



Waupaca Library Foundation

Meeting Date: January 22, 2025 (rescheduled from Jan. 13)

Place: Library upstairs meeting room

Time: 5:30 PM

ROLL CALL

Present: Jeanne Bootz, Nick Burington (Treasurer), Julie Eiden (Secretary), Sarah Hanneman - left at 5:58PM, Amy Holterman, Anne Justmann - arrived 5:32PM, Alan Kjelland (Vice President), Becky Liegl, Melanie Peterson

Absent: Tracy Behrendt, Kathy Hurt, Vance Linden (President)

Also Present: Simon Baumgardt (Youth Librarian), Liz Kneer (Exhibit Room Coordinator)

Meeting called to order at 5:30pm by Alan Kjelland, Vice President

I. Approve the meeting agenda

Motion by Melanie Peterson Seconded by Becky Liegl

Approve the meeting agenda.

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

II. Approve minutes of November 2024 Foundation meeting

Motion by Nick Burington Seconded by Jeanne Bootz

To approve the minutes of the November 2024 meeting.

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

III. Election of Membership and Officers

Motion by Sarah Hanneman Seconded by Becky Liegl

To approve Vance Linden, Nick Burington, Anne Justmann and Julie Eiden to another three year term.

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

Motion by Melanie Peterson Seconded by Anne Justmann

To nominate Alan Kjelland - President, Becky Liegl - Vice president, Nick Burington - Treasurer, Julie Eiden - Secretary for 2025.

Ayes – 9, Nays – 0, Absent - 3 *Motion Carried*

IV. Exhibit Room Report by Liz Kneer, Exhibit Room Coordinator

- Americans and the Holocaust Exhibit finished off well with many out of town visitors. 2135 people attended programming for this exhibit. One HS student visited the library after visiting the exhibit with his school and got a library card. Many Lola students visited our library again after coming through school to visit the exhibit.

- Visits in 2024 were up by 3000 visits over 2023.

- Current exhibit = Shelter in Knowledge” about homelessness in our area.

- The Exhibit room operating budget will stay the same for 2025 at \$3000.

- The capital campaign mailing is out, but there were issues that delayed it. The letter needs to be created earlier and in 2025 the USPS bulk mailing platform will be used.

Motion by Becky Liegl Seconded by Jeanne Bootz

To accept the exhibit room report

Ayes – 9, Nays – 0, Absent - 3 *Motion Carried*

V. Treasurer's Report by Nick Burington, Treasurer

- 2024 Year end Foundation Balance = \$219,272.62
- CD coming due 2/16/25 and will most likely be reinvested at the best CD rate available at that time.
- General discussion about library bathroom remodel and whether it should be funded by the foundation.
- Rotary Grants were also discussed.

Motion by Anne Justmann Seconded by Becky Liegl

To accept the Treasurer's Report

Ayes – 9, Nays – 0, Absent - 3 *Motion Carried*

VI. Library Report by Eric Bailey, Library Director

- Review of library statistics for 2024 - print is up, digital is up and AV is down.
- The library is still looking at three projects in 2025 - 1)Meeting room addition, 2)Folding Wall fix or replacement, 3) Bathroom upgrade
- General discussion about the successful Yuletide Trail/Cookie Walk. It was discussed that Foundation members could perhaps help with cookie baking in 2025.

Motion by Nick Burington Seconded by Anne Justmann

To accept the Library Report

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

VI. Old Business - Membership

- General discussion about Library Foundation membership. The Library Foundation can have up to 16 directors.

VII. New Business -

- Hinder Brewing Company, a good library partner, would like to donate money to the Library Foundation. "For each 10 week trivia session at Hinder's, they set a 'Beer of the Week' that contestants can buy to get extra points for their team. A dollar on each 'Beer of the Week' sale goes to a charity, and for the upcoming session that starts on January 31 they would like to designate the Library Foundation as the recipient of the proceeds."
- Liz Kneer has received a \$5000 grant to bring an author to Waupaca and has been in discussion with Ruth Sepetys, young adult and adult historical fiction author. Liz is looking at providing student and evening presentations. If this author visits, there may be a need to cover additional expenses outside of the grant. March 6, 2025 is a possible date for the author visit and there may be an extra expense of providing classroom sets of the author's books.

Motion by Becky Liegl Seconded by Anne Justmann

To accept the Hinder proposal to donate money earned from their 'beer of the week' to the Library Foundation.

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

VIII. Adjournment

Motion by Becky Liegl Seconded by Anne Justmann

To adjourn.

Ayes – 8, Nays – 0, Absent - 4 *Motion Carried*

Adjourned at 6:16PM

On Tuesday February 11 an email was sent out to Foundation members by Liz Kneer to fund Ruta Sepetys' March 6th visit to Waupaca and the purchase of books for school classrooms. The Liz Kneer's ask was - approval for an "amount not to exceed \$3000 to cover the additional author honorarium/travel, books, and author gratuity (flowers, gift basket)."

Motion carried and Foundation approval was given via email by February 12, 2025.