

WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY MARCH 17, 2021, 4:30PM
IN-PERSON MEETING CITY COUNCIL CHAMBERS

Mission Statement: "...committed to offering opportunities for connections, innovation, and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the media, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. MINUTES FROM MEETING HELD WEDNESDAY, FEBRUARY 24 AND MARCH 1

ACTION ITEM: APPROVE minutes of February 24 and March 1 Meetings

4. MONTHLY BILLS FOR FEBRUARY 2021, **BILLS \$77,205.62 , PERSONNEL \$40,841.30**

ACTION ITEM: APPROVE February bills with personnel costs

5. FINAL PERSONNEL COSTS FOR 2020

ACTION ITEM: APPROVE final personnel costs for 2020

6. LIBRARY EXHIBIT ROOM

A. Exhibit Coordinator's Report

7. LIBRARY STATISTICS

- A. Copy Income, and Meeting Room Income Reports
- B. Reference Transactions, Library Visits, Internet Use & Curbside Service
- C. Interloan Chart
- D. Circulation Charts
 - a. Circulation & Renewals with Municipality Chart
 - b. Consortium Circulation

8. DEPARTMENT REPORTS

- A. Director's Report
 - a. Curbside Survey Results
 - b. National Library Week Proclamation
- B. Adult Services Report (authored by Adult Program Librarian and Adult Services Librarian)
- C. Youth Services Report
- D. Teen Services Report

9. COMMITTEE REPORTS

- A. Library Finance Committee
 - a. No Meeting
- B. Library Planning Committee
 - a. No Meeting
- C. Library Policy Committee
 - a. No Meeting
 - b. Schedule Meeting for April 21 after Library Board Meeting
- D. Personnel Committee
 - a. Meeting scheduled to review Supervisor Assessments March 17 after regularly scheduled Board Meeting

10. OLD BUSINESS

- A. Strategic Plan - Director's Memo
- ACTION ITEM: APPROVE** the Values, Mission, Vision and Goals in lieu of a working plan for 2021.
- B. 2020 Annual Report

11. NEW BUSINESS

- A. Incident Report

12. ANNOUNCEMENTS & CORRESPONDENCE

- A. Thank you from Waupaca Community Arts Board
- B. Next meeting will be Wednesday, April 21, 2021 at 4:30 pm in-person in the Council Chambers

13. ADJOURNMENT

PLEASE CALL PEG BURINGTON (715-467-1599) BY 1:00 PM ON MEETING DATE
IF YOU ARE UNABLE TO ATTEND. THIS MEETING WILL BE LOCATED IN CITY OF WAUPACA COUNCIL
CHAMBERS WITH OPTIONS TO ATTEND PHYSICALLY OR VIRTUALLY VIA VIDEO/TELECONFERENCING.
PLEASE ADVISE THE CITY CLERK'S OFFICE IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE CITY OF
WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS

Open Public Access to Meetings. All meetings will be virtual until further notice. We will broadcast all city meetings on Facebook Live, FM96.3 and Win-TV 991. Public Input for any city meeting can be submitted to publicinput@cityofwaupaca.org