000	17,000	39.29%	60.71%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,523	253	1,321	3,000	3,000	44.02%	55.98%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	14,221	2,107	6,545	16,000	16,000	40.91%	59.09%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,174	467	1,011	3,175	3,175	31.85%	68.15%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,520	1,302	4,360	4,600	4,600	94.79%	5.21%
	LIBRARY: BOOKS	41,570	8,958	19,917	43,775	43,775	45.50%	54.50%
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,655	383	992	2,300	2,300	43.11%	56.89%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	-	-	71	1,000	1,000	7.05%	92.95%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	667	10	175	600	600	29.13%	70.87%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,208	153	472	1,200	1,200	39.36%	60.64%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	201	803	854	854	93.97%	6.03%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	964	40	323	900	900	35.86%	64.14%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	10,235	-	12,235	12,235	12,235	100.00%	0.00%
	LIBRARY: A/V	16,584	786	15,069	19,089	19,089	78.94%	21.06%
	TOTAL EXPENDITURES	832,213	80,683	493,215	907,026	935,082	52.75%	47.25%
	REVENUES OVER(UNDER) EXPENDITURES	6,511			(48,875)	(57,300)		
	BEGINNING FUND BALANCE	57,874			57,874			
	ENDING FUND BALANCE	64,385			8,999			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43215-000-000 FEDERAL: LIBRARY GRANTS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO					
		05/31/2025 (05/25) Balance	.00 *	.00 *	201,387.00-
CR	1000024250	COUNTY AID - LIBRARY 7/26/25		201,387.00-	
		Description: COUNTY AID - LIBRARY 7/26/25			
		07/31/2025 (07/25) Period Totals and Balance	.00 *	201,387.00- *	402,774.00-
YTD Encumbrance	.00	YTD Actual	402,774.00-	Total	402,774.00-
		YTD Budget	402,774.00-	Unearned	402,774.00-
		Unearned	.00		
251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA					
		05/31/2025 (05/25) Balance	.00 *	.00 *	18,875.00-
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	18,875.00-
YTD Encumbrance	.00	YTD Actual	18,875.00-	Total	18,875.00-
		YTD Budget	17,869.00-	Unearned	1,006.00-
251-43726-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-43727-000-000 COUNTY AID: LIBRARY WINNEBAGO					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	1,006.00-	Unearned	1,006.00
251-43730-000-000 COUNTY AID: LIBRARY PORTAGE					
		05/31/2025 (05/25) Balance	.00 *	.00 *	4,906.00-
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	4,906.00-
YTD Encumbrance	.00	YTD Actual	4,906.00-	Total	4,906.00-
		YTD Budget	3,898.00-	Unearned	1,008.00-
251-43735-000-000 STATE GRANT: LIBRARY YOUTH					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-43735-000-000 STATE GRANT: LIBRARY YOUTH (continued)					
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46710-000-000 FEES: LIBRARY COPIES					
05/31/2025 (05/25) Balance			.00 *	.00 *	3,505.42-
CR	1000024098	COPIES LIBRARY DEPOSIT - LIBRARY 5/31/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/31/25		90.57-	
CR	1000024125	COPIES LIBRARY DEPOSIT - LIBRARY 6/7/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/7/25		222.23-	
CR	1000024151	COPIES LIBRARY DEPOSIT - LIBRARY 6/14/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/14/25		142.80-	
CR	1000024170	COPIES LIBRARY DEPOSIT - LIBRARY 6/21/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/21/25		149.53-	
CR	1000024182	COPIES LIBRARY DEPOSIT - LIBRARY 6/28/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/28/25		332.56-	
06/30/2025 (06/25) Period Totals and Balance			.00 *	937.69- *	4,443.11-
CR	1000024202	COPIES LIBRARY DEPOSIT - LIBRARY 7/5/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 7/5/25		177.33-	
CR	1000024215	COPIES LIBRARY DEPOSIT - LIBRARY 7/12/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 7/12/25		134.94-	
CR	1000024240	COPIES LIBRARY DEPOSIT - LIBRARY 7/19/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 7/19/25		101.61-	
CR	1000024250	COPIES LIBRARY DEPOSIT - LIBRARY 7/26/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 7/26/25		206.02-	
07/31/2025 (07/25) Period Totals and Balance			.00 *	619.90- *	5,063.01-
YTD Encumbrance	.00	YTD Actual	5,063.01-	Total	5,063.01-
		YTD Budget	6,000.00-	Unearned	936.99
251-46715-000-000 FEES: LIBRARY POSTAGE					
05/31/2025 (05/25) Balance			.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-46720-000-000 FEES: LIBRARY PROGRAMS					
05/31/2025 (05/25) Balance			.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-46720-000-000 FEES: LIBRARY PROGRAMS (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
251-46725-000-000 FEES: LIBRARY OVERDUE FEES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	275.01-
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	275.01-
YTD Encumbrance	.00	YTD Actual	275.01-	Total	275.01-
YTD Budget	.00	Unearned	275.01-		
251-46730-000-000 FEES: LIBRARY COLLECTION AGCY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	68.35
AP	248	UNIQUE MANAGEMENT SERVICES, INC.	19.70		
		**VendorNo: 1943 **Inv. No: 6140168 **Desc: COLLECTION AGENCY (2) - MAY 2025 **Inv. Date: 06/01/25			
CR	1000024151	COLLECTION - LIBRARY 6/14/25		19.18-	
		Description: COLLECTION - LIBRARY 6/14/25			
		06/30/2025 (06/25) Period Totals and Balance	19.70 *	19.18- *	68.87
AP	212	UNIQUE MANAGEMENT SERVICES, INC.	49.25		
		**VendorNo: 1943 **Inv. No: 6141275 **Desc: COLLECTION AGENCY (5) - JUNE 2025 **Inv. Date: 07/01/25			
CR	1000024202	COLLECTIONS - LIBRARY 7/5/25		9.59-	
		Description: COLLECTIONS - LIBRARY 7/5/25			
CR	1000024250	COLLECTION - LIBRARY 7/26/25		29.59-	
		Description: COLLECTION - LIBRARY 7/26/25			
		07/31/2025 (07/25) Period Totals and Balance	49.25 *	39.18- *	78.94
YTD Encumbrance	.00	YTD Actual	78.94	Total	78.94
YTD Budget	.00	Unearned	100.00-		178.94
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE					
		05/31/2025 (05/25) Balance	.00 *	.00 *	1,109.62-
AP	1	KAUKAUNA PUBLIC LIBRARY	15.00		
		**VendorNo: 1002 **Inv. No: OWWAU05272025000001 **Desc: LOST DVD 31389026634055 **Inv. Date: 05/28/25			
AP	2	APPLETON PUBLIC LIBRARY	12.00		
		**VendorNo: 102 **Inv. No: OWWAU05272025000001 **Desc: LOST DVD 31110005747795 **Inv. Date: 05/28/25			
AP	3	APPLETON PUBLIC LIBRARY	15.00		
		**VendorNo: 102 **Inv. No: OWWAU05272025000001(2) **Desc: LOST DVD 31110005749742 **Inv. Date: 05/28/25			
AP	63	JAMES J SIEBERS MEMORIAL LIBRARY	25.00		
		**VendorNo: 2518 **Inv. No: OWWAU05272025000002 **Desc: DAMAGED BOOK 31389027798669 **Inv. Date: 05/28/25			
AP	282	BAILEYS HARBOR LIBRARY	18.00		
		**VendorNo: 2904 **Inv. No: OWWAU060920250000002 **Desc: BILL PAID IN WAUPACA #37465000237075 **Inv. Date: 06/09/25			
AP	292	HORTONVILLE PUBLIC LIBRARY	17.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance	
251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)						
**VendorNo: 829 **Inv. No: OWWAU06122025000003 **Desc: DAMAGED BOOK 31389027130020 **Inv. Date: 06/13/25						
AP	285	CLINTONVILLE PUBLIC LIBRARY	76.95			
**VendorNo: 391 **Inv. No: OWWAU06142025000001 **Desc: LOST: 31389024044299; 31389024044307; 31389024044315 **Inv. Date: 06/14/25						
CR	1000024098	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/31/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/31/25		110.00-		
CR	1000024125	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/7/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/7/25		213.25-		
CR	1000024151	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/14/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/14/25		121.80-		
CR	1000024170	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/21/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/21/25		57.00-		
CR	1000024182	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/28/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/28/25		62.00-		
06/30/2025 (06/25) Period Totals and Balance			178.95 *	564.05- *	1,494.72-	
AP	84	BLACK CREEK VILLAGE LIBRARY	15.00			
**VendorNo: 220 **Inv. No: OWWAU06262025000001 **Desc: LOST BOOK 31389027016864 **Inv. Date: 06/26/25						
AP	14	SISTER BAY PUBLIC LIBRARY	75.00			
**VendorNo: 1727 **Inv. No: OWWAU06302025000001 **Desc: PAYMENT IN QAU FOR #37466000675140 **Inv. Date: 06/30/25						
AP	138	APPLETON PUBLIC LIBRARY	25.00			
**VendorNo: 102 **Inv. No: OWWAU07152025000001 **Desc: LOST ITEM 31110005902127 **Inv. Date: 07/16/25						
CR	1000024202	MATERIAL REPL LIB DEPOSIT - LIBRARY 7/5/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 7/5/25		196.32-		
CR	1000024215	MATERIAL REPL LIB DEPOSIT - LIBRARY 7/12/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 7/12/25		65.43-		
CR	1000024240	MATERIAL REPL LIB DEPOSIT - LIBRARY 7/19/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 7/19/25		100.00-		
CR	1000024250	MATERIAL REPL LIB DEPOSIT - LIBRARY 7/26/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 7/26/25		212.60-		
07/31/2025 (07/25) Period Totals and Balance			115.00 *	574.35- *	1,954.07-	
YTD Encumbrance	.00	YTD Actual	1,954.07- Total	1,954.07- YTD Budget	2,500.00- Unearned	545.93

251-46740-000-000 FEES: LIBRARY PASSPORT

05/31/2025 (05/25) Balance			.00 *	.00 *	3,430.00-
CR	1000024098	PASSPORT - LIBRARY 5/31/25 Description: PASSPORT - LIBRARY 5/31/25		35.00-	
CR	1000024125	PASSPORT - LIBRARY 6/7/25 Description: PASSPORT - LIBRARY 6/7/25		103.94-	
CR	1000024151	PASSPORT - LIBRARY 6/14/25		105.00-	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance	
251-46740-000-000 FEES: LIBRARY PASSPORT (continued)						
		Description: PASSPORT - LIBRARY 6/14/25				
CR	1000024170	PASSPORT - LIBRARY 6/21/25		35.00-		
		Description: PASSPORT - LIBRARY 6/21/25				
CR	1000024182	PASSPORT - LIBRARY 6/28/25		272.20-		
		Description: PASSPORT - LIBRARY 6/28/25				
		06/30/2025 (06/25) Period Totals and Balance	.00 *	551.14- *	3,981.14-	
CR	1000024240	PASSPORT - LIBRARY 7/19/25		105.00-		
		Description: PASSPORT - LIBRARY 7/19/25				
CR	1000024250	PASSPORT - LIBRARY 7/26/25		275.91-		
		Description: PASSPORT - LIBRARY 7/26/25				
		07/31/2025 (07/25) Period Totals and Balance	.00 *	380.91- *	4,362.05-	
YTD Encumbrance	.00	YTD Actual	4,362.05- Total	4,362.05- YTD Budget	7,500.00- Unearned	3,137.95
251-48215-000-000 RENT: MEETING ROOMS						
		05/31/2025 (05/25) Balance	.00 *	.00 *	970.00-	
CR	1000024098	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/31/25		75.00-		
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/31/25				
CR	1000024151	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/14/25		34.59-		
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/14/25				
CR	1000024182	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/28/25		50.00-		
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/28/25				
		06/30/2025 (06/25) Period Totals and Balance	.00 *	159.59- *	1,129.59-	
CR	1000024202	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 7/5/25		38.81-		
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 7/5/25				
CR	1000024250	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 7/26/25		50.00-		
		Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 7/26/25				
		07/31/2025 (07/25) Period Totals and Balance	.00 *	88.81- *	1,218.40-	
YTD Encumbrance	.00	YTD Actual	1,218.40- Total	1,218.40- YTD Budget	1,500.00- Unearned	281.60
251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP						
		05/31/2025 (05/25) Balance	.00 *	.00 *	115.00-	
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	115.00-	
YTD Encumbrance	.00	YTD Actual	115.00- Total	115.00- YTD Budget	100.00- Unearned	15.00-
251-48451-000-000 INSURANCE CLAIMS LIBRARY						
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48451-000-000 INSURANCE CLAIMS LIBRARY (continued)					
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-48510-000-000 MISC REV: REBATES					
05/31/2025 (05/25) Balance			.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unearned	.00
251-48550-000-000 DONATIONS: LIBRARY					
05/31/2025 (05/25) Balance			.00 *	.00 *	9,205.64-
AP	682	US BANK	80.00		
**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: DONATIONS REIM FRIENDS 14487 **Inv. Date: 06/09/25					
CR	1000024098	DONATION- - LIBRARY 5/31/25		100.35-	
Description: DONATION- - LIBRARY 5/31/25					
CR	1000024125	DONATION- - LIBRARY 6/7/25		26.00-	
Description: DONATION- - LIBRARY 6/7/25					
CR	1000024151	DONATION- - LIBRARY 6/14/25		15.30-	
Description: DONATION- - LIBRARY 6/14/25					
CR	1000024170	DONATION- - LIBRARY 6/21/25		41.00-	
Description: DONATION- - LIBRARY 6/21/25					
CR	1000024182	DONATION- - LIBRARY 6/28/25		986.55-	
Description: DONATION- - LIBRARY 6/28/25					
06/30/2025 (06/25) Period Totals and Balance			80.00 *	1,169.20- *	10,294.84-
CR	1000024202	DONATION- - LIBRARY 7/5/25		83.17-	
Description: DONATION- - LIBRARY 7/5/25					
CR	1000024240	DONATION- - LIBRARY 7/19/25		270.00-	
Description: DONATION- - LIBRARY 7/19/25					
CR	1000024250	DONATION- - LIBRARY 7/26/25		2.83-	
Description: DONATION- - LIBRARY 7/26/25					
07/31/2025 (07/25) Period Totals and Balance			.00 *	356.00- *	10,650.84-
YTD Encumbrance	.00	YTD Actual	10,650.84-	Total	10,650.84-
		YTD Budget	61,500.00-	Unearned	50,849.16
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS					
05/31/2025 (05/25) Balance			.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
251-49210-000-000 TRANSFER FROM GENERAL FUND					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	373,035.00-
	07/31/2025 (07/25)	Period Totals and Balance	.00 *	.00 *	373,035.00-
YTD Encumbrance	.00	YTD Actual	373,035.00-	Total	373,035.00-
YTD Budget	373,035.00-	Unearned	373,035.00-		.00
251-49300-000-000 FUND BALANCES APPLIED					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	.00
	07/31/2025 (07/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unearned	.00		
251-55111-101-000 LIBRARY: SALARIES					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	.00
	07/31/2025 (07/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		
251-55111-102-000 LIBRARY: WAGES					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	148,959.29
JE	22	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)	139.05		
PB	149	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	100.00		
PB	581	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	100.00		
PC	21	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	15,082.56		
PC	143	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	15,385.61		
PC	271	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	15,391.12		
	06/30/2025 (06/25)	Period Totals and Balance	46,198.34 *	.00 *	195,157.63
JE	4	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)	149.84		
JE	5	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)	1,020.79		
PC	27	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	15,390.97		
PC	148	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	14,520.02		
	07/31/2025 (07/25)	Period Totals and Balance	31,081.62 *	.00 *	226,239.25
YTD Encumbrance	.00	YTD Actual	226,239.25	Total	226,239.25
YTD Budget	226,239.25	Unexpended	388,564.00		162,324.75
251-55111-103-000 LIBRARY: OVERTIME					
	05/31/2025 (05/25)	Balance	.00 *	.00 *	649.73

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-103-000 LIBRARY: OVERTIME (continued)					
PC	22	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	48.46		
PC	212	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	33.99		
PC	272	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	77.69		
		06/30/2025 (06/25) Period Totals and Balance	160.14 *	.00 *	809.87
PC	28	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	83.28		
		07/31/2025 (07/25) Period Totals and Balance	83.28 *	.00 *	893.15
YTD Encumbrance	.00	YTD Actual	893.15	Total	893.15
		YTD Budget	.00	Unexpended	893.15-
251-55111-105-000 LIBRARY: CALL-IN PAY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-106-000 LIBRARY: HOLIDAY PAY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-107-000 LIBRARY: SICK PAY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-108-000 LIBRARY: VACATION PAY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-109-000 LIBRARY: FUNERAL LEAVE					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-118-000 LIBRARY: SOCIAL SECURITY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	11,812.60

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-118-000 LIBRARY: SOCIAL SECURITY (continued)					
PB	22	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	1,134.68		
PB	251	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	1,155.75		
PB	466	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	1,162.35		
		06/30/2025 (06/25) Period Totals and Balance	3,452.78 *	.00 *	15,265.38
PB	24	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	1,165.40		
PB	229	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	1,110.77		
		07/31/2025 (07/25) Period Totals and Balance	2,276.17 *	.00 *	17,541.55
YTD Encumbrance	.00	YTD Actual	17,541.55	Total	17,541.55
		YTD Budget	28,518.00	Unexpended	10,976.45
251-55111-119-000 LIBRARY: RETIREMENT (R)					
		05/31/2025 (05/25) Balance	.00 *	.00 *	12,502.78
PB	21	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	1,219.25		
PB	250	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	1,229.64		
PB	465	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	1,233.06		
		06/30/2025 (06/25) Period Totals and Balance	3,681.95 *	.00 *	16,184.73
PB	23	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	1,245.01		
PB	228	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	1,195.79		
		07/31/2025 (07/25) Period Totals and Balance	2,440.80 *	.00 *	18,625.53
YTD Encumbrance	.00	YTD Actual	18,625.53	Total	18,625.53
		YTD Budget	26,882.00	Unexpended	8,256.47
251-55111-121-000 LIBRARY: GRP HLTH INS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	36,492.84
PB	146	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	3,638.08		
PB	367	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	3,638.08		
PB	578	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	3,362.63		
PC	23	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	416.68		
PC	144	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	416.68		
PC	273	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	416.68		
		06/30/2025 (06/25) Period Totals and Balance	11,888.83 *	.00 *	48,381.67
PB	146	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	3,362.63		
PC	29	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	416.68		
		07/31/2025 (07/25) Period Totals and Balance	3,779.31 *	.00 *	52,160.98
YTD Encumbrance	.00	YTD Actual	52,160.98	Total	52,160.98
		YTD Budget	108,778.00	Unexpended	56,617.02
251-55111-122-000 LIBRARY: LIFE INS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	466.20

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-122-000 LIBRARY: LIFE INS (continued)					
PB	147	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	51.80		
PB	368	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	51.80		
PB	579	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	62.05		
		06/30/2025 (06/25) Period Totals and Balance	165.65 *	.00 *	631.85
PB	147	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	62.05		
		07/31/2025 (07/25) Period Totals and Balance	62.05 *	.00 *	693.90
YTD Encumbrance	.00	YTD Actual 693.90 Total 693.90	YTD Budget 1,500.00	Unexpended 806.10	
251-55111-123-000 LIBRARY: INC PROTECT					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 2,000.00	Unexpended 2,000.00	
251-55111-124-000 LIBRARY: WORK COMP					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
AP	152	MCCLONE	2,473.95		
		**VendorNo: 1213 **Inv. No: 2025/2026 **Desc: WORKERS COMP INS PREM **Inv. Date: 07/16/25			
		07/31/2025 (07/25) Period Totals and Balance	2,473.95 *	.00 *	2,473.95
YTD Encumbrance	.00	YTD Actual 2,473.95 Total 2,473.95	YTD Budget 3,500.00	Unexpended 1,026.05	
251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 6,000.00	Unexpended 6,000.00	
251-55111-126-000 LIBRARY: DEF COMP HLTH					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55111-129-000 LIBRARY: UNEMPLOYMENT					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55111-129-000 LIBRARY: UNEMPLOYMENT (continued)					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM					
		05/31/2025 (05/25) Balance	.00 *	.00 *	240.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	240.00
YTD Encumbrance	.00	YTD Actual	240.00	Total	240.00
		YTD Budget	316.00	Unexpended	76.00
251-55112-104-000 LIBRARY: PT WAGES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	40,139.51
JE	22	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)		139.05-	
PC	84	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	3,945.92		
PC	210	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	4,505.09		
PC	332	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	5,410.43		
		06/30/2025 (06/25) Period Totals and Balance	13,861.44 *	139.05- *	53,861.90
JE	4	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)		149.84-	
JE	5	MOVE VACATION WAGES TO CORRECT ACCT (JANDACEK)		1,020.79-	
PC	98	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	5,067.79		
PC	193	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	5,989.35		
		07/31/2025 (07/25) Period Totals and Balance	11,057.14 *	1,170.63- *	63,748.41
YTD Encumbrance	.00	YTD Actual	63,748.41	Total	63,748.41
		YTD Budget	107,259.00	Unexpended	43,510.59
251-55112-110-000 LIBRARY: PTO					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55112-116-000 LIBRARY: PT RETIRE					
		05/31/2025 (05/25) Balance	.00 *	.00 *	1,098.40
PB	152	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	101.75		
PB	372	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	104.18		
PB	584	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	100.79		
		06/30/2025 (06/25) Period Totals and Balance	306.72 *	.00 *	1,405.12
PB	151	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	112.14		
PB	293	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	109.60		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55112-116-000 LIBRARY: PT RETIRE (continued)					
		07/31/2025 (07/25) Period Totals and Balance	221.74 *	.00 *	1,626.86
YTD Encumbrance	.00	YTD Actual 1,626.86 Total 1,626.86	YTD Budget 4,067.00	Unexpended 2,440.14	
251-55112-118-000 LIBRARY: SOCIAL SECURITY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	3,192.81
PB	148	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	288.77		
PB	369	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	340.59		
PB	580	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	409.83		
		06/30/2025 (06/25) Period Totals and Balance	1,039.19 *	.00 *	4,232.00
PB	148	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	382.55		
PB	291	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	458.19		
		07/31/2025 (07/25) Period Totals and Balance	840.74 *	.00 *	5,072.74
YTD Encumbrance	.00	YTD Actual 5,072.74 Total 5,072.74	YTD Budget 8,205.00	Unexpended 3,132.26	
251-55112-122-000 LIBRARY: LIFE INS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	240.57
PB	151	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	26.73		
PB	371	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	26.73		
PB	583	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	30.93		
		06/30/2025 (06/25) Period Totals and Balance	84.39 *	.00 *	324.96
PB	150	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	30.93		
		07/31/2025 (07/25) Period Totals and Balance	30.93 *	.00 *	355.89
YTD Encumbrance	.00	YTD Actual 355.89 Total 355.89	YTD Budget 550.00	Unexpended 194.11	
251-55112-123-000 LIBRARY: INC PROTECT					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
251-55115-201-000 LIBRARY: TRAVEL					
		05/31/2025 (05/25) Balance	.00 *	.00 *	521.21
AP	259	WISCONSIN LIBRARY ASSOCIATION	249.00		
		**VendorNo: 2651 **Inv. No: 23192 **Desc: WLA MEMBERSHIP FOR DIRECTOR **Inv. Date: 06/02/25			
		07/31/2025 (07/25) Period Totals and Balance	249.00 *	.00 *	770.21

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance		
251-55115-201-000 LIBRARY: TRAVEL (continued)							
YTD Encumbrance	.00	YTD Actual	770.21 Total	770.21	YTD Budget	2,000.00 Unexpended	1,229.79
251-55115-206-000 LIBRARY: TELEPHONE							
		05/31/2025 (05/25) Balance		.00 *	.00 *	.00	
		07/31/2025 (07/25) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended	.00
251-55115-207-000 LIBRARY: MAINT OF EQUIP							
		05/31/2025 (05/25) Balance		.00 *	.00 *	.00	
		07/31/2025 (07/25) Period Totals and Balance		.00 *	.00 *	.00	
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	6,809.00 Unexpended	6,809.00
251-55115-209-000 LIBRARY: INS & BONDING							
		05/31/2025 (05/25) Balance		.00 *	.00 *	.00	
AP	159	MCCLONE		2,220.00			
		**VendorNo: 1213 **Inv. No: 2025/2026 **Desc: GENERAL LIABILITY INS PREM **Inv. Date: 07/16/25					
		07/31/2025 (07/25) Period Totals and Balance		2,220.00 *	.00 *	2,220.00	
YTD Encumbrance	.00	YTD Actual	2,220.00 Total	2,220.00	YTD Budget	2,100.00 Unexpended	120.00-
251-55115-211-000 LIBRARY: CONTRACT SERVICES							
		05/31/2025 (05/25) Balance		.00 *	.00 *	1,393.79	
AP	9	OFFICE TECHNOLOGY GROUP		162.47			
		**VendorNo: 1406 **Inv. No: 317838 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 05/22/25					
AP	745	US BANK		56.00			
		**VendorNo: 1950 **Inv. No: 6/15/25-KWIETERS **Desc: BACKGROUND CHECK LIBRARY **Inv. Date: 06/09/25					
AP	789	US BANK		159.90			
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: CONTRACT SERVICES **Inv. Date: 06/09/25					
AP	790	US BANK		1,429.00			
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: CONTRACT SERVICES **Inv. Date: 06/09/25					
		06/30/2025 (06/25) Period Totals and Balance		1,807.37 *	.00 *	3,201.16	
AP	3	OFFICE TECHNOLOGY GROUP		221.63			
		**VendorNo: 1406 **Inv. No: 318834 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 06/18/25					
AP	184	OFFICE TECHNOLOGY GROUP		165.14			
		**VendorNo: 1406 **Inv. No: 319951 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 07/17/25					
		07/31/2025 (07/25) Period Totals and Balance		386.77 *	.00 *	3,587.93	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
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251-55115-211-000 LIBRARY: CONTRACT SERVICES (continued)

YTD Encumbrance	.00	YTD Actual	3,587.93	Total	3,587.93	YTD Budget	4,000.00	Unexpended	412.07
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251-55115-215-000 LIBRARY: MOVIE LICENSE

05/31/2025 (05/25) Balance								.00 *	.00 *	132.77
07/31/2025 (07/25) Period Totals and Balance								.00 *	.00 *	132.77

YTD Encumbrance	.00	YTD Actual	132.77	Total	132.77	YTD Budget	.00	Unexpended	132.77-
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251-55115-216-000 LIBRARY: POSTAGE

05/31/2025 (05/25) Balance								.00 *	.00 *	930.96
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AP	570	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
AP	572	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
AP	573	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
AP	581	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
AP	584	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
AP	586	US BANK						8.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: POSTAGE - PASSPORT **Inv. Date: 06/09/25								
JE	1	LIBRARY						132.90		
		06/30/2025 (06/25) Period Totals and Balance						183.30 *	.00 *	1,114.26
		07/31/2025 (07/25) Period Totals and Balance						.00 *	.00 *	1,114.26

YTD Encumbrance	.00	YTD Actual	1,114.26	Total	1,114.26	YTD Budget	2,000.00	Unexpended	885.74
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251-55115-217-000 LIBRARY: MEMBERSHIP & DUES

05/31/2025 (05/25) Balance								.00 *	.00 *	125.00
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AP	176	WAUPACA ROTARY CLUB						37.33		
		**VendorNo: 2100 **Inv. No: 2794 **Desc: ANNUAL CORPORATE CLUB DUES - LIBRARY (BAILEY) **Inv. Date: 06/13/25								
AP	178	WAUPACA ROTARY CLUB						186.00		
		**VendorNo: 2100 **Inv. No: 2851 **Desc: BAILEY - YRLY ROTARY INTERNATIONAL & DISTRICT (FULL YR) **Inv. Date: 06/15/25								
AP	341	WAUPACA ROTARY CLUB						35.00		
		**VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: FUNDRAISER TICKETS - LIBRARY (BAILEY) **Inv. Date: 06/15/25								
AP	344	WAUPACA ROTARY CLUB						3.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-217-000 LIBRARY: MEMBERSHIP & DUES (continued)					
		**VendorNo: 2100 **Inv. No: 2851 - 1 **Desc: BAILEY - ROTARY INTERNATIONAL & DISTRICT (REMAINING DUE) **Inv. Date: 06/15/25			
		06/30/2025 (06/25) Period Totals and Balance	261.33 *	.00 *	386.33
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	386.33
YTD Encumbrance	.00	YTD Actual 386.33 Total 386.33	YTD Budget 1,200.00	Unexpended 813.67	

251-55115-218-000 LIBRARY: OWLS MEMBERSHIP					
		05/31/2025 (05/25) Balance	.00 *	.00 *	27,783.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	27,783.00
YTD Encumbrance	.00	YTD Actual 27,783.00 Total 27,783.00	YTD Budget 27,783.00	Unexpended .00	

251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	404.92
AP	411	TOWER ROAD MEDIA	100.00		
		**VendorNo: 2918 **Inv. No: 25060320 **Desc: WDUX-FM LIVE INTERVIEW **Inv. Date: 06/30/25			
AP	70	OUTAGAMIE WAUPACA LIBRARY	18.00		
		**VendorNo: 1427 **Inv. No: 4628 **Desc: HOOPLA BROCHURES (100) **Inv. Date: 07/03/25			
		07/31/2025 (07/25) Period Totals and Balance	118.00 *	.00 *	522.92
YTD Encumbrance	.00	YTD Actual 522.92 Total 522.92	YTD Budget 650.00	Unexpended 127.08	

251-55115-282-000 LIBRARY: TECHNOLOGY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	944.78
AP	69	OUTAGAMIE WAUPACA LIBRARY	12.00		
		**VendorNo: 1427 **Inv. No: 4628 **Desc: MICROSOFT OFFICE LICENCES - DEC 2025 **Inv. Date: 07/03/25			
AP	334	OUTAGAMIE WAUPACA LIBRARY	4,620.00		
		**VendorNo: 1427 **Inv. No: 4655 **Desc: 3 DELL PRO SLIM LAPTOPS; 3 DELL PRO DESKTOPS **Inv. Date: 07/23/25			
		07/31/2025 (07/25) Period Totals and Balance	4,632.00 *	.00 *	5,576.78
YTD Encumbrance	.00	YTD Actual 5,576.78 Total 5,576.78	YTD Budget 5,267.00	Unexpended 309.78-	

251-55115-301-000 LIBRARY: SUPPLIES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	3,760.52
AP	769	US BANK	86.27		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES34081808 **Inv. Date: 06/09/25			
AP	770	US BANK	12.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES8043123 **Inv. Date: 06/09/25			
AP	775	US BANK	98.15		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55115-301-000 LIBRARY: SUPPLIES (continued)					
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES15993 **Inv. Date: 06/09/25			
AP	776	US BANK	26.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES6075436 **Inv. Date: 06/09/25			
AP	777	US BANK	40.86		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES0707468 **Inv. Date: 06/09/25			
AP	778	US BANK	8.97		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES265702 **Inv. Date: 06/09/25			
AP	780	US BANK	26.40		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: LIBRARYSUPPLIES7132240 **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	299.45 *	.00 *	4,059.97
AP	73	OUTAGAMIE WAUPACA LIBRARY	120.00		
		**VendorNo: 1427 **Inv. No: 4628 **Desc: SPINE LABELS (3 ROLES) **Inv. Date: 07/03/25			
		07/31/2025 (07/25) Period Totals and Balance	120.00 *	.00 *	4,179.97
YTD Encumbrance	.00	YTD Actual	4,179.97	Total	4,179.97
		YTD Budget	10,000.00	Unexpended	5,820.03

251-55115-320-000 LIBRARY: BUILDING EXPENSES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00

251-55120-104-000 LIBRARY: DONATIONS PT WAGES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	7,641.60
PC	85	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	764.16		
PC	211	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	764.16		
PC	333	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	764.16		
		06/30/2025 (06/25) Period Totals and Balance	2,292.48 *	.00 *	9,934.08
PC	99	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	764.16		
PC	194	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	764.16		
		07/31/2025 (07/25) Period Totals and Balance	1,528.32 *	.00 *	11,462.40
YTD Encumbrance	.00	YTD Actual	11,462.40	Total	11,462.40
		YTD Budget	19,000.00	Unexpended	7,537.60

251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC					
		05/31/2025 (05/25) Balance	.00 *	.00 *	584.51
PB	150	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	58.46		
PB	370	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	58.46		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC (continued)					
PB	582	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	58.46		
		06/30/2025 (06/25) Period Totals and Balance	175.38 *	.00 *	759.89
PB	149	PAYROLL TRANS FOR 7/13/2025 PAY PERIOD	58.46		
PB	292	PAYROLL TRANS FOR 7/27/2025 PAY PERIOD	58.46		
		07/31/2025 (07/25) Period Totals and Balance	116.92 *	.00 *	876.81
YTD Encumbrance	.00	YTD Actual	876.81	Total	876.81
			876.81	YTD Budget	1,500.00
				Unexpended	623.19
251-55120-250-000 LIBRARY: DONATIONS MATERIALS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	1,100.53
AP	10	OUTAGAMIE WAUPACA LIBRARY	20.88		
		**VendorNo: 1427 **Inv. No: 4614 **Desc: POLLINATOR BOOKLET - CITIZEN SCIENCE KITS **Inv. Date: 05/20/25			
AP	568	US BANK	9.99		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	569	US BANK	17.41		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	578	US BANK	65.01		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	580	US BANK	15.13		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	582	US BANK	17.86		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	583	US BANK	15.48		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: DONATIONS - AB UPDATE **Inv. Date: 06/09/25			
AP	877	US BANK	79.50		
		**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: BookDonationCityBand **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	241.26 *	.00 *	1,341.79
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	1,341.79
YTD Encumbrance	.00	YTD Actual	1,341.79	Total	1,341.79
			1,341.79	YTD Budget	8,000.00
				Unexpended	6,658.21

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55120-255-000 LIBRARY: DONATIONS PROGRAMS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	1,510.15
AP	612	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-EKNEER **Desc: FOUNDATION-EXHIBIT-MEDIA ANNIV **Inv. Date: 06/09/25	19.75		
AP	768	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSPROGRAMS25050903 **Inv. Date: 06/09/25	23.19		
AP	774	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSPROGRAMS25053003 **Inv. Date: 06/09/25	11.59		
AP	803	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CH SLP Prize Books Foundation **Inv. Date: 06/09/25	618.98		
AP	806	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CH SLP Prize Books Foundation **Inv. Date: 06/09/25	275.50		
AP	807	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CREDIT for Booth FallO Friends **Inv. Date: 06/09/25	65.00		
AP	812	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: Booth FallORama FRIENDS **Inv. Date: 06/09/25		65.00-	
AP	173	WAUPACA ROTARY CLUB **VendorNo: 2100 **Inv. No: 2794 **Desc: ANNUAL CORPORATE CLUB DUES - LIBRARY (KNEER) **Inv. Date: 06/13/25	37.34		
AP	175	WAUPACA ROTARY CLUB **VendorNo: 2100 **Inv. No: 2794 **Desc: KNEER - YRLY ROTARY INTERNATIONAL & DISTRICT (FULL YR) **Inv. Date: 06/13/25	186.00		
AP	339	WAUPACA ROTARY CLUB **VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: FUNDRAISER TICKETS - LIBRARY (KNEER) **Inv. Date: 06/15/25	35.00		
AP	340	WAUPACA ROTARY CLUB **VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: KNEER - ROTARY INTERNATIONAL & DISTRICT (REMAINING DUE) **Inv. Date: 06/15/25	3.00		
AP	318	LIQUIDATORS PLUS **VendorNo: 1126 **Inv. No: 521445 **Desc: RENAISSANCE FAIRE BANNERS **Inv. Date: 06/23/25	360.00		
		06/30/2025 (06/25) Period Totals and Balance	1,635.35 *	65.00- *	3,080.50
AP	290	WISCONSIN HISTORICAL FENCING ASSOCIATION **VendorNo: 2912 **Inv. No: SB080925WHFA **Desc: HEMA GROUP FOR REN FAIRE **Inv. Date: 06/04/25	400.00		
AP	283	VENESA DRAVES - GP **VendorNo: 2803 **Inv. No: MR080925GP **Desc: GRYPHON POURSUVIANT - RENAISSANCE FAIRE **Inv. Date: 06/19/25	500.00		
AP	291	SCHWEISOW, LUKE P **VendorNo: 2913 **Inv. No: MR080925LAF **Desc: WIS VIKING DEMOS **Inv. Date: 06/19/25	400.00		
		07/31/2025 (07/25) Period Totals and Balance	1,300.00 *	.00 *	4,380.50
YTD Encumbrance	.00	YTD Actual 4,380.50 Total 4,380.50	YTD Budget 18,000.00	Unexpended 13,619.50	

251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
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251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY (continued)

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	5,000.00	Unexpended	5,000.00
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251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA

05/31/2025 (05/25) Balance							.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance							.00 *	.00 *	.00

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	2,000.00	Unexpended	2,000.00
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251-55120-301-000 LIBRARY: DONATIONS SUPPLIES

05/31/2025 (05/25) Balance							.00 *	.00 *	2,668.14
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AP	70	BURNS, MARY					491.51		
		**VendorNo: 2680 **Inv. No: APRIL/MAY2025 **Desc: GIFT CARDS & GROCERIES FOR LITTLE FREE PANTRY **Inv. Date: 04/01/25							
AP	772	US BANK					5.00		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES017786 **Inv. Date: 06/09/25							
AP	773	US BANK					21.98		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES0812250 **Inv. Date: 06/09/25							
AP	779	US BANK					85.00		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES2676214 **Inv. Date: 06/09/25							
AP	781	US BANK					9.98		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: DONATIONSSUPPLIES007463 **Inv. Date: 06/09/25							
		06/30/2025 (06/25) Period Totals and Balance					613.47 *	.00 *	3,281.61
		07/31/2025 (07/25) Period Totals and Balance					.00 *	.00 *	3,281.61

YTD Encumbrance	.00	YTD Actual	3,281.61	Total	3,281.61	YTD Budget	8,000.00	Unexpended	4,718.39
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251-55125-255-000 LIBRARY: PROGRAMS

05/31/2025 (05/25) Balance							.00 *	.00 *	.00
07/31/2025 (07/25) Period Totals and Balance							.00 *	.00 *	.00

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
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251-55125-255-110 LIBRARY: PROGRAMS - ADULT

05/31/2025 (05/25) Balance							.00 *	.00 *	173.92
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AP	791	US BANK					59.90		
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 06/09/25							
AP	792	US BANK					41.86		
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 06/09/25							
AP	793	US BANK					26.84		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-110 LIBRARY: PROGRAMS - ADULT (continued)					
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 06/09/25			
AP	794	US BANK	13.29		
		**VendorNo: 1950 **Inv. No: 6/15/25-MREINKE **Desc: ADULT PROGRAMS **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	141.89 *	.00 *	315.81
AP	292	SCORPIUS EMPORIUM	50.00		
		**VendorNo: 2914 **Inv. No: TW080925 **Desc: LEATHER CRAFTER FOR REN FAIRE **Inv. Date: 07/16/25			
		07/31/2025 (07/25) Period Totals and Balance	50.00 *	.00 *	365.81
YTD Encumbrance	.00	YTD Actual	365.81	Total	365.81
		YTD Budget	1,500.00	Unexpended	1,134.19

251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S					
		05/31/2025 (05/25) Balance	.00 *	.00 *	36.81
AP	16	REINKE, MOLLY	39.96		
		**VendorNo: 1559 **Inv. No: 51520003204 **Desc: ICE POPS FROM COSTCO FOR KICKOFF PARTY **Inv. Date: 06/01/25			
AP	810	US BANK	7.98		
		**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: Pencil/Crayon Sharpeners **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	47.94 *	.00 *	84.75
AP	71	OUTAGAMIE WAUPACA LIBRARY	7.20		
		**VendorNo: 1427 **Inv. No: 4628 **Desc: DRAGON CARDS (2025 STARTER) **Inv. Date: 07/03/25			
AP	72	OUTAGAMIE WAUPACA LIBRARY	60.20		
		**VendorNo: 1427 **Inv. No: 4628 **Desc: SLP DRAGON CARD GAME **Inv. Date: 07/03/25			
AP	294	SCORPIUS EMPORIUM	50.00		
		**VendorNo: 2914 **Inv. No: TW080925 **Desc: LEATHER CRAFTER FOR REN FAIRE **Inv. Date: 07/16/25			
		07/31/2025 (07/25) Period Totals and Balance	117.40 *	.00 *	202.15
YTD Encumbrance	.00	YTD Actual	202.15	Total	202.15
		YTD Budget	3,000.00	Unexpended	2,797.85

251-55125-255-310 LIBRARY: PROGRAMS - TEEN					
		05/31/2025 (05/25) Balance	.00 *	.00 *	209.81
AP	908	US BANK	16.32		
		**VendorNo: 1950 **Inv. No: 6/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 06/09/25			
AP	910	US BANK	80.33		
		**VendorNo: 1950 **Inv. No: 6/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 06/09/25			
AP	911	US BANK	14.33		
		**VendorNo: 1950 **Inv. No: 6/15/25-TWILCOX **Desc: PROGRAMS-TEEN **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	110.98 *	.00 *	320.79
AP	293	SCORPIUS EMPORIUM	50.00		
		**VendorNo: 2914 **Inv. No: TW080925 **Desc: LEATHER CRAFTER FOR REN FAIRE **Inv. Date: 07/16/25			
		07/31/2025 (07/25) Period Totals and Balance	50.00 *	.00 *	370.79

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55125-255-310 LIBRARY: PROGRAMS - TEEN (continued)					
YTD Encumbrance	.00	YTD Actual	370.79	Total	370.79
			YTD Budget	1,000.00	Unexpended
				629.21	
251-55130-250-000 LIBRARY: BOOKS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	.00	Unexpended
				.00	
251-55130-250-115 LIBRARY: BOOKS - ADULT					
		05/31/2025 (05/25) Balance	.00 *	.00 *	4,880.61
AP	571	US BANK	18.90		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 06/09/25			
AP	575	US BANK	24.20		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 06/09/25			
AP	576	US BANK	35.88		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 06/09/25			
AP	577	US BANK	17.95		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 06/09/25			
AP	579	US BANK	17.05		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - FICTION **Inv. Date: 06/09/25			
AP	585	US BANK	33.58		
		**VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT BOOKS - NONFICTION **Inv. Date: 06/09/25			
AP	771	US BANK	1,651.45		
		**VendorNo: 1950 **Inv. No: 6/15/25-LJANDACEK **Desc: ADULTBOOKS083727 **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	1,799.01 *	.00 *	6,679.62
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	6,679.62
YTD Encumbrance	.00	YTD Actual	6,679.62	Total	6,679.62
			YTD Budget	17,000.00	Unexpended
				10,320.38	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT					
		05/31/2025 (05/25) Balance	.00 *	.00 *	379.13
AP	108	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86743615. **Desc: LARGE PRINT **Inv. Date: 02/04/25	63.18		
AP	109	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86762536. **Desc: LARGE PRINT **Inv. Date: 02/05/25	93.57		
AP	110	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86791215. **Desc: LARGE PRINT **Inv. Date: 02/07/25	27.99		
AP	111	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86966504. **Desc: LARGE PRINT **Inv. Date: 03/04/25	32.79		
AP	112	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86978883. **Desc: LARGE PRINT **Inv. Date: 03/06/25	84.77		
AP	113	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86986738. **Desc: LARGE PRINT **Inv. Date: 03/07/25	26.39		
AP	114	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100313113 **Desc: LARGE PRINT **Inv. Date: 04/09/25	220.74		
AP	115	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100359737 **Desc: LARGE PRINT **Inv. Date: 04/24/25	25.60		
AP	116	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100386767 **Desc: LARGE PRINT **Inv. Date: 05/05/25	27.99		
AP	117	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100411057 **Desc: LARGE PRINT **Inv. Date: 05/12/25	32.79		
AP	118	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100411058 **Desc: LARGE PRINT **Inv. Date: 05/12/25	30.39		
AP	119	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100441671 **Desc: LARGE PRINT **Inv. Date: 05/19/25	22.39		
AP	574	US BANK **VendorNo: 1950 **Inv. No: 6/15/25-EBAILEY **Desc: ADULT LARGE PRINT **Inv. Date: 06/09/25	62.51		
		06/30/2025 (06/25) Period Totals and Balance	751.10 *	.00 *	1,130.23
AP	119	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100511937 **Desc: LARGE PRINT **Inv. Date: 06/02/25	32.79		
AP	120	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100588691 **Desc: LARGE PRINT **Inv. Date: 06/16/25	53.58		
AP	121	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100602639 **Desc: LARGE PRINT **Inv. Date: 06/19/25	27.99		
AP	122	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100606666 **Desc: LARGE PRINT **Inv. Date: 06/20/25	43.19		
AP	123	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100613582 **Desc: LARGE PRINT **Inv. Date: 06/23/25	32.79		
		07/31/2025 (07/25) Period Totals and Balance	190.34 *	.00 *	1,320.57

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
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251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT (continued)

YTD Encumbrance	.00	YTD Actual	1,320.57	Total	1,320.57	YTD Budget	3,000.00	Unexpended	1,679.43
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251-55130-250-215 LIBRARY: BOOKS - CHILDRENS

05/31/2025 (05/25) Balance			.00 *	.00 *	4,626.56				
AP	681	US BANK	287.14						
**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: LIB BOOKS CHILD2039039716 **Inv. Date: 06/09/25									
AP	873	US BANK	27.98						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: BraveBooksPatronRequest **Inv. Date: 06/09/25									
AP	874	US BANK	48.52						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: MiniOrderMay **Inv. Date: 06/09/25									
AP	875	US BANK	13.39						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: OneOfAKindBook **Inv. Date: 06/09/25									
AP	876	US BANK	867.47						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: MayOrders **Inv. Date: 06/09/25									
AP	878	US BANK	23.36						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: ConstructionBookReplacement **Inv. Date: 06/09/25									
AP	879	US BANK	16.95						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: MolesWonderScentLateOrder **Inv. Date: 06/09/25									
AP	880	US BANK	404.89						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: AmazonBackordersApril&May **Inv. Date: 06/09/25									
AP	881	US BANK	42.63						
**VendorNo: 1950 **Inv. No: 6/15/25-SBAUMGART **Desc: ElementaryGlobeBooks **Inv. Date: 06/09/25									
06/30/2025 (06/25) Period Totals and Balance			1,732.33 *	.00 *	6,358.89				
AP	47	CAVENDISH SQUARE	186.03						
**VendorNo: 324 **Inv. No: 9781502673008 **Desc: QUARTERLY BOOK ORDER (CULTURES OF THE WORLD) **Inv. Date: 05/29/25									
07/31/2025 (07/25) Period Totals and Balance			186.03 *	.00 *	6,544.92				
YTD Encumbrance	.00	YTD Actual	6,544.92	Total	6,544.92	YTD Budget	16,000.00	Unexpended	9,455.08

251-55130-250-315 LIBRARY: BOOKS - TEEN

05/31/2025 (05/25) Balance			.00 *	.00 *	544.35
AP	907	US BANK	67.09		
**VendorNo: 1950 **Inv. No: 6/15/25-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 06/09/25					
AP	909	US BANK	399.87		
**VendorNo: 1950 **Inv. No: 6/15/25-TWILCOX **Desc: BOOKS-TEEN **Inv. Date: 06/09/25					
06/30/2025 (06/25) Period Totals and Balance			466.96 *	.00 *	1,011.31
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	1,011.31

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55130-250-315 LIBRARY: BOOKS - TEEN (continued)					
YTD Encumbrance	.00	YTD Actual	1,011.31	Total	1,011.31
		YTD Budget	3,175.00	Unexpended	2,163.69
251-55130-250-410 LIBRARY: BOOKS - MAG & NEWSPAP					
		05/31/2025 (05/25) Balance	.00 *	.00 *	4,360.40
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	4,360.40
YTD Encumbrance	.00	YTD Actual	4,360.40	Total	4,360.40
		YTD Budget	4,600.00	Unexpended	239.60
251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-000 LIBRARY: AUDIO/VISUAL					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
251-55135-290-125 LIBRARY: A/V - ADULT MOVIES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	771.06
AP	679	US BANK	20.99		
		**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: ADULT MOVIES 9951459 **Inv. Date: 06/09/25			
AP	680	US BANK	28.98		
		**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: ADULT MOVIES 4233042 **Inv. Date: 06/09/25			
AP	684	US BANK	151.60		
		**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: ADULT MOVIES 3289023 **Inv. Date: 06/09/25			
AP	685	US BANK	18.99		
		**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: ADULT MOVIES 4233042 **Inv. Date: 06/09/25			
		06/30/2025 (06/25) Period Totals and Balance	220.56 *	.00 *	991.62
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	991.62
YTD Encumbrance	.00	YTD Actual	991.62	Total	991.62
		YTD Budget	2,300.00	Unexpended	1,308.38
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	70.54

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS (continued)					
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	70.54
YTD Encumbrance	.00	YTD Actual 70.54 Total	70.54	YTD Budget 1,000.00 Unexpended	929.46
251-55135-290-135 LIBRARY: A/V - ADULT MUSIC					
05/31/2025 (05/25) Balance			.00 *	.00 *	165.47
AP	683	US BANK	9.29		
**VendorNo: 1950 **Inv. No: 6/15/25-JPOPPLE **Desc: ADULT MUSIC 1433054 **Inv. Date: 06/09/25					
06/30/2025 (06/25) Period Totals and Balance			9.29 *	.00 *	174.76
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	174.76
YTD Encumbrance	.00	YTD Actual 174.76 Total	174.76	YTD Budget 600.00 Unexpended	425.24
251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE					
05/31/2025 (05/25) Balance			.00 *	.00 *	397.35
AP	804	US BANK	17.94		
**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 06/09/25					
AP	805	US BANK	16.08		
**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 06/09/25					
AP	808	US BANK	12.95		
**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 06/09/25					
AP	809	US BANK	14.96		
**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 06/09/25					
AP	811	US BANK	12.99		
**VendorNo: 1950 **Inv. No: 6/15/25-PREEDY **Desc: CHILDRENS MOVIES **Inv. Date: 06/09/25					
06/30/2025 (06/25) Period Totals and Balance			74.92 *	.00 *	472.27
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	472.27
YTD Encumbrance	.00	YTD Actual 472.27 Total	472.27	YTD Budget 1,200.00 Unexpended	727.73
251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS					
05/31/2025 (05/25) Balance			.00 *	.00 *	802.52
07/31/2025 (07/25) Period Totals and Balance			.00 *	.00 *	802.52
YTD Encumbrance	.00	YTD Actual 802.52 Total	802.52	YTD Budget 854.00 Unexpended	51.48
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC					
05/31/2025 (05/25) Balance			.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC (continued)					
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
251-55135-290-320 LIBRARY: A/V - TEEN MOVIES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
251-55135-290-420 LIBRARY: A/V - VIDEO GAMES					
		05/31/2025 (05/25) Balance	.00 *	.00 *	322.78
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	322.78
YTD Encumbrance	.00	YTD Actual 322.78 Total	322.78	YTD Budget 900.00	Unexpended 577.22
251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC					
		05/31/2025 (05/25) Balance	.00 *	.00 *	12,235.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	12,235.00
YTD Encumbrance	.00	YTD Actual 12,235.00 Total	12,235.00	YTD Budget 12,235.00	Unexpended .00
251-55135-290-610 LIBRARY: A/V - MATERIAL REPL					
		05/31/2025 (05/25) Balance	.00 *	.00 *	.00
		07/31/2025 (07/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00	Unexpended .00
Number of transactions: 244 Number of accounts: 89			<u>Debit</u>	<u>Credit</u>	<u>Proof</u>
Grand Totals:			<u>159,759.21</u>	<u>208,221.68-</u>	<u>48,462.47-</u>

Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

Exhibit Room Agenda July 2025

Our Exhibit Room Committee met on August 6 when we installed the Banned Books exhibit. We discussed upcoming programs and dates for fall exhibit take down and installation.

Help us spread the word on Ruta Sepetys and Steve Shienkin's program on October 1 at 6.30p at the Waupaca Middle School for their *Bletchley Riddle* paperback tour! Sarah Hanneman has been an enormous help to coordinate details with the Waupaca Learning Center, Chain Exploration Center, Waupaca Middle School and Waupaca High School. Winchester Academy of Waupaca is partnering on the evening presentation and included a handout in their fall mailing.

The Yuletide Trail will be here before we know it, and I am attending monthly meetings to help coordinate the library's role with this important community event on December 6.

We love having students visit the library and Exhibit Room; Simon Baumgardt (Head of Youth Services) and I will start reaching out to teachers for fall field trips.

PAST EXHIBIT:

Marie App Watercolors (Summer Learning Program: Color Our World)

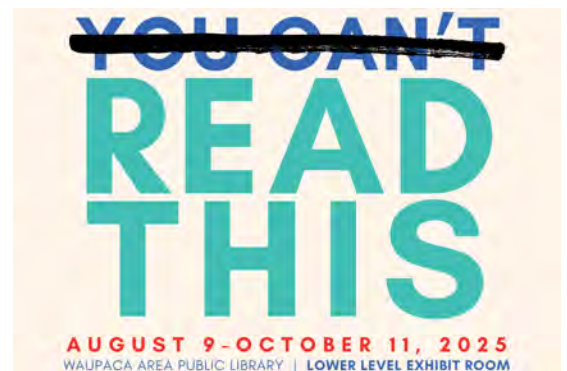
We kept Marie App's beautiful watercolor paintings on display through August 5, due to an installation date change. Marie generously proposed having this show be a fundraiser for the Library Foundation. Four pieces of artwork were sold, priced at \$300. With 50% of the sale going directly to the Foundation, we received \$600! All artwork was safely returned to Marie's home or picked up by their buyers.

ON EXHIBIT:

~~You Can't Read This~~ - Censorship Is So 1984. Read for Your Rights. /

Banned Books (August 9-October 11)

The exhibit was installed on August 6, and thanks to our amazing Exhibit Room volunteers, we were able to reopen our space the same afternoon. Visitors have many opportunities to learn about the differences between challenges and bans, explore challenged and banned titles, and check out many of these books. An additional display case is located upstairs by the main circulation desk to draw awareness to the exhibit, and Marci Cook made a wonderful display in the adult's department to further promote the exhibit. ~~You Can't Read This~~ is on display through October 11.



Every year, the American Library Association (ALA) recognizes Banned Books week at the beginning of October (5th-11th). The exhibit utilizes ALA resources, with the theme *Censorship Is So 1984. Read for Your Rights*. From ALA:

'With the escalation in attempts to ban books in libraries, schools, and bookstores around the country, George Orwell's cautionary tale "1984" serves a prescient warning about the dangers of censorship. This year's theme reminds us that the right to read belongs to all of us, that censorship has no place in contemporary society, and that we must defend our rights.'

UPCOMING EXHIBIT:

World War I: Lessons & Legacies (October 18-December 6)

Details are coming together for our WWI exhibit, with the Smithsonian poster exhibit, World War I: Lessons and Legacies as the foundation and supplemented with local items from community members and the Waupaca Historical Society. Additional materials will be on loan from the Wisconsin State Veterans Museum.

MONTHLY ATTENDANCE REPORT:

The attendance chart for July is included with this report.

2025 Schedule

- *Shelter In Knowledge*-December 21, 2024 - February 1, 2025
- *Youth Art Month*: February 8-March 29
- *Waupaca International Cultural Exchange Committee*: April 5 - May 31
- *Marie App Oeuvre (Summer Learning Program: Color Our World/Art)* : June 7-August 2

- ~~You Can't Read This~~ - *Censorship Is So 1984. Read for Your Rights. / Banned Books: August 9-October 11*
- *World War I: Lessons & Legacies: October 18-December 6*
- *Community Blood Center: December 13, 2025 -February 1, 2026*

2026 Schedule

- *Community Blood Center: December 13-February 1*
- *Youth Art Month: February 7-March 28*
- *Gardens/Local Agriculture: April 4-May 30*
- *Summer Learning Program (Unearth a Story/Dinosaurs) : June 6-August 1*
- *WCAB 20th Anniversary: August 8-October 3*
- *Kevin Knopp: October 10-December 5*
- *Quilts: December 12-January 30*

2027 Schedule

- *Quilts: December 12-January 30*
- *Youth Art Month: February 6-March 27*
- *30 Works by 30 Artists: April 3- May 29*
- *Summer Learning Program (Mystery/Detective/Suspense): June 5-July/August*

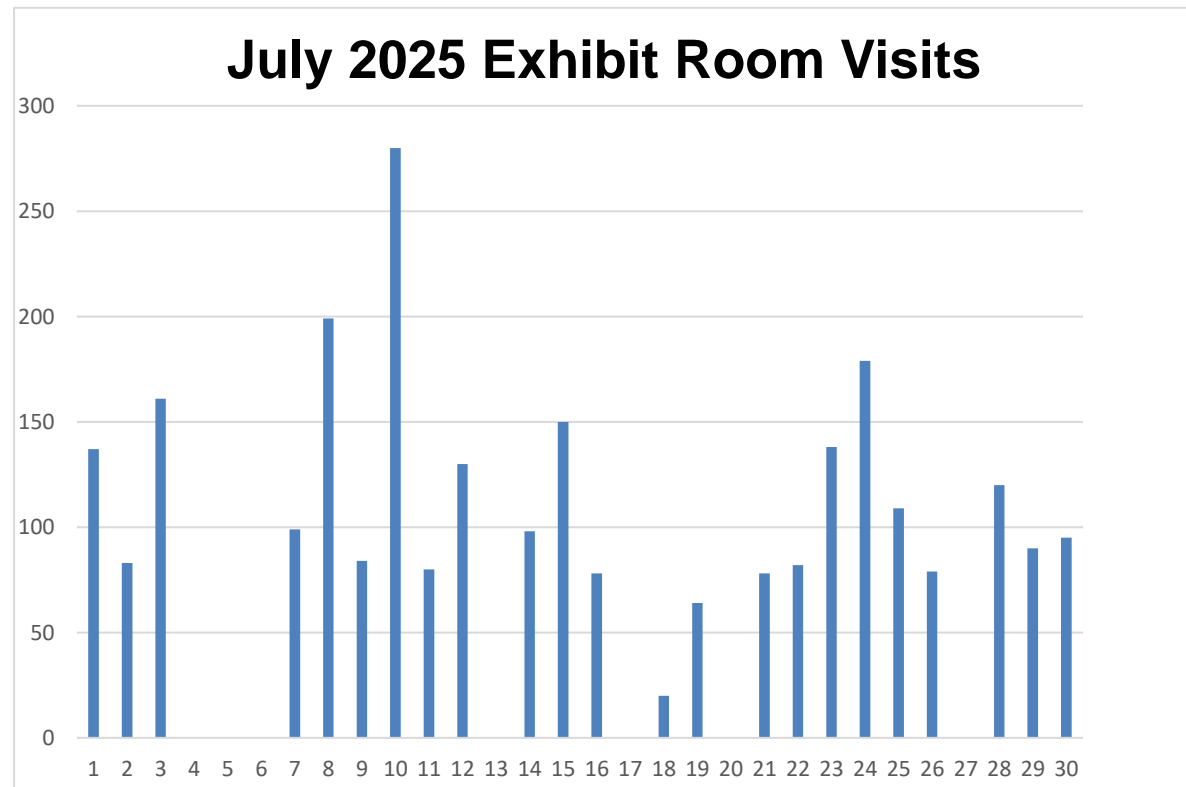
JULY 2025 EXHIBIT ROOM VISITS

07/1/2025	Tuesday	137
07/2/2025	Wednesday	83
07/3/2025	Thursday	161
07/4/2025	Friday	closed
07/5/2025	Saturday	closed
07/6/2025	Sunday	closed
07/7/2025	Monday	99
07/8/2025	Tuesday	199
07/9/2025	Wednesday	84
07/10/2025	Thursday	280
07/11/2025	Friday	80
07/12/2025	Saturday	130
07/13/2025	Sunday	closed
07/14/2025	Monday	98
07/15/2025	Tuesday	150
07/16/2025	Wednesday	78
07/17/2025	Thursday	73
07/18/2025	Friday	20
07/19/2025	Saturday	64
07/20/2025	Sunday	closed
07/21/2025	Monday	78
07/22/2025	Tuesday	82
07/23/2025	Wednesday	138
07/24/2025	Thursday	179
07/25/2025	Friday	109
07/26/2025	Saturday	79
07/27/2025	Sunday	closed
07/28/2025	Monday	120
07/29/2025	Tuesday	90
07/30/2025	Wednesday	95
07/31/2025	Thursday	144
TOTAL		2777

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

Marie App Watercolors (June) = 2987

Marie App Watercolors (July) = 2777



2025 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.40	\$0.00	\$0.00	\$7.46	\$0.00	\$0.00	\$0.00						\$7.86	
2025 Running Total													
\$0.40	\$0.40	\$0.40	\$7.86	\$7.86	\$7.86	\$7.86							
2024 Overdue Fees													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.20	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.00	\$0.00	\$8.20	\$0.00	\$8.50	
2024 Running Total													
\$0.00	\$0.00	\$0.20	\$0.20	\$0.20	\$0.20	\$0.30	\$0.30	\$0.30	\$8.50	\$8.50	\$8.50		
	\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05	\$0.00	\$0.96	\$0.00	\$35.97
2023 Running Total													
	\$0.05	\$25.05	\$30.05	\$30.35	\$30.46	\$30.96	\$31.96	\$31.96	\$35.01	\$35.01	\$35.97	\$35.97	\$35.97
2022 Running Total													
	\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29	\$116.29
2025 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$847.20	\$539.66	\$795.94	\$618.07	\$774.17	\$886.32	\$696.25						\$5,157.61	
2024 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$580.46	\$484.37	\$580.97	\$590.98	\$589.02	\$466.69	\$582.83	\$773.13	\$546.49	\$690.51	\$514.64	\$574.91	\$6,975.00	
2023 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$411.13	\$522.63	\$583.04	\$594.54	\$612.03	\$458.34	\$594.92	\$566.99	\$569.08	\$436.24	\$391.21	\$505.83	\$6,245.98	
2022 Copy Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97	\$427.05	\$557.49	\$554.96	\$376.07	\$371.22	\$385.50	\$5,773.09	
2025 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$100.00	\$410.00	\$135.00	\$205.00	\$195.00	\$84.59	\$88.81						\$1,218.40	
2024 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$73.00	\$235.00	\$225.00	\$483.00	\$130.00	\$50.00	\$50.00	\$102.50	\$135.00	\$267.50	\$140.00	\$205.00	\$2,096.00	
2023 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$110.00	\$140.00	\$255.00	\$50.00	\$175.00	\$116.05	\$435.00	\$440.00	\$80.00	\$125.00	\$81.00	\$95.00	\$2,102.05	
2022 Meeting Room Income													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00	\$370.00	\$156.80	\$80.90	\$75.00	\$120.00	\$60.00	\$1,147.70	
2025 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$279.90	\$183.94	\$330.40	\$265.99	\$329.21	\$454.05	\$593.35						\$2,436.84	
	-\$36.99	-\$19.99	-\$63.99	-\$44.95	-\$43.95	-\$178.95	-\$115.00					-\$503.82	
	\$242.91	\$163.95	\$266.41	\$221.04	\$285.26	\$275.10	\$478.35					\$1,933.02	
2024 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$277.88	\$254.82	\$223.98	\$200.37	\$209.51	\$109.00	\$358.03	\$241.89	\$300.65	\$302.08	\$110.99	\$348.87	\$2,938.07	
	\$0.00	-\$130.00	-\$16.99	-\$33.00	-\$24.00	-\$95.00	-\$20.00	-\$52.99	-\$18.98	-\$22.99	-\$15.99	-\$24.99	-\$454.93
	\$277.88	\$124.82	\$206.99	\$167.37	\$185.51	\$14.00	\$338.03	\$188.90	\$281.67	\$279.09	\$95.00	\$323.88	\$2,483.14
2023 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$257.90	\$480.71	\$314.06	\$176.99	\$346.21	\$147.03	\$132.00	\$504.10	\$441.49	\$320.78	\$162.90	\$250.31	\$3,534.48	
	-\$56.45	-\$71.00	-\$41.99	-\$104.99	-\$83.99	-\$52.98	-\$6.99	-\$88.95	-\$113.26	-\$80.00	-\$73.95	-\$774.55	
	\$201.45	\$409.71	\$272.07	\$72.00	\$262.22	\$94.05	\$125.01	\$415.15	\$328.23	\$240.78	\$88.95	\$2,759.93	
2022 Material Replacement													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$95.00	\$131.94	\$134.92	\$138.27	\$165.94	\$237.77	\$433.36	\$177.12	\$140.05	\$351.90	\$211.13	\$111.12	\$2,328.52	
2025 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$162.02	\$141.29	\$113.00	\$56.16	\$99.10	\$78.17	\$143.22						\$792.96	
2024 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$238.62	\$137.98	\$98.69	\$165.32	\$89.17	\$55.49	\$77.39	\$281.20	\$78.77	\$95.88	\$147.17	\$113.79	\$1,579.47	
2023 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$93.53	\$111.22	\$51.12	\$67.90	\$48.72	\$113.23	\$77.80	\$113.17	\$58.46	\$91.67	\$189.60	\$74.65	\$1,091.07	
2022 Donation Box													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$21.19	\$73.70	\$23.55	\$90.48	\$31.54	\$55.31	\$94.28	\$31.21	\$76.63	\$13.68	\$34.07	\$21.87	\$567.51	
2025 Passports													
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total	
\$840.00	\$1,295.00	\$315.00	\$455.00	\$452.88	\$516.14	\$485.91						\$4,359.93	

2024 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$350.00	\$910.00	\$595.00	\$120.00	\$525.00	\$175.00	\$245.00	\$385.00	\$385.00	\$455.00	\$420.00	\$770.00	\$5,335.00
2023 Passports												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00	\$140.00	\$245.00
2025 Credit Card												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$19.18	\$218.90	\$369.14	\$371.05						\$978.27
			-\$0.82	-\$7.70	-\$11.52	-\$11.90						-\$31.94
2025 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$37.25	\$3.60	\$52.10	\$125.45	\$177.40	\$88.20	\$18.50						\$502.50
2024 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$63.00	\$98.09	\$565.00	\$95.20	\$6.35	\$32.70	\$9.75	\$10.30	\$228.35	\$9.30	\$6.90	\$19.45	\$1,144.39
2023 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$34.10	\$ 14.55	\$ 436.10	\$ 184.05	\$ 80.85	\$ 16.70	\$ 21.05	\$ 9.20	\$ 25.20	\$ 51.90	\$ 120.15	\$ 12.55	\$1,006.40
2022 WAIVED												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$192.65	\$ 3,709.30	\$ 2,089.40	\$ 53.15	\$ 75.22	\$ 464.30	\$ 53.50	\$ 65.40	\$ 52.65	\$ 264.60	\$ 14.60	\$ 6.40	\$7,041.17

Library Usage 2025

Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	894	892	894	775	1,007	1,286	1,046						6,794
2024	1,063	919	1,019	1,325	1,264	1,074	1,067	1,138	921	1,129	915	764	12,598
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	8,075	7,276	8,075	7,981	8,093	10,120	10,076						59,696
2024	6,417	7,562	7,835	7,851	7,155	9,451	9,389	9,346	8,057	9,690	8,339	8,042	99,134
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 wireless	737	733	879	838	838	1,095	1,081						6,201
2025 stations	458	432	534	488	569	688	637						3,806
2024 wireless	627	689	746	816	810	966	1,081	1,073	866	1,059	772	798	10,303
2024 stations	448	421	477	507	447	506	513	566	431	524	455	393	5,688
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	7	10	7	14	10	16	12						76
2024	23	44	26	23	23	10	15	12	9	7	12	6	210
2023	60	40	44	25	40	44	27	28	27	24	17	20	396

Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	98.3	129.3	111.0	154.7	165.75	155.75	151.5						966
2024	17.75	23.5	47	37.5	47.2	69.25	54.25	86.25	81	103.25	76.45	75	718
2023	4.5	2	2.5	14.25	12.25	20	21	18.25	20.45	21.5	13.75	11.7	163

Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	9	2	9	11	8	7						56
2025 attendance	94	91	33	128	122	92	63						623
2024 programs	8	8	10	7	2	10	10	11	9	10	8	4	97
2024 attendance	106	73	119	68	4	126	74	68	91	92	135	61	1,017

Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	17	18	12	11	19	17						104
2025 attendance	362	592	604	357	529	504	477						3,425
2024 programs	7	11	12	14	8	11	16	7	5	18	14	9	132
2024 attendance	324	400	528	538	323	212	234	162	210	564	494	196	4,185

General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	0	1	5	3	1	4	10						24
2025 attendance	0	250	506	38	7	197	296						1,294
2024 programs	1	3	2	7	2	4	2	2	1	1	2	8	35
2024 attendance	47	143	570	1,796	77	139	90	580	42	41	21	415	3,961

Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	4	7	5	13	15	8	16						68
2025 attendance	35	38	23	324	668	85	84						1,257
2024 programs	5	5	3	8	4	9	5	4	4	15	6	4	72
2024 attendance	25	29	17	34	107	70	47	25	23	81	48	743	1,249

Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	93	86	93	78	74	88	101						613
2024	68	92	78	74	68	78	96	91	104	114	54	68	985
2023			120	71	88	96	100	122	65	93	59	41	855

Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	21	37	9	13	16	14	15						125
2024	10	24	17	2	15	5	8	11	10	13	11	20	146
2023							0	0	0	0	3	4	7

Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	3	2	2	4	7	3	18						39
2024	5	6	8	9	7	5	2	4	3	4	6	5	64
2023							6	3	2	3	5	6	25

Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	4,787	3,752	4,631	4,287	4,935	5,559	4,635						32,586
2024	2,426	3,711	3,623	3,610	3,870	4,255	3,346	4,347	5,112	6,185	4,041	3,771	48,297
2023		174	198	569	566	824	974	2,107	2,402	4,142	3,809	2,770	18,535

Jul 2025 Interlibrary Lender/Borrower Statistics

Library	Code					YTD				
		Items Loaned	Items Borrowed	Net	Ratio	Items Loaned	Items Borrowed	Net	Ratio	
Algoma	NKALG	1,316	1,043	273	1.26	8,784	8,634	150	1.02	
Appleton	OOAPL	8,821	12,287	(3,466)	0.72	47,174	59,452	(12,278)	0.79	
Baileys Harbor	NDBAI	709	542	167	1.31	4,389	3,240	1,149	1.35	
Biramwood	NSBIR	708	96	612	7.38	4,426	1,769	2,657	2.50	
Black Creek	OOBCL	1,904	887	1,017	2.15	12,994	6,040	6,954	2.15	
Bonduel	NSBON	351	619	(268)	0.57	2,511	4,800	(2,289)	0.52	
Clintonville	OWCPL	2,181	1,097	1,084	1.99	15,498	6,628	8,870	2.34	
Coleman	NMCOL	5	8	(3)	0.63	2,098	3,215	(1,117)	0.65	
Crivitz	NMCRJ	581	1,066	(485)	0.55	4,116	8,419	(4,303)	0.49	
Egg Harbor	NDEGG	636	698	(62)	0.91	4,101	3,757	344	1.09	
Ephraim	NDEPH	495	188	307	2.63	3,099	984	2,115	3.15	
Fish Creek	NDFIS	396	505	(109)	0.78	2,672	2,692	(20)	0.99	
Florence	NFFLO	368	415	(47)	0.89	2,784	2,675	109	1.04	
Forestville	NDFOR	651	327	324	1.99	3,602	2,465	1,137	1.46	
Fremont	OWFPL	725	633	92	1.15	4,523	3,783	740	1.20	
Gillett	NOGIL	534	317	217	1.68	3,851	2,376	1,475	1.62	
Goodman	NMGOO	77	160	(83)	0.48	467	1,566	(1,099)	0.30	
Green Earth	NBON2	134	1	133	134.00	818	31	787	26.39	
Hortonville	OOHPL	1,611	3,159	(1,548)	0.51	10,876	19,467	(8,591)	0.56	
Iola	OWIVL	1,041	967	74	1.08	7,316	6,526	790	1.12	
Kaukauna	OOKAU	3,681	3,742	(61)	0.98	23,190	26,765	(3,575)	0.87	
Kewaunee	NKKEW	1,621	1,201	420	1.35	11,155	9,054	2,101	1.23	
Kimberly	OOKIM	2,899	5,269	(2,370)	0.55	19,181	38,602	(19,421)	0.50	
Lakewood	NOLAK	822	758	64	1.08	5,346	5,444	(98)	0.98	
Lena	NOLEN	533	502	31	1.06	4,005	2,509	1,496	1.60	
Little Chute	OOLIT	3,580	3,679	(99)	0.97	21,864	29,644	(7,780)	0.74	
Manawa	OWMAN	1,180	673	507	1.75	8,426	4,900	3,526	1.72	
Marinette	NMMRT	1,570	1,500	70	1.05	10,559	10,299	260	1.03	
Marion	OWMAR	1,125	725	400	1.55	7,780	4,906	2,874	1.59	
Mattoon	NSMAT	115	120	(5)	0.96	769	793	(24)	0.97	
New London	OWNLP	2,153	1,574	579	1.37	14,688	10,607	4,081	1.38	
NFLS	NFLS	-	9	(9)	-	-	129	(129)	-	
Niagara	NMNIA	234	313	(79)	0.75	2,036	2,322	(286)	0.88	
Oconto	NOOCO	991	845	146	1.17	7,232	5,958	1,274	1.21	
Oconto Falls	NOOCF	1,645	812	833	2.03	11,530	6,381	5,149	1.81	
Oneida	NBONE	799	191	608	4.18	5,603	1,499	4,104	3.74	
OWLS	OWLS	-	6	(6)	-	2	27	(25)	0.07	
Peshtigo	NMPES	396	488	(92)	0.81	2,513	2,666	(153)	0.94	
Scandinavia	OWSCA	536	239	297	2.24	3,761	2,117	1,644	1.78	
Seymour	OOSEY	1,873	1,537	336	1.22	13,986	10,906	3,080	1.28	
Shawano	NSSHA	2,462	2,339	123	1.05	17,625	16,149	1,476	1.09	
Shiocton	OOSHI	899	403	496	2.23	5,864	3,426	2,438	1.71	
Sister Bay	NDSIS	1,258	1,351	(93)	0.93	8,724	7,802	922	1.12	
Sturgeon Bay	NDSTR	2,736	4,119	(1,383)	0.66	19,250	23,037	(3,787)	0.84	
Suring	NOSUR	795	472	323	1.68	5,577	3,781	1,796	1.48	
Tigerton	NSTIG	280	287	(7)	0.98	2,168	2,342	(174)	0.93	
Washington Island	NDWSH	391	374	17	1.05	2,396	2,328	68	1.03	
Waupaca	OWWAU	3,281	3,061	220	1.07	21,472	22,935	(1,463)	0.94	
Wausaukee	NMWAS	438	469	(31)	0.93	3,032	3,455	(423)	0.88	
Weyauwega	OWWEY	1,324	688	636	1.92	8,551	4,653	3,898	1.84	
Wittenberg	NSWIT	218	318	(100)	0.69	1,555	1,984	(429)	0.78	
TOTAL		63,079	63,079	-	1.00	415,939	415,939	-	1.00	

Loaned by	Borrowed by			Borrowed by		
	NFLS librari	OWLS librar	Total	NFLS librarie	OWLS librarie	Total
NFLS libraries	13,039	11,226	24,265	92,976	75,817	168,793
OWLS libraries	9,408	29,406	38,814	61,552	185,594	247,146
Total	22,447	40,632	63,079	154,528	261,411	415,939

Net = Number of items loaned less number of items borrowed
 Ratio = Number of items loaned for every item borrowed

Circulation Statistics 2025

Circulation Statistics 2025														
Waupaca 2025 Circulation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
2025 Downloads - ebooks	1,087	952	1,012	850	860	863	852						6,476	
2024 Downloads - ebooks	1,124	980	1,069	993	956	901	997	982	913	827	850	919	11,511	
2025 Downloads - Audio	1,294	1,261	1,294	1,197	1,286	1,216	1,080						8,628	
2024 Downloads - Audio	1,194	1,120	1,158	1,175	1,211	1,167	1,157	1,126	1,057	1,169	1,132	1,124	13,790	
2025 Downloads - Magazine	376	326	362	356	345	312	311						2,388	
2024 Downloads - Magazine	324	331	371	113	209	225	197	162	245	249	327	356	3,109	
2025 Downloads - Hoopla	462	391	412	377	358	358	416						2,774	
2024 Downloads - Hoopla	351	358	390	408	383	366	377	397	369	393	388	368	4,548	
Physical Items	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total	
Renewals	2,408	2,356	2,526	2,645	2,568	2,329	2,788						17,620	
Checkouts	10,601	9,693	10,718	9,491	9,396	11,143	11,222						72,264	
Total Circulation w/renewals	13,009	12,049	13,244	12,136	11,964	13,472	14,010	0	0	0	0	0	89,884	
2024 Totals	12,071	12,476	12,848	12,311	11,293	13,634	14,242	13,308	11,513	12,475	12,154	10,700	149,025	
2023 Totals	12,166	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	13,306	12,227	11,150	154,012	
2022 Totals	12,291	11,452	13,899	11,856	11,550	13,708	12,677	13,443	11,688	11,801	11,534	10,391	146,290	
2019 Totals	20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281	

Circ by Municipality										
Town/City/County	January	February	March	April	May	June	July	Total	2025	
Dayton	1,765	1,563	1,450	1,525	1,382	1,685	1,864	11,234	12%	
Farmington	1,923	1,724	1,940	1,740	1,493	1,677	2,051	12,548	14%	
Lind	609	413	594	604	502	531	568	3,821	4%	
Waupaca (Town)	560	618	747	773	868	818	892	5,276	6%	
Other Towns	584	718	819	477	560	638	694	4,490	5%	
Town Total	5,441	5,036	5,550	5,119	4,805	5,349	6,069	37,369	41%	
Waupaca (City)	4,702	4,378	4,929	4,449	4,345	4,781	4,656	32,240	36%	
Waushara County	581	593	599	695	740	911	922	5,041	6%	
Winnebago County	12	12	2	8	12	15	16	77	0%	
Portage County	1,101	984	1,062	956	953	1,102	1,083	7,241	8%	
Other	1,172	1,046	1,102	1,084	1,234	1,314	1,264	8,216	9%	
Total	13,009	12,049	13,244	12,311	12,089	13,472	14,010	90,184		

Monthly/YTD Circs and Renewals - July 2025

<u>Agency</u>	<u>Current Month</u>			<u>YTD</u>		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,311	714	3,025	18,226	5,160	23,386
Appleton	46,372	15,315	61,687	254,225	80,121	334,346
Black Creek	2,581	677	3,258	15,542	4,839	20,381
Clintonville	4,229	1,149	5,378	25,376	6,136	31,512
Door Cty - Baileys Harbor	1,719	311	2,030	8,293	1,702	9,995
Door Cty - Egg Harbor	1,831	356	2,187	8,259	1,893	10,152
Door Cty - Ephraim	543	110	653	2,309	542	2,851
Door Cty - Fish Creek	984	192	1,176	4,607	912	5,519
Door Cty - Forestville	873	239	1,112	4,710	1,523	6,233
Door Cty - Sister Bay	4,542	971	5,513	20,743	4,970	25,713
Door Cty - Sturgeon Bay	9,972	3,165	13,137	56,911	16,562	73,473
Door Cty - Washington Island	1,137	130	1,267	5,416	714	6,130
Florence	895	121	1,016	5,195	730	5,925
Fremont	1,474	418	1,892	9,533	2,207	11,740
Gillett	489	128	617	3,187	1,056	4,243
Hortonville	7,523	1,930	9,453	40,038	11,633	51,671
Iola	1,952	592	2,544	12,531	3,523	16,054
Kaukauna	12,207	3,229	15,436	75,453	20,999	96,452
Kewaunee	3,550	1,029	4,579	22,791	6,753	29,544
Kimberly	17,420	4,091	21,511	95,616	28,110	123,726
Lakewood	2,988	561	3,549	15,835	3,601	19,436
Lena	1,070	336	1,406	5,667	1,600	7,267
Little Chute	10,912	2,886	13,798	68,482	22,454	90,936
Manawa	2,025	550	2,575	12,081	3,056	15,137
Marinette Cty - Coleman	0	8	8	5,261	1,718	6,979
Marinette Cty - Crivitz	2,344	700	3,044	14,750	4,288	19,038
Marinette Cty - Goodman	199	41	240	1,461	352	1,813
Marinette Cty - Marinette	4,166	1,033	5,199	24,656	6,387	31,043
Marinette Cty - Niagara	560	167	727	3,411	1,236	4,647
Marinette Cty - Peshtigo	914	319	1,233	5,267	1,659	6,926
Marinette Cty - Wausaukee	852	171	1,023	5,998	1,180	7,178
Marion	2,194	558	2,752	14,123	3,651	17,774
New London	5,077	1,117	6,194	32,434	6,649	39,083
Oconto	2,029	523	2,552	12,905	3,811	16,716
Oconto Falls	3,251	561	3,812	20,832	3,623	24,455
Oneida Tribal - Green Earth	50	8	58	157	87	244
Oneida Tribal - Oneida	283	143	426	2,257	1,087	3,344
Scandinavia	566	142	708	3,213	1,107	4,320
Seymour	3,072	1,075	4,147	19,299	7,323	26,622
Shawano Cty - Birnamwood	253	42	295	10,804	1,520	12,324
Shawano Cty - Bonduel	927	354	1,281	6,036	2,465	8,501
Shawano Cty - Mattoon	180	47	227	990	233	1,223
Shawano Cty - Shawano	7,620	1,851	9,471	50,278	11,388	61,666
Shawano Cty - Tigerton	439	126	565	3,154	1,218	4,372
Shawano Cty - Wittenberg	681	201	882	3,549	852	4,401
Shiocton	918	173	1,091	5,872	1,009	6,881
Suring	1,058	290	1,348	7,391	2,154	9,545
Waupaca	11,222	2,788	14,010	72,264	17,620	89,884
Weyauwega	2,001	739	2,740	11,380	4,117	15,497
Total	190,455	52,377	242,832	1,128,768	317,530	1,446,298

Posted 8/1/25

Director's Report – August 2025

Youth Services Positions

We have filled our two (2) Youth Services part-time Library Associate openings. Becca Bauer is currently one of our Pages and also runs the library at the Chain Exploration Center. Bobbie Leiskau will be filling the second position and joins our staff with excellent experience in working with children.

Staff Retirement

With our two part-time staff on board Jan Rademacher has officially filed for retirement. Her last day with us will be August 29. Jan has been an important part of our Library team since she joined us on August 10, 1998. At that time, I had just graduated high school and still had years to go before starting on my own 20-year library career. Our new Library Associates will have several weeks to work with Jan before her retirement, and Jan will continue to be available as a resource thereafter.

Conclusion of a Busy Summer

The summer of 2025 is wrapping up with a bang. For the second straight month our total visits exceeded 10K. Our programming was significantly higher for July than last year, with 50 programs and an attendance of 920. Reference questions in July again exceeded those in the same month in 2019, and we saw increases in use of study rooms, notary service and passport service.

Hearing Loop Repair

Recent evaluation of our hearing loop system in the Library's meeting rooms showed that some improvement was possible despite regular radio interference. A technician from DRS Sound tuned the system and made some repairs, which has improved performance. We also have quotes to upgrade the system, which is currently 8 years old, and to repair the hearing loop at the Main Desk.

Renaissance Faire 2025

The 2025 Waupaca Ren Faire was again a big hit. This was a full team effort with everyone on staff deserving credit for helping to make the day a success. I do have to single out Molly Reinke as having been our main organizer and most responsible for the success of the day. Unfortunately, as a very successful program was winding down the weather took a dramatic turn. Despite the resultant chaos our program partners unanimously declared that they want to come back next year, and vendors and staff pulled together to get things cleaned up.

Respectfully submitted,
Eric Scott Bailey

July Programs

- **Thursday, July 17th** Back to Vinyl Night (with Teen) 12 People
- **Friday, July 18th** Outdoor Movie: Dogman 105 People
- **Thursday, July 24th** Engagement Table Craft with Mary-8 people
- **Friday, July 25th** After Hours Adult Night-25 people (Marcie)
- **Wednesday, July 30th** Renaissance Faire Murder Mystery-10 people
- **Saturday, June 28th** Book to Movie Series: Jurassic Park: 7 people (Jan P.)
- ¿Comó se dice? 20 people over the month
- **Engagement Table**
 - Beaded Keychains

We had so many new and unique programs in July! Our first was a two department combination with Taylor's teens for Back to Vinyl Night with Marty Milner from Back to Vinyl. He and his wife brought music, and many records to quiz people about album art. We served snacks, and our teens and adults had a blast! We plan to do this again in the future, taking care to be more cognizant of other events happening in town at the same time.



Our outdoor movie was a hit! This was the third time we've done it, but the first time we were able to hold it as was planned, because weather cooperated! We were not able to line up a food truck, so we purchased and handed out popcorn and water instead. Alice from Art by Alice came and painted faces, she was so popular that she had kids all movie long! The attendance and engagement was amazing, and the program couldn't have been carried off without the help throughout the movie by Eric, and for setup and teardown by Marcie, her friend Amber, and Nick Reinke as volunteers.



Mary Perkett offered another craft at the engagement table, this time with rock succulents. She had good interest in her craft, and great engagement with patrons who are really enjoying these opportunities to get to know her better while crafting alongside her. She has one more scheduled in August.



Marcie held her first After Hours Adult Night! She did a great job of organizing and making a welcoming and chill evening of games, chatting, relaxation and community. She had 25 people attend! We're hoping for repeat events in the future!

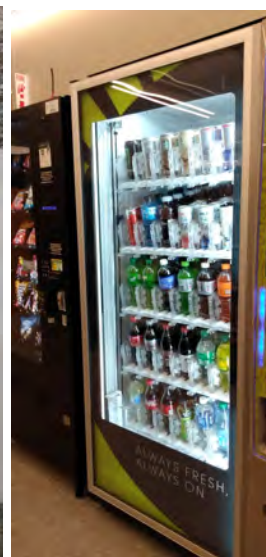
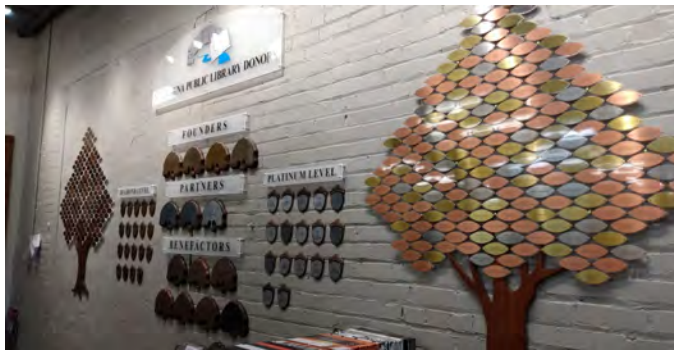
I had a Renaissance Faire Murder Mystery at the end of July, gearing up for the Renaissance Faire! We had 10 adults attend, many in costume and played their roles well. We snacked, chatted, got into our roles some more than others and it was hilarious! We solved the murder to reveal the least expected villain, and stayed an extra 20 minutes chatting afterwards. We will definitely need to do more events like this in the future! We had so much fun that I forgot to take any pictures during the event.



-Respectfully submitted by Molly Reinke

Adult Services Report

July 7th the podcast crew Linda Hagen, Marcie Cook, and myself went on our second leg of the Library Road Trip. This entailed a large section of the southern portion of the OWLs system. We were able to visit Weyauwega, Fremont, Hortonville, New London, Shioclin, Black Creek, Seymour, Kaukauna, Little Chute, Kimberly, and Appleton. We were particularly interested in the way some of the libraries recognized donors/sponsors, some of their Summer Reading Program activities & prizes, and seeing the new libraries, the expansions, and the plans for new library buildings to come!





July 10th I was invited by Be Well Waupaca County and the Hunger Network to join them for a meeting at the Wisconsin Food Hub Cooperative. There we learned about the “Tend & Table” project that Tara Roberts-Turner is working on and received a tour of the facility. This project could potentially benefit the Waupaca Library Food Pantry. This project is in its beginning stages but eventually could go far in helping many in need.



In July I began to touch base with staff on their smart goals for this year. This year the staff was asked to find the time to become familiar with three specific types of equipment we have in the library: the microfilm machine, the CREATE computer, and the VR Headsets. The goal is for them to be comfortable enough to help patrons with them. Each part-time adult circulation staff member was asked to pick two of these three and create projects with them that they could then present in some way at a staff meeting.



July 22nd we recorded our podcast which went a little long because of the road trip details and the library stories we shared.

As Molly mentioned in her list of programs in July, Marcie had her first After Hours Adult Game Night. It went well and many of the people said they'd love to do it again. They would like it to be a little longer though.



The Book to Movie Club is doing okay. I appear to have about the same number of participants each time, however, I have at least one new person almost every time. If I ever have a day when all the participants show I may just get a room full.

The Walking Books program is moving along. I have training classes scheduled for volunteers in August.

-Respectfully submitted by Jan Popple

Children's Department Report - July 2025

Babygarten - 85 **Sunny Day - 283**
Storytime - 33 **Bookpacks - 33**
Splash Pad Storytime - 26
Dino Scavenger Hunt - 111
City Mural Scavenger Hunt - 61
Thursday Crafternoons - 75
Library Fun at the Park - 46



July was jam-packed with programs, excitement and great engagement from our community! Our regular continuous programs of Storytime, Babygarten, Sunny Day Visits, Thursday Crafternoons and Splash Pad Storytimes all proved to be popular among youth and families through the entirety of the month.

Our Lego Contest brought a lot of creativity and a bigger crowd. There is a lot of talent at each of these contests, so we are working on a better system of scoring, giving better feedback to participants and taking less time at the end. We have a new batch of Lego sets to offer as prizes for each contest, leading to lots of excitement.

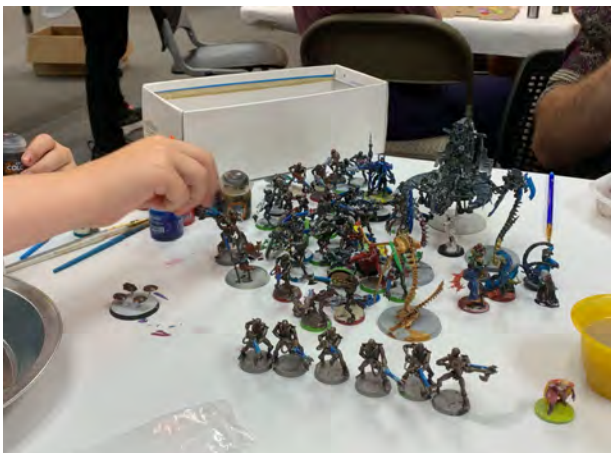
After lots of careful consideration and a meticulous set of interviews, we are excited to welcome Becca Bauer and Bobbie Leiskau to our staff in the Children's Department! Becca and Bobbie both bring a wide range of skills that will be a valuable boon to our department.

Our 2nd Library Fun at the park saw great attendance this month, with Paula leading participants in games, activities and sending folks home with some spare books. On the same day I collaborated with the Teen Room for a tech program, taking apart spare computers to learn about their workings. The program was well attended, notably by a number of new faces to the teen and children's departments!

Our expectations were smashed by the attendance of our Miniature Painting program with Four Myths! We had a great turnout from our teens, kids and adults, enough that we had to run and grab plenty of extra chairs. We collected some interest in another round of adult D&D at the library, and after patrons had painted their fill we had many asking when the next mini painting would be. We hope to offer more programs like this in the future!

At the end of the month, I had the pleasure of attending the Foundations of Wisconsin Librarianship Workshop in Wisconsin Rapids. It was a terrific event that proved to be useful on many fronts, giving excellent on the how and why of a number of programs like Storytime and Babygarten. Additionally it proved to be an excellent opportunity to network, with a large number of young librarians entering into the field.

Respectfully Submitted - Simon Baumgart



July 2025 Board Report - Teen Department



Teen Volunteer Agents Update!

The Teen Volunteer Agents had their regular meeting in the start of July and decided to host additional meetings dedicated to crafting games and activities for the Teen Summer Bash in August. This has been a HUGE help to Taylor and the Teen Room overall, and they've been working hard to make this year's Summer Bash a blast! They also had two volunteers step up to help out at the Waupaca Library Renaissance Fair on August 9th. As a part of their volunteering, they were allowed to put out a tip jar to collect funds for the Teen Volunteer Agents group. They raised \$75 for their help at the booth! Great job Teen Volunteer Agents!



Taking Apart Computers and Other Fun Programs

Our Teen Tech Take-Apart: PCs Piece by Piece was a huge hit with our younger teens. This STEM-based program provided teens with hands-on experiences with taking apart and putting PCs back together. The library was able to provide an old computer to the program, and our Children's Librarian, Simon, brought in one of his own slightly newer computers for teens to learn from. From RAM to the Motherboard, teens were able to ask and get a lot of questions answered by Simon and his friends. They brought in a lot of their own personal experiences and trials and error to teach these teens something new! It sounds like it was a hit with our guests as well, and they may want to come back in the future for more STEM programs!



Marty Milner from Back to The Vinyl partnered up with the library to host a teen and adult Mystery Vinyl Night at the Waupaca Public Library. This was a great way to connect our teens with different kinds of music as well as making them aware of some of our local businesses. Working with Marty was a great experience. He brought all kinds of items to give away as prizes at the event, and provided a comfortable space for either experienced music-fans or newcomers to explore the program. We would love to work with Marty and his crew again in the future!



The rest of our month featured a variety of art-based crafts, a Virtual Reality Challenge with Keep Talking and Nobody Explodes, Dungeons and Dragons, and more!

We worked a lot more with local businesses in the month of July between our Mystery Vinyl and Mini-Painting Programs, and it's a great way to let teens know that there are local shops that might match their interests!



Respectfully submitted by Taylor Wilcox, Teen Services Librarian

August 14th, 2025

MEMBERSHIP AGREEMENT
Waupaca Area Public Library
Outagamie Waupaca Library System

Article I: General

The Outagamie Waupaca Counties Federated Library System Board and the Board of the Waupaca Area Public Library, located in the City of Waupaca, County of Waupaca, do hereby enter into an agreement as authorized by Chapter 43, *Wisconsin Statutes*, for the purpose of participating in the Outagamie Waupaca Counties Federated Library System. This agreement shall become effective upon signing of the agreement by both parties and shall render any earlier membership agreement null and void.

Article II: Definitions

For the purposes of this agreement:

- (1) Outagamie Waupaca Counties Federated Library System Board, also referred to as the System Board, is the body established by the Board of Supervisors of Outagamie County and Waupaca County in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (2) Outagamie Waupaca Counties Federated Library System, also referred to as the System, is the organization established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Outagamie and Waupaca Counties.
- (3) The Waupaca Area Public Library Board is the body, established under the provisions of Section 43.54 of the *Wisconsin Statutes* that administers the Waupaca Area Public Library.
- (4) The Waupaca Area Public Library is the agency established under Section 43.52 of the *Wisconsin Statutes* by the City of Waupaca to provide municipal public library service.
- (5) Plan of Service is the published document describing the program and budget for library service to be carried out by the System, required by the Department of Public Instruction in accordance with Section 43.17(5) of the *Wisconsin Statutes* and adopted by the System Board.

Article III: Eligibility for Membership

The Waupaca Area Public Library Board certifies that the Waupaca Area Public Library:

- (1) Is established and organized under the provisions of Section 43.52 and Section 43.54 of the *Wisconsin Statutes*;
- (2) Is located in Waupaca County;
- (3) Is authorized by its municipal governing body to participate in the System;

- (4) Provides to any resident of Outagamie County or Waupaca County the same library services, on the same terms that are provided to the residents of the City of Waupaca in accordance with Section 43.15(4)(c)(4) of the *Wisconsin Statutes*;
- (5) Employs a head librarian holding certification required by the Department of Public Instruction;
- (6) Is open to the public an average of at least 20 hours each week;
- (7) Annually spends at least \$2,500 on library materials.

Article IV: Local Library Participation

The Waupaca Area Public Library Board agrees that the Waupaca Area Public Library shall:

- (1) Participate in system activities as described in the System's Plan of Service;
- (2) Lend library materials to other system member libraries in compliance with *Wisconsin Statutes* s. 43.15(4)(c)(4);
- (3) Provide to the System:
 - (a) Notice of each Waupaca Area Public Library Board meeting;
 - (b) Minutes of each Waupaca Area Public Library Board meeting;
 - (c) A copy of any library planning documents adopted by the Board;
 - (d) Such service records and financial records as may be required by the Department of Public Instruction;
- (4) Honor the valid borrower's cards of public libraries in adjacent public library systems in compliance with *Wisconsin Statutes* s. 43.17(10) unless services are refused in accordance with *Wisconsin Statutes* s. 43.17(11);
- (5) Comply with all agreements between the System Board and other library agencies unless written notice of intent not to comply has been provided to the System Board.

Article V: System Participation

The Outagamie Waupaca Counties Federated Library System shall:

- (1) Provide services to the Waupaca Area Public Library described in the System's Plan of Service or required by Section 43.24(2) of the *Wisconsin Statutes*. System services shall include, but not be limited to, the following:
 - (a) Referral and routing of reference and interlibrary loan requests throughout the State of Wisconsin as expeditiously as possible and in accordance with standard interlibrary loan practices and protocols;

- (b) Operation and development of a shared automation network;
 - (c) Training and assistance in using technology and electronic information resources;
 - (d) Delivery services among system member libraries;
 - (e) Continuing education programs and scholarships;
 - (f) Professional consultant services provided by system staff and project consultants;
 - (g) Promotion and facilitation of inclusive services;
 - (h) Service agreements with all adjacent library systems;
 - (i) Graphic design and reproduction services;
 - (j) Support for member library services provided to children and young adults;
- (2) Annually compensate the Waupaca Area Public Library for providing library service to residents of Waupaca County living outside of municipalities with public libraries in accordance with the Library Service Plan for Waupaca County;
- (3) Annually coordinate requests for reimbursement for providing library service to residents of adjacent counties living outside of municipalities with public libraries in accordance with Section 43.12 of the *Wisconsin Statutes* and relevant intersystem and intrasystem agreements.
- (4) Engage in continuous planning in regard to library technology and the sharing of resources with member libraries and other types of libraries in the area as specified in Section 43.24(2)(L) and Section 43.24(2)(m) of the *Wisconsin Statutes*:
- (5) Provide to the Waupaca Area Public Library:
- (a) Notice of each System Board meeting;
 - (b) Minutes of each System Board meeting;
 - (c) Copies of the System's Plan of Service and annual budget;
- (6) Provide to the Waupaca Area Public Library any other services as are mutually agreeable.

Article VI: Mutual Understandings

It is mutually understood and agreed that:

- (1) Implementation of this agreement is consistent with the provisions of Wisconsin law. Should any part of this agreement become inconsistent with any state law, the State of Wisconsin law shall take precedence over this agreement.
- (2) Membership in the System shall continue for the term of this agreement unless terminated by the Waupaca Area Public Library according to the provisions of *Wisconsin Statutes* s. 43.18.
- (3) The System may reduce services to or expel, in accordance with *Wisconsin Statutes* s. 43.18, the Waupaca Area Public Library if it fails to meet eligibility or participation requirements enumerated in this agreement.
- (4) This agreement shall continue in force from the date of signing through December 31, 2028 or until superseded by a new agreement. In the event that a new agreement has not been signed by December 31, 2028, the term of this agreement shall be automatically extended through December 31, 2029.
- (5) This agreement may be amended at any time as is mutually agreeable to both parties.

For the Waupaca Area Public Library:

(President) (Date)

For the Outagamie Waupaca Counties
Federated Library System:

(President) (Date)

2026

January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	1	14	15	16
17	18	19	2	21	22	23
24	25	26	2	28	29	30
31						

June						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
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26	27	28	29	30	31	

August						
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						1
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23	24	25	26	27	28	29
30	31					

September						
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27	28	29	30			

October						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	

Notes:
Thursday, Jan01 New Year's Day - Closed
Friday, April 03 Good Friday - Close at 1pm
Saturday - April 04 Spring Break - Closed
Sat. - Mon. May 23-25 Memorial Day - Closed
Saturday, July 04 Independence Day - Closed
Saturday, August 15 ARTS on the Square - Closed
Sat. - Mon. September 5-7 Labor Day - Closed
Wednesday, November 25 Day Before Thanksgiving - Close at 6pm
Thu.-Fri. November 26-27 Thanksgiving Day - Closed
Thu.-Fri. December 24-25 Christmas - Closed
Thursday, December 31 New Year's Eve - Closed
Friday, January 1 New Year's Eve - Closed

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Outagamie Waupaca Library System
Board of Trustees
May 15th, 2025, Meeting Minutes

The meeting was called to order at 6:04 p.m. by Vice President Hartman.

PRESENT: Tyler Baeten, Bobbie Buchholtz, Cindy Fallona, Diane Forsythe, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, Bastia Looker, Cathy Thompson, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Rob Way.

Excused: Mitesh Ajmera, Michelle Frola.

Hankins moved, seconded by Fallona, to approve the revised agenda as presented.
Motion carried.

Forsythe moved, seconded by Baeten, to approve the March 20th, 2025, meeting minutes as presented. Motion carried.

Woodward moved, seconded by Buchholtz, to accept the April 2025 financial report and file for audit. Motion carried.

Forsythe moved, seconded by Gilbert, to approve the April and May 2025 automatic payments and checks numbered 34200 – 34271 inclusive, in the total amount of \$261,000.49 and payroll-related expenditures in the amount of \$163,995.56. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees reviewed the report of the Executive Committee. No action taken.

Gilbert moved, seconded by Fallona, to approve the 2024 fund balance designation. Motion carried.

Fallona moved, seconded by Buchholtz to approve the revised 2025 budget. Motion carried.

Forsythe moved, seconded by Thompson, to approve the 2026 Outagamie and Waupaca county budget requests. Motion carried.

Woodward moved, seconded by Thompson, to approve OWLSnet fees for 2026. Motion carried.

Trustees Buchholtz and Thompson, joined by OWLS staff member Kristin Laufenberg and member library director Elizabeth Timmins, will serve as the planning committee for the OWLS 50th anniversary celebration to be held in 2026.

Trustees reviewed the Technology and Resource Sharing Plan. No action taken.

Trustees reviewed the OWLS member agreement template. No changes recommended and no action taken.

Trustees reviewed Trustee Essentials Chapter 15: The Library Board and Public Records Law. No action taken.

Having completed the agenda, the meeting was adjourned by Vice President Hartman at 7:19pm.

Respectfully submitted,

Bradley Shipps
OWLS Director.