



## Waupaca Library Foundation - Minutes

**Meeting Date:** Oct 10, 2022

**Place** Library Upstairs Meeting Room

**Time:** 6:00 PM

### ROLL CALL

**Present:** Jeanne Bootz, Julie Eiden(Secretary), Linda Hagen, Sarah Hanneman, Sue Heideman(Vice President), Kathy Hurt, Anne Justmann, Becky Liegl, Vance Linden(President), Melanie Peterson,

**Absent:** Nick Burington(Treasurer), Alan Kjelland,Wilson Roane

**Also Present:** Tracy Behrendt, Shaun Vergauwen Thoe, Kelly Vergauwen Baumgart, Sue Abrahamson(Youth Services Librarian), Eric Bailey (Library Director), Patsy Servey (Adult Services Librarian), Liz Kneer (Exhibit Room Coordinator)

**Meeting called to order at 6:00pm** by Vance Linden, President

#### I. Approve the meeting agenda

Motion by Sue Heideman Secoded by Kkathy Hurt  
Approve the meeting agenda.

Ayes – 10, Nays – 0, Absent - 3      *Motion Carried*

#### II. Approve minutes of July 2022 Foundation meeting

Motion by Kathy Hurt Secoded by Becky Liegl  
To accept the minutes of the July 2022 meeting

Ayes – 10, Nays – 0, Absent - 3      *Motion Carried*

#### III. New Foundation Member, Tracy Behrendt

Motion by Julie Eiden Secoded by Anne Justmann  
To approve Tracy Behrendt as a Library Foundation member.

Ayes – 10, Nays – 0, Absent - 3      *Motion Carried*

#### IV. Exhibit Room Report - Liz Kneer

Iola Car Show Exhibit had a total of 3428 visitors with many from out of state. Arts Hub Exhibit had a total of 2523 visitors, also many from out of state and one from Rwanda. The Bethany exhibit has had a delay in opening and should be open soon. There will be three adult programs with the Bethany exhibit. The end of year exhibit will be on Women.

The newspaper digitization project is delayed due to the pandemic. YuleTide Trail is scheduled for Dec. 3 and a new Waupaca Area Public Library website is coming that will be easier to navigate.

(Becky Liegl left the meeting at 6:30PM)

**V. Treasurer's Report** - Nick Burington was absent - Treasurer's reports and documentation were sent prior to the meeting. General discussion about the current bank that the Foundation is using and the current CD.

Motion by Anne Justmann

To cash in the CD of \$46,2008 and put the money into our checking account and then invest \$10,000 per month into the Community Foundation until the CD total was depleted.

Motion died with lack of a second

It was decided to leave the CD as is and to discuss this topic again at our next meeting and a request was made of the library staff for a wish list for future expenditures.

#### **VI. Library Report** by Eric Bailey, Library Director

1. Digitization Update - The project has been delayed. The goal is to host a Waupaca History 101 exhibit next year to show off the digitized newspapers. Because of the delay the \$7,020 grant from the WI Humanities Council was in jeopardy with a hard deadline of Oct. 31, 2022. We can submit the cost of uploading the digital files, so we won't have to give back money. The first phase of 90 reels was \$14,000 plus upload costs. Phase II (not funded or started at this time) will be approximately \$20,000 plus upload costs.
2. The outdoor pop-up logo sail signs that were funded at our July 2022 meeting were purchased and shown to Foundation members in the library.
3. Four community Story Walks are popular. The Foundation continues to sponsor the Library's Story Walks.
4. Request for Donation - A request of \$500 for Catalog Tablet Replacements.

Motion by Anne Justmann   Seconded by Melanie Peterson

To approve \$500 for new catalog tablets.

Ayes – 10, Nays – 0, Absent - 4       *Motion Carried*

#### **VII. Old Business** - none

#### **VIII. New Business** - President's Discussion

A \$47,000 gift from the Vergauwen estate was received. The Foundation agreed at the July meeting that our goals for this money were to 1) broaden exposure of the library 2) increase library usage since the pandemic.

- A. President Vance Linden set up an ad hoc committee to make recommendations to the Foundation on ways to meet these goals. The ad hoc committee will have these members from the Foundation, Library, and Vergauwen family - Anne Justmann, Alan Kjelland, Linda Hagen, Melanie Peterson, Patsy Servey, Sue Abrahamson, Liz Kneer, Eric Bailey, Shaun Vergauwen Thoe. The first meeting of this ad hoc committee will be Oct. 12 at 9:30AM at the Library.
- B. President Vance Linden also discussed having the Library Foundation meet six times per year instead of four times per year.

Motion by Vance Linden   Seconded by Anne Justmann

To change the Foundation meeting times to six times per year starting in January with a special meeting in December on Dec. 12, 2022.

Ayes – 10, Nays – 0, Absent - 4       *Motion Carried*

#### **IX. Adjournment**

Motion by Julie Eiden   Seconded by Melanie Peterson

To adjourn

Ayes – 10, Nays – 0, Absent - 4       *Motion Carried*

**Adjourned at 7:24pm**