



WAUPACA AREA PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, JULY 16, 2025, 4:30PM

**IN-PERSON MEETING CITY COUNCIL CHAMBERS – VIRTUAL OPTION AVAILABLE**

*Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."*

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. MINUTES FROM MEETING HELD WEDNESDAY, JUNE 18, 2025
  - a. **ACTION ITEM: APPROVE** minutes of JUNE 18, 2025 Meeting
4. MONTHLY BILLS FOR JUNE 2025, **BILLS \$84,844, PERSONNEL \$80,524, Donations Expenditures \$3,601**
  - a. **ACTION ITEM: APPROVE** JUNE 2025 bills, personnel costs, and donation expenditures
5. LIBRARY EXHIBIT ROOM
  - A. Exhibit Coordinator's Report
  - B. Chart of Visits
6. LIBRARY STATISTICS
  - A. Copy Income and Meeting Room Income Reports
  - B. Volunteer Hours, Reference Transactions, Library Visits, Internet Use & Curbside Service
  - C. Interloan Chart
  - D. Circulation Charts
    - a. Circulation & Renewals with Municipality Chart
    - b. Consortium Circulation
7. DEPARTMENT REPORTS
  - A. Director's Report
  - B. Adult Services Report
  - C. Youth Services Report
  - D. Teen Services Report

8. COMMITTEE REPORTS

- A. Finance Committee
  - a. No Meeting
- B. Planning Committee
  - a. No Meeting
- C. Policy Committee
  - a. Met June 18, 2025
    - i. **ACTION ITEM:** Approve minutes of June 18, 2025 Policy Committee meeting.
- D. Personnel Committee
  - a. No Meeting

9. OLD BUSINESS

- a. None

10. NEW BUSINESS

- a. Incident Reports

11. ANNOUNCEMENTS & CORRESPONDENCE

- a. OWLS Minutes
- b. Next meeting will be Wednesday, August 20, 2025 at 4:30 pm in-person in the Council Chambers

12. ADJOURNMENT

PLEASE CALL ERIC BAILEY (715-258-4414) BY 1:00 PM ON MEETING DATE  
IF YOU ARE UNABLE TO ATTEND.

THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL CHAMBERS WITH OPTIONS TO  
ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.

PLEASE ADVISE THE LIBRARY DIRECTOR IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY  
OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS



WAUPACA AREA PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, JUNE 18, 2025, 4:30PM

*Mission Statement: "committed to offering opportunities for connections,  
innovation, and engaged learning."*

Meeting was called to order by President, Melanie Peterson at 4:34pm.

Julie Eiden, Sarah Hanneman, Holly Olsen, John Turner, Melanie Peterson and John Miller were present. Cory Nagel, Devon Feldt, and Alton Ross were absent. Library Director, Eric Bailey, Jan Popple Head of Adult Services, Head of Youth Services Simon Baumgart, Library Associate Mary Perket and Exhibit Coordinator Liz Kneer were also present.

APPROVAL OF AGENDA, as AMENDED

MOTION by J. Turner, SECOND by J. Eiden to approve the agenda. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

The Open Meeting Law Statement was read by Melanie Peterson.

Minutes from Wednesday, May 21, 2025 Board Meeting. (AMENDED)

MOTION by J. Turner, SECOND by J. Miller, to approve the agenda. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

Monthly bills for MAY 2025, BILLS \$61,551, PERSONNEL \$53,342, DONATIONS EXPENDITURES \$3,689.

MOTION J. Miller, SECOND by J. Turner, to approve the MAY 2025 bills with personnel costs and donation expenditures. 6 ayes, 0 nays, 3 absent. Motion passed unanimously on a roll call vote.

Library Statistics

Copy Income **\$774.17**; Meeting Room Income **\$195**

Volunteer Hours **165.75**; Reference Transactions **1,007** Library Visits **8,093**; Internet Use: **838** wireless, **569** stations; Curbside service **10**; Total Library Programs **38**, Total Program Attendance **1,326**; Study Room Use **74**; Passport Applications **12**

Interloan Chart: **2,855** items loaned, **3,312** items borrowed

Circulation & Renewals with Municipality Chart showed a total circulation of **11,964**.

Consortium Circulation Chart was presented.

Library Exhibit Room Report

Exhibit Coordinator's report was given. A chart of visits was included in the packet.

#### Department Reports

Director's Report, Adult Services Report, Youth Services Report were given. Teen Services Report was shared.

#### Committee Reports

Finance Committee did not meet.

Planning Committee did not meet.

Library Policy Committee did not meet.

Personnel Committee met May 21, 2025.

MOTION by J. Eiden, SECOND by Sarah Hanneman to approve the agenda from the May 21, 2025 Personnel Committee meeting. 6 Ayes, 0 Nays, 3 Absent. Motion passed unanimously by voice vote.

Policy Committee did not meet.

OLD BUSINESS: None

#### New Business

INCIDENTS: None

WALKING BOOKS POLICY

MOTION by J. Turner, SECOND by J. Eiden to approve the Walking Books Policy, recommended by the Policy Committee. 6 Ayes, 0 Nays, 3 Absent. Motion passed unanimously by voice vote.

REVISED MATERIEAL REVIEW POLICY

MOTION by J. Eiden, SECOND by J. Turner to approve the Material Review Policy recommended by the Policy Committee. 6 Ayes, 0 Nays, 3 Absent. Motion passed unanimously by voice vote.

#### Announcements & Correspondence

OWLS Meeting: An OWLS meeting occurred. Included in packet.

Next meeting will be Wednesday, July 16, 2025, at 4:30pm in-person in the Council Chambers, City Hall, Waupaca.

#### Adjournment

MOTION by J. Turner, SECOND by S. Hanneman, to adjourn. 6 ayes, 0 nays, 3 absent. Motion passed unanimously by voice vote.

Meeting adjourned at 5:12 pm.

Chaired by Melanie Peterson, Library Board President

Minutes taken and compiled by Jan Popple

**2025 BALANCE SHEET  
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			46,022	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024	Jun-25	6/30/2025	YTD	Request		
		Prior Year	Actual	CURRENT YTD	Estimated	2025		
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>				
<b>REVENUES</b>								
<b>INTERGOVERNMENTAL</b>								
251-43215-000-000	FEDERAL: LIBRARY GRANTS							
251-43720-000-000	COUNTY AID: LIBRARY WAUPACA CO	386,684	-	201,387	402,774	402,774	50.00%	50.00%
251-43725-000-000	COUNTY AID: LIBRARY WAUSHARA	17,429	-	17,869	17,869	17,869	100.00%	0.00%
251-43726-000-000	COUNTY AID: LIBRARY WINNEBAGO	-	-	1,006	1,006	1,006	100.00%	0.00%
251-43730-000-000	COUNTY AID: LIBRARY PORTAGE CO	3,821	-	4,906	4,906	3,898	125.86%	-25.86%
	<b>INTERGOVERNMENTAL</b>	<b>407,934</b>	<b>-</b>	<b>225,168</b>	<b>426,555</b>	<b>425,547</b>	<b>52.91%</b>	<b>47.09%</b>
<b>PUBLIC CHARGES FOR SERVICE</b>								
251-46710-000-000	FEES: LIBRARY COPIES	6,884	938	4,443	8,886	6,000	74.05%	25.95%
251-46725-000-000	FEES: LIBRARY OVERDUE FEES	507	-	275	275			
251-46730-000-000	FEES: LIBRARY COLLECTION AGENCY	303	-	(69)	100	100	-68.87%	168.87%
251-46735-000-000	FEES: LIBRARY MATERIAL REPLACE	2,438	385	1,495	2,989	2,500	59.79%	40.21%
251-46740-000-000	FEES: PASSPORT	5,160	551	3,981	7,962	7,500	53.08%	46.92%
	<b>PUBLIC CHARGES FOR SERVICE</b>	<b>15,292</b>	<b>1,874</b>	<b>10,125</b>	<b>20,213</b>	<b>16,100</b>	<b>62.89%</b>	<b>37.11%</b>
<b>MISCELLANEOUS</b>								
251-48215-000-000	RENT: MEETING ROOMS	1,686	160	1,130	1,500	1,500	75.31%	24.69%
251-48310-000-000	SALES: SALE OF PROPERTY/EQUIP	50	-	115	100	100	115.00%	-15.00%
251-48550-000-000	DONATIONS: LIBRARY	44,414	1,169	10,793	61,500	61,500	17.55%	82.45%
251-49210-000-000	TRANSFER FROM GENERAL FUND	367,522	-	-	373,035	373,035	0.00%	100.00%
	<b>MISCELLANEOUS</b>	<b>413,672</b>	<b>1,329</b>	<b>12,038</b>	<b>436,135</b>	<b>436,135</b>	<b>2.76%</b>	<b>97.24%</b>
	<b>TOTAL REVENUES</b>	<b>836,899</b>	<b>3,203</b>	<b>247,331</b>	<b>882,903</b>	<b>877,782</b>	<b>28.18%</b>	<b>71.82%</b>
<b>EXPENDITURES</b>								
251-55111-102-000	LIBRARY: SALARIES	392,078	46,059	194,448	388,897	388,564	50.04%	49.96%
251-55111-103-000	LIBRARY: OVERTIME	307	160	810	1,620			
251-55111-118-000	LIBRARY: SOCIAL SECURITY	26,126	3,452	15,265	30,531	28,518	53.53%	46.47%
251-55111-119-000	LIBRARY: RETIREMENT (R)	27,059	3,682	16,185	32,369	26,882	60.21%	39.79%
251-55111-121-000	LIBRARY: GRP HLTH INS	78,950	11,889	48,382	93,733	108,778	44.48%	55.52%
251-55111-122-000	LIBRARY: LIFE INS	1,152	166	632	1,264	1,500	42.12%	57.88%
251-55111-123-000	LIBRARY: INC PROTECT	-	-	-	2,000	2,000	0.00%	100.00%
251-55111-124-000	LIBRARY: WORK COMP	2,690	-	-	3,500	3,500	0.00%	100.00%
251-55111-125-000	LIBRARY: HLTH INS DEDUCTIB	-	-	-	6,000	6,000	0.00%	100.00%
251-55111-130-000	LIBRARY: WELLNESS/EAP PROGRAM	240	-	240	316	316	75.95%	24.05%
	LIBRARY: RETIREMENT PAYOUT		-	-	39,669	39,669	0.00%	100.00%
	<b>LIBRARY FULL-TIME</b>	<b>528,602</b>	<b>65,408</b>	<b>275,962</b>	<b>599,899</b>	<b>605,727</b>	<b>45.56%</b>	<b>54.44%</b>

**2025 BALANCE SHEET  
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual			46,022	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024		6/30/2025				
		Prior Year	Jun-25	CURRENT YTD	YTD	Request		
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>2025</u>		
251-55112-104-000	LIBRARY: PT WAGES	115,017	13,861	54,571	109,142	107,259	50.88%	49.12%
251-55112-116-000	LIBRARY: PT RETIRE	3,610	307	1,405	2,810	4,067	34.55%	65.45%
251-55112-118-000	LIBRARY: SOCIAL SECURITY	7,205	864	3,472	6,944	8,205	42.32%	57.68%
251-55112-122-000	LIBRARY: LIFE INS	632	84	325	650	550	59.08%	40.92%
	<b>LIBRARY: PART-TIME</b>	<b>126,464</b>	<b>15,116</b>	<b>59,773</b>	<b>119,547</b>	<b>120,081</b>	<b>49.78%</b>	<b>50.22%</b>
251-55115-201-000	LIBRARY: TRAINING	2,879	-	320	2,000	2,000	16.00%	84.00%
251-55115-207-000	LIBRARY: MAINT OF EQUIP	6,809	-	-	6,809	6,809	0.00%	100.00%
251-55115-209-000	LIBRARY: INS & BONDING	2,100	-	-	2,100	2,100	0.00%	100.00%
251-55115-211-000	LIBRARY: CONTRACT SERVICES	2,717	162	1,556	4,000	4,000	38.91%	61.09%
251-55115-215-000	LIBRARY: MOVIE LICENSE	440	-	133	133	-		
251-55115-216-000	LIBRARY: POSTAGE	1,928	255	988	1,977	2,000	49.41%	50.59%
251-55115-217-000	LIBRARY: MEMBERSHIP & DUES	762	261	386	1,200	1,200	32.19%	67.81%
251-55115-218-000	LIBRARY: OWLS MEMBERSHIP	27,648	-	27,783	27,783	27,783	100.00%	0.00%
251-55115-253-000	LIBRARY: PROMOTIONAL MATERIALS	553	-	405	650	650	62.30%	37.70%
251-55115-282-000	LIBRARY: TECHNOLOGY	11,829	-	208	5,267	5,267	3.95%	96.05%
251-55115-301-000	LIBRARY: SUPPLIES	10,850	-	3,342	10,000	10,000	33.42%	66.58%
	<b>LIBRARY: OPERATING EXPENSES</b>	<b>68,514</b>	<b>679</b>	<b>35,122</b>	<b>61,918</b>	<b>61,809</b>	<b>56.82%</b>	<b>43.18%</b>
251-55120-104-000	LIBRARY: DONATIONS PT WAGES	18,428	2,292	9,934	19,000	19,000	52.28%	47.72%
251-55120-118-000	LIBRARY: DONATIONS SOCIAL SECURITY	1,383	175	760	1,500	1,500	50.66%	49.34%
251-55120-250-000	LIBRARY: DONATIONS MATERIALS	5,686	21	1,106	8,000	8,000	13.82%	86.18%
251-55120-255-000	LIBRARY: DONATIONS PROGRAMS	13,725	622	1,539	18,000	18,000	8.55%	91.45%
251-55120-282-000	LIBRARY: DONATIONS TECHNOLOGY	119	-	-	5,000	5,000	0.00%	100.00%
251-55120-290-000	LIBRARY: DONATIONS AUDIO VISUA	25	-	-	2,000	2,000	0.00%	100.00%
251-55120-301-000	LIBRARY: DONATIONS SUPPLIES	4,226	491	2,614	8,000	8,000	32.68%	67.32%
	<b>LIBRARY: DONATION EXPENSES</b>	<b>43,592</b>	<b>3,601</b>	<b>15,953</b>	<b>61,500</b>	<b>61,500</b>	<b>25.94%</b>	<b>74.06%</b>
251-55125-255-110	LIBRARY: PROGRAMS - ADULT	1,529	-	143	1,500	1,500	9.53%	90.47%
251-55125-255-210	LIBRARY: PROGRAMS - CHILDREN'S	3,040	40	77	3,000	3,000	2.56%	97.44%
251-55125-255-310	LIBRARY: PROGRAMS - TEEN	934	-	140	1,000	1,000	14.03%	85.97%
	<b>LIBRARY: PROGRAMS</b>	<b>5,504</b>	<b>40</b>	<b>360</b>	<b>5,500</b>	<b>5,500</b>	<b>6.55%</b>	<b>93.45%</b>

**2025 BALANCE SHEET  
LIBRARY FUND**

<u>Acct No</u>	<u>Account Description</u>	Actual		6/30/2025	46,022	Budget	<u>% Expended</u>	<u>% Unexpended</u>
		12/31/2024	Jun-25	CURRENT YTD	YTD	Request		
		Prior Year	Actual	Actual	Estimated	2025		
251-55130-250-115	LIBRARY: BOOKS - ADULT	16,132	-	1,851	17,000	17,000	10.89%	89.11%
251-55130-250-120	LIBRARY: BOOKS - ADULT LG PRNT	3,523	689	1,068	3,000	3,000	35.59%	64.41%
251-55130-250-215	LIBRARY: BOOKS - CHILDRENS	14,221	-	4,438	16,000	16,000	27.74%	72.26%
251-55130-250-315	LIBRARY: BOOKS - TEEN	3,174	-	544	3,175	3,175	17.14%	82.86%
251-55130-250-410	LIBRARY: BOOKS - MAG & NEWSPAP	4,520	-	3,058	4,600	4,600	66.47%	33.53%
	<b>LIBRARY: BOOKS</b>	<b>41,570</b>		<b>10,959</b>	<b>43,775</b>	<b>43,775</b>	<b>25.03%</b>	<b>74.97%</b>
251-55135-290-125	LIBRARY: A/V - ADULT MOVIES	2,655	-	609	2,300	2,300	26.47%	73.53%
251-55135-290-130	LIBRARY: A/V - ADULT AUDIO BKS	-	-	71	1,000	1,000	7.05%	92.95%
251-55135-290-135	LIBRARY: A/V - ADULT MUSIC	667	-	165	600	600	27.58%	72.42%
251-55135-290-220	LIBRARY: A/V - CHILDRENS MOVIE	1,208	-	319	1,200	1,200	26.54%	73.46%
251-55135-290-225	LIBRARY: A/V - CHILD AUDIO BKS	854	-	602	854	854	70.44%	29.56%
251-55135-290-420	LIBRARY: A/V - VIDEO GAMES	964	-	283	900	900	31.43%	68.57%
251-55135-290-510	LIBRARY: A/V - E-BOOKS/E-RESRC	10,235	-	12,235	12,235	12,235	100.00%	0.00%
	<b>LIBRARY: A/V</b>	<b>16,584</b>	-	<b>14,283</b>	<b>19,089</b>	<b>19,089</b>	<b>74.82%</b>	<b>25.18%</b>
	<b>TOTAL EXPENDITURES</b>	<b>830,830</b>	<b>84,844</b>	<b>412,411</b>	<b>911,227</b>	<b>917,481</b>	<b>44.95%</b>	<b>55.05%</b>
	REVENUES OVER(UNDER) EXPENDITURES				-28,319	(39,699)		
	BEGINNING FUND BALANCE				57,874			
	ENDING FUND BALANCE				29,555			

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-43215-000-000 FEDERAL: LIBRARY GRANTS</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
<b>251-43720-000-000 COUNTY AID: LIBRARY WAUPACA CO</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	201,387.00-
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	201,387.00-
YTD Encumbrance	.00	YTD Actual 201,387.00- Total 201,387.00-	YTD Budget 402,774.00-	Unearned 201,387.00	
<b>251-43725-000-000 COUNTY AID: LIBRARY WAUSHARA</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
CR	1000024019	COUNTY AID WAUSHARA - LIBRARY 5/3/25 Description: COUNTY AID WAUSHARA - LIBRARY 5/3/25		17,869.00-	
CR	1000024019	COUNTY AID WINNEBEGO - LIBRARY 5/3/25 Description: COUNTY AID WINNEBEGO - LIBRARY 5/3/25		1,006.00-	
		05/31/2025 (05/25) Period Totals and Balance	.00 *	18,875.00- *	18,875.00-
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	18,875.00-
YTD Encumbrance	.00	YTD Actual 18,875.00- Total 18,875.00-	YTD Budget 17,869.00-	Unearned 1,006.00-	
<b>251-43726-000-000 COUNTY AID: LIBRARY WINNEBAGO</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
<b>251-43727-000-000 COUNTY AID: LIBRARY WINNEBAGO</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget 1,006.00-	Unearned 1,006.00	
<b>251-43730-000-000 COUNTY AID: LIBRARY PORTAGE</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	4,906.00-
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	4,906.00-
YTD Encumbrance	.00	YTD Actual 4,906.00- Total 4,906.00-	YTD Budget 3,898.00-	Unearned 1,008.00-	
<b>251-43735-000-000 STATE GRANT: LIBRARY YOUTH</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-43735-000-000 STATE GRANT: LIBRARY YOUTH (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
<b>251-46710-000-000 FEES: LIBRARY COPIES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>2,592.53-</b>
CR	1000024010	COPIES LIBRARY DEPOSIT - LIBRARY 4/26/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 4/26/25		141.14-	
CR	1000024019	COPIES LIBRARY DEPOSIT - LIBRARY 5/3/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/3/25		214.79-	
CR	1000024041	COPIES LIBRARY DEPOSIT - LIBRARY 5/10/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/10/25		141.75-	
CR	1000024090	COPIES LIBRARY DEPOSIT - LIBRARY 5/17/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/17/25		171.42-	
CR	1000024090	COPIES LIBRARY DEPOSIT - LIBRARY 5/24/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/24/25		243.79-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>912.89- *</b>	<b>3,505.42-</b>
CR	1000024098	COPIES LIBRARY DEPOSIT - LIBRARY 5/31/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 5/31/25		90.57-	
CR	1000024125	COPIES LIBRARY DEPOSIT - LIBRARY 6/7/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/7/25		222.23-	
CR	1000024151	COPIES LIBRARY DEPOSIT - LIBRARY 6/14/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/14/25		142.80-	
CR	1000024170	COPIES LIBRARY DEPOSIT - LIBRARY 6/21/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/21/25		149.53-	
CR	1000024182	COPIES LIBRARY DEPOSIT - LIBRARY 6/28/25 Description: COPIES LIBRARY DEPOSIT - LIBRARY 6/28/25		332.56-	
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>937.69- *</b>	<b>4,443.11-</b>
YTD Encumbrance	.00	YTD Actual 4,443.11- Total 4,443.11-	YTD Budget 6,000.00-	Unearned 1,556.89	
<b>251-46715-000-000 FEES: LIBRARY POSTAGE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
<b>251-46720-000-000 FEES: LIBRARY PROGRAMS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-46720-000-000 FEES: LIBRARY PROGRAMS (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unearned .00	
<b>251-46725-000-000 FEES: LIBRARY OVERDUE FEES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>267.55-</b>
CR	1000024010	FINES LIBRARY DEPOSIT - LIBRARY 4/26/25 Description: FINES LIBRARY DEPOSIT - LIBRARY 4/26/25		5.50-	
CR	1000024019	FINES LIBRARY DEPOSIT - LIBRARY 5/3/25 Description: FINES LIBRARY DEPOSIT - LIBRARY 5/3/25		1.96-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>7.46- *</b>	<b>275.01-</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>275.01-</b>
YTD Encumbrance	.00	YTD Actual 275.01- Total 275.01-	YTD Budget 275.01-	Unearned 275.01-	
<b>251-46730-000-000 FEES: LIBRARY COLLECTION AGCY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>88.35</b>
CR	1000024019	COLLECTIONS - LIBRARY 5/3/25 Description: COLLECTIONS - LIBRARY 5/3/25		10.00-	
CR	1000024041	COLLECTION - LIBRARY 5/10/25 Description: COLLECTION - LIBRARY 5/10/25		10.00-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>20.00- *</b>	<b>68.35</b>
AP	248	UNIQUE MANAGEMENT SERVICES, INC. **VendorNo: 1943 **Inv. No: 6140168 **Desc: COLLECTION AGENCY (2) - MAY 2025 **Inv. Date: 06/01/25	19.70		
CR	1000024151	COLLECTION - LIBRARY 6/14/25 Description: COLLECTION - LIBRARY 6/14/25		19.18-	
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>19.70 *</b>	<b>19.18- *</b>	<b>68.87</b>
YTD Encumbrance	.00	YTD Actual 68.87 Total 68.87	YTD Budget 68.87	Unearned 100.00-	168.87

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>740.36-</b>
AP	246	LIBRARY REFUNDS - ADD REMITTANCES! **VendorNo: 2015625 **Inv. No: OWWAU020420250000001 **Desc: #31389025463860 REFUND **Inv. Date: 02/04/25	22.00		
AP	43	SHAWANO PUBLIC LIBRARY **VendorNo: 1704 **Inv. No: OWWAU05062025000002 **Desc: LOST BOOK 38005002229735 **Inv. Date: 05/06/25	21.95		
CR	1000024010	MATERIAL REPL LIB DEPOSIT - LIBRARY 4/26/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 4/26/25		20.00-	
CR	1000024019	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/3/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/3/25		186.00-	
CR	1000024041	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/10/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/10/25		55.95-	
CR	1000024090	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/17/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/17/25		20.99-	
CR	1000024090	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/24/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/24/25		130.27-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>43.95 *</b>	<b>413.21- *</b>	<b>1,109.62-</b>
AP	1	KAUKAUNA PUBLIC LIBRARY **VendorNo: 1002 **Inv. No: OWWAU05272025000001 **Desc: LOST DVD 31389026634055 **Inv. Date: 05/28/25	15.00		
AP	2	APPLETON PUBLIC LIBRARY **VendorNo: 102 **Inv. No: OWWAU05272025000001 **Desc: LOST DVD 31110005747795 **Inv. Date: 05/28/25	12.00		
AP	3	APPLETON PUBLIC LIBRARY **VendorNo: 102 **Inv. No: OWWAU05272025000001(2) **Desc: LOST DVD 31110005749742 **Inv. Date: 05/28/25	15.00		
AP	63	JAMES J SIEBERS MEMORIAL LIBRARY **VendorNo: 2518 **Inv. No: OWWAU05272025000002 **Desc: DAMAGED BOOK 31389027798669 **Inv. Date: 05/28/25	25.00		
AP	282	BAILEYS HARBOR LIBRARY **VendorNo: 2904 **Inv. No: OWWAU060920250000002 **Desc: BILL PAID IN WAUPACA #37465000237075 **Inv. Date: 06/09/25	18.00		
AP	292	HORTONVILLE PUBLIC LIBRARY **VendorNo: 829 **Inv. No: OWWAU06122025000003 **Desc: DAMAGED BOOK 31389027130020 **Inv. Date: 06/13/25	17.00		
AP	285	CLINTONVILLE PUBLIC LIBRARY **VendorNo: 391 **Inv. No: OWWAU06142025000001 **Desc: LOST: 31389024044299; 31389024044307; 31389024044315 **Inv. Date: 06/14/25	76.95		
CR	1000024098	MATERIAL REPL LIB DEPOSIT - LIBRARY 5/31/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 5/31/25		110.00-	
CR	1000024125	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/7/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/7/25		213.25-	
CR	1000024151	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/14/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/14/25		121.80-	
CR	1000024170	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/21/25 Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/21/25		57.00-	
CR	1000024182	MATERIAL REPL LIB DEPOSIT - LIBRARY 6/28/25		62.00-	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-46735-000-000 FEES: LIBRARY MATERIAL REPLACE (continued)</b>					
		Description: MATERIAL REPL LIB DEPOSIT - LIBRARY 6/28/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>178.95 *</b>	<b>564.05- *</b>	<b>1,494.72-</b>
YTD Encumbrance	.00	YTD Actual 1,494.72- Total 1,494.72- YTD Budget	2,500.00- Unearned	1,005.28	
<b>251-46740-000-000 FEES: LIBRARY PASSPORT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>2,835.00-</b>
CR	1000024010	PASSPORT - LIBRARY 4/26/25 Description: PASSPORT - LIBRARY 4/26/25		70.00-	
CR	1000024019	PASSPORT - LIBRARY 5/3/25 Description: PASSPORT - LIBRARY 5/3/25		175.00-	
CR	1000024041	PASSPORT - LIBRARY 5/10/25 Description: PASSPORT - LIBRARY 5/10/25		105.00-	
CR	1000024090	PASSPORT - LIBRARY 5/24/25 Description: PASSPORT - LIBRARY 5/24/25		245.00-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>595.00- *</b>	<b>3,430.00-</b>
CR	1000024098	PASSPORT - LIBRARY 5/31/25 Description: PASSPORT - LIBRARY 5/31/25		35.00-	
CR	1000024125	PASSPORT - LIBRARY 6/7/25 Description: PASSPORT - LIBRARY 6/7/25		103.94-	
CR	1000024151	PASSPORT - LIBRARY 6/14/25 Description: PASSPORT - LIBRARY 6/14/25		105.00-	
CR	1000024170	PASSPORT - LIBRARY 6/21/25 Description: PASSPORT - LIBRARY 6/21/25		35.00-	
CR	1000024182	PASSPORT - LIBRARY 6/28/25 Description: PASSPORT - LIBRARY 6/28/25		272.20-	
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>551.14- *</b>	<b>3,981.14-</b>
YTD Encumbrance	.00	YTD Actual 3,981.14- Total 3,981.14- YTD Budget	7,500.00- Unearned	3,518.86	
<b>251-48215-000-000 RENT: MEETING ROOMS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>800.00-</b>
CR	1000024010	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 4/26/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 4/26/25		50.00-	
CR	1000024019	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/3/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/3/25		85.00-	
CR	1000024090	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/17/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/17/25		35.00-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>170.00- *</b>	<b>970.00-</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-48215-000-000 RENT: MEETING ROOMS (continued)</b>					
CR	1000024098	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/31/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 5/31/25		75.00-	
CR	1000024151	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/14/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/14/25		34.59-	
CR	1000024182	ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/28/25 Description: ROOM RENTAL LIBRARY DEPOSIT - LIBRARY 6/28/25		50.00-	
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>159.59- *</b>	<b>1,129.59-</b>
YTD Encumbrance	.00	YTD Actual 1,129.59- Total 1,129.59- YTD Budget	1,500.00- Unearned	370.41	
<b>251-48310-000-000 SALES: SALE OF PROPERTY/EQUIP</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>100.00-</b>
CR	1000024019	SALES OF EQUIPMENT - LIBRARY 5/3/25 Description: SALES OF EQUIPMENT - LIBRARY 5/3/25		15.00-	
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>15.00- *</b>	<b>115.00-</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>115.00-</b>
YTD Encumbrance	.00	YTD Actual 115.00- Total 115.00- YTD Budget	100.00- Unearned	15.00-	
<b>251-48451-000-000 INSURANCE CLAIMS LIBRARY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00 Unearned	.00	
<b>251-48510-000-000 MISC REV: REBATES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget	.00 Unearned	.00	
<b>251-48550-000-000 DONATIONS: LIBRARY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>5,340.30-</b>
CR	1000024010	DONATION- - LIBRARY 4/26/25 Description: DONATION- - LIBRARY 4/26/25		26.00-	
CR	1000024019	DONATION- - LIBRARY 5/3/25 Description: DONATION- - LIBRARY 5/3/25		78.34-	
CR	1000024041	DONATION- - LIBRARY 5/10/25		20.00-	

Journal	Reference Number	Payee or Description				Debit Amount		Credit Amount		Balance
251-48550-000-000 DONATIONS: LIBRARY (continued)										
		Description: DONATION- - LIBRARY 5/10/25								
CR	1000024090	DONATION- - LIBRARY 5/17/25						281.41-		
		Description: DONATION- - LIBRARY 5/17/25								
CR	1000024090	DONATION- - LIBRARY 5/24/25						3,878.10-		
		Description: DONATION- - LIBRARY 5/24/25								
		05/31/2025 (05/25) Period Totals and Balance				.00 *		4,283.85- *		9,624.15-
CR	1000024098	DONATION- - LIBRARY 5/31/25						100.35-		
		Description: DONATION- - LIBRARY 5/31/25								
CR	1000024125	DONATION- - LIBRARY 6/7/25						26.00-		
		Description: DONATION- - LIBRARY 6/7/25								
CR	1000024151	DONATION- - LIBRARY 6/14/25						15.30-		
		Description: DONATION- - LIBRARY 6/14/25								
CR	1000024170	DONATION- - LIBRARY 6/21/25						41.00-		
		Description: DONATION- - LIBRARY 6/21/25								
CR	1000024182	DONATION- - LIBRARY 6/28/25						986.55-		
		Description: DONATION- - LIBRARY 6/28/25								
		06/30/2025 (06/25) Period Totals and Balance				.00 *		1,169.20- *		10,793.35-
YTD Encumbrance .00 YTD Actual 10,793.35- Total 10,793.35- YTD Budget 61,500.00- Unearned 50,706.65										
251-48900-000-000 OTHER: REVENUE MISCELLANEOUS										
		04/30/2025 (04/25) Balance				.00 *		.00 *		.00
		06/30/2025 (06/25) Period Totals and Balance				.00 *		.00 *		.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unearned .00										
251-49210-000-000 TRANSFER FROM GENERAL FUND										
		04/30/2025 (04/25) Balance				.00 *		.00 *		.00
		06/30/2025 (06/25) Period Totals and Balance				.00 *		.00 *		.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 373,035.00- Unearned 373,035.00										
251-49300-000-000 FUND BALANCES APPLIED										
		04/30/2025 (04/25) Balance				.00 *		.00 *		.00
		06/30/2025 (06/25) Period Totals and Balance				.00 *		.00 *		.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unearned .00										
251-55111-101-000 LIBRARY: SALARIES										
		04/30/2025 (04/25) Balance				.00 *		.00 *		.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55111-101-000 LIBRARY: SALARIES (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-102-000 LIBRARY: WAGES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>118,151.88</b>
PB	158	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	100.00		
PC	20	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	14,915.70		
PC	139	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	15,221.60		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>30,237.30 *</b>	<b>.00 *</b>	<b>148,389.18</b>
PB	149	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	100.00		
PB	581	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	100.00		
PC	21	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	15,082.56		
PC	143	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	15,385.61		
PC	271	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	15,391.12		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>46,059.29 *</b>	<b>.00 *</b>	<b>194,448.47</b>
YTD Encumbrance	.00	YTD Actual 194,448.47 Total 194,448.47	YTD Budget 388,564.00	Unexpended 194,115.53	
<b>251-55111-103-000 LIBRARY: OVERTIME</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>552.60</b>
PC	83	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	55.62		
PC	140	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	41.51		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>97.13 *</b>	<b>.00 *</b>	<b>649.73</b>
PC	22	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	48.46		
PC	212	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	33.99		
PC	272	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	77.69		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>160.14 *</b>	<b>.00 *</b>	<b>809.87</b>
YTD Encumbrance	.00	YTD Actual 809.87 Total 809.87	YTD Budget .00	Unexpended 809.87-	
<b>251-55111-105-000 LIBRARY: CALL-IN PAY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-106-000 LIBRARY: HOLIDAY PAY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55111-106-000 LIBRARY: HOLIDAY PAY (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-107-000 LIBRARY: SICK PAY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-108-000 LIBRARY: VACATION PAY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-109-000 LIBRARY: FUNERAL LEAVE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55111-118-000 LIBRARY: SOCIAL SECURITY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>9,545.22</b>
PB	22	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	1,123.61		
PB	256	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	1,143.77		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>2,267.38 *</b>	<b>.00 *</b>	<b>11,812.60</b>
PB	22	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	1,134.68		
PB	251	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	1,155.75		
PB	466	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	1,162.35		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>3,452.78 *</b>	<b>.00 *</b>	<b>15,265.38</b>
YTD Encumbrance	.00	YTD Actual 15,265.38 Total 15,265.38	YTD Budget 15,265.38	Unexpended 28,518.00	13,252.62
<b>251-55111-119-000 LIBRARY: RETIREMENT (R)</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>10,064.28</b>
PB	21	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	1,219.74		
PB	255	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	1,218.76		



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55111-119-000 LIBRARY: RETIREMENT (R) (continued)</b>					
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>2,438.50 *</b>	<b>.00 *</b>	<b>12,502.78</b>
PB	21	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	1,219.25		
PB	250	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	1,229.64		
PB	465	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	1,233.06		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>3,681.95 *</b>	<b>.00 *</b>	<b>16,184.73</b>
YTD Encumbrance	.00	YTD Actual	16,184.73	Total	16,184.73
		YTD Budget	26,882.00	Unexpended	10,697.27
<b>251-55111-121-000 LIBRARY: GRP HLTH INS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>28,383.32</b>
PB	155	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	3,638.08		
PB	375	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	3,638.08		
PC	21	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	416.68		
PC	141	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	416.68		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>8,109.52 *</b>	<b>.00 *</b>	<b>36,492.84</b>
PB	146	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	3,638.08		
PB	367	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	3,638.08		
PB	578	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	3,362.63		
PC	23	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	416.68		
PC	144	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	416.68		
PC	273	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	416.68		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>11,888.83 *</b>	<b>.00 *</b>	<b>48,381.67</b>
YTD Encumbrance	.00	YTD Actual	48,381.67	Total	48,381.67
		YTD Budget	108,778.00	Unexpended	60,396.33
<b>251-55111-122-000 LIBRARY: LIFE INS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>362.60</b>
PB	156	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	51.80		
PB	376	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	51.80		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>103.60 *</b>	<b>.00 *</b>	<b>466.20</b>
PB	147	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	51.80		
PB	368	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	51.80		
PB	579	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	62.05		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>165.65 *</b>	<b>.00 *</b>	<b>631.85</b>
YTD Encumbrance	.00	YTD Actual	631.85	Total	631.85
		YTD Budget	1,500.00	Unexpended	868.15
<b>251-55111-123-000 LIBRARY: INC PROTECT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55111-123-000 LIBRARY: INC PROTECT (continued)</b>					
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 2,000.00 Unexpended 2,000.00			
<b>251-55111-124-000 LIBRARY: WORK COMP</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 3,500.00 Unexpended 3,500.00			
<b>251-55111-125-000 LIBRARY: HLTH INS DEDUCTIB</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 6,000.00 Unexpended 6,000.00			
<b>251-55111-126-000 LIBRARY: DEF COMP HLTH</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55111-129-000 LIBRARY: UNEMPLOYMENT</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55111-130-000 LIBRARY: WELLNESS/EAP PROGRAM</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	240.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	240.00
YTD Encumbrance	.00	YTD Actual 240.00 Total 240.00 YTD Budget 316.00 Unexpended 76.00			
<b>251-55112-104-000 LIBRARY: PT WAGES</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	31,404.38
PC	81	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	5,041.90		
PC	212	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	4,263.34		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55112-104-000 LIBRARY: PT WAGES (continued)</b>					
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>9,305.24 *</b>	<b>.00 *</b>	<b>40,709.62</b>
PC	84	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	3,945.92		
PC	210	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	4,505.09		
PC	332	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	5,410.43		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>13,861.44 *</b>	<b>.00 *</b>	<b>54,571.06</b>
YTD Encumbrance	.00	YTD Actual 54,571.06 Total 54,571.06 YTD Budget 107,259.00 Unexpended 52,687.94			
<b>251-55112-110-000 LIBRARY: PTO</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55112-116-000 LIBRARY: PT RETIRE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>895.01</b>
PB	161	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	107.85		
PB	380	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	95.54		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>203.39 *</b>	<b>.00 *</b>	<b>1,098.40</b>
PB	152	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	101.75		
PB	372	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	104.18		
PB	584	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	100.79		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>306.72 *</b>	<b>.00 *</b>	<b>1,405.12</b>
YTD Encumbrance	.00	YTD Actual 1,405.12 Total 1,405.12 YTD Budget 4,067.00 Unexpended 2,661.88			
<b>251-55112-118-000 LIBRARY: SOCIAL SECURITY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>2,507.31</b>
PB	157	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	371.45		
PB	377	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	314.05		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>685.50 *</b>	<b>.00 *</b>	<b>3,192.81</b>
PB	148	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	288.77		
PB	369	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	340.59		
PB	580	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	409.83		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>1,039.19 *</b>	<b>.00 *</b>	<b>4,232.00</b>
YTD Encumbrance	.00	YTD Actual 4,232.00 Total 4,232.00 YTD Budget 8,205.00 Unexpended 3,973.00			
<b>251-55112-122-000 LIBRARY: LIFE INS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>187.11</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55112-122-000 LIBRARY: LIFE INS (continued)</b>					
PB	160	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	26.73		
PB	379	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	26.73		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>53.46 *</b>	<b>.00 *</b>	<b>240.57</b>
PB	151	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	26.73		
PB	371	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	26.73		
PB	583	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	30.93		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>84.39 *</b>	<b>.00 *</b>	<b>324.96</b>
YTD Encumbrance	.00	YTD Actual	324.96	Total	324.96
		YTD Budget	550.00	Unexpended	225.04
<b>251-55112-123-000 LIBRARY: INC PROTECT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>251-55115-201-000 LIBRARY: TRAVEL</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>320.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>320.00</b>
YTD Encumbrance	.00	YTD Actual	320.00	Total	320.00
		YTD Budget	2,000.00	Unexpended	1,680.00
<b>251-55115-206-000 LIBRARY: TELEPHONE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>251-55115-207-000 LIBRARY: MAINT OF EQUIP</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	6,809.00	Unexpended	6,809.00
<b>251-55115-209-000 LIBRARY: INS &amp; BONDING</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	2,100.00	Unexpended	2,100.00
<b>251-55115-211-000 LIBRARY: CONTRACT SERVICES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>886.29</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55115-211-000 LIBRARY: CONTRACT SERVICES (continued)</b>					
AP	157	VONBRIESEN & ROPER S.C.	507.50		
		**VendorNo: 2003 **Inv. No: 493359 **Desc: LEGAL SERVICES - WAIVERS & AGREEMENTS **Inv. Date: 05/15/25			
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>507.50 *</b>	<b>.00 *</b>	<b>1,393.79</b>
AP	9	OFFICE TECHNOLOGY GROUP	162.47		
		**VendorNo: 1406 **Inv. No: 317838 **Desc: LIBRARY COPIER MAINTENANCE **Inv. Date: 05/22/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>162.47 *</b>	<b>.00 *</b>	<b>1,556.26</b>
YTD Encumbrance	.00	YTD Actual 1,556.26 Total 1,556.26 YTD Budget 4,000.00 Unexpended 2,443.74			
<b>251-55115-215-000 LIBRARY: MOVIE LICENSE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>132.77</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>132.77</b>
YTD Encumbrance	.00	YTD Actual 132.77 Total 132.77 YTD Budget .00 Unexpended 132.77-			
<b>251-55115-216-000 LIBRARY: POSTAGE</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>855.36</b>
JE	1	LIBRARY	132.90		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>132.90 *</b>	<b>.00 *</b>	<b>988.26</b>
YTD Encumbrance	.00	YTD Actual 988.26 Total 988.26 YTD Budget 2,000.00 Unexpended 1,011.74			
<b>251-55115-217-000 LIBRARY: MEMBERSHIP &amp; DUES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>125.00</b>
AP	176	WAUPACA ROTARY CLUB	37.33		
		**VendorNo: 2100 **Inv. No: 2794 **Desc: ANNUAL CORPORATE CLUB DUES - LIBRARY (BAILEY) **Inv. Date: 06/13/25			
AP	178	WAUPACA ROTARY CLUB	186.00		
		**VendorNo: 2100 **Inv. No: 2851 **Desc: BAILEY - YRLY ROTARY INTERNATIONAL & DISTRICT (FULL YR) **Inv. Date: 06/15/25			
AP	341	WAUPACA ROTARY CLUB	35.00		
		**VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: FUNDRAISER TICKETS - LIBRARY (BAILEY) **Inv. Date: 06/15/25			
AP	344	WAUPACA ROTARY CLUB	3.00		
		**VendorNo: 2100 **Inv. No: 2851 - 1 **Desc: BAILEY - ROTARY INTERNATIONAL & DISTRICT (REMAINING DUE) **Inv. Date: 06/15/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>261.33 *</b>	<b>.00 *</b>	<b>386.33</b>
YTD Encumbrance	.00	YTD Actual 386.33 Total 386.33 YTD Budget 1,200.00 Unexpended 813.67			
<b>251-55115-218-000 LIBRARY: OWLS MEMBERSHIP</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>27,783.00</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55115-218-000 LIBRARY: OWLS MEMBERSHIP (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>27,783.00</b>
YTD Encumbrance	.00	YTD Actual 27,783.00 Total 27,783.00 YTD Budget 27,783.00 Unexpended .00			
<b>251-55115-253-000 LIBRARY: PROMOTIONAL MATERIALS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>404.92</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>404.92</b>
YTD Encumbrance	.00	YTD Actual 404.92 Total 404.92 YTD Budget 650.00 Unexpended 245.08			
<b>251-55115-282-000 LIBRARY: TECHNOLOGY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>207.89</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>207.89</b>
YTD Encumbrance	.00	YTD Actual 207.89 Total 207.89 YTD Budget 5,267.00 Unexpended 5,059.11			
<b>251-55115-301-000 LIBRARY: SUPPLIES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>3,262.15</b>
AP	305	OUTAGAMIE WAUPACA LIBRARY	80.00		
		**VendorNo: 1427 **Inv. No: 4617 **Desc: RECEIPT PAPER - 1 CASE **Inv. Date: 05/27/25			
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>80.00 *</b>	<b>.00 *</b>	<b>3,342.15</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>3,342.15</b>
YTD Encumbrance	.00	YTD Actual 3,342.15 Total 3,342.15 YTD Budget 10,000.00 Unexpended 6,657.85			
<b>251-55115-320-000 LIBRARY: BUILDING EXPENSES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55120-104-000 LIBRARY: DONATIONS PT WAGES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>5,563.20</b>
PC	82	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	695.40		
PC	213	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	1,383.00		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>2,078.40 *</b>	<b>.00 *</b>	<b>7,641.60</b>
PC	85	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	764.16		
PC	211	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	764.16		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55120-104-000 LIBRARY: DONATIONS PT WAGES (continued)</b>					
PC	333	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	764.16		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>2,292.48 *</b>	<b>.00 *</b>	<b>9,934.08</b>
YTD Encumbrance	.00	YTD Actual	9,934.08	Total	9,934.08
		YTD Budget	19,000.00	Unexpended	9,065.92
<b>251-55120-118-000 LIBRARY: DONATIONS SOCIAL SEC</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>425.52</b>
PB	159	PAYROLL TRANS FOR 5/4/2025 PAY PERIOD	53.19		
PB	378	PAYROLL TRANS FOR 5/18/2025 PAY PERIOD	105.80		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>158.99 *</b>	<b>.00 *</b>	<b>584.51</b>
PB	150	PAYROLL TRANS FOR 6/1/2025 PAY PERIOD	58.46		
PB	370	PAYROLL TRANS FOR 6/15/2025 PAY PERIOD	58.46		
PB	582	PAYROLL TRANS FOR 6/29/2025 PAY PERIOD	58.46		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>175.38 *</b>	<b>.00 *</b>	<b>759.89</b>
YTD Encumbrance	.00	YTD Actual	759.89	Total	759.89
		YTD Budget	1,500.00	Unexpended	740.11
<b>251-55120-250-000 LIBRARY: DONATIONS MATERIALS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>1,156.71</b>
AP	467	GALE CENGAGE LEARNING		93.57-	
		**VendorNo: 683 **Inv. No: 86762536 **Desc: LARGE PRINT **Inv. Date: 02/05/25			
AP	468	GALE CENGAGE LEARNING		27.99-	
		**VendorNo: 683 **Inv. No: 86791215 **Desc: LARGE PRINT **Inv. Date: 02/07/25			
AP	277	LIBRARY ASSOCIATES OF WAUPACA	49.90		
		**VendorNo: 2892 **Inv. No: 5162025 **Desc: SQUARE DEPOSIT TO FRIENDS OF LIBRARY **Inv. Date: 05/19/25			
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>49.90 *</b>	<b>121.56- *</b>	<b>1,085.05</b>
AP	10	OUTAGAMIE WAUPACA LIBRARY	20.88		
		**VendorNo: 1427 **Inv. No: 4614 **Desc: POLLINATOR BOOKLET - CITIZEN SCIENCE KITS **Inv. Date: 05/20/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>20.88 *</b>	<b>.00 *</b>	<b>1,105.93</b>
YTD Encumbrance	.00	YTD Actual	1,105.93	Total	1,105.93
		YTD Budget	8,000.00	Unexpended	6,894.07
<b>251-55120-255-000 LIBRARY: DONATIONS PROGRAMS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>917.41</b>
AP	173	WAUPACA ROTARY CLUB	37.34		
		**VendorNo: 2100 **Inv. No: 2794 **Desc: ANNUAL CORPORATE CLUB DUES - LIBRARY (KNEER) **Inv. Date: 06/13/25			
AP	175	WAUPACA ROTARY CLUB	186.00		
		**VendorNo: 2100 **Inv. No: 2794 **Desc: KNEER - YRLY ROTARY INTERNATIONAL & DISTRICT (FULL YR) **Inv. Date: 06/13/25			
AP	339	WAUPACA ROTARY CLUB	35.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55120-255-000 LIBRARY: DONATIONS PROGRAMS (continued)</b>					
		**VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: FUNDRAISER TICKETS - LIBRARY (KNEER) **Inv. Date: 06/15/25			
AP	340	WAUPACA ROTARY CLUB	3.00		
		**VendorNo: 2100 **Inv. No: 2794 - 1 **Desc: KNEER - ROTARY INTERNATIONAL & DISTRICT (REMAINING DUE) **Inv. Date: 06/15/25			
AP	318	LIQUIDATORS PLUS	360.00		
		**VendorNo: 1126 **Inv. No: 521445 **Desc: RENAISSANCE FAIRE BANNERS **Inv. Date: 06/23/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>621.34 *</b>	<b>.00 *</b>	<b>1,538.75</b>
YTD Encumbrance	.00	YTD Actual 1,538.75 Total 1,538.75 YTD Budget 18,000.00 Unexpended 16,461.25			
<b>251-55120-282-000 LIBRARY: DONATIONS TECHNOLOGY</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 5,000.00 Unexpended 5,000.00			
<b>251-55120-290-000 LIBRARY: DONATIONS AUDIO VISUA</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget 2,000.00 Unexpended 2,000.00			
<b>251-55120-301-000 LIBRARY: DONATIONS SUPPLIES</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>1,631.66</b>
AP	34	PIGGLY WIGGLY	27.00		
		**VendorNo: 1482 **Inv. No: 22012520924 **Desc: LITTLE FREE PANTRY ITEMS **Inv. Date: 04/15/25			
AP	129	OFFICE OUTFITTERS	464.00		
		**VendorNo: 1405 **Inv. No: 519239 **Desc: INSTALLATION & PURCHASE OF TABLE LEGS **Inv. Date: 05/08/25			
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>491.00 *</b>	<b>.00 *</b>	<b>2,122.66</b>
AP	70	BURNS, MARY	491.51		
		**VendorNo: 2680 **Inv. No: APRIL/MAY2025 **Desc: GIFT CARDS & GROCERIES FOR LITTLE FREE PANTRY **Inv. Date: 04/01/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>491.51 *</b>	<b>.00 *</b>	<b>2,614.17</b>
YTD Encumbrance	.00	YTD Actual 2,614.17 Total 2,614.17 YTD Budget 8,000.00 Unexpended 5,385.83			
<b>251-55125-255-000 LIBRARY: PROGRAMS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55125-255-110 LIBRARY: PROGRAMS - ADULT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>142.94</b>



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55125-255-110 LIBRARY: PROGRAMS - ADULT (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>142.94</b>
YTD Encumbrance	.00	YTD Actual 142.94 Total 142.94	YTD Budget 1,500.00	Unexpended 1,357.06	
<b>251-55125-255-210 LIBRARY: PROGRAMS - CHILDREN'S</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>36.81</b>
AP	16	REINKE, MOLLY	39.96		
		**VendorNo: 1559 **Inv. No: 51520003204 **Desc: ICE POPS FROM COSTCO FOR KICKOFF PARTY **Inv. Date: 06/01/25			
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>39.96 *</b>	<b>.00 *</b>	<b>76.77</b>
YTD Encumbrance	.00	YTD Actual 76.77 Total 76.77	YTD Budget 3,000.00	Unexpended 2,923.23	
<b>251-55125-255-310 LIBRARY: PROGRAMS - TEEN</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>140.27</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>140.27</b>
YTD Encumbrance	.00	YTD Actual 140.27 Total 140.27	YTD Budget 1,000.00	Unexpended 859.73	
<b>251-55130-250-000 LIBRARY: BOOKS</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>251-55130-250-115 LIBRARY: BOOKS - ADULT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>1,851.33</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>1,851.33</b>
YTD Encumbrance	.00	YTD Actual 1,851.33 Total 1,851.33	YTD Budget 17,000.00	Unexpended 15,148.67	

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>444.68</b>
AP	466	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86743615 **Desc: LARGE PRINT **Inv. Date: 02/04/25		63.18-	
AP	469	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86966504 **Desc: LARGE PRINT **Inv. Date: 03/04/25		32.79-	
AP	470	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86978883 **Desc: LARGE PRINT **Inv. Date: 03/06/25		84.77-	
AP	471	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86986738 **Desc: LARGE PRINT **Inv. Date: 03/07/25		26.39-	
AP	21	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 87055024 **Desc: LARGE PRINT **Inv. Date: 03/20/25	65.58		
AP	22	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 87077830 **Desc: LARGE PRINT **Inv. Date: 03/24/25	76.00		
		<b>05/31/2025 (05/25) Period Totals and Balance</b>	<b>141.58 *</b>	<b>207.13- *</b>	<b>379.13</b>
AP	108	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86743615. **Desc: LARGE PRINT **Inv. Date: 02/04/25	63.18		
AP	109	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86762536. **Desc: LARGE PRINT **Inv. Date: 02/05/25	93.57		
AP	110	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86791215. **Desc: LARGE PRINT **Inv. Date: 02/07/25	27.99		
AP	111	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86966504. **Desc: LARGE PRINT **Inv. Date: 03/04/25	32.79		
AP	112	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86978883. **Desc: LARGE PRINT **Inv. Date: 03/06/25	84.77		
AP	113	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 86986738. **Desc: LARGE PRINT **Inv. Date: 03/07/25	26.39		
AP	114	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100313113 **Desc: LARGE PRINT **Inv. Date: 04/09/25	220.74		
AP	115	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100359737 **Desc: LARGE PRINT **Inv. Date: 04/24/25	25.60		
AP	116	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100386767 **Desc: LARGE PRINT **Inv. Date: 05/05/25	27.99		
AP	117	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100411057 **Desc: LARGE PRINT **Inv. Date: 05/12/25	32.79		
AP	118	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100411058 **Desc: LARGE PRINT **Inv. Date: 05/12/25	30.39		
AP	119	GALE CENGAGE LEARNING **VendorNo: 683 **Inv. No: 999100441671 **Desc: LARGE PRINT **Inv. Date: 05/19/25	22.39		
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>688.59 *</b>	<b>.00 *</b>	<b>1,067.72</b>

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55130-250-120 LIBRARY: BOOKS - ADULT LG PRNT (continued)</b>					
YTD Encumbrance	.00	YTD Actual	1,067.72	Total	1,067.72
YTD Budget	3,000.00	Unexpended	1,932.28		
<b>251-55130-250-215 LIBRARY: BOOKS - CHILDRENS</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	4,437.81
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	4,437.81
YTD Encumbrance	.00	YTD Actual	4,437.81	Total	4,437.81
YTD Budget	16,000.00	Unexpended	11,562.19		
<b>251-55130-250-315 LIBRARY: BOOKS - TEEN</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	544.35
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	544.35
YTD Encumbrance	.00	YTD Actual	544.35	Total	544.35
YTD Budget	3,175.00	Unexpended	2,630.65		
<b>251-55130-250-410 LIBRARY: BOOKS - MAG &amp; NEWSPAP</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	3,057.60
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	3,057.60
YTD Encumbrance	.00	YTD Actual	3,057.60	Total	3,057.60
YTD Budget	4,600.00	Unexpended	1,542.40		
<b>251-55130-250-610 LIBRARY: BOOKS - MATERIAL REPL</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	.00
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		
<b>251-55135-290-000 LIBRARY: AUDIO/VISUAL</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	.00
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
YTD Budget	.00	Unexpended	.00		
<b>251-55135-290-125 LIBRARY: A/V - ADULT MOVIES</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	608.92
	06/30/2025 (06/25)	Period Totals and Balance	.00 *	.00 *	608.92
YTD Encumbrance	.00	YTD Actual	608.92	Total	608.92
YTD Budget	2,300.00	Unexpended	1,691.08		
<b>251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS</b>					
	04/30/2025 (04/25)	Balance	.00 *	.00 *	70.54

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55135-290-130 LIBRARY: A/V - ADULT AUDIO BKS (continued)</b>					
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	70.54
YTD Encumbrance	.00	YTD Actual 70.54 Total 70.54 YTD Budget 1,000.00 Unexpended 929.46			
<b>251-55135-290-135 LIBRARY: A/V - ADULT MUSIC</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	165.47
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	165.47
YTD Encumbrance	.00	YTD Actual 165.47 Total 165.47 YTD Budget 600.00 Unexpended 434.53			
<b>251-55135-290-220 LIBRARY: A/V - CHILDRENS MOVIE</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	318.50
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	318.50
YTD Encumbrance	.00	YTD Actual 318.50 Total 318.50 YTD Budget 1,200.00 Unexpended 881.50			
<b>251-55135-290-225 LIBRARY: A/V - CHILD AUDIO BKS</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	601.55
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	601.55
YTD Encumbrance	.00	YTD Actual 601.55 Total 601.55 YTD Budget 854.00 Unexpended 252.45			
<b>251-55135-290-230 LIBRARY: A/V - CHILDRENS MUSIC</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55135-290-320 LIBRARY: A/V - TEEN MOVIES</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55135-290-325 LIBRARY: A/V - TEEN AUDIO BKS</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	.00
		06/30/2025 (06/25) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00			
<b>251-55135-290-420 LIBRARY: A/V - VIDEO GAMES</b>					
		04/30/2025 (04/25) Balance	.00 *	.00 *	282.90

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>251-55135-290-420 LIBRARY: A/V - VIDEO GAMES (continued)</b>					
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>282.90</b>
YTD Encumbrance	.00	YTD Actual 282.90 Total 282.90	YTD Budget 900.00	Unexpended 617.10	
<b>251-55135-290-510 LIBRARY: A/V - E-BOOKS/E-RESRC</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>12,235.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>12,235.00</b>
YTD Encumbrance	.00	YTD Actual 12,235.00 Total 12,235.00	YTD Budget 12,235.00	Unexpended .00	
<b>251-55135-290-610 LIBRARY: A/V - MATERIAL REPL</b>					
		<b>04/30/2025 (04/25) Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
		<b>06/30/2025 (06/25) Period Totals and Balance</b>	<b>.00 *</b>	<b>.00 *</b>	<b>.00</b>
YTD Encumbrance	.00	YTD Actual .00 Total .00	YTD Budget .00	Unexpended .00	
<b>Number of transactions: 170    Number of accounts: 89</b>			<u>Debit</u>	<u>Credit</u>	<u>Proof</u>
<b>Grand Totals:</b>			<u>142,838.21</u>	<u>29,021.95-</u>	<u>113,816.26</u>

## Exhibit Room Report

Respectfully Submitted by Liz Kneer, Exhibit Room Coordinator

### Exhibit Room Agenda June 2025

Our 'remote' exhibit is still installed on the bandstand to celebrate the city's 150th Anniversary and the library's 125th Anniversary. The exhibit in the lobby between City Hall and the library to celebrate 50 years of City of Waupaca media was very successful, and was taken down on June 26.

Our Exhibit Room Committee will meet on August 4 when we install the Banned Books exhibit.

Planning is well underway to host Ruta Sepetys and Steve Shienkin on October 1 for their *Bletchley Riddle* paperback tour! I am working with Sarah Hanneman and administration at the Waupaca Learning Center, Chain Exploration Center, Waupaca Middle School and Waupaca High School to coordinate details and timing. The next steps will be to start marketing their public presentation, scheduled for 6.30p on October 1 at the Waupaca Middle School. Ruta is widely read throughout these schools and her books are used in curriculum; having her visit this fall means all students grades 4-12 will have heard her presentation either last spring or this fall-what an amazing and valuable touchpoint for students and staff. I can't thank the foundation enough for their support of bringing world class authors to Waupaca!

### **ON EXHIBIT:**

#### Marie App Watercolors (Summer Learning Program: Color Our World)

Marie App's beautiful watercolor paintings are on display through August 2, and are the perfect compliment to the Summer Learning Program: Color Our World. Marie generously proposed having this show be a fundraiser for the Library Foundation; each artwork is priced at \$300, with 50% of the sale going directly to the Foundation. The Children's and Teen Departments have been utilizing the space for scheduled programs and passive activities.

### **UPCOMING EXHIBIT:**

#### Censorship Is So 1984. Read for Your Rights. / Banned Books (August 9-October 11)

Every year, the American Library Association (ALA) recognizes Banned Books week at the beginning of October (5th-11th). This exhibit will utilize ALA resources, with the theme *Censorship Is So 1984. Read for Your Rights*. From ALA: 'With the escalation in attempts to ban books in libraries, schools, and bookstores around the country, George Orwell's cautionary tale "1984" serves a prescient warning about the dangers of censorship. This year's theme reminds us that the right to read belongs to all of us, that censorship has no place in contemporary society, and that we must defend our rights.' I am currently working to produce graphics and get items to Office Outfitters for exhibit installation on August 4.

### **MONTHLY ATTENDANCE REPORT:**

The attendance chart for June is included with this report.

### **2025 Schedule**

- *Shelter In Knowledge*-December 21, 2024 - February 1, 2025
- *Youth Art Month*: February 8-March 29
- *Waupaca International Cultural Exchange Committee*: April 5 - May 31
- *Marie App Oeuvre (Summer Learning Program: Color Our World/Art)* : June 7-August 2
- *Censorship Is So 1984. Read for Your Rights. / Banned Books*: August 9-October 11
- *World War I: Lessons & Legacies*: October 18-December 6
- *Community Blood Center*: December 13, 2025 -February 1, 2026

### **2026 Schedule**

- *Community Blood Center*: December 13-February 1
- *Youth Art Month*: February 7-March 28
- *Gardens/Local Agriculture*: April 4-May 30
- *Summer Learning Program (Unearth a Story/Dinosaurs)* : June 6-August 1
- *WCAB 20th Anniversary*: August 8-October 3
- *Kevin Knopp*: October 10-December 5
- *Quilts*: December 12-January 30

### **2027 Schedule**

- *Quilts*: December 12-January 30
- *Youth Art Month*: February 6-March 27
- *30 Works by 30 Artists*: April 3- May 29
- *Summer Learning Program (Mystery/Detective/Suspense)*: June 5-July/August

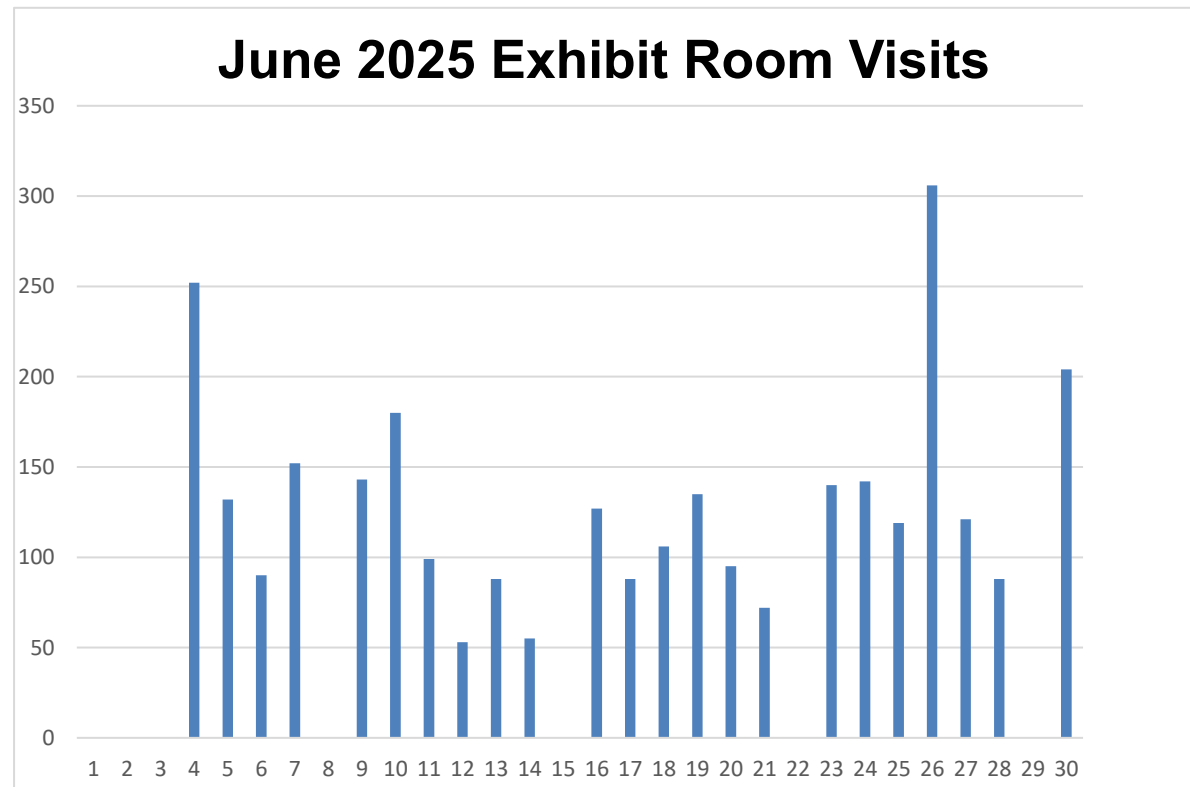
## JUNE 2025 EXHIBIT ROOM VISITS

06/1/2025	Sunday	closed
06/2/2025	Monday	install
06/3/2025	Tuesday	install
06/4/2025	Wednesday	252
06/5/2025	Thursday	132
06/6/2025	Friday	90
06/7/2025	Saturday	152
06/8/2025	Sunday	closed
06/9/2025	Monday	143
06/10/2025	Tuesday	180
06/11/2025	Wednesday	99
06/12/2025	Thursday	53
06/13/2025	Friday	88
06/14/2025	Saturday	55
06/15/2025	Sunday	closed
06/16/2025	Monday	127
06/17/2025	Tuesday	88
06/18/2025	Wednesday	106
06/19/2025	Thursday	135
06/20/2025	Friday	95
06/21/2025	Saturday	72
06/22/2025	Sunday	closed
06/23/2025	Monday	140
06/24/2025	Tuesday	142
06/25/2025	Wednesday	119
06/26/2025	Thursday	306
06/27/2025	Friday	121
06/28/2025	Saturday	88
06/29/2025	Sunday	closed
06/30/2025	Monday	204

TOTAL 2987

NOTE: Count is taken each morning as door is unlocked. Two counts are subtracted for employee going in once in the morning to unlock/count and once in the afternoon to lock up.

Marie App Watercolors (June) = 2987



2025 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.40	\$0.00	\$0.00	\$7.46	\$0.00	\$0.00							\$7.86
2025 Running Total												
\$0.40	\$0.40	\$0.40	\$7.86	\$7.86	\$7.86							
2024 Overdue Fees												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.20	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.00	\$8.20	\$0.00	\$0.00	\$8.50
2024 Running Total												
\$0.00	\$0.00	\$0.20	\$0.20	\$0.20	\$0.20	\$0.30	\$0.30	\$0.30	\$8.50	\$8.50	\$8.50	
\$0.05	\$25.00	\$5.00	\$0.30	\$0.11	\$0.50	\$1.00	\$0.00	\$3.05	\$0.00	\$0.96	\$0.00	\$35.97
2023 Running Total												
\$0.05	\$25.05	\$30.05	\$30.35	\$30.46	\$30.96	\$31.96	\$31.96	\$35.01	\$35.01	\$35.97	\$35.97	\$35.97
2022 Running Total												
\$38.99	\$57.94	\$73.19	\$73.79	\$96.95	\$107.10	\$107.10	\$107.22	\$114.19	\$116.29	\$116.29	\$116.29	\$116.29
2025 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$847.20	\$539.66	\$795.94	\$618.07	\$774.17	\$886.32							\$4,461.36
2024 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$580.46	\$484.37	\$580.97	\$590.98	\$589.02	\$466.69	\$582.83	\$773.13	\$546.49	\$690.51	\$514.64	\$574.91	\$6,975.00
2023 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$411.13	\$522.63	\$583.04	\$594.54	\$612.03	\$458.34	\$594.92	\$566.99	\$569.08	\$436.24	\$391.21	\$505.83	\$6,245.98
2022 Copy Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$269.21	\$520.91	\$767.83	\$456.17	\$476.71	\$609.97	\$427.05	\$557.49	\$554.96	\$376.07	\$371.22	\$385.50	\$5,773.09
2025 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$100.00	\$410.00	\$135.00	\$205.00	\$195.00	\$84.59							\$1,129.59
2024 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$73.00	\$235.00	\$225.00	\$483.00	\$130.00	\$50.00	\$50.00	\$102.50	\$135.00	\$267.50	\$140.00	\$205.00	\$2,096.00
2023 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$110.00	\$140.00	\$255.00	\$50.00	\$175.00	\$116.05	\$435.00	\$440.00	\$80.00	\$125.00	\$81.00	\$95.00	\$2,102.05
2022 Meeting Room Income												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$0.00	\$0.00	\$0.00	\$50.00	\$110.00	\$125.00	\$370.00	\$156.80	\$80.90	\$75.00	\$120.00	\$60.00	\$1,147.70
2025 Material Replacement												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
\$279.90	\$183.94	\$330.40	\$265.99	\$329.21	\$454.05							\$1,843.49





\$37.25	\$3.60	\$52.10	\$125.45	\$177.40	\$88.20							\$484.00
<b>2024 WAIVED</b>												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$63.00	\$98.09	\$565.00	\$95.20	\$6.35	\$32.70	\$9.75	\$10.30	\$228.35	\$9.30	\$6.90	\$19.45	\$1,144.39
<b>2023 WAIVED</b>												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$34.10	\$ 14.55	\$ 436.10	\$ 184.05	\$ 80.85	\$ 16.70	\$ 21.05	\$ 9.20	\$ 25.20	\$ 51.90	\$ 120.15	\$ 12.55	\$1,006.40
<b>2022 WAIVED</b>												
Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Total
\$192.65	\$ 3,709.30	\$ 2,089.40	\$ 53.15	\$ 75.22	\$ 464.30	\$ 53.50	\$ 65.40	\$ 52.65	\$ 264.60	\$ 14.60	\$ 6.40	\$7,041.17

## Library Usage 2025

### Reference Transactions

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	894	892	894	775	1,007	1,286							5,748
2024	1,063	919	1,019	1,325	1,264	1,074	1,067	1,138	921	1,129	915	764	12,598
2019	1,051	938	1,252	1,040	1,046	837	1,021	1,242	1,030	1,084	896	764	12,201

### Library Visits

Visits	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	8,075	7,276	8,075	7,981	8,093	10,120							49,620
2024	6,417	7,562	7,835	7,851	7,155	9,451	9,389	9,346	8,057	9,690	8,339	8,042	99,134
2019	9,026	8,275	10,259	9,983	9,136	10,737	12,868	11,052	9,279	10,439	8,349	7,737	117,140

### Internet Use

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 wireless	737	733	879	838	838	1,095							5,120
2025 stations	458	432	534	488	569	688							3,169
2024 wireless	627	689	746	816	810	966	1,081	1,073	866	1,059	772	798	10,303
2024 stations	448	421	477	507	447	506	513	566	431	524	455	393	5,688
2019 wireless	1,193	1,117	1,322	1,209	1,550	1,837	2,009	1,768	1,499	1,368	1,236	1,122	17,230
2019 stations	1,192	1,100	1,337	1,171	1,262	1,404	1,656	1,597	1,218	1,435	1,158	1,003	15,533

### Curbside Pick-ups

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	7	10	7	14	10	16							64
2024	23	44	26	23	23	10	15	12	9	7	12	6	210
2023	60	40	44	25	40	44	27	28	27	24	17	20	396

### Volunteer Hours

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	98.3	129.3	111.0	154.7	165.75	155.75							815
2024	17.75	23.5	47	37.5	47.2	69.25	54.25	86.25	81	103.25	76.45	75	718
2023	4.5	2	2.5	14.25	12.25	20	21	18.25	20.45	21.5	13.75	11.7	163

### Adult Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	9	2	9	11	8							49
2025 attendance	94	91	33	128	122	92							560
2024 programs	8	8	10	7	2	10	10	11	9	10	8	4	97
2024 attendance	106	73	119	68	4	126	74	68	91	92	135	61	1,017

### Children's Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	10	17	18	12	11	19							87
2025 attendance	362	592	604	357	529	504							2,948
2024 programs	7	11	12	14	8	11	16	7	5	18	14	9	132
2024 attendance	324	400	528	538	323	212	234	162	210	564	494	196	4,185

### General Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	0	1	5	3	1	4							14
2025 attendance	0	250	506	38	7	197							998
2024 programs	1	3	2	7	2	4	2	2	1	1	2	8	35
2024 attendance	47	143	570	1,796	77	139	90	580	42	41	21	415	3,961

### Teen Audience Programming

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025 programs	4	7	5	13	15	8							52
2025 attendance	35	38	23	324	668	85							1,173
2024 programs	5	5	3	8	4	9	5	4	4	15	6	4	72
2024 attendance	25	29	17	34	107	70	47	25	23	81	48	743	1,249

### Study Room Usage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	93	86	93	78	74	88							512
2024	68	92	78	74	68	78	96	91	104	114	54	68	985
2023			120	71	88	96	100	122	65	93	59	41	855

### Passport Applications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	21	37	9	13	16	11							107
2024	10	24	17	2	15	5	8	11	10	13	11	20	146
2023							0	0	0	0	3	4	7

### Notary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	3	2	2	4	7	3							21
2024	5	6	8	9	7	5	2	4	3	4	6	5	64
2023							6	3	2	3	5	6	25

### Little Free Pantry

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2025	4,787	3,752	4,631	4,287	4,935	5,559							27,951
2024	2,426	3,711	3,623	3,610	3,870	4,255	3,346	4,347	5,112	6,185	4,041	3,771	48,297
2023		174	198	569	566	824	974	2,107	2,402	4,142	3,809	2,770	18,535

Jun 2025 Interlibrary Lender/Borrower Statistics

Library	Code					YTD			
		Items Loaned	Items Borrowed	Net	Ratio	Items Loaned	Items Borrowed	Net	Ratio
Algoma	NKALG	1,196	1,214	(18)	0.99	7,468	7,591	(123)	0.98
Appleton	OOAPL	8,170	10,876	(2,706)	0.75	38,353	47,165	(8,812)	0.81
Baileys Harbor	NDBAI	610	478	132	1.28	3,680	2,698	982	1.36
Biramwood	NSBIR	638	106	532	6.02	3,718	1,673	2,045	2.22
Black Creek	OOBCL	1,749	740	1,009	2.36	11,090	5,153	5,937	2.15
Bonduel	NSBON	354	569	(215)	0.62	2,160	4,181	(2,021)	0.52
Clintonville	OWCPL	1,982	904	1,078	2.19	13,317	5,531	7,786	2.41
Coleman	NMCOL	17	12	5	1.42	2,093	3,207	(1,114)	0.65
Crivitz	NMCRI	510	1,247	(737)	0.41	3,535	7,353	(3,818)	0.48
Egg Harbor	NDEGG	612	548	64	1.12	3,465	3,059	406	1.13
Ephraim	NDEPH	443	143	300	3.10	2,604	796	1,808	3.27
Fish Creek	NDFIS	390	438	(48)	0.89	2,276	2,187	89	1.04
Florence	NFFLO	375	344	31	1.09	2,416	2,260	156	1.07
Forestville	NDFOR	536	362	174	1.48	2,951	2,138	813	1.38
Fremont	OWFPL	553	546	7	1.01	3,798	3,150	648	1.21
Gillett	NOGIL	543	277	266	1.96	3,317	2,059	1,258	1.61
Goodman	NMGOO	65	197	(132)	0.33	390	1,406	(1,016)	0.28
Green Earth	NBON2	102	4	98	25.50	684	30	654	22.80
Hortonville	OOHPL	1,497	2,760	(1,263)	0.54	9,265	16,308	(7,043)	0.57
Iola	OWIVL	917	854	63	1.07	6,275	5,559	716	1.13
Kaukauna	OOKAU	3,142	3,383	(241)	0.93	19,509	23,023	(3,514)	0.85
Kewaunee	NKKEW	1,451	1,152	299	1.26	9,534	7,853	1,681	1.21
Kimberly	OOKIM	2,908	4,489	(1,581)	0.65	16,282	33,333	(17,051)	0.49
Lakewood	NOLAK	711	728	(17)	0.98	4,524	4,686	(162)	0.97
Lena	NOLEN	512	446	66	1.15	3,472	2,007	1,465	1.73
Little Chute	OOLIT	3,281	3,462	(181)	0.95	18,284	25,965	(7,681)	0.70
Manawa	OWMAN	1,156	815	341	1.42	7,246	4,227	3,019	1.71
Marinette	NMMRT	1,497	1,446	51	1.04	8,989	8,799	190	1.02
Marion	OWMAT	1,059	634	425	1.67	6,655	4,181	2,474	1.59
Mattoon	NSMAT	115	110	5	1.05	654	673	(19)	0.97
New London	OWNLP	1,950	1,484	466	1.31	12,535	9,033	3,502	1.39
NFLS	NFLS	-	11	(11)	-	-	120	(120)	-
Niagara	NMNIA	276	265	11	1.04	1,802	2,009	(207)	0.90
Oconto	NOOCO	974	827	147	1.18	6,241	5,113	1,128	1.22
Oconto Falls	NOOCF	1,557	894	663	1.74	9,885	5,569	4,316	1.78
Oneida	NBONE	754	224	530	3.37	4,804	1,308	3,496	3.67
OWLS	OWLS	-	7	(7)	-	2	21	(19)	0.10
Peshtigo	NMPES	380	425	(45)	0.89	2,117	2,178	(61)	0.97
Scandinavia	OWSCA	487	199	288	2.45	3,225	1,878	1,347	1.72
Seymour	OOSEY	1,750	1,559	191	1.12	12,113	9,369	2,744	1.29
Shawano	NSSHA	2,251	2,428	(177)	0.93	15,163	13,810	1,353	1.10
Shiocton	OOSHI	819	472	347	1.74	4,965	3,023	1,942	1.64
Sister Bay	NDSIS	1,171	1,165	6	1.01	7,466	6,451	1,015	1.16
Sturgeon Bay	NDSTR	2,674	3,468	(794)	0.77	16,514	18,918	(2,404)	0.87
Suring	NOSUR	765	554	211	1.38	4,782	3,309	1,473	1.45
Tigerton	NSTIG	302	295	7	1.02	1,888	2,055	(167)	0.92
Washington Island	NDWSH	346	310	36	1.12	2,005	1,954	51	1.03
Waupaca	OWWAU	2,817	2,933	(116)	0.96	18,191	19,874	(1,683)	0.92
Wausaukee	NMWAS	411	475	(64)	0.87	2,594	2,986	(392)	0.87
Weyauwega	OWWEY	1,161	619	542	1.88	7,227	3,965	3,262	1.82
Wittenberg	NSWIT	218	256	(38)	0.85	1,337	1,666	(329)	0.80
TOTAL		58,154	58,154	-	1.00	352,860	352,860	-	1.00

Loaned by	Borrowed by			Borrowed by		
	NFLS libraries	OWLS libraries	Total	NFLS libraries	OWLS libraries	Total
NFLS libraries	12,715	10,041	22,756	79,937	64,591	144,528
OWLS libraries	8,696	26,702	35,398	52,144	156,188	208,332
Total	21,411	36,743	58,154	132,081	220,779	352,860

## Circulation Statistics 2025

Waupaca 2025 Circulation													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
2025 Downloads - ebooks	1,087	952	1,012	850	860	863							5,624
2024 Downloads - ebooks	1,124	980	1,069	993	956	901	997	982	913	827	850	919	11,511
2025 Downloads - Audio	1,294	1,261	1,294	1,197	1,286	1,216							7,548
2024 Downloads - Audio	1,194	1,120	1,158	1,175	1,211	1,167	1,157	1,126	1,057	1,169	1,132	1,124	13,790
2025 Downloads - Magazine	376	326	362	356	345	312							2,077
2024 Downloads - Magazine	324	331	371	113	209	225	197	162	245	249	327	356	3,109
2025 Downloads - Hoopla	462	391	412	377	358	358							2,358
2024 Downloads - Hoopla	351	358	390	408	383	366	377	397	369	393	388	368	4,548
Physical Items	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D Total
Renewals	2,408	2,356	2,526	2,645	2,568	2,329							14,832
Checkouts	10,601	9,693	10,718	9,491	9,396	11,143							61,042
Total Circulation w/renewals	13,009	12,049	13,244	12,136	11,964	13,472	0	0	0	0	0	0	75,874
2024 Totals	12,071	12,476	12,848	12,311	11,293	13,634	14,242	13,308	11,513	12,475	12,154	10,700	149,025
2023 Totals	12,166	11,647	14,336	11,693	11,755	13,647	14,026	15,718	12,341	13,306	12,227	11,150	154,012
2022 Totals	12,291	11,452	13,899	11,856	11,550	13,708	12,677	13,443	11,688	11,801	11,534	10,391	146,290
2019 Totals	20,220	18,209	19,553	19,132	17,879	18,950	22,417	19,669	18,082	20,765	18,075	16,330	229,281

Circ by Municipality								
Town/City/County	January	February	March	April	May	June	Total	2025
Dayton	1,765	1,563	1,450	1,525	1,382	1,685	9,370	12%
Farmington	1,923	1,724	1,940	1,740	1,493	1,677	10,497	14%
Lind	609	413	594	604	502	531	3,253	4%
Waupaca (Town)	560	618	747	773	868	818	4,384	6%
Other Towns	584	718	819	477	560	638	3,796	5%
Town Total	5,441	5,036	5,550	5,119	4,805	5,349	31,300	41%
Waupaca (City)	4,702	4,378	4,929	4,449	4,345	4,781	27,584	36%
Wausara County	581	593	599	695	740	911	4,119	5%
Winnebago County	12	12	2	8	12	15	61	0%
Portage County	1,101	984	1,062	956	953	1,102	6,158	8%
Other	1,172	1,046	1,102	1,084	1,234	1,314	6,952	9%
Total	13,009	12,049	13,244	12,311	12,089	13,472	76,174	

## Monthly/YTD Circs and Renewals - June 2025

<u>Agency</u>	<u>Current Month</u>			<u>YTD</u>		
	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>	<u>Circs</u>	<u>Renewals</u>	<u>Total</u>
Algoma	2,822	592	3,414	15,915	4,446	20,361
Appleton	46,426	13,078	59,504	207,853	64,806	272,659
Black Creek	2,375	696	3,071	12,961	4,162	17,123
Clintonville	4,099	833	4,932	21,147	4,987	26,134
Door Cty - Baileys Harbor	1,595	233	1,828	6,574	1,391	7,965
Door Cty - Egg Harbor	1,419	249	1,668	6,428	1,537	7,965
Door Cty - Ephraim	432	84	516	1,766	432	2,198
Door Cty - Fish Creek	967	136	1,103	3,623	720	4,343
Door Cty - Forestville	861	236	1,097	3,837	1,284	5,121
Door Cty - Sister Bay	3,823	734	4,557	16,201	3,999	20,200
Door Cty - Sturgeon Bay	9,213	2,499	11,712	46,939	13,397	60,336
Door Cty - Washington Islanc	795	145	940	4,279	584	4,863
Florence	697	108	805	4,300	609	4,909
Fremont	1,482	284	1,766	8,059	1,789	9,848
Gillett	460	119	579	2,698	928	3,626
Hortonville	7,251	1,672	8,923	32,515	9,703	42,218
Iola	1,877	468	2,345	10,579	2,931	13,510
Kaukauna	12,550	2,311	14,861	63,246	17,770	81,016
Kewaunee	3,516	881	4,397	19,241	5,724	24,965
Kimberly	15,188	3,310	18,498	78,196	24,019	102,215
Lakewood	2,786	571	3,357	12,847	3,040	15,887
Lena	989	187	1,176	4,597	1,264	5,861
Little Chute	10,423	2,382	12,805	57,570	19,568	77,138
Manawa	2,285	443	2,728	10,056	2,506	12,562
Marinette Cty - Coleman	6	8	14	5,261	1,710	6,971
Marinette Cty - Crivitz	2,385	613	2,998	12,406	3,588	15,994
Marinette Cty - Goodman	176	56	232	1,262	311	1,573
Marinette Cty - Marinette	3,923	913	4,836	20,490	5,354	25,844
Marinette Cty - Niagara	542	164	706	2,851	1,069	3,920
Marinette Cty - Peshtigo	1,036	228	1,264	4,353	1,340	5,693
Marinette Cty - Wausaukee	884	202	1,086	5,146	1,009	6,155
Marion	2,170	405	2,575	11,929	3,093	15,022
New London	5,385	843	6,228	27,357	5,532	32,889
Oconto	1,729	517	2,246	10,876	3,288	14,164
Oconto Falls	3,809	532	4,341	17,581	3,062	20,643
Oneida Tribal - Green Earth	28	1	29	107	79	186
Oneida Tribal - Oneida	293	209	502	1,974	944	2,918
Scandinavia	370	100	470	2,647	965	3,612
Seymour	3,127	1,158	4,285	16,227	6,248	22,475
Shawano Cty - Birnamwood	331	29	360	10,551	1,478	12,029
Shawano Cty - Bonduel	841	232	1,073	5,109	2,111	7,220
Shawano Cty - Mattoon	144	20	164	810	186	996
Shawano Cty - Shawano	8,463	1,356	9,819	42,658	9,537	52,195
Shawano Cty - Tigerton	469	135	604	2,715	1,092	3,807
Shawano Cty - Wittenberg	717	99	816	2,868	651	3,519
Shiocton	1,092	151	1,243	4,954	836	5,790
Suring	1,126	312	1,438	6,333	1,864	8,197
Waupaca	11,143	2,329	13,472	61,042	14,832	75,874
Weyauwega	2,119	491	2,610	9,379	3,378	12,757
<b>Total</b>	<b>186,639</b>	<b>43,354</b>	<b>229,993</b>	<b>938,313</b>	<b>265,153</b>	<b>1,203,466</b>

Posted 7/1/25



## Director's Report – July 2025

### Memorial Donation Received

Two years ago we were notified that the Library was listed as a recipient in the estate of Lee and Christine Driscoll. This past week we learned that disbursements are moving forward, and that we will be receiving an initial \$60,000 with around \$20,000 likely to follow. The funds are intended for use supporting Lunch and Learn.

### Update on Digitization

This past week Historical Society Director Tracy Behrendt and I met to review bids for continuing the digitization of the Library's microfilm collection. The process has been on hold with a retirement at the microfilm office of the Wisconsin Historical Society, which the State continues to leave open. Tracy and I will be speaking further with AdvantageArchive, who have submitted a proposal with many attractive options including no-charge hosting for digitized materials. We currently have \$10,000 in unused donations received for digitization.

### Review of RFID and Self Check Service

Appleton Public Library has switched from Bibliotheca to MK Solutions for their RFID, self check machines, scanners and sorting machine. Our understanding is that Kaukauna Public Library plans to do the same in 2026. Differences between RFID tags has led to problems here with scanning APL materials over the summer, a problem it has taken us some time to fix. Our Bibliotheca machinery has been problematic at times and some is nearing the end of its life expectancy. We will be reaching out to neighboring libraries and exploring whether their might be an opportunity to improve service through a vendor change.

### Youth Services Positions

I am excited to report that we received 9 total applications for our part-time youth services job postings, including from some excellent candidates. Interviews went very well, and we are now moving towards some final decisions. I should have a more detailed update for the Board at the meeting.

### A Very Busy Month

Library usage this past month was robust, including our first 10K+ visit month (10,120 visits) since 2019. The Library Foundation has expressed interest in supporting a publicity campaign, and I will be bringing forward some opportunities for their consideration as we continue to work to close the last of the gap to pre-pandemic levels of activity.

### Long Range Planning

We've begun meeting to start work on our next Long Range Strategic Plan. City grant writer Greg Grohman has offered his help in conducting surveys and focus groups as needed. During the creation of the last plan, a Trustee was included as part of the working group. Would any members of the Board be interested in occupying that role during the current process?

### Thanks to Staff

Car trouble aside, my road trip to Maine over the week of July 4<sup>th</sup> was a great experience. I am grateful to everyone on staff who filled in during my absence.

Respectfully submitted,  
Eric Scott Bailey

## June Programs

- **Tuesday, June 10th** Craft with Mary: Paper Flowers: 4 people (Mary P)
- **Thursday, June 19th** ADRC Dementia Walk: 16 People
- **Tuesday, June 24th** People Fair: 51 people (Jan P.)
- **Saturday, June 28th** Book to Movie Series: Jurassic Park: 7 people (Jan P.)
- **¿Comó se dice?** 12 people over the month
- **Engagement Table**
  - Wood Garden Trinkets

Mary is trying guided crafts for us this summer. She's blocking off a 3 hour window to be available to coach people through more complicated crafts. She started with paper flowers made from cupcake liners, and had a few people stop by, but it was the first couple days of summer breaks, so likely people were busy. Her next craft will be rock succulents, and we're hopeful that she'll have more people stopping by in July to craft with her!

On June 19th we partnered with ADRC (Aging and Disability Resource Center) on a Dementia awareness walk, on the longest day of the year. We had a decent number of people show up for the walk and documentary showing. The documentary was very moving, and a great insight into the homes experiencing Dementia. We plan to repeat this program each year. Partnering with Denise Roman from ADRC continues to be a wonderful pairing, with the dynamic programming that Denise can provide for us.

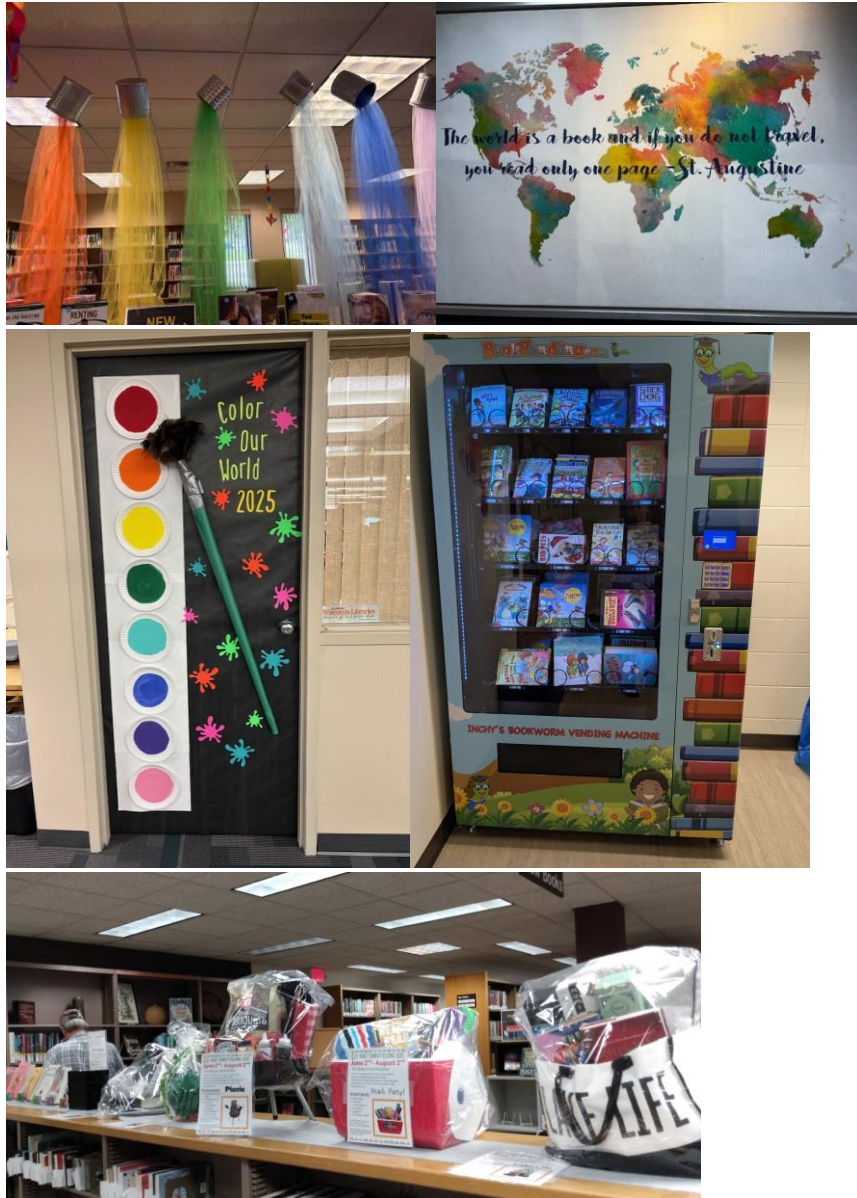
We held our first People Fair at the end of June, with a lot of success. This was an event to highlight different organizations and activities that people could become involved in in the Waupaca area. Jan Popple came up with the idea after her successful volunteer engagement here at the library, and Laura J helped gather names of groups. We realized pretty quickly that we would be limited size wise, and had to cap our participants at 20 groups. We had at least 50 people there, and a lot of engagement through the whole program. In the future we will likely need to partner in a way to provide more booths in the program.



-Respectfully submitted by Molly Reinke

Adult Services Report

On June 9th the library podcast crew went on the road to visit some of the libraries in our system. Our goal was to make it up to Wausaukee and we did. We managed to reach 10 libraries! We talked with many amazing librarians, took pictures, and brought back fun ideas, such as: Creative decorating, program prizes, signage, donation recognitions, and a book vending machine! We look forward to the next leg of our journey.



We have also been trying to collect library stories from our patrons to share on our podcast. With the road trip in June we did not get those stories in, but we plan on sharing some during the recording at the end of July.

Molly mentioned in her program report that we had a successful People Fair on June 24th. We had upwards of 50 people partaking in the event. Participants shared with me that they would be happy to do this again. I received four new volunteer applications for the library itself! I would love to be able to do this again at the library to bring people in, but we may have to reach out for a larger venue. We are

in the process of sending out surveys to the groups that attended to get some feedback for a future event.

I am excited to get the Walking Books program started and will be calling volunteers and reaching out to area facilities that could take advantage of this program. Hopefully I will have the volunteers on the job by the end of July!

Please see attached in your packet for a wonderful letter submitted by patron Michele Moede in response to the question 'What does the Library mean to you?' While we've had the question posted in a couple places over the summer, Michele was writing in response to a segment on our Table of Contents podcast.

-Respectfully submitted by Jan Popple



# Children's Department Report - June 2025

**Babygarten - 129**

**Sunny Day - 242**

**Storytime - 40**

**Bookpacks - 28**

**Splash Pad Storytime - 47**

**Color & Shapes Scavenger Hunt - 55**

**Thursday Crafternoons - 79**

**Library Fun at the Park - 46**

**Bubble Wonders - 127**

June was a month of big kickoffs and great attendance numbers! Starting with our Summer Kickoff, we saw a great turnout and appreciation for free popsicles. Attendance was

high enough that Taylor had to be called downstairs to help handle a FULL teen room.

For our regular programs, the addition of our Thursday Crafternoons and the Splash pad Storytimes have proved to both be popular activities. Specifically, the Crafternoons have gotten a number of families familiar with the current exhibit in a great way.

We hosted a series of All-Ages D&D sessions that saw regular and excited participation. It was filled up with a number of teen participants, so there is some expected restructuring to try to include younger players as well, but the demand for D&D remains strong. There was also a great turn-out and creative buzz for our LEGO contest, with many families inquiring when the next one would be.

Attendance for our Citizen Science / Sunflower Project program was lower than we had hoped, but with plenty of time to build some hype, we're looking to really push our other two



sessions for the program. The first Library Fun at the Park went smashingly well! We had a very active scavenger hunt, lots of books that found good homes, an avid battleship group, a captivated crowd for our elephant toothpaste demo and plenty of fun splashing in the river!

There's no beating Bubble Wonders! Attendance was through the roof and Geoff put on a great show. Adults and kids both had a wondrous time and we hope to see Geoff back in the future.

Respectfully Submitted, Simon Baumgart

## June 2025 Board Report - Teen Department

### Teen Volunteer Agents: Meet Our Officers!

We were able to elect some new officers for our Teen Volunteer Agents on June 17th. Alayna Brickley (President), Mags Kempfert (Vice President), Kiara Stone (Secretary), and Maddie Komp (Treasurer). They immediately wanted to schedule additional TVA meetings for planning and discussion of future volunteering and fundraising opportunities. They will have 3 members present at our Library Renaissance Faire as “Potion Makers” and assistants to Lilli at the drink table, and will have a tip jar out to help raise money for future TVA projects. Maddie and Kiara will be present also, but as employees, not volunteers. They are eager and looking for more volunteering and fundraising opportunities.



### Teen Summer Library Program

We have continued to see an uptick of teens in the library overall! Teen Dungeons and Dragons is a huge draw, as are our drop-in crafting programs. The Teen-Led One-Shot went well as it provided teens who were unable to get in a regular program a chance to try out the waters of Dungeons and Dragons. Room for Improv-ment for teens and tweens was a collaboration project with local comedian and pastor, Andy Behrent, where he could show a bit of what he does over at the Arts Hub to the youth in our community. Teens were encouraged to stretch their acting muscles and react to spontaneous situations without a script and they did amazingly while having a great time. Andy said this was one of his biggest groups and that it was a lot of fun for him as well. We’ve also seen a lot of teens interested in using our computer bars again to play games together.



We have roughly 49 teen readers signed up via Beanstack, and about another 25 signed up via paper trackers. It’s important at this point to remind teens of the challenge, so Taylor has been trying to engage teen patrons in conversations about what they’ve been reading, new books, and what she’s been reading so that they keep up the great work. By doing this, she’s hoping those conversations will give them the encouragement they need to keep up with reading throughout the summer. She’s also training her staff to do the same in the Teen Room. We want to beat that summer slide and make reading fun again!



. (Images from Teen Geode Smash, and Room for Improv-Ment)

**Listed below are all of our June events and number of participants that attended:**

- TVA Meeting - 12 participants
- TVA Officer Election - 5 participants
- Teen Minecraft Club (Weekly) - 4 participants each week
- Teen Summer Dungeons and Dragons (Weekly) 5 participants each week
- Room For Improv-Ment - 25 participants
- Teen Gaming Tournament - 8 participants
- Teen Geode Smash - 6 participants
- Mimic the Masters - Alma Woodsey Thomas - 3 participants

*Respectfully submitted by Taylor Wilcox, Teen Services Librarian*

*July 11th, 2025*



WAUPACA AREA PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES  
POLICY COMMITTEE MEETING MINUTES  
THURSDAY JUNE 18, 4:00 PM  
**CITY OF WAUPACA COUNCIL CHAMBERS**

*Mission Statement: "...committed to offering opportunities for connections innovation, and engaged learning."*

Library Director, Eric Bailey at 3:58 PM, called meeting to order. Sarah Hanneman, Cory Nagel, Melanie Peterson, and John Turner were in attendance. Alton Ross was absent. Also present were Adult Services Librarian, Jan Popple.

Approval of agenda: MOTION by J. Turner, SECOND by C. Nagel to approve the agenda. 4 ayes, 0 nays, 1 absent.  
Motion Passed

Open meeting law statement was read by Library Director, Eric Bailey.

Review of Walking Books Policy

MOTION by J. Turner, SECOND by Sarah Hanneman to approve the Walking Books Policy. 4 Ayes, 0 Nays, 1 Absent.  
Motion passed unanimously by voice vote.

Review of existing policies

Revised Material Review Policy.

MOTION by M. Peterson, SECOND by C. Nagel to approve the revised Material Review Policy. 4 Ayes, 0 Nays, 1 Absent. Motion passed unanimously by voice vote.

Adjournment

MOTION by J. Turner, SECOND by C. Nagel to adjourn. 4 ayes, 0 nays, 1 absent. Motion Passed

Meeting adjourned at 4:27 pm

Chaired by Eric Bailey, Library Director

Compiled by Jan Popple

**Outagamie Waupaca Library System**  
**Board of Trustees**  
March 20th, 2025, Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Looker.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Michelle Frola, Peter Gilbert, Steve Hart, Wendy Hartman, Bastia Looker, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Chad Glamann (left at 6:10pm).

Excused: Cindy Fallona, Diane Forsythe, Mike Hankins, Lila Malvik-Shower, Cathy Thompson.

Hartman moved, seconded by Frola, to approve the revised agenda as presented.  
Motion carried.

Buchholtz moved, seconded by Ver Voort, to approve the January 16th, 2025, meeting minutes as presented. Motion carried.

Trustees were given a tour of the new OWLS website, by Chad Glamann.

Buchholtz moved, seconded by Ver Voort, to accept the January and February 2025 financial reports and file for audit. Motion carried.

Hartman moved, seconded by Frola, to approve the January, February and March 2025 automatic payments and checks numbered 34133 – 34199 inclusive, in the total amount of \$2,302,924.60 and payroll-related expenditures for February 2025 in the amount of \$80,884.42 and March 2025 in the amount of \$82,886.99. Motion carried.

**DIRECTOR'S REPORT**

The director's report was shared in writing prior to the meeting.

**BUSINESS**

Trustees reviewed the report of the Personnel Committee. No action taken.

President Looker appointed Looker, Hartman, Buchholtz, Gilbert, and Hart as Executive Committee members for 2025.

Ver Voort moved, seconded by Baeten, to approve the 2024 system annual report.  
Motion carried.



Gilbert moved, seconded by Ver Voort, to approve the Consulting & Outreach Librarian's travel to Overdrive's Digipalooza Conference in Cleveland and the Web & Marketing Coordinator's travel to LMCC in St Louis. Motion carried.

Buchholtz moved, seconded by Gilbert, to approve the revised OWLSnet fees formula. Motion carried.

Trustees discussed regional delivery changes. No action taken.

Trustees reviewed Trustee Essentials Chapter 14: The Library Board and the Open Meetings Law. No action taken.

Having completed the agenda, the meeting was adjourned by President Looker at 7:06pm.

Respectfully submitted,

Melissa Knight  
OWLS Administrative Assistant.

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**Library letter/Moede**

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From michele moede <mmoede@hotmail.com>

Date Wed 6/25/2025 7:17 AM

To Table Of Contents Podcast <tableofcontents@waupacalibrary.org>

**Dear Waupaca library—**

**In response to your request, here is a letter which explains what the library means to me. Thank you. Michèle Moede**

The Waupaca Wisconsin Public Library has been a godsend for me. I came here as a widow and it provided me with solace, shelter, companionship, entertainment, education and diversion.

I reveled in discovering books that truly became like friends. I enjoyed the monthly book clubs, which enabled me to discover new books and authors and get different perspectives from other readers.

I have appreciated the library's connection to other libraries in the system. Last year, when I was looking to check out a biography of a big Hollywood star, I was provided with the book through the interlibrary loan collection, since Waupaca did not own the book.

I and others have also enjoyed the library's extensive movie collection. Many years ago, a library in another city got me through a time of unemployment by supplying me with some foreign, hard-to-find, comedy, sci-fi videos. These free videos *greatly* helped my mental health at the time and helped launch me into full-time employment.

My husband's family hails from a southern Wisconsin city, and they too have a deep love and respect for their public library. They always said that they would not be the people they are, were it not for access to their public library as adolescents and teenagers. My husband often said that his parent would let him off of doing chores, *if* he were going to the library to read a book or periodical.

I myself grew up in a time before personal computers and the internet. But I had access to my school's library which had encyclopedia collections at the time, enabling me to discover dinosaurs and other wonders.

The Waupaca library's technical resources have been invaluable to me. I have appreciated its offering of computer and business resources, enabling me to print, photocopy, scan and fax, when this was not available to me via my phone or home computer. The library's free Wi-Fi helped me immensely while my home Wi-Fi was out of order for a few weeks this past winter.

The library seems to be up-to-date on everything. It showcases the most recent and compelling books of the day; books that challenge, inform and enlighten us. It also maintains a regular and colorful display of recommended books and videos.

It serves as a clearinghouse to advertise and host local community events. Some of these events such as the Dementia Live seminar would never have been made known to me, were it not for the library.

In my opinion, libraries may reduce crime by offering an alternative activity and also actually provide shelter from the elements, winter to summer.

This library serves as a meeting place and central connection for those in need and for those seeking to assist them. It hosts a built-in food pantry, which is ingenious; I have never seen this anywhere else.

In addition, its children's floor has hosted some wonderful educational displays ranging from Japanese culture/artifacts to resources for the local homeless population. These displays have been seen by hundreds of people in the city and beyond.

All public libraries are valuable because they cater to *everyone*: rich, poor, alone or connected, formally educated or self-taught. The library, much like public television and public radio is vital to our society, can be enjoyed by everyone and should be safeguarded well into the future.

Thank you.

Sincerely,

Michèle Moede  
Waupaca, Wisconsin