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WAUPACA AREA PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, FEBRUARY 14, 2018, 4:30 PM
LIBRARY CONFERENCE ROOM

Mission Statement: "...committed to offering opportunities for innovation and engaged learning."

1. ROLL CALL
2. APPROVAL OF AGENDA

OPEN MEETING LAW STATEMENT: This meeting and all other meetings of the Waupaca Area Public Library Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin State Statutes so that the citizens may be aware of the time, place, and agenda of this meeting.

3. APPROVAL OF MINUTES FROM MEETING HELD WEDNESDAY, JANUARY 17, 2018
4. MONTHLY BILLS FOR JANUARY 2018
 - A. Approve January 2018 bills (to be distributed)
5. LIBRARY EXHIBIT ROOM
 - A. Exhibit Coordinator's Report
 - B. Exhibit Room Visits chart
6. LIBRARY STATISTICS FOR JANUARY 2018
 - A. Fine Income, Copy Income and Meeting Room Income Reports
 - B. Volunteer Hours, Reference Transactions, Library Visits & Internet Use
 - C. Interloan Chart
 - D. Circulation Chart with Municipality Statistics
7. DEPARTMENT REPORTS
 - A. Director's Report
 - a. **ACTION ITEM: Approve an additional hour of service on Saturday.**
 - b. Security and Banning Policy

- B. Assistant Director's Report
- C. Adult Programs Report
- D. Youth & Teen Department Report
- 8. COMMITTEE REPORTS
 - A. Library Finance Committee
 - a. No Meeting
 - B. Library Planning Committee
 - a. **Action Item: Approve minutes of Meeting held January 17, 2018**
 - b. **Action Item: Approve 2017 Progress Towards Goals**
 - c. **Action Item: Approve 2018 Working Plan**
 - C. Library Policy Committee
 - a. Schedule Policy Committee Meeting for March 14
 - D. Library Personnel Committee
 - a. No meeting
- 9. OLD BUSINESS
 - A. Portage County Funding
 - B. 2018 Calendar
 - a. **Action Item: Amend 2018 calendar to be open on either June 16 (Strawberry Fest) or August 18 (Arts on the Square)**
- 10. NEW BUSINESS
 - A. 2017 Annual Report
 - a. **Action Item: Approve 2017 Annual Report**
 - B. Incident Report
- 11. ANNOUNCEMENTS & CORRESPONDENCE
 - A. OWLS Meeting Minutes
 - B. Next meeting will be Wednesday, March 14, 2018 at 4:30 pm
- 12. ADJOURNMENT

PLEASE CALL THE LIBRARY BY 1:00 PM ON MEETING DATE IF YOU ARE UNABLE TO ATTEND.
PLEASE ADVISE THE CITY CLERK'S OFFICE IF YOU REQUIRE SPECIAL ACCOMMODATIONS. THE
CITY OF WAUPACA PROVIDES EQUAL OPPORTUNITIES FOR PUBLIC MEETINGS.