



Waupaca Library Foundation

Meeting Date: January 8, 2023

Place: Library Downstairs Meeting Rooms

Time: 6:00 PM

ROLL CALL

Present: Tracy Behrendt, Nick Burington (Treasurer), Julie Eiden (Secretary), Sarah Hanneman, Kathy Hurt, Alan Kjelland (Vice President), Becky Liegl, Vance Linden (President), Melanie Peterson

Absent: Jeanne Bootz, Sue Heideman, Anne Justmann

Also Present: Eric Bailey (Library Director), Liz Kneer (Exhibit Room Coordinator)

Meeting called to order at 6:03pm by Vance Linden, President

I. Approve the meeting agenda

Motion by Tracy Behrendt Seconded by Alan Kjelland

Approve the meeting agenda.

Ayes – 9, Nays – 0, Absent - 3 *Motion Carried*

II. Approve minutes of November 2023 Foundation meeting

Motion by Becky Liegl Seconded by Tracy Behrendt

To accept the minutes of the November 2023 meeting

Ayes – 9, Nays – 0, Absent - 3 *Motion Carried*

III. President's Report

1. Thank you letter from Sue Abrahamson expressing her appreciation of the Foundation's support.
2. Chris Anthony made a \$25,000 year end donation to create a second conference room on the main level of the library.
3. Anthony Family Foundation made a \$1000 donation specifically for the youth department in appreciation for Sue Abrahamson.

IV. Election of Members and Officers

- A. Existing members to new three year terms and slate of officers-

Motion by Alan Kjelland Seconded by Becky Liegl

To renew Jeanne Bootz, Becky Liegl and Melanie Peterson to another three year term. (Sue Heidemen resigned.) Election of officers for one year - Vance Linden - President, Alan Kjelland - Vice President, Nick Burington - Treasurer, Julie Eiden - Secretary

Ayes – 9, Nays – 0, Absent - 2 *Motion Carried*

V. Exhibit Room Report by Liz Kneer, Exhibit Room Coordinator

1. A thank you was received from the staff working with the Little Free Pantry for the Foundations support

2. Waupaca History 101 is finished with 2274 visitors. Franklin is the current exhibit and Youth Art Month is the next exhibit.
3. The new display case and the removable display cases are installed. The final item to be completed is the trim.
4. March 25 is scheduled to be the reception for completion of the exhibit room remodel.
5. The Fall fundraising campaign was sent out at the end of November. 1500 pieces of mail were sent out. We have approximately a 10% return rate. General discussion on improving the Fall fundraising campaign.
6. Budget - General discussion on Exhibit Room Budget.

Motion by Becky Liegl Seconded by Sarah Hanneman

Approve the exhibit room plaque with new wording.

Ayes – 9, Nays – 0, Absent - 2 Motion Carried

Motion by Melanie Peterson Seconded by Vance Linden

To approve \$3000 for the exhibit rooms 2024 budget

Ayes – 9, Nays – 0, Absent - 2 Motion Carried

VI. Treasurer's Report by Nick Burington, Treasurer

Motion by Alan Kjelland Seconded by Becky Liegl

To accept the treasurer's report.

Ayes – 9, Nays – 0, Absent - 2 Motion Carried

VII. Library Report by Eric Bailey, Library Director

1. Author visit Angeline Boulley was a great success
2. Library has openings with both Patsy Servey and Sue Abrahamson retiring.
3. Rack for bags has been purchased and is in use by the little free pantry.
4. Library usage is up for circulation and visits.
5. Need for a new meeting room for 2-6 people, the Anthony's donation will allow this need to be met.
6. Restroom update is also needed. Foundation will look at ways to meet this need. Eric Bailey is looking into bathroom update costs.

Motion by Kathy Hurt Seconded by Nick Burington

To expend the \$25,000 Anthony donation for the new conference room including furnishings.

Ayes – 9, Nays – 0, Absent - 2 *Motion Carried*

VIII. Old Business

IX. New Business

Discussion on meeting time for the foundation. Future meetings will be held at 5:30PM instead of 6:00PM.

Reminder to look for new Foundation Members

X. Adjournment

Motion by Alan Kjelland Seconded by Melanie Peterson

To adjourn

Ayes – 9, Nays – 0, Absent - 2 *Motion Carried* ***Adjourned at 7:23pm***