



Waupaca Library Foundation

Meeting Date: July 14, 2025

Place: Library Exhibit Room

Time: 5:30 PM

ROLL CALL

Present:, Tracy Behrendt, Jeanne Bootz left at 6:15pm, Nick Burington (Treasurer), Julie Eiden (Secretary), Anne Justmann, Alan Kjelland (President), Mathew Lawniczak, Vance Linden, Becky Liegl (Vice President)

Absent: Sarah Hanneman, Kathy Hurt, Amy Holterman, Melanie Peterson,

Also Present: Eric Bailey (Library Director)

Meeting called to order at 5:30pm by Alan Kjelland, President

I. Approve the meeting agenda

Motion by Becky L Seconded by Anne J to Approve the meeting agenda.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

II. Approve minutes of March 2025 Foundation meeting

Motion by Nick Burington Seconded by Jeanne Bootz To accept the minutes of the May 2025 meeting

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

III. Exhibit Room Report by Liz Kneer - absent, Exhibit report emailed to everyone prior to the meeting

Motion by Tracy Behrendt Seconded by Anne Justmann To approve up to \$2000 for field trips and \$500 to purchase books for the author visit in October.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

Motion by Becky Liegl Seconded by Vance Linden To accept the Exhibit Room report.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

IV. Treasurer's Report by Nick Burington

- \$60,000 designation for the Library Foundation for the materials budget from the Glenda Rhodes Estate.

- \$80,000 designation for Lunch and Learn from the Driscoll estate.

There was general discussion on dispersing the \$60,000. Nick is looking into naming information on the two large donations.

- Audit of Foundation books is scheduled for July 30, 2025.

Motion by Tracy Behrendt Seconded by Becky Liegl To have Nick Burington look into the Community Foundation spend down account and CD with approval to move money into the best account for interest earnings.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

Motion by Anne Justmann Seconded by Becky Liegl To accept the treasurer's report.

Ayes – 9, Nays – 0, Absent - 4 *Motion Carried*

V. Library Report by Eric Bailey, Library Director

- \$25,491 is the cost of replacing the meeting room wall. E. Bailey is looking for funding.
- The Library is looking at costs for a street facing digital sign for the library.
- Restroom renovations have not moved forward - costs are still being gathered.
- Digitization of newspapers - We have approximately \$10,000 earmarked for this project, 166 reels remain to be digitized, We will need \$35,000 to finish the process with a different vendor (Advantage Archive). The Library is working with the city's grant writer and the genealogy society to finish this project which can be done in pieces.

Motion by Becky Liegl Seconded by Vance Linden To accept the library report.

Ayes – 8, Nays – 0, Absent - 5 Motion Carried

VI. Old Business

- MyLegacy web fundraising product was discussed at the City level and it was determined to be too expensive. The City is now looking into options for this type of program.
- June 4th, 2025 funding for Historical European Medieval Arts (HEMA) group of \$400 for the 2025 Renaissance Faire was approved via email vote.

VII. New Business

- Fundraising mailer - Eric Bailey stated he is working on the mailer/letter for early Fall mailing.
- Resignation of Amy Holterman from the Library Foundation.

Motion by Anne Justmann Seconded by Becky Liegl To accept Amy Holterman's resignation.

Ayes – 8, Nays – 0, Absent - 5 Motion Carried

-Library request for laminator and supplies.

Motion by Tracy Behrendt Seconded by Nick Burington To approve the purchase of the laminator and supplies not to exceed \$450

Ayes – 8, Nays – 0, Absent - 5 Motion Carried

VIII. Adjournment

Motion by Becky Liegl Seconded by Tracy Behrendt To adjourn.

Ayes – 8, Nays – 0, Absent - 5 Motion Carried

Adjourned at 6:26PM