



Waupaca Library Foundation

Meeting Date: May 12, 2025

Place: Library Downstairs Meeting Room

Time: 5:30 PM

ROLL CALL

Present:, Tracy Behrendt, Jeanne Bootz left at 6:28pm, Nick Burington (Treasurer), Julie Eiden (Secretary), Sarah Hanneman, Kathy Hurt left at 6:48pm, Alan Kjelland (President) via Zoom, Mathew Lawniczak, Becky Liegl (Vice President) left at 6:20pm,

Absent: Amy Holterman, Anne Justmann, Vance Linden, Melanie Peterson,

Also Present: Eric Bailey (Library Director), Liz Kneer (Exhibit Room Coordinator)

Meeting called to order at 5:30pm by Becky Liegl, Vice President, with Alan K taking over when Becky left at 6:20

I. Approve the meeting agenda

Motion by Julie Eiden Seconded by Kathy Hurt

Approve the meeting agenda.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

II. Approve minutes of March 2025 Foundation meeting

Motion by Nick Burington Seconded by Jeanne Bootz

To accept the minutes of the January 2025 meeting

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

III. Welcome new Foundation Member - Mathew Lawniczak

IV. Exhibit Room Report by Liz Kneer - absent

The Youth Art Month Exhibit had a total of 4682 visitors. Current exhibit is the Waupaca International Cultural Exchange Committee through the end of May with a collaboration with Winchester Academy speaker on Japanese paper making. Then the summer exhibit will be 'Color our World' summer program and artist Marie App who will be giving 25% of any sales to the Foundation.

Liz Kneer presented at the April school board meeting about our collaborations with the school district.

The City of Waupaca is celebrating its 150th anniversary and the library is celebrating its 125th anniversary with an exhibit in conjunction with the Waupaca Historical Society on the Bandstand. Waupaca Media is also celebrating 50 years of programming with a small exhibit located in the lobby between city hall and the library. Ruta Sepetys and Steve Shienkin will again visit this fall for their *Bletchley Riddle* paperback tour with presentations at the middle school.

Motion by Jeanne Bootz Seconded by Tracy Behrendt

To accept the Exhibit Room report.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

V. Treasurer's Report by Nick Burington

March 1-April 30 total = \$228,486.81

Nick is working with the 990 tax return and will file by the 15th or apply for an extension.

Alan K. is looking for a few volunteers to assist in auditing the Foundations financials for the past 2 years - Becky and Tracy volunteered.

Motion by Kathy Hurt Seconded by Sarah Hanneman

To accept the treasurer's report.

Ayes – 9, Nays – 0, Absent - 4 Motion Carried

VI. Library Report by Eric Bailey, Library Director

*Eric Bailey will meet with the City's Facilities Coordinator and the Building Inspector to discuss the additional meeting rooms. *The ability to accept credit cards at the library with up and running. *Jan R will be retiring Sept. 1, 2025. *The spreadsheet for donation tracking/expended is being revised. *Walking Books/Home Delivery is getting started. *August 9th is when the Renaissance Faire is scheduled. *Yard Signs will be given out to people signed up for the summer reading program.

Motion by Matt Lawniczak Seconded by Kathy Hurt

To accept the library report.

Ayes – 9, Nays – 0, Absent - 4 Motion Carried

VII. Old Business

VIII. New Business

*Library request for a filing cabinet, \$85.00, and to re-leg an existing table, \$464.00.

*Watched a video about seemylegacy.com. City's Park and Rec is looking at this program and for other city organizations to partner with them to bring the cost down yearly cost is \$2499.00. This program will handle fundraising for events, program sponsorships and capital projects, digital engagement and lasting recognition. There was general discussion about this program.

*Discussed the Exhibit Room Coordinator's compensation.

Motion by Tracy Behrendt Seconded by Matt Lawiczak

To approve a 3% increase as of January 1, 2025 and a 1% increase mid-year as the other library employees received.

Ayes – 7, Nays – 0, Absent - 6 Motion Carried

VIII. Adjournment

Motion by Tracy Behrendt Seconded by Sarah Hanneman

To adjourn

Ayes – 6, Nays – 0, Absent - 7 Motion Carried

Adjourned at 6:52PM