

## **Chapter 20 Severe Storms**

### **Storm Watch:**

#### **Library staff should:**

1. Staff will be alerted by the weather radio of a severe storm watch
2. Notify Reference supervisor of storm alert.
3. Reference Supervisor will notify other staff and change big screen to channel 192
4. Note how many people are in the library and where they are.
5. Put the warning signs on the counter nearest the door but out of sight of the public.
6. Make sure the battery operated radio is at the children's services desk.
7. Remain aware and alert of the weather, listen for sirens and radio announcements.

### **Tornado Warning:**

#### **Supervisors will:**

1. Make an announcement that there is a tornado warning in effect.  
Example: "There is a tornado warning in effect for our area. We ask that you calmly evacuate to the basement area until the warning is over".

#### **Children's Staff will:**

1. Open the door into the meeting rooms and hallway.
2. Usher unattended children into the meeting rooms and hallway. Patrons are welcome to stay in the Teen Room.
3. Take radio and tune to 92.7 FM.
4. Stand at the bottom of the stairs and direct people to the meeting rooms and hallway.

#### **Circulation staff will:**

1. Put warning signs on doors.
2. Instruct library users to go to basement.
3. Go to basement.

#### **Supervisors will:**

1. Make sure that everyone goes to the basement or leaves.
2. Supervisor will announce when storm threat is over.