



Waupaca Library Foundation - Draft Minutes

Meeting Date: October 11, 2021

Place: Waupaca Area Public Library, downstairs meeting rooms

Time: 6:00 PM

ROLL CALL

Present: Jeanne Bootz, Julie Eiden (Secretary), Sue Heideman (Vice President), Anne Justmann, Alan Kjelland, Jim Olsen (Treasurer), Melanie Peterson

Absent: Linda Hagen, Sarah Hanneman, Becky Liegl, Vance Linden (President), Heidi Nowicki, Wilson Roane

Also Present: Peg Burington (Library Director), Liz Kneer (Exhibit Room Coordinator), Sue Abrahamson (Children's Librarian), Taylor Wilcox (Teen Librarian)

Meeting called to order at 6:05pm by Sue Heideman, Vice President

I. Approve the meeting agenda

Motion by Alan Kjelland Seconded by Jim Olsen

Approve the meeting agenda.

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

II. Approve minutes of July 2021 Foundation meeting

Motion by Melanie Peterson Seconded by Jeanne Bootz

To accept the minutes of the April 2021 meeting.

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

III. Exhibit Room Report by Liz Kneer, Exhibit Room Coordinator

1. East Asia had good feedback from granter.
2. Current exhibit, Beyond Borders, opened and 567 people visited.
3. Next exhibit with Missy Mittel, author illustrator, has some exciting things planned.
4. The 2021/22 schedule is set with good collaborations amongst other arts and culture groups in Waupaca.
5. Exhibit room TV died and a new one was purchased out of exhibit room budget.

IV. Treasurer's Report by Jim Olsen, Treasurer

3rd Quarter Total is \$161,389.31 with \$11,358.98 of total income after expenses. The Community Foundation 2nd Quarter total = \$67,224.32.

Expenditures for year were included for information. A request was made to separate the Annual Fundraising Appeal letter funds from rest of the financial information in the future.

Motion by Alan Kjelland Seconded by Anne Justmann

To accept the treasurer's report.

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

V. Library Report by Peg Burington, Library Director

1. Request was made to approve the wages and benefits for the exhibit room and clerical staff hours.

Motion by Melanie Peterson Seconded by Alan Kjelland

To approve invoice not to exceed \$8375.48 for exhibit room and clerical staff reimbursement to the library.

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

2. Peg presented fundraising flyer that will be sent out this fall with available projects to be funded. General discussion about projects. About 40% of donations are designated towards a project.
3. A grant is being applied for to complete the digitization of old local news papers.
4. Foundation members would like to look at/update the names and addresses on the fundraising mailing list. Peg will send this out to Foundation members for review.
5. General discussion about how to get the word out about what the Library Foundation is and how it supports the library including Facebook, website, Foundation webpage, Amazon Smile, Go Fund Me, etc.
6. Taylor Wilcox, Teen Librarian, discussed SLAG as reinvented itself as TVA (Teen Volunteer Agency). With this name change comes other changes - 1) no officers 2) a group of teens to help make the library better and have a place to belong. The Treasurer will close out the SLAG account at the end of 2021 and start with TVA on January 1st.

Motion by Alan Kjelland Seconded by Jim Olsen

To change the name SLAG to TVA at the end of the year and start 2022 with the name TVA

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

7. Sue Abrahamson, Children's Librarian, informed Foundation of the Social Media Club grant of \$10,000 that was awarded to the library and the school district to have a media lab at the high school and help student understand the role of digital creators. The grant paid for a speaker to talk to school staff and students in September and they will hope to have the speaker back this year to talk to the community. The library also received a \$3000 grant from the Packer Foundation to help pay for the return of the speaker.

VI. Old Business

1. Revisit having both in person and virtual Foundation meetings. This was tabled at the July Foundation meeting.

Motion by Alan Kjelland Seconded by

To have both virtual and in person Foundation meetings.

Motion did not go forward for lack of a second

2. Peg Burington declined the Foundation's invitation to be a foundation member in the future after she retires as Library Director.

VII. New Business

IX. Adjournment

Motion by Alan Kjelland Seconded by Melanie Peterson

To adjourn

Ayes – 7, Nays – 0, Absent - 6 *Motion Carried*

Adjourned at 7:22pm