



## Waupaca Library Foundation

**Meeting Date:** May 8, 2023

**Place:** Library Downstairs Meeting Room

**Time:** 6:00 PM

### ROLL CALL

Present: Tracy Behrendt, Jeanne Bootz, Nick Burington(Treasurer), Julie Eiden(Secretary), Sarah Hanneman, Anne Justmann, Becky Liegl, Vance Linden (President), Melanie Peterson, Alan Kjelland

Absent: Linda Hagen, Sue Heideman, Kathy Hurt, Wilson Roane

Also Present: Eric Bailey (Library Director), Liz Kneer (Exhibit Room Coordinator)

**Meeting called to order at 6:05pm** by Vance Linden, President

### I. Approve the meeting agenda

Motion by Alan Kjelland Seconded by Becky Liegl

Approve the meeting agenda.

Ayes – 10, Nays – 0, Absent - 4      *Motion Carried*

### II. Approve minutes of March 2023 Foundation meeting

Motion by Nick Burington Seconded by Becky Liegl

To accept the minutes of the March 2023 meeting

Ayes – 10, Nays – 0, Absent - 4      *Motion Carried*

### III. Exhibit Room Report by Liz Kneer

1. Youth Art Month (6 weeks) had over 3831 visits which exceeded pre-pandemic visits by 1500 visits. This exhibit partnered with Schools and the Arts Hub.
2. Current exhibit is the Rotary Exhibit
3. Coming this summer is the Hidden Prairie Exhibit with great hands on and also a solar power exhibit both will have citizen science components.
4. Remodel update: Furniture has arrived, the rail system is installed and the cabinetry is set to be installed.
5. Charles Schulz Exhibit - Discussion about partnering with FVTC-Waupaca to host a Black HistoryMonth Exhibit. This would bring the Charles Schulz exhibit titled *Franklin*, which tells the story of the first Black comic strip character. Exhibit Request for additional funds.
6. Exhibit Room Policy - Policy handed out. Review prior to the July Foundation meeting. The Library Board will be looking at this policy.
7. Plaque for Exhibit Room - Liz Kneer will bring back wording to July's Foundation meeting.

Motion by Alan Kjelland Seconded by Anne Justmann

Approve up to 2800 for the C Schulz exhibit pending the outcome of the grant proposal.

Ayes – 10, Nays – 0, Absent - 4      *Motion Carried*

#### **IV. Treasurer's Report** by Nick Burington, Treasurer

Updated 2022 Fund Balance = \$57,440.46 with current = \$59,625.99

Expenses = \$7,206.11, Income = \$10,887.69, Total = \$204,677.16

Motion by Tracy Behrendt Seconded by Becky Liegl

To accept the treasurer's report.

Ayes – 10, Nays – 0, Absent - 4      *Motion Carried*

6:31PM Becky Liegl left the meeting

#### **V. Library Report** by Eric Bailey, Library Director

1. Good month - the library has been busy and the Little Free Pantry has been busy.
2. New programs: Passport acceptance agency should be active by June/July as a new revenue source, State park day passes will be offered through the library, the community book read book has been purchased for this summer - with the Foundation donating \$1100.00 via email vote for this book.

#### **VI. Old Business**

#### **VII. New Business**

1. Discussion on developing a plan for how to use the Foundation's funds. Example - How much money is added to the endowment each year? Eric Bailey stated that a plan would be helpful from the library's point of view, knowing that a funding request would fit into the budget and meet requirements. We have regular yearly expenses with the exhibit room that would be included in the plan. An ad hoc group was formed to develop a plan - Nick Burington, Vance Linden, Melanie Peterson, Alan Kjelland, Eric Bailey with Melanie Peterson as chair.
2. Big Ideas Subcommittee met 2 times. Top ideas were 1) High Impact Media Campaign to get the word out about how library funding works. And 2) 30th Anniversary of Library Building celebration. The subcommittee will meet again and will look for a PR agency/person to work with the committee/Library.
3. Linda Hagen's resignation from the Foundation.

Motion by Alan Kjelland Seconded by Melanie Peterson

To accept Linda Hagen's resignation

Ayes – 9, Nays – 0, Absent - 5      *Motion Carried*

#### **IX. Adjournment**

Motion by Alan Kjelland    Seconded by Anne Justmann

To adjourn

Ayes – 9, Nays – 0, Absent - 5      *Motion Carried*

***Adjourned at 7:53pm***