



107 South Main Street
Waupaca, WI 54981

Phone (715) 258-4414
Youth (715) 258-4417
www.waupacalibrary.org

WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, JULY 19, 2017, 4:30 PM
LIBRARY CONFERENCE ROOM

Mission Statement: "...committed to offering opportunities for innovation and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. APPROVAL OF MINUTES FROM MEETING HELD WEDNESDAY, JUNE 21, 2017
4. MONTHLY BILLS FOR JUNE 2017
 - A. Approve June 2017 bills \$43,303.48 (Personnel \$44,016.21)
5. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Exhibit Room Chart for May
5. LIBRARY STATISTICS FOR JUNE 2017
 - A. Fine Income, Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits & Internet Use
 - C. Interloan Chart
 - D. Circulation Chart with Municipality Statistics
6. DEPARTMENT REPORTS
 - A. Director's Report
 - a. City Square design
 - b. Assistant Director Dominic Frandrup's resignation

- c. Staff Memo: Discuss staffing concerns in the absence of an Assistant Director.

- B. Assistant Director's Report
- C. Adult Programs Report
- D. Children's Department Report
- E. Teen Department Report

7. COMMITTEE REPORTS

- A. Library Finance Committee
 - a. Need to reschedule for August 16 after Library Board Meeting
- B. Library Planning Committee
 - a. No Meeting
- C. Library Policy Committee
 - a. Meeting scheduled for July 19 after Finance Committee to discuss changes to Meeting Room Policy
- D. Library Personnel Committee
 - a. Minutes of Personnel Committee Meeting held on June 21
 - b. Meeting scheduled on July 19 after the Board Meeting to discuss the Director's evaluation

8. OLD BUSINESS

- A. Progress on Library Board Member appointment by County Chair

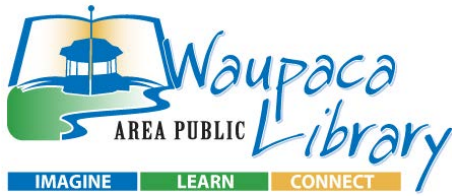
9. NEW BUSINESS

- A. Incident Report
- B. Schedule meeting of Library Board and Library Foundation

10. ANNOUNCEMENTS & CORRESPONDENCE

- A. OWLS May Board Meeting Minutes
- B. Letter from Mayor Smith on moving Board Meetings to Council Chambers
- C. Next meeting is Wednesday, August 16 at 4:30 pm

11. ADJOURNMENT



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PLEASE CALL THE LIBRARY BY 1:00 PM ON MEETING DATE IF YOU ARE UNABLE TO ATTEND.

PLEASE ADVISE THE CITY CLERK'S OFFICE IF YOU REQUIRE SPECIAL ACCOMMODATIONS.
THE CITY OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS.